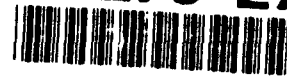


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NAVAL HEALTH RESEARCH CENTER

OFFICE OF WORKERS' COMPENSATION PROGRAM (OWCP)

DATA CODEBOOK

*Version 1.0
December 1993*



E. Shaw

S. L. Shepherd

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Report No. 93-34

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Office of Workers' Compensation Programs (OWCP) Data Codebook

**Version 1.0
December 1993**

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Summary

This codebook was created to permit optimal use of occupational injury and illness claim data available from the Office of Workers' Compensation Programs (OWCP). These data, along with others, will be used by the Naval Health Research Center to develop the Mishap Cost-Reduction and Quality Assessment Model as part of the Navy Occupational Safety and Health Program. Although OWCP provides record layout information and limited record field information for the data it provides, no comprehensive codebook is available. This codebook provides information on the OWCP data system and a primary OWCP database--the summary chargeback records--along with a data tape layout and a data dictionary with code translation tables.

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Section 1. Introduction

The Office of Workers' Compensation Programs (OWCP), Employment Standards Administration, U.S. Department of Labor, is the government agency responsible for administering claims by federal employees who have experienced an occupational injury or illness and who are seeking benefits under the Federal Employee's Compensation Act. OWCP collects, stores, and maintains a vast database on these claims and their costs. Naval Health Research Center has obtained a copy of this dataset to use in developing a model for analyzing factors contributing to the costs of occupational injuries and illnesses among the Department of the Navy's civilian employees.

The OWCP Codebook was created to better understand OWCP data planned for use in the development of the Mishap Cost-Reduction and Quality Assessment Model for the Navy Occupational Safety and Health Program. The OWCP data will be merged with other datasets into a single database to be used in developing this model. OWCP provides database record layout information, but only limited information on field name definitions and variable code interpretation within these fields. No data dictionary was available from OWCP. Thus, this codebook was created to facilitate the use of the OWCP database.

Although this codebook was developed for use by the U.S. Navy, it is applicable to and usable by any other government agency interested in using or accessing the OWCP database.

Section 2. OWCP Database and Data System

2.1 OWCP Database

The OWCP database is maintained through the daily transmission of information on both new cases and on old cases for which updated information is available from each of the 13 OWCP district offices across the United States (see Figure 1, page 23). It is the responsibility of the district offices to enter the information from the claims and notification forms submitted by the local personnel offices into the OWCP data system (see Figure 2, page 24). The OWCP office in Washington, D.C., manages the database and sends out data tapes and reports to various government agencies. The physical paper files for individual cases are maintained and kept at the district offices. However, sometimes new or updated information on a case can be placed in a claimant's physical file without the electronic datafile being updated. A case file is updated on the computer when accounting information (i.e., payments or charges) changes.

2.2 OWCP Data System

The OWCP data system consists of three parts: the Bill Pay System (BPS), which handles payments made for medical bills, the Compensation Pay System (CPS), which handles indemnity payments, and the Case Management File (CMF) system, which handles administrative changes in a claimant's case. Each of these systems is nationally standardized but allows for customization by the district office. The system is designed with internal edits and data checks to ensure that the information being entered is correct and accurate. Error and caution messages appear on the data entry screen when incorrect data is entered. The system is not foolproof, however. Key stroke errors are seen in the database on rare occasions.

For further information on the OWCP database or data system, please contact:

Mr. Ralph Slighter
U.S. Department of Labor
Office of Workers' Compensation
Division of Federal Employees' Compensation
Room S-3229 (Code E-014)
200 Constitution Avenue, NW
Washington, D.C. 20210
(202) 219-8455

2.3 OWCP Summary vs. Detail Data Tapes

The OWCP database consists of two different record types: summary and detail (see data variable number 4: "Record type"). The summary records contain basic case history information as well as cumulative, year-to-date, accounting information (see Table 1, page 26, for a complete record layout). In contrast, the detail records contain information on individual payments made in a compensation case (see Table 2, page 28, for the detail record layout). Each payment or other

monetary transaction, therefore, triggers the creation of a new detail record and the simultaneous updating of the appropriate cumulative total (medical or compensation) in the claimant's summary record. The time period for each year's data runs from July 1 to June 30.

Section 3. OWCP Data Tape

This codebook describes data contained on tapes produced by the Naval Computer and Telecommunications Station, Jacksonville, Florida. These tapes represent the merging of taped data originally from the Office of Workers' Compensation Programs (OWCP), and from the Naval Civilian Personnel Data System (NCPDS) Center. The purpose of this merging is to identify the Navy activities at which an injured employee worked, thereby enabling the chargeback of the employee's benefit expenses to his or her employing activity. Functionally, the only data added as a result of this merge is the employing activity's Navy Unit Identification Code (UIC); the first 428 characters of data on the tapes from Jacksonville are exactly as they were provided by OWCP.

As of September 1993, this merged data tape resulted in a 1400-character-per-record layout (see Table 1, page 26).

Section 4. OWCP Data Codebook

4.1 Codebook Description

This codebook describes the first 75 variables listed on the 1400-character FECA Tape Record Layout, which includes the entire computerized data available from OWCP.

This codebook is to be used in conjunction with the following sources of information:

Federal Personnel Manual Supplement 292-1, *Personnel Data Standards*
Federal Personnel Manual Chapter 810, *Injury Compensation*
FECA Bulletin No. 88-19, *Use of ICD-9 Codes*
OSHA Booklet 2014, *Recordkeeping and Reporting Guidelines for Federal Agencies*

4.2 Codebook Column Heading Definitions

Field No.	Field number--the sequential position of the variable within the data file.
Variable	Name of variable.
(Field Name)	Name of the data field as it appears on the original OWCP record layout (Table 1, page 26).
Type	The type of data that will appear in the data field. They are as follows: A--Alpha or Alphanumeric N--Numeric or Date Note that the data types shown here may differ from that shown in the OWCP data layout. The data types indicated in this codebook are for the data as they exist on the data tapes.
Lgth	Length--the maximum number of characters allowed for the variable. Fewer characters than the maximum are permissible.
Position	The column numbers in the record layout where the data reside.
Value	The type of values that will appear in the data field. They are as follows: Code Number Date Text Dollar

Value Description	Description and examples of the type of values that will occur in the data field. Note the convention used in this codebook: an "e.g." is used to provide representative value descriptions from among a larger list provided in the appendix. When no "e.g." is used, then all codes are listed under this column.
Remarks	Additional information, description, or definition of the variable.
Data Source	The information source used to create the variable.

4.3 Data Codebook

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
1	Prefix (PREFIX)	A7	1-7	Code: U80####	This is an internal OWCP code assigned for data management purposes only. It is of no use outside OWCP. Identifies major agency/departments. Not a unique identity. All DON files are designated with a "U" and files created after 1983 are designated with an "80."	OWCP
2	Agency rollup code (AGENCY-ROLLUP-CODE)	N4	8-11	Code, e.g.: 6### = Dept of Navy 634# = NAVSEA 6438 = Shipyard For more details, see "Agency" variable below.	Code for chargeback agency; includes rolled up Case Management File (CMF) codes for selected agencies. There are no agency rollup codes for DON since the Navy does not combine, or "roll up," its many similar activities into one code. Thus, the codes that appear in this field are the same as the code for chargeback agency and have been system-copied from the value entered for the "agency code" variable. See "agency code" variable, field number 24, below.	N/A

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
3	Case number (CASE-NO)	A9	12-20	Number: Nine digits* *Note: An interagency adjustment flag alpha character can occur in the first column of the case number. This occurs for Navy injury cases that have been billed to another agency (debit Navy) or another agency's case billed to the Navy (credit Navy). Each agency has its own set of alpha codes. The alpha codes for the Navy are as follows: A = Debit Navy B = Debit Navy C = Debit Navy D = Credit Navy E = Credit Navy F = Credit Navy	OWCP case identification number, automatically assigned by the system at the district office where the case was created. Note that a new case number is assigned for each new CA-1 or CA-2 claim that enters the system. Different case numbers can refer to the same individual if multiple unrelated incidents of injury/illness were experienced by the person. If an employee was injured on more than one anatomical site in a single incident, only one claim, and thus one case number, is filed. For a recurrence of an old injury from a prior incident, a form CA-2a would be filed with the case number of the original claim and no new claim number would be assigned.	System-assigned, OWCP district office
4	Record type (REC-TYPE)	N1	21-21	Code: 1 = Summary 2 = Detail	Identifies whether record is summary or detail. A detail record exists only for cases where an actual payment was made and will contain information (i.e., payee's name, date, amount, etc.) on each payment made (see sample FECA Detail Data Layout in Table 2, page 28). Summary records contain information on payment totals for the chargeback year and information on the most recent payment made. All records in the data tapes provided to Naval Health Research Center for use in the Mishap Cost-Reduction Model are summary records.	OWCP district office

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
5	Last payment district (LAST-PYMT-DIST)	N2	22-23	Code: 01 = Boston 02 = New York 03 = Philadelphia 06 = Jacksonville 09 = Cleveland 10 = Chicago 11 = Kansas City 12 = Denver 13 = San Francisco 14 = Seattle 16 = Dallas 25 = Washington, D.C. 50 = Special Claims	OWCP district office making last payment in reported period.	OWCP-assigned code
6	Last payment date (LAST-PYMT-DATE)	N6	24-29	Date will appear in YYMMDD format.	Date of most recent payment charged to the case.	OWCP
7	Last source indicator, CP or BP (LAST-SRCE-IND, CP-OR-BP)	A1	30-30	Code: B = Bill Pay System (BPS) C = Comp Pay System (CPS)	Identifies type of most recent payment charged to the case. Linked to previous variable.	OWCP
8	Last source indicator, CP last roll (LAST-SRCE-IND, CP-LAST-ROLL)	A1	31-31	Code: D = Death P = Periodic S = Supplemental	Identifies type of Compensation Payment (CP) roll. A "death" roll type receives payment monthly. A "periodic" roll type receives a payment every 28 days. All compensation payments not designated "D" or "P" are designated "S" for "supplemental." The time periods for supplemental payments vary and include the daily roll. If the most recent payment was a bill pay type, the information contained here would reflect the last compensation payment made. This field will be blank if no compensation payments have been made.	OWCP

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
9	Source payment type (SRCE-PYMT-TYPE)	A1	32-32	Code: 1 = CP pay, cash 2 = CP credit, check 3 = CP credit, cash 4 = CP pay, check B = BP pay, cash C = BP credit, check D = BP credit, cash M = BP pay, check	Payment transaction type for the last payment made. This is an OWCP code that designates the type of payment made, bill pay or comp pay, and how the payment was made, i.e., by cash or check, and whether it was a positive dollar amount (payment) or a negative dollar amount (credit back or returned/canceled check).	OWCP
10	Case prior reference number (CASE-PTR)	N9	33-41	Number: Nine digits	Cross-reference to prior injury case number. If more than one injury to the same part of the body occurred at different times (i.e., two separate incidents that injured the same part of the body), and a claim was filed on each injury, all previous claims would be consolidated under one case number and referenced here.	OWCP
11	Case prior type (CASE-PTR-TYPE)	A1	42-42	Code: I = Independent M = Master S = Subsidiary	Type of association the present case has with prior referenced case if any (see "Case prior reference number" above). It describes the preceding variable. If there are no prior injury claim(s)(to same part of body), then the present case will be designated "I." Independent cases have no relationship to any other claim. If there are prior similar claims, OWCP will consolidate the physical paper files in its office. The case number under which all the physical paper files were consolidated will be designated "M," and all other related claims' case numbers will be designated "S." The "master" case is considered to be the principal case. A "subsidiary" case is a supporting claim of the "master" case. The data layout for the three case types are the same.	OWCP

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
12	Claimant's name-last (CLM-NAME-LAST)	A20	43-62	Text: Up to 20 characters of claimant's last name.	Employee's last name.	Form CA-1 or CA-2, box 2
13	Claimant's name-first (CLM-NAME-FIRST)	A10	63-72	Text: Up to 10 characters of claimant's first name.	Employee's first name.	Form CA-1 or CA-2, box 1
14	Claimant's name-middle (CLM-NAME-MIDDLE)	A10	73-82	Text: Up to 10 characters of claimant's middle name.	Employee's middle name.	Form CA-1 or CA-2, box 1
15	Claimant's name-title (CLM-NAME-TITLE)	A3	83-85	Text: Up to 3 characters of claimant's title.	Employee's title (e.g., Jr).	Form CA-1 or CA-2, box 1
16	Social Security number (SSAN)	N9	86-94	Number: Nine digits.	Employee's Social Security number.	Form CA-1 or CA-2, box 2
17	Sex (SEX)	A1	95-95	Code: F = Female M = Male	Employee's gender.	Form CA-1 or CA-2, box 4
18	Date of birth (DOB)	N6	96-101	Date will appear in YYMMDD format.	Employee's date of birth.	Form CA-1 or CA-2, box 3
19	Claimant's address-street (CLM-ADDR-STREET)	A35	102-136	Text: Up to 35 characters of street name.	Employee's home mailing street address.	Form CA-1 or CA-2, box 7
20	Claimant's address-city (CLM-ADDR-CITY)	A20	137-156	Text: Up to 20 characters of city name.	Employee's home mailing address city.	Form CA-1 or CA-2, box 7
21	Claimant's address-state (CLM-ADDR-STATE)	A2	157-158	Code: Two-letter postal service state code.	Employee's home mailing address state.	Form CA-1 or CA-2, box 7
22	Claimant's address-zip code (CLM-ADDR-ZIP)	N5	159-163	Number: Five-digit zip code.	Employee's home mailing address zip code.	Form CA-1 or CA-2, box 7

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
23	Occupational code (OCC-CODE)	A5	164-168	Code, e.g.: 01 = Aeronautical engineer 02 = Ash and trash collector G0301 = Clerk W2805 = Electrician Z9999 = No occupation information provided See Appendix 1, page 30, for a detailed list of two-digit codes, and Appendix 2, page 31, for four-digit codes.	Employee's occupation. Two coding conventions are in use. The first is a two-digit OWCP code. The second is a four-digit OSHA code, which is identical to the occupational codes used by Naval Civilian Personnel Data System (NCPDS) and listed in NCPDS Central Table 466. The four-digit OSHA codes are preceded by a "G" for General Schedule or General Management, a "W" for Wage Grade, and a "Z" for Missing Occupational Codes. Cases created after 1986 should have a four-digit occupation code. However, some personnel offices still use the old two-digit occupational codes. Instructions for entering the OSHA codes are contained in OSHA Booklet 2014.	Form CA-1, box 12 & shaded box "a," or form CA-2, box 9 & shaded box "a"
24	Agency code (AGENCY-CODE)	N4	169-172	Code, e.g.: 6### = Dept of Navy 643# = NAVSEA 6438 = Shipyard See Appendix 3, page 40, for a detailed list.	Identifies the employing agency (DON, etc.) and major claimant/command (NAVSEA, etc.) of the injured employee. The 6000 codes (6000 - 6999) are for the Department of the Navy. The first digit thus refers to DON. The next two digits refer to the major claimant/command within DON. The last digit refers to the type of activity within the major claimant/command.	Form CA-1, box 17, or CA-2, box 19
25	Agency building (AGENCY-BLDG)	A2	173-174	Code, e.g.: KA = Portsmouth Naval Shipyard LB = Naval Submarine Base New London JX = Military Sealift Command, Atlantic See Appendix 4, page 41, for a detailed list.	Identifies employee's Civilian Personnel Office (CPO). This is the servicing personnel office code. This two-letter code identifies the CPO where the injury claim is serviced. This is not necessarily the same office where the claim was originally filed. Each CPO has its own assigned two-letter code.	OWCP

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
26	Geographic location (GEO-LOC)	A9	175-183	Code: Alphanumeric.	OSHA site code. This variable is not presently being used. This data field was originally created so that an OSHA site code, which is similar to a military Unit Identification Code, for nonmilitary agencies could be coded here. OSHA site codes for DON would start with the two-letter alpha code "DN" and then the five-digit Navy UIC.	N/A
27	Date of injury (DOI)	N6	184-189	Date will appear in YYMMDD format.	Date employee was injured or, for illnesses, date of last exposure.	Form CA-1, boxes 10 & 21 or CA-2, box 12
28	Date of death (DOD)	N6	190-195	Date will appear in YYMMDD format.	Date of employee's death. If employee's death occurred at a later date as the result of an earlier occupational injury, and a claim was already filed on that injury, a CA-5 or CA-5b claim form would be filed by the subject's surviving party of interest (i.e., spouse, children). If employee's death was immediate, a CA-6 reporting form would be filed by the employee's official superior notifying OWCP of the death.	Form CA-5, CA-5b, or CA-6, box 10
29	Injury zip code (INJ-ZIP)	N5	196-200	Code: Five digits.	Zip code where employee's injury occurred.	Form CA-1, box 18
30	Extent of injury (EXTENT-INJ)	A1	201-201	Code: 0 = Fatal 1 = No lost time 2 = First aid 8 = Inoculation X = Nonfatal lost time	Extent of employee's injury. This variable is linked to the "fatal indicator" variable below. If "0" is coded here, the system will ask for a "fatal indicator" code.	OWCP-assigned code from claims examiner's interpretation of information on form CA-1

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
31	Status of injury (STATUS-INJ)	N1	202-202	Code: 0 = No lost time, first aid, inoculation, or non-fatal lost time 1 = Fatal	Status of employee's injury. This variable is also linked to the "fatal indicator" variable below. If "1" is coded here, the system will ask for a "fatal indicator" code. This is an internal consistency check for the previous variable to make sure fatal injuries were properly identified. Thus, a "1" coded here should have a "0" code for "extent of injury" and a "0" here should have a "1," "2," "8," or "X."	OWCP-assigned code from information on form CA-1
32	Fatal indicator (FATAL-IND)	N1	203-203	Code: 0 = Deceased, not injury related 1 = Death immediate 2 = Later fatal	Fatality code. Describes how fatality occurred for those employees who die. For an employee who dies immediately as a result of an occupationally related accident, the employee's official superior would file a form CA-6. If the subject was previously injured and has already filed a claim on form CA-1 or CA-2, and then died later, whether injury-related or not, then the interested party (i.e., spouse, children, etc.) would file a form CA-5 or CA-5b. If employee did not die, this field will be blank.	Form CA-5, CA-5b for codes "0" or "2" and form CA-6 for code "1"
33	Anatomical location of injury (ANAT-LOC)	A2	204-205	Code, e.g.: AB = Arm and wrist AS = Arm or wrist B1 = Single breast B2 = Both breasts See Appendix 5, page 54, for a detailed list.	Anatomical location of employee's injury.	OWCP-assigned code from information on form CA-1 or CA-2
34	Nature of injury (NATURE)	A2	206-207	Code, e.g.: DA = Arthritis; bursitis DB = Back strain/sprain DC = Cerebral vascular condition; stroke DD = Endemic disease See Appendix 6, page 56, for a detailed list.	Nature of employee's injury. Type of injury or illness. These are not ICD-9 codes.	OWCP-assigned code from claims examiner's interpretation of information on form CA-1 or CA-2, box 14

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
35	Cause of injury (CAUSE)	N2	208-209	Code, e.g.: 01 = Railroad and street cars 12 = Electricity 68 = Fall from ladder 97 = Enemy action See Appendix 7, page 58, for a detailed list.	Cause of employee's injury.	OWCP-assigned code from claims examiner's interpretation of information on form CA-1 or CA-2, box 13
36	Current/previous owners (CURR-PREV-OWNERS)	A7	210-216	Code: #####X	Previous OWCP district office (current to past), if any. If a case originated at one district office and later transferred to another office, the previous office's two-digit code, e.g., "01" for Boston district office, will appear here (refer to codes listed above in variable "last district office"). The length of the field allows for entry of 3 previous offices and an "X" designator for 4 or more offices.	OWCP
37	Date received (DATE-RCVD)	N6	217-222	Date will appear in YYMMDD format.	Date OWCP received first notice of injury/illness (CA-1, CA-2, etc.). This date is stamped on the envelope when the claim form is received.	OWCP district office date stamp
38	Forms received (FORMS-RCVD)	A2	223-224	Code: 1 = CA-1 2 = CA-2 4 = CA-4 5 = CA-5 6 = CA-6 7 = CA-7 16 = CA-16 L = Letter of intent	Form number of the initial report used to notify OWCP of the employee's injury/illness. See Appendix 8, page 59, for a description of the CA forms used for this data variable as well as other CA claim forms from OWCP. See variable "compensation claim indicator."	OWCP

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
39	Date case created (DATE-CASE-CREATED)	N6	225-230	Date will appear in YYMMDD format.	Date case entered by claims examiner into the Case Management File (CMF). This is the date that information from the claim form (CA-1, CA-2, etc.) was entered into the system and a case number assigned. OWCP uses this variable along with the previous variable "date received" as an internal check of the length of time it takes a claim to enter the CMF system once OWCP receives the claim form.	OWCP
40	Adjudication status (ADJUD-STATUS)	A2	231-232	Code, e.g.: A# = Case accepted D# = Case denied Where "#" is a code indicating the reasons or conditions for acceptance or denial. See Appendix 9, page 60, for a detailed list.	Current adjudication status of the case. A code is established each time a case is adjudicated. The code indicates whether the case/condition was accepted or denied and the extent of FECA entitlement. Note that for cases occurring late in the chargeback year (May or June), and with no payments charged to the case during the following chargeback year, this field may be blank, even if the case has been adjudicated. However, paper record of the adjudication will be filed in the claimant's physical file folder. Electronic datafile updates occur only if accounting information (payments) changes.	OWCP
41	Adjudication status date (ADJUD-STATUS-DATE)	N6	233-238	Date will appear in YYMMDD format.	Date claim adjudicated. Effective date of the case's current adjudication status. Linked to previous variable.	OWCP

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
42	Current case status (CURR-CASE-STATUS)	A2	239-240	Code, e.g.: C1 = Case closed, no further payments, no lost time DE = Entitled to payment on periodic roll for death benefits MC = Case approved for payment or medical care See Appendix 10, page 61, for a detailed list.	Current status of case as of the last time the case file was accessed or as of the end of the year.	OWCP
43	Current case status date (CURR-STATUS-DATE)	N6	241-246	Date will appear in YYMMDD format.	Date of current status. Linked to previous variable.	OWCP
44	Early referral (EARLY-REF)	A2	247-248	Code: First character: T = Test group case C = Control group case Second character: 1 = Early referral not recommended 2 = Early referral recommend 3 = Referral 4 = Referral recommended	OWCP no longer uses this variable. It was originally used between 1987 and 1990 in a study done by OWCP on employees experiencing serious injuries and who had not returned to work.	OWCP
45	Case Management File code (CMF-CODE)	N1	249-249	Code: 1 = Not serious 2 = Serious 3 = Most serious	OWCP no longer use this variable. It was originally used between 1983 and 1991 to look at the "most serious" cases.	OWCP

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
46	Reported accepted condition (REP-ACCPT-COND)	A45	250-294	Text or Code: Narrative or ICD-9 code.	Description of the injury/illness sustained by the employee, or the ICD-9 code for accepted cases after FY89 (For more information on the use of ICD-9 codes, see FECA Bulletin 88-19 listed in the reference). Note that the OWCP claims examiner assigns the ICD-9 code to accepted cases. This code will replace the original narrative description of the injury/illness entered in this field. If the case is not accepted, this field will contain the original narrative. Length of field can be longer than code(s) or text.	Form CA-16, part B
47	Reported accepted condition flag (REP-ACCPT-COND-FLAG)	A1	295-295	Code: C = Administrative closure N = No Y = Yes	Indicates whether claims examiner accepts described condition given above (see previous variable). Linked to previous variable. Y = claims examiner accepts description and that it is compensable. C = Short form or administrative closure. For those cases that do not involve lost time or payments, and thus do not need claims examiner to review. OWCP District Office staff will close out the case and no further review will be made.	OWCP
48	Third party indicator (THIRD-PARTY-IND)	N1	296-296	Code: 0 = No third party 1 = Third party not referred 2 = Case referred 4 = Case closed "minor" 5 = Case closed "other" 6 = Case settled no refund 7 = Case settled refund not received 8 = Case settled refund received no credit 9 = Case settled refund received credit	Describes whether a third party was involved with the occurrence of the injury.	OWCP-assigned code from information on form CA-1, boxes 29 & 30

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
49	Rehabilitation indicator (REHAB-IND)	A1	297-297	Code, e.g.: 1 = Closed from referral D = Plan development M = Medical rehab See Appendix 11, page 63, for a detailed list.	Code indicating the current status of rehabilitation action.	OWCP
50	Rehabilitation date (REHAB-DATE)	N6	298-303	Date will appear in YYMMDD format.	Date rehabilitation code most recently changed. Effective date of rehabilitation status code. <i>Linked to previous variable.</i>	OWCP
51	Payment disposition (PYMT-DISP)	A1	304-304	Code: N = No Y = Yes	Continuation of Pay (COP) terminated or not by agency.	Form CA-1
52	COP type (COP-TYPE)	A1	305-305	Code: N = No Y = Yes	COP requested or not by employee.	Form CA-1, box 15a
53	Controverted indicator (CNTRVTD-IND)	A1	306-306	Code: N = No Y = Yes	COP controverted or not by agency.	Form CA-1, box 35
54	Compensation claim indicator (CMP-CLM-IND)	N1	307-307	Code: 4 = CA-4 5 = CA-5 6 = CA-6 7 = CA-7 8 = CA-8	Claim form (CA-4, CA-5, etc.) submitted for payment of compensation beyond the COP period. See Appendix 8, page 59, for a description of the claim forms used in this data variable as well as other OWCP CA notification forms. See also variable "forms received".	OWCP
55	Compensation claim date (CMP-CLM-DATE)	N6	308-313	Date will appear in YYMMDD format.	Date of compensation claim. <i>Linked to previous variable.</i>	Date on CA form
56	Total amount (TOTAL-AMT)	N9	314-322	Actual dollar amount represented as #####X, where X represents a COBOL trailing sign indicator. See Appendix 12, page 65, for more details.	Grand total of benefits paid for the chargeback year (1 July - 30 June). Sum of payments from the BP and CP systems.	OWCP

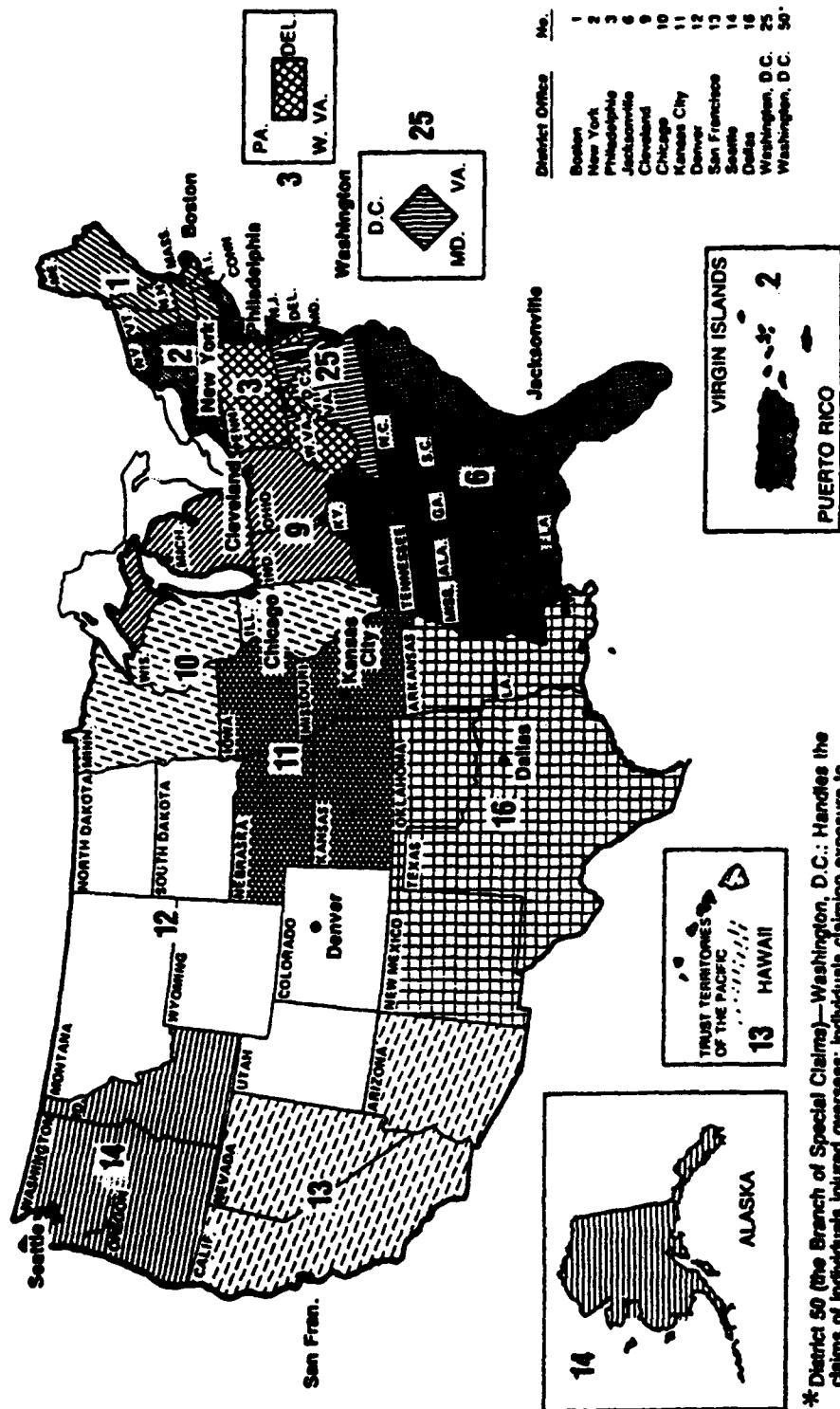
Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
57	BPS number (BPS-NO)	N5	323-327	Actual number of payments.	Total number of Bill Pay System (BPS) payments to medical providers during the chargeback year. Length of field can be longer than actual numbers.	OWCP
58	BPS amount (BPS-AMT)	N9	328-336	Actual dollar amount represented as #####X, where X represents a COBOL trailing sign indicator. See Appendix 12, page 65, for more details.	Total dollar amount of medical (BPS) payments during the chargeback year.	OWCP
59	CP number (CP-NO)	N5	337-341	Actual number of payments.	Total number of Compensation Pay System (CPS) payments to claimant during the chargeback year. Length of field can be longer than actual numbers.	OWCP
60	CP amount (CP-AMT)	N11	342-350	Actual dollar amount represented as #####X, where X represents a COBOL trailing sign indicator. See Appendix 12, page 65, for more details.	Total dollar amount of CPS payments during the chargeback year.	OWCP
61	CP flag (CP-FLAG)	A1	351-351	Code: Y = Yes N = No	Indicates whether charges are included in compensation payments.	OWCP
62	Summary active code (SUM-ACTV-CODE)	A1	352-352	Code: Y = Yes N = No	Indicates whether summary file is active. Yes = payment(s) were made and summary file is considered "active."	OWCP-system generated
63	Billable flag (BILLABLE-FLAG)	A1	361-361	Code: Y = Yes N = No	Indicates whether charges are included in comp and bill pay. This is true for cases with date of injury prior to 11 Dec 1960.	OWCP-system generated
64	Error code counter (ERROR-CODE-CNTR)	N2	362-363	Actual number of errors found.	Error code counter. Counts the number of errors ("U") in the following field. Indicates the number of erroneous payment(s) made and the original check was returned. Note that these errors are accounting in nature only and do not refer to the quality of the data.	OWCP-system generated

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
65	Error codes (ERROR-CODES)	A26	364-389	Code: U = Error(s) exist	Error condition codes. For cases coded "U" an erroneous payment was made and the original check was returned; in this case the previous code counter will be greater than zero.	OWCP-system generated
66	Health Benefit Insurance / Optional Life Insurance flag (HBI-OLI-FLG)	A1	390-390	Code: Y = Yes N = No	Indicates whether the employee has Health Benefit Insurance (HBI) or Optional Life Insurance (OLI), which would affect the dollar amount of payment the injured employee would receive. Yes = employee has one or both forms of insurance.	OWCP-system generated
67	Canceled check flag (CANCEL-CK-FLG)	A1	391-391	Code: Y = Yes N = No	Indicates whether an erroneous payment was made (i.e., two payments for the same medical service). When OWCP is notified by the payee of such an error, it will cancel the second check. Yes = a check was canceled.	OWCP-system generated
68	Duplicate flag (DUP-FLG)	A1	392-392	Code: Y = Yes N = No	Indicates whether an overpayment was made. The original payment check was not canceled. Rather, the payee simply returned the amount of overpayment.	OWCP-system generated
69	Health Benefit Insurance / Optional Life Insurance adjustment count (HBI-OLI-ADJ-CNT)	N2	393-394	Actual number of adjustments.	This is a count of the number of adjustments made to the employee's account due to HBI or OLI.	OWCP-system generated
70	Canceled check adjustment count (CANCEL-CK-ADJ-CNT)	N2	395-396	Actual number of adjustments.	This is a count of the number of adjustments made to the employee's account due to an erroneous payment.	OWCP-system generated
71	Duplicate adjustment count (DUP-ADJ-CNT)	N2	397-398	Actual number of adjustments.	This is a count of the number of adjustments made to the employee's account due to an overpayment.	OWCP-system generated

Field No.	Variable (Field Name)	Type and Lgth	Position	Value and Value Descriptions	Remarks	Data Source
72	Health Benefit Insurance / Optional Life Insurance adjustment amount (HBI-OLI-ADJ-AMT)	N10	399-408	Actual dollar amount represented as #####X, where X represents a COBOL trailing sign indicator. See Appendix 12, page 65, for more details.	The dollar amount of adjustment made to the employee's account to offset payment employee received from HBI or OLI.	OWCP
73	Canceled check adjustment amount (CANCEL-CK-ADJ-AMT)	N10	409-418	Actual dollar amount represented as #####X, where X represents a COBOL trailing sign indicator. See Appendix 12, page 65, for more details.	The dollar amount of the canceled check. This is the amount by which the employee's account will be adjusted.	OWCP
74	Duplicate adjustment amount (DUP-ADJ-AMT)	N10	419-428	Actual dollar amount represented as #####X, where X represents a COBOL trailing sign indicator. See Appendix 12, page 65, for more details.	The dollar amount of the adjustment made to the employee's account due to an overpayment.	OWCP
75	Unit Identification Code (UIC)	N5	451-455	Code, five digits, e.g.: 00014 = OCNR 00024 = NAVSEA HG See Appendix 13, page 66, for a detailed list of the 150 UICs to be used in the Mishap Cost-Reduction Model. See the Navy Comptroller Manual, Vol. 2, Chapter 5, for a complete list of all Navy UICs.	Identifies employee's activity. UICs exist only for military agencies.	Naval Civilian Personnel Data System Center, DON

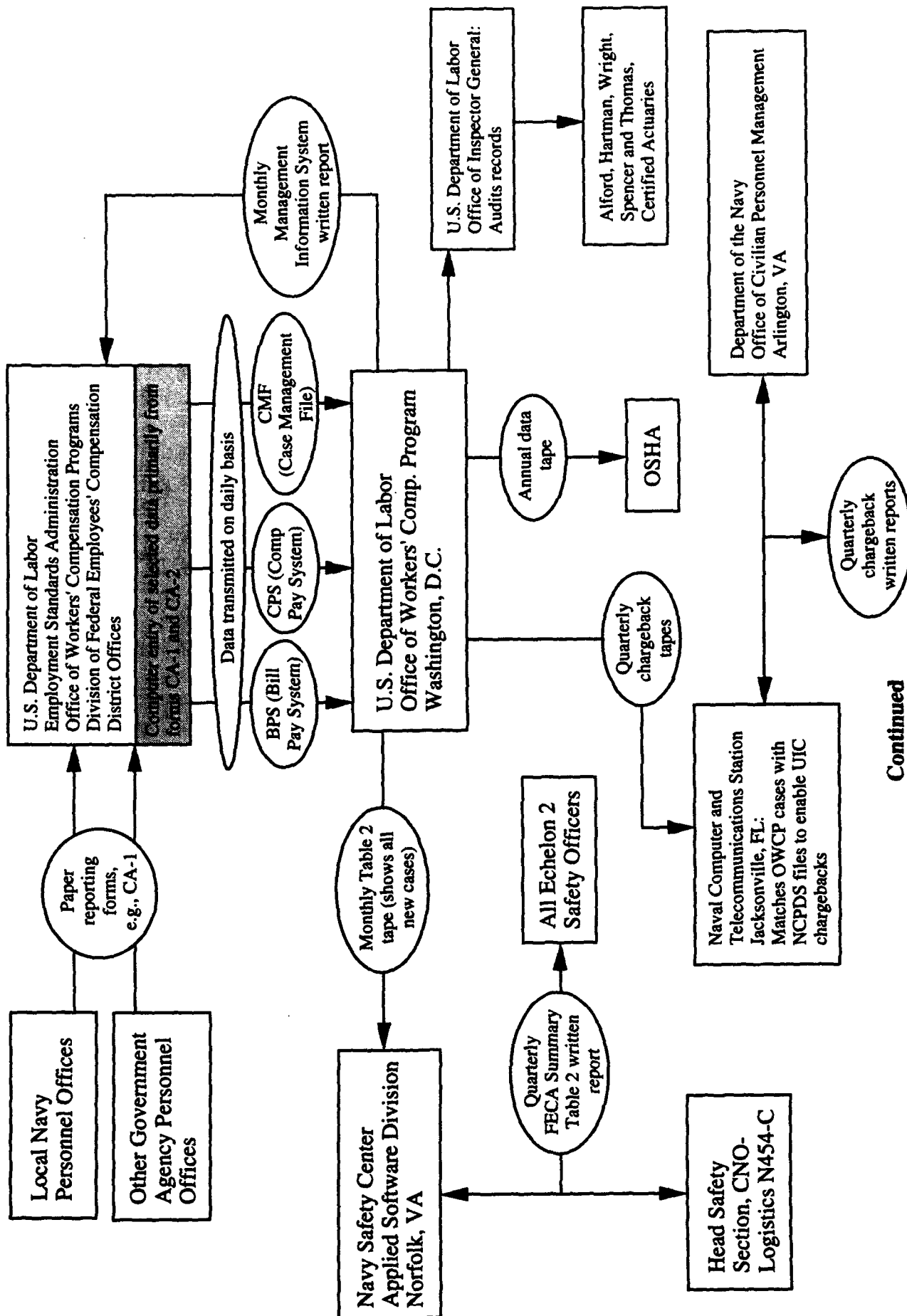
Figure 1.

DISTRICT OFFICE TERRITORIAL JURISDICTION UNDER THE FEDERAL EMPLOYEES' COMPENSATION ACT



* District 50 (the Branch of Special Claims)—Washington, D.C.; Handles the claims of individuals injured overseas; Individuals claiming exposure to AIDS, radiation, or Agent Orange; Department of Labor employees; Peace Corps and Viet Nam volunteers; Members of Congress and their staffs; White House officials and employees; Reserve Officer Training Corps (ROTC) Cadets; members of the Coast Guard Auxiliary and temporary members of the Coast Guard Reserve; Individuals whose cases involve security considerations; and certain non-Federal claims.

Figure 2. Flow of Navy-Related OWCP Data



Continued

Figure 2. Flow of Navy-Related OWCP Data (Continued)

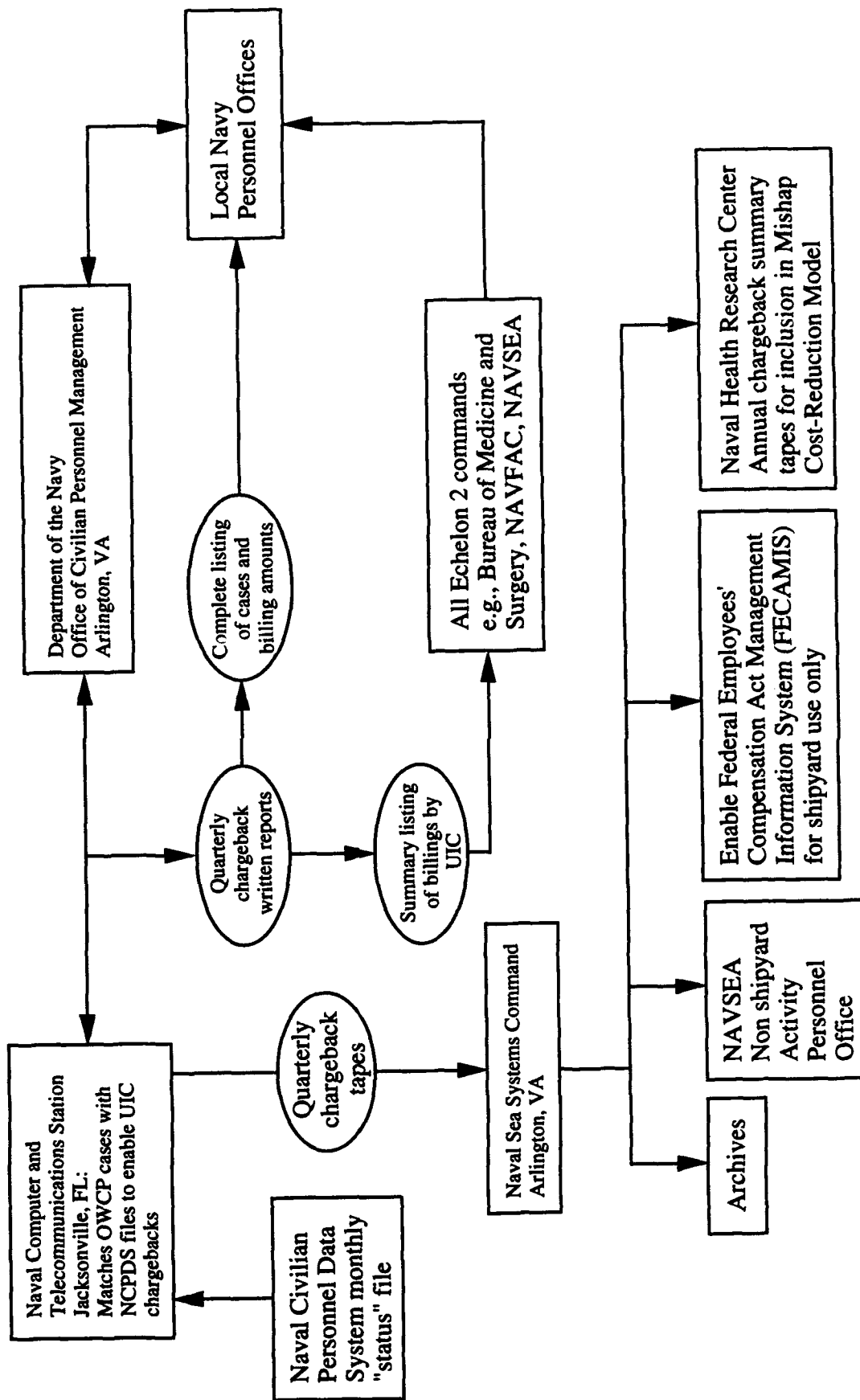


Table 1. OWCP FECA Summary Tape Record Layout (1400 Characters)

Field	Positions	Field Name	Rep	Length
1	1 - 7	PREFIX	AN	7
2	8 - 11	AGENCY-ROLLUP-CODE	AN	4
3	12 - 20	CASE-NO	AN	9
4	21 - 21	REC-TYPE	AN	1
5	22 - 23	LAST-PYMT-DIST	AN	2
6	24 - 29	LAST-PYMT-DATE	AN	6
7	30 - 30	LAST-SRCE-IND (CP-OR-BP)	AN	1
8	31 - 31	LAST-SRCE-IND (CP-LAST-ROLL)	AN	1
9	32 - 32	SRCE-PYMT-TYPE	AN	1
10	33 - 41	CASE-PTR	AN	9
11	42 - 42	CASE-PTR-TYPE	AN	1
12	43 - 62	FECA-CLM-NAME-LAST	AN	20
13	63 - 72	FECA-CLM-NAME-FIRST	AN	10
14	73 - 82	FECA-CLM-NAME-MIDDLE	AN	10
15	83 - 85	FECA-CLM-NAME-TITLE	AN	3
16	86 - 94	FECA-SSAN	AN	9
17	95 - 95	FECA-SEX	AN	1
18	96 - 101	FECA-DOB (YYMMDD)	AN	6
19	102 - 136	FECA-CLM-ADDR-STREET	AN	35
20	137 - 156	FECA-CLM-ADDR-CITY	AN	20
21	157 - 158	FECA-CLM-ADDR-STATE	AN	2
22	159 - 163	FECA-CLM-ADDR-ZIP	AN	5
23	164 - 161	FECA-OCC-CODE	AN	5
24	169 - 172	FECA-AGENCY-CODE	AN	4
25	173 - 174	FECA-AGENCY-BLDG	AN	2
26	175 - 123	FECA-GEO-LOC	AN	9
27	184 - 189	FECA-DOI (YYMMDD)	AN	6
28	190 - 195	FECA-DOD (YYMMDD)	AN	6
29	196 - 200	FECA-INJ-ZIP	AN	5
30	201 - 201	FECA-EXTENT-INJ	AN	1
31	202 - 202	FECA-STATUS-INJ	AN	1
32	203 - 203	FECA-FATAL-IND	AN	1
33	204 - 205	FECA-ANAT-LOC	AN	2
34	206 - 207	FECA-NATURE (NOI)	AN	2
35	208 - 209	FECA-CAUSE	AN	2
36	210 - 216	FECA-CURR-PREV-OWNERS	AN	7
37	217 - 222	FECA-DATE-RECVD (YYMMDD)	AN	6
38	223 - 224	FECA-FORMS-RECVD	AN	2
39	225 - 230	FECA-DATE-CASE-CREATED (YYMMDD)	AN	6
40	231 - 232	FECA-ADJUD-STATUS	AN	2
41	233 - 238	FECA-ADJUD-STATUS-DATE (YYMMDD)	AN	6
42	239 - 239	FECA-CURR-CASE-STATUS-1	AN	1
	240 - 240	FILLER	AN	1
43	241 - 246	FECA-CURR-CASE-STATUS-DATE (YYMMDD)	AN	6
44	247 - 248	FECA-EARLY-REF	AN	2
45	249 - 249	FECA-CMF-CODE	AN	1
46	250 - 294	FECA-REP-ACCPT-COND	AN	45
47	295 - 295	FECA-REP-ACCPT-COND-FLAG	AN	1
48	296 - 296	FECA-3RD-PARTY-IND	AN	1

Continued

**Table 1. OWCP FECA Summary Tape Record Layout (1400 Characters)
(Continued)**

Field	Positions	Field Name	Rep	Length
49	297 - 297	FECA-REHAB-IND	AN	1
50	298 - 303	FECA-REHAB-DATE (YYMMDD)	AN	6
51	304 - 304	FECA-PYMT-DISP	AN	1
52	305 - 305	FECA-COP-TYPE	AN	1
53	306 - 306	FECA-CNTRVTD-IND	AN	1
54	307 - 307	FECA-CMP-CLM-IND	AN	1
55	308 - 313	FECA-CMP-CLM-DATE (YYMMDD)	AN	6
56	314 - 322	FECA-TOTAL-AMT	N	9
57	323 - 327	FECA-BPS-NO	N	6
58	328 - 336	FECA-BPS-AMT	N	9
59	337 - 341	FECA-CP-NO	N	6
60	342 - 350	FECA-CP-AMT	N	9
61	351 - 351	FECA-CP-FLAG	AN	1
62	352 - 352	FECA-SUM-ACTV-CODE	AN	1
	353 - 360	FILLER	AN	8
63	361 - 361	FECA-BILLABLE-FLAG	AN	1
64	362 - 363	FECA-ERROR-CODE-CNTR	AN	2
65	364 - 389	FECA-ERROR-CODES	AN	26
66	390 - 390	FECA-HBI-OLI-FLG	AN	1
67	391 - 391	FECA-CANCEL-CK-FLG	AN	1
68	392 - 392	FECA-DUP-FLG	AN	1
69	393 - 394	FECA-HBI-OLI-ADJ-CNT	N	2
70	335 - 396	FECA-CANCEL-CK-ADJ-CNT	N	2
71	397 - 398	FECA-DUP-ADJ-CNT	N	2
72	399 - 408	FECA-HBI-OLI-ADJ-AMT	N	10
73	409 - 418	FECA-CANCEL-CK-ADJ-AMT	N	10
74	419 - 428	FECA-DUP-ADJ-AMT	N	10
	429 - 450	FILLER	AN	22
		NCPDS-EMPLOYEE-DATA		
75	451 - 455	UIC	AN	5
	456 - 1400	NAVY PERSONNEL DATA		

Table 2. OWCP FECA Detail Tape Record Layout (223 Characters)

Field	Positions	Field Name	Type	Length
1	1 - 7	PREFIX	Chara	7
2	9 - 17	CASE-NO	Chara	9
3	19 - 20	LAST-PYMT-DIST	Chara	2
4	22 - 22	SRCE-PYMT-TYPE	Chara	1
5	24 - 33	PYMT-AMT	Numeric	10
6	35 - 40	PYMT-FROM-DATE (YYMMDD)	Chara	6
7	42 - 47	PYMT-TO-DATE (YYMMDD)	Chara	6
8	49 - 83	PAYEE-NAME	Chara	35
9	85 - 217	PAYEE-ADDR	Chara	133
10	219 - 219	CP-PAY-TYPE	Chara	1
11	221 - 221	BP-REIMB-CODE	Chara	1
12	223 - 223	ADJ-IND	Chara	1

Appendices: OWCP Data Code Tables

Appendix 1. Occupational Codes, Two Digits

Code	Description	Code	Description
01	Aeronautical engineer	50	Mason
02	Ash and trash collector	51	Meat cutter
03	Blacksmith	52	Meat inspector
04	Boilermaker	53	Mechanic; Repairman
05	Brakeman	54	Mechanical engineer
06	Heavy equipment operator	55	Melter
07	Air traffic controller	56	Mess attendant
08	Carpenter	57	Messenger (not post office)
09	Charwoman	58	Mimeograph operator
10	Chauffeur	59	Moulder
11	Checker	60	Munition handler
12	Chemical engineer	61	Nurse
13	Chipper and caulker	62	Office worker
14	Civil engineer	63	Oiler
15	Cook	64	Operating engineer
16	Reader	65	Packer
17	Carrier, rural mail	66	Painter
18	Coremaker	67	Patrolman
19	Crane operator	68	Patternmaker
20	Crater	69	Pile driver
21	Doctor; Dentist	70	Pipe coverer
22	Draftsman; Tracer	71	Pipefitter
23	Driver; Mechanic	72	Plasterer
24	Electrical engineer	73	Plumber
25	Electrician; Lineman	74	Pressman
26	Elevator operator	75	Printer
27	Engineering aide; Helper	76	Radio engineer; Technician
28	Firefighter	77	Railroad worker
29	Fireman	78	Railway postal personnel
30	Fleet workman	79	Rigger
31	Foreman	80	Safety engineer
32	Forester	81	Sandblaster
33	Forest ranger	82	Seaman; Crew member
34	Forklift/tug/tractor operator	83	Sewer
35	Guard	84	Sheetmetal worker
36	Inspector	85	Shipfitter
37	Instrument worker	86	Shipwright
38	Investigator	87	Soil conservationist
39	Ironworker	88	Stationary engineer
40	Janitor	89	Stock clerk
41	Laboratory worker	90	Storekeeper
42	Laborer	91	Tabulating machine/key punch operator
43	Laundry worker	92	Toolmaker
44	Lockman	93	Truck driver
45	Longshoreman	94	Veterinarian
46	Machinist; Machine operator	95	Warehouseman; Freight handler
47	Carrier, city mail	96	Ward attendant
48	Mail clerk	97	Welder
49	Mail handler	98	Teacher
		99	Other occupation

Appendix 2. Occupational Codes, Four Digits

Code	Description	Code	Description
0006	Correctional institution administration	0193	Archeology
0007	Correctional officer	0199	Social science student trainee
0011	Bond sales promotion	0201	Personnel management
0018	Safety management	0203	Personnel, clerical and assistance
0019	Safety technician	0204	Military personnel, clerical and technician
0020	Community planning	0205	Military personnel management
0021	Community planning technician	0212	Personnel staffing
0023	Outdoor recreation planning	0221	Position classification
0028	Environmental protection specialist	0222	Occupational analysis
0029	Environmental protection assistant	0223	Salary and wage administration
0030	Sports specialist	0230	Employee relations
0050	Funeral directing	0233	Labor relations
0060	Chaplain	0235	Employee development
0062	Clothing design	0241	Mediation
0080	Security administration	0243	Apprenticeship and training
0081	Fire protection and prevention	0244	Labor management relations examining
0082	United States Marshal	0246	Contractor industrial relations
0083	Police	0249	Wage and hour compliance
0084	Nuclear materials courier	0260	Equal employment opportunity
0085	Security guard	0299	Personnel management student trainee
0086	Security, clerical and assistance	0301	Miscellaneous administration and program
0090	Guide	0302	Messenger
0095	Foreign law specialist	0303	Miscellaneous clerk and assistant
0099	General student trainee	0304	Information receptionist
0101	Social science	0305	Mail and file
0102	Social science aid and technician	0309	Correspondence clerk
0105	Social insurance administration	0312	Clerk, stenographer and reporter
0106	Unemployment insurance	0313	Work unit supervising
0110	Economist	0318	Secretary
0119	Economics assistant	0319	Closed microphone reporting
0120	Food assistance program specialist	0322	Clerk typist
0130	Foreign affairs	0326	Office automation clerical and assist series
0131	International relations	0332	Computer operation
0132	Intelligence	0334	Computer specialist
0134	Intelligence aid and clerk	0335	Computer clerk and assistant
0135	Foreign agricultural affairs	0340	Program management
0136	International cooperation	0341	Administrative officer
0140	Manpower research and analysis	0342	Support services administration
0142	Manpower development	0343	Management and program analysis
0150	Geography	0344	Management clerical and assistance
0160	Civil rights analysis	0346	Logistics management
0170	History	0350	Equipment operator
0180	Psychology	0351	Printing, clerical
0181	Psychology aid and technician	0356	Data transcriber
0184	Sociology	0357	Coding
0185	Social work	0359	Electric accounting machine operation
0186	Social services aid and assistant	0360	Equal opportunity compliance
0187	Social services	0361	Equal opportunity assistance
0188	Recreation specialist	0362	Eam project planning
0189	Recreation aid and assistant	0382	Telephone operating

Continued

Appendix 2. Occupational Codes, Four Digits (Continued)

Code	Description	Code	Description
0385	Teletypist	0526	Tax technician
0388	Cryptographic equipment operation	0530	Cash processing
0389	Radio operating	0540	Voucher examining
0390	Communications relay operation	0544	Payroll
0391	Communications management	0545	Military pay
0392	General communications	0560	Budget administration
0393	Communications specialist	0561	Budget, clerical and assistance
0394	Communications, clerical	0570	Financial institution examining
0399	Administrative/Office support student trainee	0590	Time and leave
0401	General biological science	0593	Insurance accounts
0403	Microbiology	0599	Financial management student trainee
0404	Biological technician	0601	General health science
0405	Pharmacology	0602	Medical officer
0406	Agricultural extension	0603	Physician's assistant
0408	Ecology	0610	Nurse
0410	Zoology	0620	Practical nurse
0413	Physiology	0621	Nursing assistant
0414	Entomology	0622	Medical supply aide and technician
0415	Toxicology	0625	Autopsy assistant
0421	Plant protection technician	0630	Dietitian and nutritionist
0430	Botany	0631	Occupational therapist
0434	Plant pathology	0633	Physical therapist
0435	Plant physiology	0635	Corrective therapist
0436	Plant protection and quarantine	0636	Rehabilitation therapy assistant
0437	Horticulture	0637	Manual arts therapist
0440	Genetics	0638	Recreation/creative arts therapist
0454	Range conservation	0639	Educational therapist
0455	Range technician	0640	Health aid and technician
0457	Soil conservation	0642	Nuclear medicine technician
0458	Soil conservation technician	0644	Medical technologist
0459	Irrigation system operation	0645	Medical technician
0460	Forestry	0646	Pathology technician
0462	Forestry technician	0647	Diagnostic radiologic technician
0470	Soil science	0648	Therapeutic radiologic technician
0471	Agronomy	0649	Medical machine technician
0475	Agricultural management	0650	Medical technical assistant
0480	General fish and wildlife administration	0651	Respiratory therapy
0482	Fishery biology	0660	Pharmacist
0485	Wildlife refuge management	0661	Pharmacy technician
0486	Wildlife biology	0662	Optometrist
0487	Husbandry	0664	Restoration technician
0493	Home economics	0665	Speech pathology and audiology
0499	Biological science student trainee	0667	Orthotist and prosthetist
0501	Financial administration and program	0668	Podiatrist
0503	Financial, clerical and assistance	0669	Medical record librarian
0505	Financial management	0670	Health system administration
0510	Accounting	0671	Health system specialist
0511	Auditor	0672	Prosthetic representative
0512	Internal revenue agent	0673	Hospital housekeeping management
0525	Accounting technician	0675	Medical record technician

Continued

Appendix 2. Occupational Codes, Four Digits (Continued)

Code	Description	Code	Description
0679	Medical clerk	0930	Hearings and appeals
0680	Dental officer	0935	Administrative law judge
0681	Dental assistant	0945	Clerk of court
0682	Dental hygiene	0950	Paralegal specialist
0683	Dental laboratory aid and technician	0962	Contact representative
0685	Public health program specialist	0965	Land law examining
0688	Sanitarian	0967	Passport and visa examining
0690	Industrial hygiene	0986	Legal clerk and technician
0696	Consumer safety	0987	Tax law specialist
0698	Environmental health technician	0990	General claims examining
0699	Medical and health student trainee	0991	Workers' compensation claims examining
0701	Veterinary medical science	0992	Loss and damage claims examining
0704	Animal health technician	0993	Social insurance claims examining
0799	Veterinary student trainee	0994	Unemployment comp claims examining
0801	General engineering	0995	Dependents and estates claims examining
0802	Engineering technician	0996	Veterans claims examining
0803	Safety engineering	0997	Civil service retirement claims examining
0804	Fire prevention engineering	0998	Claims clerical
0805	Engineering technology	0999	Legal occupation student trainee
0806	Materials engineering	1001	General arts and information
0807	Landscape architecture	1008	Interior design
0808	Architecture	1010	Exhibits specialist
0809	Construction control	1015	Museum curator
0810	Civil engineering	1016	Museum specialist and technician
0817	Surveying technician	1020	Illustrating
0818	Engineering drafting	1021	Office drafting
0819	Environmental engineering	1035	Public affairs
0828	Construction analyst	1040	Language specialist
0830	Mechanical engineering	1046	Language clerk
0840	Nuclear engineering	1048	Foreign language broadcasting
0850	Electrical engineering	1051	Music specialist
0854	Computer engineering	1054	Theater specialist
0855	Electronics engineering	1056	Art specialist
0856	Electronics technician	1060	Photography
0858	Biomedical engineering	1071	Audiovisual production
0861	Aerospace engineering	1082	Writing and editing
0871	Naval architecture	1083	Technical writing and editing
0873	Ship surveying	1084	Visual information
0880	Mining engineering	1087	Editorial assistance
0881	Petroleum engineering	1099	Information and arts student trainee
0890	Agricultural engineering	1101	General business and industry
0892	Ceramic engineering	1102	Contract and procurement
0893	Chemical engineering	1103	Industrial property management
0894	Welding engineering	1104	Property disposal
0895	Industrial engineering technician	1105	Purchasing
0896	Industrial engineering	1106	Procurement, clerical and assistance
0899	Engineering and architecture student trainee	1107	Property disposal, clerical and technician
0904	Law clerk	1130	Public utilities specialist
0905	General attorney	1140	Trade specialist
0920	Estate tax examining	1144	Commissary store management

Continued

Appendix 2. Occupational Codes, Four Digits (Continued)

Code	Description	Code	Description
1145	Agricultural program specialist	1384	Textile technology
1146	Agricultural marketing	1386	Photographic technology
1147	Agricultural market reporting	1397	Document analysis
1149	Wage and hour law administration	1399	Physical science student trainee
1150	Industrial specialist	1410	Librarian
1152	Production control	1411	Library technician
1160	Financial analysis	1412	Technical information services
1161	Crop insurance administrator	1420	Archivist
1162	Crop insurance underwriter	1421	Archives technician
1163	Insurance examining	1499	Library and archives student trainee
1165	Loan specialist	1510	Actuary
1169	Internal revenue officer	1515	Operations research
1170	Realty	1520	Mathematics
1171	Appraising and assessing	1521	Mathematics technician
1173	Housing management	1529	Mathematical statistician
1176	Building management	1530	Statistician
1199	Business and industry student trainee	1531	Statistical assistant
1202	Patent technician	1540	Cryptography
1210	Copyright examining	1541	Cryptanalysis
1211	Copyright technician	1550	Computer science
1220	Patent administration	1599	Mathematics and statistics student trainee
1221	Patent adviser	1601	General facilities and equipment management
1222	Patent attorney	1630	Cemetery administration
1223	Patent classifying	1640	Facility management
1224	Patent examining	1654	Printing management
1225	Patent interference examining	1658	Laundry and dry cleaning plant management
1226	Design patent examining	1667	Steward
1299	Copyright and patent student trainee	1670	Equipment specialist
1301	General physical science	1699	Equipment and facilities mgmt student trainee
1306	Health physics	1701	General education and training
1310	Physics	1702	Education and training technician
1311	Physical science technician	1710	Education and vocational training
1313	Geophysics	1712	Training instruction
1315	Hydrology	1715	Vocational rehabilitation
1316	Hydrologic technician	1720	Education research and program
1320	Chemistry	1722	School administration
1321	Metallurgy	1725	Public health educator
1330	Astronomy and space science	1740	Education services
1340	Meteorology	1750	Instructional systems
1341	Meteorological technician	1755	Vocational/technical instructor
1350	Geology	1799	Education student trainee
1360	Oceanography	1801	General inspection investigation & compliance
1361	Navigational information	1802	Compliance inspection and support
1370	Cartography	1810	General investigating
1371	Cartographic technician	1811	Criminal investigating
1372	Geodesy	1812	Game law enforcement
1373	Land surveying	1815	Air safety investigating
1374	Geodetic technician	1816	Immigration inspection
1380	Forest products technology	1822	Mine safety and health
1382	Food technology	1825	Aviation safety officer

Continued

Appendix 2. Occupational Codes, Four Digits (Continued)

Code	Description	Code	Description
1831	Securities compliance examining	2502	Telephone mechanic
1850	Agricultural commodity warehouse examining	2504	Wire communications cable splicing
1854	Alcohol, tobacco and firearms inspection	2508	Communications line installing and repairing
1862	Consumer safety inspection	2511	Wire communications equip installing & repair
1863	Food inspection	2601	Misc electronic equipment installing and maint
1864	Public health quarantine inspection	2602	Electronic measurement equipment mechanic
1884	Customs patrol officer	2604	Electronics mechanic
1889	Import specialist	2606	Electronic industrial controls mechanic
1890	Customs inspection	2608	Electronic digital computer mechanic
1894	Customs entry and liquidating	2610	Electronic integrated systems mechanic
1895	Customs warehouse officer	2801	Miscellaneous electrical installing and maint
1896	Border patrol agent	2805	Electrician
1898	Admeasurement	2810	Electrician (high voltage)
1899	Investigation student trainee	2854	Electrical equipment repairing
1910	Quality assurance	2892	Aircraft electrician
1980	Agricultural commodity grading	3101	Miscellaneous fabric and leather work
1981	Agricultural commodity aid	3103	Shoe repairing
1999	Quality inspection student trainee	3105	Fabric working
2001	General supply	3106	Upholstering
2003	Supply program management	3111	Sewing machine operating
2005	Supply, clerical and technician	3119	Broom- and brushmaking
2010	Inventory management	3301	Miscellaneous instrument work
2030	Distribution facilities and storage management	3306	Optical instrument repairing
2032	Packaging	3314	Instrumentmaking
2050	Supply cataloging	3341	Scale building, installing & repairing
2091	Sales store, clerical	3359	Instrument mechanic
2099	Supply student trainee	3364	Projection equipment repairing
2101	Transportation specialist	3401	Miscellaneous machine tool work
2102	Transportation clerk and assistant	3414	Machining
2110	Transportation industry analysis	3416	Toolmaking
2121	Railroad safety and service inspection	3417	Tool grinding
2123	Motor carrier safety	3422	Power saw operating
2125	Highway safety specialist	3428	Die sinking
2130	Traffic management	3431	Machine tool operating
2131	Freight rate	3501	Misc general services and support work
2132	Travel	3502	Laboring
2133	Passenger rate	3506	Summer aid/Student aid
2134	Shipment, clerical and assistance	3508	Pipeline working
2135	Transportation loss and damage claims exam	3511	Laboratory working
2144	Cargo scheduling	3513	Coin/currency checking
2150	Transportation operations	3515	Laboratory support working
2151	Dispatching	3543	Stevedoring
2152	Air traffic control	3546	Railroad repairing
2154	Air traffic assisting	3566	Custodial working
2161	Marine cargo	3601	Miscellaneous structural and finishing work
2181	Aircraft operation	3602	Cement finishing
2183	Air navigation	3603	Masonry
2185	Air crew technician	3604	Tile setting
2199	Transportation student trainee	3605	Plastering
2501	Misc wire commo equipment instl & maint	3606	Roofing

Continued

Appendix 2. Occupational Codes, Four Digits (Continued)

Code	Description	Code	Description
3609	Floor covering installing	4102	Painting
3610	Insulating	4103	Paperhanging
3611	Glazing	4104	Sign painting
3653	Asphalt working	4157	Instrument dial painting
3701	Miscellaneous metal processing	4201	Miscellaneous plumbing and pipefitting
3702	Flame/Arc cutting	4204	Pipefitting
3703	Welding	4206	Plumbing
3705	Nondestructive testing	4255	Fuel distribution system mechanic
3707	Metalizing	4301	Miscellaneous pliable materials work
3708	Metal process working	4351	Plastic molding equipment operating
3711	Electroplating	4352	Plastic fabricating
3712	Heat treating	4360	Rubber products molding
3716	Lead burning	4361	Rubber equipment repairing
3720	Brazing and soldering	4370	Glassblowing
3722	Cold working	4371	Plaster pattern casting
3725	Battery repairing	4373	Molding
3727	Buffing and polishing	4374	Coremaking
3735	Metal photo transferring	4401	Miscellaneous printing
3736	Circuit board making	4402	Bindery working
3741	Furnace operating	4403	Hand composing
3769	Shot peening machine operating	4405	Film assembly, stripping
3801	Miscellaneous metal work	4406	Letterpress operating
3802	Forging machine operating	4407	Linotype machine operating
3804	Coppersmithing	4413	Negative engraving
3806	Sheet metal mechanic	4414	Offset photography
3807	Structural/ornamental iron working	4416	Platemaking
3808	Boilermaking	4417	Offset press operating
3809	Mobile equipment metal mechanic	4419	Silkscreen making and printing
3815	Pneumatic tool operating	4422	Dot etching
3816	Engraving	4425	Photoengraving
3818	Springmaking	4440	Stereotype platemaking
3819	Airframe jig fitting	4441	Bookbinding
3820	Shipfitting	4445	Bank note designing
3830	Blacksmithing	4446	Bank note engraving
3832	Medalmaking	4447	Sculptural engraving
3833	Transfer engraving	4448	Siderographic transferring
3858	Metal tank and radiator repairing	4449	Electrolytic intaglio platemaking
3869	Metal forming machine operating	4450	Intaglio die and plate finishing
3872	Metal tube making, installing and repair	4454	Intaglio press operating
3901	Misc mot pict, radio, tv & sound equip optn	4601	Miscellaneous woodwork
3910	Motion picture projection	4602	Blocking and bracing
3911	Sound recording equip operating	4604	Woodworking
3919	Television equipment operating	4605	Woodcrafting
3940	Broadcasting equipment operating	4607	Carpentry
3941	Public address equipment operating	4616	Patternmaking
4001	Miscellaneous lens and crystal work	4618	Woodworking machine operating
4005	Optical element working	4620	Shoe last repairing
4010	Prescription eyeglass making	4639	Timber working
4015	Quartz crystal working	4654	Form block making
4101	Miscellaneous painting and paperhanging	4701	Misc general maintenance and operations work

Continued

Appendix 2. Occupational Codes, Four Digits (Continued)

Code	Description	Code	Description
4714	Modelmaking	5309	Heating and boiler plant equipment mechanic
4715	Exhibits making/modeling	5310	Kitchen/bakery equipment repairing
4716	Railroad car repairing	5312	Sewing machine repairing
4717	Boat building and repairing	5313	Elevator mechanic
4737	General equipment mechanic	5317	Laundry and dry cleaning equipment repairing
4741	General equipment operating	5318	Lock and dam repairing
4742	Utility systems repairing/operating	5323	Oiling and greasing
4745	Research laboratory mechanic	5324	Powerhouse equipment repairing
4749	Maintenance mechanic	5326	Drawbridge repairing
4754	Cemetery caretaking	5330	Printing equipment repairing
4801	Miscellaneous general equipment maintenance	5334	Marine machinery mechanic
4802	Musical instrument repairing	5335	Wind tunnel mechanic
4804	Locksmithing	5341	Industrial furnace building and repairing
4805	Medical equipment repairing	5350	Production machinery mechanic
4806	Office appliance repairing	5352	Industrial equipment mechanic
4807	Chemical equipment repairing	5364	Door systems mechanic
4808	Custodial equipment servicing	5365	Physiological trainer mechanic
4812	Saw reconditioning	5378	Powered support systems mechanic
4816	Protective & safety equip fabricating & rprng	5384	Gas dynamic facility installing and repairing
4818	Aircraft survival and flight equipment	5401	Miscellaneous industrial equipment operation
4819	Bowling equipment repairing	5402	Boiler plant operating
4820	Vending machine repairing	5403	Incinerator operating
4839	Film processing equipment repairing	5406	Utility systems operating
4840	Tool and equipment repairing	5407	Electric power controlling
4841	Window shade assembling/installing/repairing	5408	Sewage disposal plant operating
4843	Navigation aid repairing	5409	Water treatment plant operating
4844	Bicycle repairing	5413	Fuel distribution system operating
4845	Orthopedic appliance repairing	5414	Baling machine operating
4848	Mechanical parts repairing	5415	Air conditioning equipment operating
4850	Bearing reconditioner	5419	Stationary-engine operating
4851	Reclamation working	5423	Sandblasting
4855	Domestic appliance repairing	5424	Weighing machine operating
5001	Miscellaneous plant and animal work	5426	Lock and dam operating
5002	Farming	5427	Chemical plant operator
5003	Gardening	5430	Drawbridge operating
5026	Pest controlling	5433	Gas generating plant operating
5031	Insects production working	5435	Carton/bag making machine operating
5034	Dairy farming	5438	Elevator operating
5035	Livestock ranching/wrangling	5439	Testing equipment operating
5042	Tree working	5440	Packaging machine operating
5048	Animal caretaking	5444	Food/feed processing equipment operating
5201	Miscellaneous occupations	5446	Textile equipment operating
5205	Gas and radiation detecting	5450	Conveyor operating
5210	Rigging	5454	Solvent still operating
5220	Shipwright	5455	Paper pulping machine operating
5221	Lofting	5473	Oil reclamation equipment operating
5222	Fiving	5478	Portable equipment operating
5235	Test range tracking	5479	Dredging equipment operating
5301	Misc industrial equipment maintenance	5484	Counting machine operating
5306	Air conditioning equipment mechanic	5485	Aircraft weight and balance operating

Continued

Appendix 2. Occupational Codes, Four Digits (Continued)

Code	Description	Code	Description
5486	Swimming pool operating	7010	Parachute packing
5701	Transportation/mobile equipment operating	7301	Misc laundry, dry cleaning, and pressing
5703	Motor vehicle operating	7304	Laundry working
5704	Fork lift operating	7305	Laundry machine operating
5705	Tractor operating	7306	Pressing
5706	Road sweeper operating	7307	Dry cleaning
5707	Tank driving	7401	Miscellaneous food preparation and serving
5716	Engineering equipment operating	7402	Baking
5725	Crane operating	7404	Cooking
5729	Drill rig operating	7405	Bartending
5731	Mining/tunneling machine operating	7407	Meat cutting
5736	Braking, switching and conducting	7408	Food service working
5737	Locomotive engineering	7420	Waiter
5738	Railroad maintenance vehicle operating	7601	Miscellaneous personal services
5767	Airfield clearing equipment operating	7603	Barbering
5782	Ship operating	7640	Bus attending
5786	Small craft operating	7641	Beautician
5788	Deckhand	8201	Miscellaneous fluid systems maintenance
5801	Transportation/mobile equipment maintenance	8255	Pneudraulic systems mechanic
5803	Heavy mobile equipment mechanic	8268	Aircraft pneudraulic systems mechanic
5806	Mobile equipment servicing	8601	Miscellaneous engine overhaul
5823	Automotive mechanic	8602	Aircraft engine mechanic
5876	Electromotive equipment mechanic	8610	Small engine mechanic
6501	Misc ammo, explosive, & toxic materials wk	8675	Liquid fuel rocket engine mechanic
6502	Explosives operating	8801	Miscellaneous aircraft overhaul
6505	Munitions destroying	8807	Aircraft propeller/Rotor mechanic
6511	Missile/toxic materials handling	8810	Aircraft propeller mechanic
6517	Explosives test operating	8840	Aircraft mechanic parts repair
6601	Miscellaneous armament work	8852	Aircraft mechanic
6605	Artillery repairing	8862	Aircraft servicing
6606	Artillery testing	8863	Aircraft tire mounting
6610	Small arms repairing	8882	Airframe test operating
6641	Ordnance equipment mechanic	9001	Miscellaneous film processing
6652	Aircraft ordnance systems mechanic	9003	Film assembling and repairing
6656	Special weapons systems mechanic	9004	Motion picture develop/printing mach optng
6901	Misc warehousing and stock handling	9055	Photo solution mixing
6902	Lumber handling	9902	Master
6903	Coal handling	9903	Chief officer cable
6904	Tool and parts attending	9904	Ship pilot
6907	Materials handling	9905	First officer
6910	Materials expediting	9906	Second officer
6912	Materials examining and identifying	9907	Third officer
6914	Store working	9908	Junior deck officer
6941	Bulk money handling	9909	Radio officer
6968	Aircraft freight loading	9910	First assistant radio officer
7001	Miscellaneous packing and processing	9911	Radio electronics officer
7002	Packing	9912	First assistant radio electronics officer
7004	Preservation packaging	9913	Relief deck officer
7006	Preservation servicing	9914	Damage control officer
7009	Equipment cleaning	9915	Assistant damage control officer

Continued

Appendix 2. Occupational Codes, Four Digits (Continued)

Code	Description	Code	Description
9916	Master-mate (fishing vessel)	9972	Steward cook
9917	Deck midshipman	9973	Second cook
9918	Damage control leader	9974	Third cook
9919	Damage control assistant leader	9975	Assistant cook
9920	Boatswain	9976	Cook/baker
9921	Carpenter	9977	Second cook/baker
9922	Carpenter, maintenance	9978	Night cook/baker
9923	Boatswains mate	9979	Steward baker
9924	Able seaman	9980	Third pantryman
9925	Able seaman, maintenance	9981	Galleyman
9926	Quartermaster	9982	Laundryman
9927	Seaman/fisherman	9983	Assistant laundryman
9928	Ordinary seaman	9984	Messman
9929	Damage controlman	9985	Steward utilityman
9931	Chief engineer	9988	Purser
9932	First assistant engineer	9989	Junior purser
9933	Second assistant engineer	9990	Disbursing officer
9934	Third assistant engineer	9991	Supply officer
9935	Relief engineer	9992	Assistant supply officer
9936	Engine midshipman	9993	Junior supply officer
9939	Chief electrician	9994	Assistant storekeeper
9940	Electrician	9996	Nurse
9941	Electrician, maintenance	9998	Yeoman/storekeeper
9942	Second electrician	9999	Occupational series code is missing
9943	Third electrician		
9944	Electronics technician		
9945	Refrigeration engineer		
9946	Second refrigeration engineer		
9947	Third refrigeration engineer		
9948	Plumber		
9949	Assistant plumber		
9950	Plumber, machinist		
9951	Deck engineer		
9952	Deck engineer, machinist		
9953	Deck engineer, mechanic		
9954	Unlicensed junior engineer		
9955	Pumpman		
9956	Engineman		
9957	Engine utilityman		
9958	Evaporator utilityman		
9959	Machinist		
9960	Oiler		
9961	Oiler diesel		
9962	Refrigeration oiler		
9963	Fireman		
9964	Fireman/watertender		
9965	Wiper		
9968	Chief steward		
9969	Third steward		
9971	Chief cook		

Appendix 3. Department of the Navy Command/Organization (Agency) Codes

Code*	Command/Organization
603x	U.S. Naval Forces, Europe
604x	Naval Laboratory Programs
607x	Department of the Navy Field Offices
608x	Immediate Office of the Secretary of the Navy
609x	Chief of Naval Operations
618x	Naval Medical Command
635x	Office of Naval Research
636x	Naval Intelligence Command
637x	Naval Material Command
638x	Naval Air Systems Command
639x	Naval Electronic Systems Command
640x	Naval Supply Systems Command
643x	Naval Sea Systems Command
644x	Naval Facilities Engineering Command
647x	Navy Special Projects Office
648x	Navy Joint Cruise Missile Project
650x	Naval Military Personnel Command
651x	Marine Corps
652x	Military Sealift Command
653x	U.S. Naval Forces, Atlantic Fleet
654x	Chief of Naval Education and Training
655x	Naval Oceanography Command
656x	Naval Computer and Telecommunications Command
657x	U.S. Naval Forces, Pacific Fleet
658x	Naval Reserve Forces
659x	Naval Security Group Command
6990	Navy Reports, Not Precoded
6980	All Other Navy, Not Otherwise Classified

* The fourth digit, to replace the "x," must be any numeric code, 0 through 9, with the organization interpretations indicated in the key below. Thus, any 3-digit code, plus a 4th digit, 0-9, is acceptable as the 4-digit numeric code.

"x" Key

- 0 = All others
- 1 = Headquarters office
- 2 = Regional commands, offices, divisions, OICCs, and NAVPROs
- 3 = Stations, bases, NARFs, and CBCs
- 4 = Centers and sup ships
- 5 = Support offices or activities
- 6 = Program or project management office
- 7 = Air stations
- 8 = Shipyards
- 9 = Inactive facilities

Federal (FECA) Procedure Manual
Part 8 - Program Evaluation/Development

Encl. to FECA Tr. No. 93

Chapter 8-600
Federal Establishment
Code Manual
Navy - 22 - (Rev 2/93)

Appendix 4. DON Civilian Personnel Offices (CPO) Codes

District #1

Civilian Personnel Office	Code
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Commanding Officer Portsmouth Naval Shipyard Civilian Personnel Office Portsmouth, NH 03801	KA
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Supervisor of Shipbuilding Conversion and Repair Consolidated CPO 495 Summer St. Boston, MA 02210	KB
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Director Naval Submarine Base New London Consolidated CPO Groton, Box 20 Groton, CT 06349	LB
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Commanding Officer Naval Underwater Systems Center Code 03-B-109 Newport, RI 02841	LP
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Director Naval Education & Training Center Consolidated CPO Nimitz Hall, Wing 5 Newport, RI 02841	OP
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Federal (FECA) Procedure Manual
Part 8 - Program Evaluation/Development

Encl. to FECA Tr. No. 91-5

Chapter 8-600
Federal Establishment
Code Manual
CPO-126 - 140
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Continued

Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #2

Civilian Personnel Office	Code
Commander Military Sealift Command, Atlantic Civilian Personnel Office Military Ocean Terminal-Bldg 42/4 Bayonne, NJ 07002	JX
Commanding Officer Naval Weapons Station, Earle Civilian Personnel Office Colts Neck, NJ 07722	KC
US Naval Station, Roosevelt Roads Civilian Personnel Office, Box 3019 FPO Miami, FL 34051	LL
Commanding Officer Naval Air Propulsion Center P.O. Box 7176 Trenton, NJ 08628	NE
Commanding Officer Naval Air Engineering Center Civilian Personnel Office Lakehurst, NJ 08733	NF

Continued

Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #3

Civilian Personnel Office	Code
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Commanding Officer Philadelphia Naval Shipyard Civilian Personnel Office Philadelphia, PA 19112	KD
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Director Philadelphia Naval Base Consolidated CPO Building 75/1 Philadelphia, PA 19112-5073	LC
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Commander Naval Air Development Center Civilian Personnel Office Warminster, PA 18974	LQ
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Commanding Officer Naval Aviation Supply Office Consolidated CPO 780 Robbins Avenue Philadelphia, PA 19111	NL
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Commanding Officer Naval Ships Parts Control Center Consolidated CPO - Code 06 P.O. Box 2020 Mechanicsburg, PA 17055	NM
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Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #6

Civilian Personnel Office	Code	Civilian Personnel Office	Code
Naval Oceanographic Office Civilian Personnel Office NSTL Station Bay St. Louis, MS 39522	JW	Commanding Officer Naval Air Station Civilian Personnel Office Key West, FL 33040	LK
Commanding Officer Naval Ordnance Station Civilian Personnel Office Louisville, KY 40214	KK	Commanding Officer Naval Coastal Systems Center Civilian Personnel Office Panama City, FL 32407	LT
Commanding Officer Charleston Naval Shipyard Naval Base, Code 170 Civilian Personnel Office Charleston, SC 29408	KL	Director Marine Corps Air Station Civilian Personnel Office Cherry Point, NC 28533	MD
Commanding Officer Naval Weapons Station Civilian Personnel Office Charleston, SC 29408	KM	Commanding General Marine Corps Base Civilian Personnel Office Camp LeJeune, NC 28542	ME
Supervisor of Shipbuilding Conversion and Repair Civilian Personnel Office Pascagoula, MS 39567	KN	Commanding Officer Marine Corps Air Station Civilian Personnel Office Beaufort, SC 29904	MF
Commanding Officer Naval Air Station Civilian Personnel Office, Box 22 Jacksonville, FL 32212	LH	Commanding General Marine Corps Recruit Depot Civilian Personnel Office Parris Island, SC 29905	MG
Commanding Officer Naval Air Station Civilian Personnel Office Cecil Field, FL 32215	LI	Commanding General Marine Corps Logistics Base Civilian Personnel Office, Code 180 Albany, GA 31704	MH
Commanding Officer Naval Station Civilian Personnel Office Mayport, FL 32228	LJ	Naval Submarine Support Base Code N-121 Civilian Personnel Office Kings Bay, GA 31547-5121	NB

Continued

Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #6 (continued)

Civilian Personnel Office	Code
Commanding Officer Naval Supply Center Consolidated CPO Charleston, SC 29408	NP
Commanding Officer Naval Constr Battalion Center Civilian Personnel Office Gulfport, MS 39501	NV
Commanding Officer Naval Air Station Memphis Civilian Personnel Office Wellington, TN 38054	OR
Commander Naval Training Center Civilian Personnel Office Orlando, FL 32813	OS
Commanding Officer Naval Air Station Whiting Field Civilian Personnel Office Milton, FL 32570	OT
Commanding Officer Naval Air Station Consolidated CPO Building 1 Pensacola, FL 32508	OU
Commanding Officer Naval Air Station Civilian Personnel Office Meridian, MS 39309	OV

Continued

Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #9

Civilian Personnel Office	Code
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Commanding Officer Navy Finance Center Civilian Personnel Office A J Celebreeze Federal Building Cleveland, OH 44199	JH
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Commanding Officer Naval Weapons Support Center Civilian Personnel Office Crane, IN 47522	KE
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Commanding Officer Naval Avionics Center Civilian Personnel Office 6001 East 21st Street Indianapolis, IN 46218	NG
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District #10

Civilian Personnel Office	Code
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Commander Great Lakes Naval Training Center Consolidated CPO Building #1 Great Lakes, IL 60088	OQ
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District #11

Civilian Personnel Office	Code
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Commanding Officer Marine Corps Finance Center Civilian Personnel Office 1500 East Bannister Road Kansas City, MO 64197	MA
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Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #13

Civilian Personnel Office	Code	Civilian Personnel Office	Code
Superintendent Naval Postgraduate School Civilian Personnel Office Monterey, CA 93943	JO	Commander Naval Ocean Systems Center Civilian Personnel Office San Diego, CA 92152	LV
Commander Military Sealift Command, Pacific Civilian Personnel Office Oakland, CA 94625	JY	Commanding Officer Naval Electronic Systems Engineering Center P.O. Box 80337 San Diego, CA 92138	LY
Commanding Officer Mare Island Naval Shipyard Civilian Personnel Office Vallejo, CA 94592	KQ	Commander El Toro Marine Corps Air Station Civilian Personnel Office, Code 1BF1 Santa Ana, CA 92709	MI
Commanding Officer Naval Weapons Station Civilian Personnel Office Concord, CA 94520	KR	Commanding General Marine Corps Base Civilian Personnel Office Camp Pendleton, CA 92055	MJ
Commanding Officer Naval Weapon Systems Engineering Station Civilian Personnel Office Port Hueneme, CA 93043	KS	Commanding General Marine Corps Recruit Depot, Western Recruiting Station San Diego, CA 92140-5001	MK
Commander Long Beach Naval Shipyard Civilian Personnel Office, Code 150 Long Beach, CA 90822	KT	Commanding Officer Marine Corps Air Ground Combat Center Civilian Personnel Office Twentynine Palms, CA 92278	ML
Commanding Officer Naval Weapons Station Civilian Personnel Office Seal Beach, CA 90740	KU	Commander Marine Corps Air Station Civilian Personnel Office Yuma, AZ 85369-5001	MN
Commander Pearl Harbor Naval Shipyard Industrial Relations Office Box 400 (Code 150) Pearl Harbor, HI 96861	KV	Commanding General Marine Corps Logistics Support Base Civilian Personnel Office Barstow, CA 92311	MO
Commanding Officer Naval Weapons Center Civilian Personnel Office China Lake, CA 93555	KU	Commanding Officer Marine Corps Air Station Civilian Personnel Office Kaneohe Bay, HI 96863	MP

Continued

Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #13 (continued)

Civilian Personnel Office	Code	Civilian Personnel Office	Code
Commanding Officer Naval Hospital Civilian Personnel Office Oakland, CA 94627	MV	Pearl Harbor Naval Base Consolidated CPO 4308 Radford Drive Honolulu, HI 96818	NZ
Commanding Officer Naval Hospital Civilian Personnel Office San Diego, CA 92134	MW	Treasure Island Naval Station Consolidated CPO San Francisco, CA 94130	OD
Naval Plant Representative Officer Strategic Systems Project Office Lockheed Missiles Space Company Sunnyvale, CA 94086	NC	Commanding Officer Naval Air Station Civilian Personnel Office Moffett Field, CA 9403	OE
Commander Pacific Missile Test Center Civilian Personnel Office Point Mugu, CA 93042	NJ	Commanding Officer Naval Air Station Civilian Personnel Office (Code 1114B) Alameda, CA 94501	OF
Commanding Officer Naval Supply Center Civilian Personnel Office (Code 25) Oakland, CA 94625	NR	Director Naval Air Station Civilian Personnel Office Lemoore, CA 93245	OG
Commanding Officer Naval Supply Center Civilian Personnel Office 937 North Harbor Drive San Diego, CA 92132	NS	Director Long Beach Naval Station Consolidated CPO, Building #1 Long Beach, CA 90822	OH
Commanding Officer Naval Facilities Engineering Command P.O. Box 727 San Bruno, CA 94066	NW	Commanding Officer Naval Air Station North Island Civilian Personnel Office (Code 12) San Diego, CA 92135	OI
Commanding Officer Naval Construct Battalion Center Civilian Personnel Office (Code 23) Port Hueneme, CA 93043	NX	Commanding Officer Naval Air Facility Civilian Personnel Office El Centro, CA 92243	OJ
Commanding Officer Naval Public Works Center Civilian Personnel Office (Code 48) San Diego, CA 92136	NY	Commander Naval Training Center Civilian Personnel Office San Diego, CA 92133	OW

Continued

Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #14

Civilian Personnel Office	Code
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Commanding Officer Naval Undersea Warfare Engineering Station Civilian Personnel Office Keyport, WA 98345	KO
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Commander Puget Sound Naval Shipyard Civilian Personnel Office Bremerton, WA 98314	KP
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Commanding Officer Puget Sound Naval Supply Center Civilian Personnel Office Bremerton, WA 98314	NQ
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Naval Station, Adak Civilian Personnel Office FPO Seattle, WA 98791	OA
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Commanding Officer Whidbey Island Naval Air Station Civilian Personnel Office Oak Harbor, WA 98278	OB
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Commanding Officer Bangor Naval Submarine Base Civilian Personnel Office Bremerton, WA 98315	OC
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Continued

Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #16

Civilian Personnel Office	Code
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Naval Support Activity Consolidated CPO New Orleans, LA 70146	JU
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Commanding Officer Naval Air Station Civilian Personnel Office (Bldg 37) Corpus Christi, TX 78419	OX
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Commanding Officer Naval Air Station, Chase Field Civilian Personnel Office Beeville, TX 78103	OY
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Commanding Officer Naval Air Station Civilian Personnel Office Kingsville, TX 78363	OZ
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Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #25

Civilian Personnel Office	Code	Civilian Personnel Office	Code
Office of the Secretary HQ Civilian Personnel Office Crystal Plaza #6, Room 500 Washington, DC 20360	JG	Norfolk Naval Shipyard Employee Services, Code 165 Portsmouth, VA 23709	KJ
Naval Sea Systems Command, HQ Civilian Personnel Office Code 002 Washington, DC 20362-5101	JI	Norfolk Naval Base Civilian Personnel Office Norfolk, VA 23511	LE
Office of Naval Research Civilian Personnel Office 800 N. Quincy Street Arlington, VA 22217	JK	Naval Amphibious Base Little Creek Civilian Personnel Office, Bldg 3129 Norfolk, VA 23521	LF
Naval Research Laboratory Civilian Personnel Office-1851 4555 Overlook Ave., SW Washington, DC 20375	JL	Naval Air Station, Oceana Civilian Personnel Office Virginia Beach, VA 23460	LG
Superintendent U.S. Naval Academy Code 76 Annapolis, MD 21402	JM	David W. Taylor Naval Ship Research & Development Center Civilian Personnel Office Bethesda, MD 20084	LR
Washington Navy Yard Consolidated CPO Bldg 200-G Washington, DC 20374	JN	Naval Surface Weapons Center Dahlgren Laboratory Civilian Personnel Office Dahlgren, VA 22448	LS
Naval Ordnance Station Civilian Personnel Office Code 06 Indian Head, MD 20640	KF	Commanding Officer Naval Electronic Systems Engineering P.O. Box 55 Portsmouth, VA 23705	LX
Naval Weapons Station Civilian Personnel Office Yorktown, VA 23691	KG	Marine Corps Development & Education Command Consolidated CPO Quantico, VA 22134	MB
Naval Sea Combat Systems Engineering Station Civilian Personnel Office Norfolk, VA 23511	KH	Commandant of the Marine Corps HQ, US Marine Corps Civilian Personnel Office - HQSG Washington, DC 20380	MC

Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #25 (continued)

Civilian Personnel Office	Code	Civilian Personnel Office	Code
National Medical Command, National Capital Region Consolidated CPO 8901 Wisconsin Avenue Bethesda, MD 20814	MT	Naval Air Station Civilian Personnel Office Patuxent River, MD 20670	NH
Portsmouth Naval Hospital Civilian Personnel Office Portsmouth, VA 23708	MU	Naval Supply Center Civilian Personnel Office Building W-143-1 Norfolk, VA 23512	NO
Consolidated CPO 1931 Jefferson Davis Highway Crystal Mall #2 Washington, DC 20376	NA	Naval Public Works Center Civilian Personnel Office Norfolk, VA 23511	NU

District #25 (FPO Addresses)

US Naval Activities Civilian Personnel Office FPO New York, NY 09510	JP	Naval Air Station, Bermuda Civilian Personnel Office FPO New York, NY 09560	LN
US Naval Station, Rota Civilian Personnel Office FPO New York, NY 09540	JQ	Camp Smedley D. Butler Marine Corps Base, Okinawa Civilian Personnel Office FPO Seattle, WA 98773	MQ
US Naval Support Activity, Naples Civilian Personnel Office FPO New York, NY 09521	JR	US Marine Corps Air Station, Iwakuni Civilian Personnel Office FPO Seattle, WA 98764	MR
US Naval Facility, Argentina Civilian Personnel Office FPO New York, NY 09597	LA	US Naval Medical Reserve, Unit #3 Civilian Personnel Office FPO New York, NY 09527	MX
US Naval Station, Keflavik Civilian Personnel Office FPO New York, NY 09571	LD	US Naval Communications Station, Heh Civilian Personnel Office FPO San Francisco, CA 96680	MY
US Naval Station, Guantanamo Naval Base Civilian Personnel Office, Box 77 FPO New York, NY 09593	LM		

Appendix 4. DON Civilian Personnel Offices (CPO) Codes (Continued)

District #25 (continued - FPO Addresses)

Civilian Personnel Office	Code	Civilian Personnel Office	Code
US Naval Station Consolidated CPO, Box 31 FPO San Francisco, CA 96651	OK	Fleet Activities, Sasebo Civilian Personnel Office FPO Seattle, WA 98766	OM
US Naval Station, Guam Box 183, CIRO FPO San Francisco, CA 96638	OL	Administrative Support Unit Civilian Personnel Office FPO New York, NY 09526	OO

Appendix 5. Anatomical Location Codes

Code	General Body Area	Detail Body Area
AB	Arm/Wrist	Arm and wrist
AS	Arm/Wrist	Arm or wrist
BA	Trunk, external musculature	Abdomen
BC	Trunk, external musculature	Chest
BL	Trunk, external musculature	Lower back
BP	Trunk, external musculature	Penis
BS	Trunk, external musculature	Side
BU	Trunk, external musculature	Upper back
BW	Trunk, external musculature	Waist
BZ	Trunk, external musculature	Not otherwise classified
B1	Trunk, external musculature	Single breast
B2	Trunk, external musculature	Both breasts
B3	Trunk, external musculature	Single testicle
B4	Trunk, external musculature	Both testicles
CB	Head, internal	Brain
CC	Head, internal	Cranial bones
CD	Head, internal	Teeth
CJ	Head, internal	Jaw
CL	Head, internal	Throat; larynx
CM	Head, internal	Mouth
CN	Head, internal	Nose
CR	Head, internal	Throat; other
CT	Head, internal	Tongue
CZ	Head, internal	Not otherwise classified
C1	Head, internal	Single ear (internal)
C2	Head, internal	Both ears (internal)
C3	Head, internal	Single eye (internal)
C4	Head, internal	Both eyes (internal)
EB	Elbow	Both elbows
ES	Elbow	Single elbow
F1	Finger	Single first finger
F2	Finger	Both first fingers
F3	Finger	Single second finger
F4	Finger	Both second fingers
F5	Finger	Single third finger
F6	Finger	Both third fingers
F7	Finger	Single fourth finger
F8	Finger	Both fourth fingers
G1	Toe	Single great toe
G2	Toe	Both great toes
G3	Toe	Single other toes
G4	Toe	Multiple other toes
HC	Head, external	Chin
HF	Head, external	Face
HK	Head, external	Neck/Throat
HM	Head, external	Mouth/Lips
HN	Head, external	Nose
HS	Head, external	Scalp
H1	Head, external	Single eye (external)

Continued

Appendix 5. Anatomical Location Codes (Continued)

Code	General Body Area	Detail Body Area
H2	Head, external	Both eyes (external)
H3	Head, external	Single ear (external)
H4	Head, external	Both ears (external)
KB	Knee	Both knees
KS	Knee	Single knee
LB	Leg, hip, ankle, buttock	Both legs/Hips/Ankles/Buttock
LS	Leg, hip, ankle, buttock	Single leg/Hip/Ankle/Buttock
MB	Hand	Both hands
MS	Hand	Single hand
PB	Foot	Both feet
PS	Foot	Single foot
RB	Trunk, bones	Rib
RS	Trunk, bones	Sternum (breast bone)
RV	Trunk, bones	Vertebrae (spine; disc)
RZ	Trunk, bones	Trunk, bones unclassified
R1	Trunk, bones	Single clavicle (collar bone)
R2	Trunk, bones	Both clavicles (collar bones)
R3	Trunk, bones	Single scapula (shoulder blade)
R4	Trunk, bones	Both scapulas (shoulder blades)
SB	Shoulder	Both shoulders
SS	Shoulder	Single shoulder
TB	Thumb	Both thumbs
TS	Thumb	Single thumb
VH	Trunk, internal organs	Heart
VL	Trunk, internal organs	Liver
VR	Trunk, internal organs	Reproductive organs
VS	Trunk, internal organs	Stomach
VV	Trunk, internal organs	Intestines
VZ	Trunk, internal organs	Trunk, internal; unclassified
V1	Trunk, internal organs	Lung, single
V2	Trunk, internal organs	Lungs, both
V3	Trunk, internal organs	Kidney, single
V4	Trunk, internal organs	Kidneys, both

Appendix 6. Nature of Injury Codes

Code	General Description	Detailed Description
DA	Disability, occupational	Arthritis, bursitis
DB	Disability, occupational	Back strain; back sprain
DC	Disability, occupational	Cerebral vascular condition; stroke
DD	Disability, occupational	Endemic disease (other than r and s)
DE	Disability, occupational	Effect of environmental condition
DH	Disability, occupational	Hearing loss
DK	Disability, occupational	Heart condition
DM	Disability, occupational	Mental disorder; emotional stress; nervous condition
DR	Disability, occupational	Radiation
DS	Disability, occupational	Strain, multiple
DU	Disability, occupational	Ulcer
DV	Disability, occupational	Other vascular conditions
D9	Disability, occupational	Disability, unclassified
RA	Respiratory disease	Asbestosis
RB	Respiratory disease	Bronchitis
RE	Respiratory disease	Emphysema
RP	Respiratory disease	Pneumoconiosis
RS	Respiratory disease	Silicosis
R9	Respiratory disease	Respiratory disease, unclassified
SC	Skin disease or condition	Chemical
S9	Skin disease or condition	Dermatitis, unclassified
TA	Traumatic injury or disability (and incident)	Amputation
TB	Traumatic injury or disability (and incident)	Back strain
TC	Traumatic injury or disability (and incident)	Contusion; bruise; abrasion
TD	Traumatic injury or disability (and incident)	Dislocation
TF	Traumatic injury or disability (and incident)	Fracture
TH	Traumatic injury or disability (and incident)	Hernia
TI	Traumatic injury or disability (and incident)	Traumatic skin diseases/conditions, including dermatitis
TI	Traumatic injury or disability (and incident)	Traumatic cerebral vascular condition; stroke
TK	Traumatic injury or disability (and incident)	Concussion
TL	Traumatic injury or disability (and incident)	Laceration; cut
TP	Traumatic injury or disability (and incident)	Puncture
TQ	Traumatic injury or disability (and incident)	Traumatic food poisoning
TR	Traumatic injury or disability (and incident)	Traumatic respiratory disease
TS	Traumatic injury or disability (and incident)	Strain, multiple
TU	Traumatic injury or disability (and incident)	Burn, scald, sunburn
TW	Traumatic injury or disability (and incident)	Traumatic tuberculosis
TX	Traumatic injury or disability (and incident)	Traumatic virological/infective/parasitic diseases
T2	Traumatic injury or disability (and incident)	Traumatic hearing loss
T3	Traumatic injury or disability (and incident)	Traumatic heart condition
T4	Traumatic injury or disability (and incident)	Traumatic mental disorder; stress; nervous condition
T8	Traumatic injury or disability (and incident)	Traumatic disability; other
T9	Traumatic injury or disability (and incident)	Traumatic injury, unclass. (except disease, disability, illness)
VB	Virological, infective, and parasitic diseases	Brucellosis
VC	Virological, infective, and parasitic diseases	Coccidioidomycosis
VF	Virological, infective, and parasitic diseases	Food poisoning
VH	Virological, infective, and parasitic diseases	Hepatitis
VM	Virological, infective, and parasitic diseases	Malaria
VS	Virological, infective, and parasitic diseases	Staphylococcus

Continued

Appendix 6. Nature of Injury Codes (Continued)

Code	General Description	Detailed Description
VT	Virological, infective, and parasitic diseases	Tuberculosis
V9	Virological, infective, and parasitic diseases	Virological/infective/parasitic, unclassified

Appendix 7. Cause of Injury Codes

Code	Value	Code	Value
01	Railroad and street cars	51	Other manual handling and equipment
02	Aircraft	52	Falling desk or chair
03	Watercraft	53	Falling work bench, table
04	Elevator	54	Falling hand truck, dolly, etc.
05	Vehicle: driver	55	Falling objects, ladder
06	Vehicle: passenger	56	Falling objects, scaffold
07	Vehicle: pedestrian	57	Falling objects, window/window ledge
08	Working on/around vehicles	58	Falling objects shelving
09	Pressure equipment	59	Falling cargo, stacked or piled
10	Explosion	60	Falling objects, wall/ceiling radiator
11	Fire/smoke	61	Falling file case, or objects from
12	Electricity	62	Objects from machinery
13	Flash burn	63	Other falling objects
14	Galvo fume poisoning	64	Fall/slip floor, work surface, aisleway
15	Paint; paint fumes; lead	65	Fall/slip stairway, steps
16	Carbon monoxide	66	Fall/slip walkways, curbs, porches
17	Oil	67	Fall from scaffold, staging, platform
18	Zinc	68	Fall from ladder
19	Solvents	69	Fall from chair, stool, restbar, bench
20	Fiberglass	70	Fall from desk, table, or workbench
21	Carbon dioxide	71	Fall into hold, hatch, manhole, chute
22	Silica	72	Fall on deck
23	Other dust gas or chemical	73	Fall on road, highway, or street
24	Packaged material handling; weight stated	74	Fall from piled or stacked cargo
25	Packaged material handling; wt. not stated	75	Fall from hill, slope
26	Handling unpackaged fabrication metals	76	Fall from ramp, runway, gangplank
27	Handling unpackaged vehicular equipment	77	Fall off dock
28	Handling unpackaged machinery	78	Fall off machinery
29	Handling unpackaged tools, instruments	79	Fall from stopped vehicle
30	Handling unpackaged fabric containers	80	Fall getting on or off elevator
31	Handling unpackaged misc mail containers	81	Fall inside moving vehicle
32	Handling unpackaged lumber, dunnage	82	Other falls
33	Handling unpackaged furniture, ofc eqpmt	83	Jumping to or from places
34	Handling hand trucks, dollies, etc.	84	Striking against material equipment
35	Handling bombs, shells, cannons, guns	85	Flying particles
36	Handling cable, rope, nets, chains, etc.	86	Hand tools
37	Using windows or doors	87	Machinery
38	Handling wire	88	Cave-ins
39	Handling stone, clay, glass, cement	89	Drowning
40	Handling trash	90	Violence
41	Handling or using ladders	91	Slip on or in, not falling
42	Handling or using scaffolds	92	Slip, twist, trip, not falling
43	Using gangways or platforms	93	Weather exposure
44	Handling pallets, strngbks, hatchboards	94	Poison ivy, oak, sumac
45	Handling electrical equipment	95	Animals, insects
46	Handling magazines, paper	96	Accidental shooting
47	Handling tool boxes	97	Enemy action
48	Handling fire extinguishers	98	Dog bites
49	Cranking motors	99	Unclassified
50	Changing tires		

Appendix 8. OWCP Notice/Claim Form Number Codes

Code	Form Number	Form Name/Title
1	CA-1	Notice of Traumatic Injury and Claim for Continuation of Pay/Compensation
2	CA-2	Notice of Occupational Disease and Claim for Compensation
4	CA-4	Claim for Compensation Due to Occupational Disease (NO LONGER USED--has been replaced with CA-7)
5	CA-5	Claim for Compensation by Widow, Widower, and/or Children
5b	CA-5b	Claim for Compensation by Parents, Brothers, Sisters, Grandparents, or Grandchildren
6	CA-6	Official Superior's Report of Employee's Death
7	CA-7	Claim for Compensation Due to Traumatic Injury or Occupational Disease
16	CA-16	Authorization for Examination and/or Treatment
G		Telegram
L		Letter of Intent

Appendix 9. Adjudication Status Codes

Code	Description
AC	Case accepted, medical payments authorized, and some entitlement to Continuation of Pay (COP) that has been elected is approved.
AD	Case accepted, medical payments authorized, and some period of entitlement to compensation is/was accepted.
AF	Death accepted as job-related; some beneficiary was or is entitled to death benefits.
AL	Case accepted, and medical payments authorized. Absence from work covered by leave elected by employee.
AM	Case accepted, entitled to medical payments only.
AP	Case accepted, medical payments authorized, and some period of entitlement to compensation is/was accepted. Case will/has been placed on the periodic roll due to prolonged disability.
AT	Case accepted but compensation denied; entitled to medical benefits only.
A0	Case accepted, but no payments of any kind are authorized. Examiner needs more information before payments can be authorized.
D1	Case denied, claim is not timely filed. No entitlement to medical benefits.
D2	Case denied, claimant is not a civilian federal employee.
D3	Case denied, fact of injury has not been established.
D4	Case denied, claimant was not in the performance of duty when injured.
D5	Case denied, medical condition is/was not causally related to job injury or to factors of federal employment, or disability due to injury has ceased. Benefits may have been payable for period in the past.
D6	Case denied, claimant has not established entitlement to benefits by failing to meet his/her burden or proof in submitting information sufficient to reach a decision.
D7	Case initially denied, remanded for further action by the employee's compensation appeals board.
D8	Case initially denied, remanded for further action by the branch of hearings and review.
D9	Case initially denied, claimant has requested a reconsideration of the denial of the claim.

Appendix 10. Case Status Codes

Code	Description
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C1	Case closed, no further payments anticipated, no time lost from work.
C2	Case closed, no further payments anticipated, lost time from work covered by sick or annual leave elected by employee.
C3	Case closed, benefits denied.
C4	Case closed, lost time covered by continuation of pay, no further payments anticipated.
C5	Case closed, other; no further payments anticipated.
CL	Closed, administrative.
DE	Entitled to payment on periodic roll for death benefits; paid to surviving dependents of deceased federal employee.
DR	Case approved and entitled to payment on daily roll; used for finite period of wage loss or leave repurchase.
MC	Case approved for payment of medical care.
ON	Overpayment exists; final decision has been made on issues of fault and waiver. Claimant not on periodic roll.
OP	Overpayment exists; final decision has been made on issues of fault and waiver. Claimant currently on periodic roll.
PI	Entitled to disability payment for a short term, generally 60 days or less. Prolonged disability not yet indicated.
PN	Entitled to payment on periodic roll; formally determined to have no wage-earning capacity or re-employment potential for indefinite future.
PR	Entitled to payment on periodic roll; re-employment or earning capacity not yet determined.
PS	Entitled to payment for a scheduled award for permanent partial loss of use of member or function of body.
PV	Entitled to payment on periodic roll at temporary rate while in training or re-employment program supervised by vocational rehabilitation.
PW	Entitled to payment on periodic roll at reduced rate, reflecting a partial wage-earning capacity or actual earnings.
RT	Case file has been retired to the Federal Records Center.
SU	Benefits have been suspended (not terminated) for failure to report for a scheduled medical examination; case has not been otherwise adjudicated.

Appendix 10. Case Status Codes (Continued)

Code	Description
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UD	Under development. Used whenever further development is needed, after initial review, if there is not enough evidence for acceptance or denial.
UN	Case created, not reviewed. This status is automatically generated at the time of case creation, and is not changed until the case has been reviewed by an examiner or bill for treatment authorized by CA-16 has been filed.
XX	Case file is awaiting destruction; applies to cases that have been in a C1 status for at least five years.
ZZ	Undefined.

Appendix 11. Rehabilitation Indicator Codes

Code	Description
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- | | |
|---|---|
| A | <u>Initial Interview Held</u> - Begins with the date the initial interview is held with the injured worker. |
| B | <u>Open - Nurse Intervention Project</u> |
| D | <u>Plan Development</u> - Active case that is reviewed by the Rehabilitation Specialist (RS) for development of a training plan, after referral to the previous employer has not been successful. This would apply when the employer does not have a viable rehabilitation selective placement program, when further rehabilitation services (possibly including training) are needed before re-employment by the previous employer, or when the employer does not make a good-faith job offer to the employee. |
| E | <u>Employed</u> - Active case where the injured worker has been employed for less than two months in a modified or new job. The RS is responsible for following up a minimum of two months after employment to ensure that the injured worker has adjusted and that the occupation is appropriate. |
| G | <u>Placement - Assisted Re-employment Program</u> - A decision has been made to authorize a Rehabilitation Counselor (RC) to offer a salary subsidy to a prospective employer. |
| M | <u>Medical Rehabilitation</u> - Active case where the RS recommends and coordinates an evaluation and medical rehabilitation program. |
| N | <u>Placement - Previous Employer - Without Other Services</u> - Active case referred for placement by the RS, after an initial interview. The RS attempts selective placement with the previous employer as the first option in a rehabilitation effort, including modification of an existing job or reassignment to another job. |
| O | <u>Other Referral</u> - Referral made to the RS after seven months of the date of injury. |
| P | <u>Placement - New Employer</u> - Active case where the injured worker is seeking a job with a new employer, with or without services in medical rehabilitation or training. The injured worker is assisted in the placement process by the RS, training facility, and/or the RC. |
| R | <u>Early Referral</u> - Referral made to the RS within seven months of the date of injury. Early referrals are made whenever the need for rehabilitation services is indicated, or the injured worker receiving compensation has not returned to work within 6 months of the date of injury. |
| S | <u>Self-Employment</u> - Active case where a business venture is approved by the RS as the injured worker's best option, regardless of the source of referral or the sponsor. |
| T | <u>Training</u> - Active case when training is approved by the RS regardless of the source of the referral or the sponsor. Training may be prevocational, personal adjustment, on-the-job, or vocational. |
| V | <u>Employed - Assisted Re-employment Program - RC Followup</u> - When the employee has returned to work, under the Assisted Re-employment Program, for at least 60 days. |
| W | <u>Placement - Previous Employer - With Other Services</u> - Active case that the RS refers to the previous employer for selective placement concurrent with or after plan development, medical rehabilitation, and/or training. Selective placement includes modification of an existing job or reassignment to another job. |
| X | <u>Service Interrupted</u> - Active case where plan development or the rehabilitation program is interrupted because the injured worker develops physical, social, or emotional problems. |

Appendix 11. Rehabilitation Indicator Codes (Continued)

Code	Description
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- | | |
|---|---|
| Z | <u>Post-Employment Services</u> - Case where the injured worker was closed, rehabilitated within the past year, and needs additional short-term rehabilitation services to maintain the vocational goal met at closing. Services will be for no longer than two months and may include placement, training, medical rehabilitation, or self-employment services. |
| 1 | <u>Closed From Referral</u> - Referral closed by the RS only after an initial interview or an attempt to contact the injured worker has been made by the RS. Usually closed for one of the following reasons: not interested, unrealistic plan, did not respond to letters, lost contact, medical condition too severe, or chose retirement. |
| 2 | <u>Closed Rehabilitated - New Employer</u> - Injured worker returns to work with a new employer to an appropriate occupation within his/her physical, emotional, educational and social limits, after receiving substantial services from the RS. Employment is full-time when the employee's limitations are considered. |
| 3 | <u>Returned to Work - Referral Screening</u> - Injured worker is re-employed under the Assisted Re-employment Program after follow-up is completed. |
| 4 | <u>Closed Rehabilitated - Previous Employer</u> - Injured worker returns to work with the previous employer and meets the conditions for rehabilitation noted in status 2 above. |
| 5 | <u>Closed Other</u> - Injured worker accepted for OWCP rehabilitation services who does not return to employment, or who does return to employment under one of the following conditions: did not return to an occupation within his/her capabilities, or did not receive substantial services from the RS upon returning to work. Also includes cases transferred to another OWCP district office. Includes: Reason code H - Nurse intervention is unsuccessful and no further rehabilitation activity is planned; Reason code I - Assisted Re-employment is unsuccessful; Reason code J - Rehabilitation did not result in placement, but the injured worker is reemployable, at least two jobs in the commuting area have been identified, and processing of a formal LWEC is recommended. |
| 6 | <u>Closed Post-Employment Services</u> - Injured worker is stabilized in the rehabilitated job and needs no additional services to maintain the job. |
| 7 | <u>Closed - Nurse Intervention Program</u> - Injured worker returns to duty after assistance through OWCP's Nurse Intervention Program. |
| 8 | <u>Returned to Work by Self</u> - Injured worker has received periodic roll payments and subsequently returned to full-time employment without significant assistance from the OWCP claims examiner, RS, or the RC. |
| 9 | <u>Returned to Work by Claims Examiner</u> - Injured worker has received periodic roll payments and subsequently returned to full-time employment after the Claims Examiner (CE) interacted with the agency on his/her behalf, but without assistance from the RS or RC. |

Appendix 12. COBOL Trailing Sign Indicator Codes

This indicator is used in COBOL to show simultaneously the value of the last digit in a number and whether the entire number is positive or negative. The dollar amount fields on the chargeback tapes have a "trailing sign indicator" in the last column. The COBOL values for the characters in this column and their digit and sign association are as follows:

Digit Positive	Cent Value
-------------------	---------------

{	0
A	1
B	2
C	3
D	4
E	5
F	6
G	7
H	8
T	9

Digit Negative	Cent Value
-------------------	---------------

}	0
J	1
K	2
L	3
M	4
N	5
O	6
P	7
Q	8
R	9

Examples: A value of 000124E in field 56 (FECA TOTAL-AMT) from OWCP's Summary Tape Layout (page 26) equals \$12.45. A value of 0423567N in this same field equals -\$42,356.75.

Appendix 13. 150 Navy Facilities to Be Used in the Mishap Cost-Reduction Model (Selected Based on Size of U.S. Citizen Civilian Workforce as of 30 June 1991) Listed in Ascending Order by UIC Number

Major Claimant/Command*	UIC	UIC Description	City, State
14	00014	OCNR	Washington, DC
19	00019	COMNAVVAIRSYSCOM	Arlington, VA
24	00024	NAVSEA HG	Washington, DC
25	00025	COMNAVFACENGCOMHQ	Washington, DC
27	00027	MANAGEMENT HDQTRS MC	Washington, DC
30	00030	DIRSSPO	Washington, DC
24	00102	NAVSHIPYD	Portsmouth, NH
23	00104	SPCC	Mechanicsburg, PA
24	00109	WPNSTA	Yorktown, VA
60	00129	SUB BASE	New London, CT
27	00146	MCAS	Cherry Point, NC
24	00151	NAVSHIPYD	Philadelphia, PA
11	00161	USNA	Annapolis, MD
19	00163	NAVAVIONICCEN	Indianapolis, IN
24	00164	NAVWPNSUPPCEN	Crane, IN
39	00167	DTNSRDC	Bethesda, MD
18	00168	NAVMEDCOM NATCAPREG	Bethesda, MD
11	00171	COMNAVDIST	Washington, DC
14	00173	NRL	Washington, DC
24	00174	NORORDSTA	Indian Head, MD
24	00181	NAVSHIPYD NORFOLK	Portsmouth, VA
18	00183	NAVHOSP	Portsmouth, VA
25	00187	PWC	Norfolk, VA
23	00189	NSC	Norfolk, VA
24	00191	NAVSHIPYD	Charleston, SC
24	00193	WPNSTA	Charleston, SC
24	00197	NAVORDSTA	Louisville, KY
62	00204	NAS	Pensacola, FL
60	00207	NAS	Jacksonville, FL
60	00213	NAS	Key West, FL
62	00216	NAS	Corpus Christi, TX
24	00221	NAVSHIPYD	Mare Island, CA
23	00228	NSC	Oakland, CA
18	00232	NAVHOSP	Jacksonville, FL
70	00236	NAS	Alameda, CA
23	00244	NSC	San Diego, CA
70	00246	NAS NO ISLE	San Diego, CA
24	00251	NAVSHIPYD PUGET SOUND	Bremerton, WA
24	00253	NAVUSEAWARENGSTA	Keyport, WA
18	00259	NAVHOSP	San Diego, CA
27	00264	NSC	Quantico, VA
70	00296	NAS	Moffett Field, CA
24	00311	NAVSHIPYD	Pearl Harbor, HI
27	00318	MCAS	Kanehoe Bay, HI
23	00367	FLEMATSUPPO	Mechanicsburg, PA

Continued

Appendix 13. 150 Navy Facilities (Continued)

Major Claimant/ Command*	UIC	UIC Description	City, State
23	00383	ASO	Philadelphia, PA
23	00406	NSC PUGET SOUND	Bremerton, WA
19	00421	NAVAIRTESTCEN	Pax River, MD
23	00604	NSC	Pearl Harbor, HI
23	00612	NSC	Charleston, SC
18	00619	NAVHOSP	Oakland, CA
70	00620	NAS	Whidbey Island, WA
27	00681	MCB	Camp Pendleton, CA
19	42191	NAVAIR-OPER SUPP FLD	Washington, DC
24	42192	NAVSEA-OPER SUPP FLD	Washington, DC
39	42200	NAVELEX PO	Arlington, VA
60	42237	SUB BASE	Kings Bay, GA
60	44466	TRIREFFAC	Kings Bay, GA
11	47039	OFC NAVOPER	Arlington, VA
24	60036	WPNSTA	Concord, CA
27	60050	MCAS EL TORO	Santa Ana, CA
60	60191	NAS OCEANA	Virginia Beach, VA
60	60200	NAS	Cecil Field, FL
24	60258	NAVSHIPYD	Long Beach, CA
70	60259	NAS MIRAMAR	San Diego, CA
24	60478	WPNSTA	Earle Colts Neck, NJ
39	60530	NAVWPNSCEN	China Lake, CA
24	60701	WPNSTA	Seal Beach , CA
39	60921	NAVSWC	Dahlgren, MD
60	60951	FAADCLANT	Norfolk, VA
70	60957	FAADCPAC	San Diego, CA
39	61331	NAVCOASTSYSCEN	Panama City, FL
19	61339	NAVTRASYSCE	Orlando, FL
60	61414	NAVPHIBASE	Little Creek, VA
60	61463	NAVBASE	Norfolk, VA
27	62204	MCLB	Barstow, CA
39	62269	NAVAIRDEVCEN	Warminster, PA
11	62271	NAVPGSCOL	Monterey, CA
65	62306	NACOCEANO	Stennis Space Center, MS
19	62376	NAVAIRPROPCEN	Trenton, NJ
33	62381	MSC	Bayonne, NJ
33	62383	MSC PAC AREA	Oakland, CA
25	62467	SOUTHNAVFACENGCOM	Charleston, SC
25	62470	LANTNAVFACENGCOM	Norfolk, VA
25	62472	NAVFACENGCOMNORDIV	Philadelphia, PA
25	62474	WESTNAVFACENGCOM	San Bruno, CA
25	62477	CHESNAVFACENGCOM	Washington, DC
25	62583	CBC	Port Hueneme, CA
25	62604	CBC	Gulfport, MS
62	62661	NETC	Newport, RI
24	62678	SUPSHIP C/R USN	Portsmouth, VA
25	62742	PACNAVFACENGCOM	Pearl Harbor, HI

Continued

Appendix 13. 150 Navy Facilities (Continued)

Major Claimant/ Command*	UIC	UIC Description	City, State
25	62755	PWC	Pearl Harbor, HI
19	62767	NAVAIRTECHSERFAC	Philadelphia, PA
24	62789	SUPSHIP C/R	Groton, CT
24	62791	SUPSHIP C/R	San Diego, CA
24	62793	SUPSHIP C/R	Newport News, VA
24	62795	SUPSHIP C/R	Pascagoula, MS
70	62813	NAVSTA	Pearl Harbor, HI
19	62849	NAESU	Philadelphia, PA
22	62980	COMNAVMILPERSCOM	Washington, DC
30	63028	POMFLANT	Charleston, SC
70	63042	NAS	Lemoore, CA
19	63126	COMPACMISTESTCEN	Point Mugu, CA
11	63285	NAVINVESTSERCMD	Washington, DC
25	63387	PWC	San Diego, CA
24	63394	NAVSHIPWPNSYSENGSTA	Port Hueneme, CA
23	63408	NAVMTO	Norfolk, VA
24	64267	NAVWARFARE ASSMT CTR	Corona, CA
24	64281	NAVSEA NORFOLK DET	Norfolk, VA
25	65113	PWC	Great Lakes, IL
25	65114	PWC	Pensacola, FL
39	65236	NAVELEXSYSENGCEN	Charleston, SC
24	65538	NAVSEALOGSUPENGACT	Mechanicsburg, PA
24	65540	NAVSES	Philadelphia, PA
39	65580	NAVELEXSYSENGCEN	Portsmouth, VA
39	65584	NAVELEXSYSENGCEN	San Diego, CA
19	65885	NAVAVNDEPOT NAS	Alameda, CA
19	65886	NAVAVNDEPOT	Jacksonville, FL
19	65887	NAVAVNDEPOT	Norfolk, VA
19	65888	NAVAVNDEPOT	North Island, CA
19	65889	NAVAVNDEPOT	Pensacola, FL
24	65912	NAVSEACENLANT	Portsmouth, VA
24	65913	NAVSEACENPAC	San Diego, CA
19	65923	NAVAVNDEPOT	Cherry Point, NC
62	65928	NTC	Orlando, FL
39	65980	NAVELEXSYSENGACT	St. Inigoes, MD
39	66001	NAVOCEANSYSCEN	San Diego, CA
39	66604	NUSC	Newport, RI
27	67001	MCB	Camp Lejeune, NC
27	67004	MCLB	Albany, GA
27	67399	MCAGCC	Twentynine Palms, CA
27	67439	MARCORSUPACT	Kansas City, MO
27	67854	MCRDAC	Washington, DC
63	68057	NARDAC	Norfolk, VA
18	68084	NAVHOSP	Charleston, SC
18	68093	NAVHOSP	Camp Lejeune, NC
18	68094	NRMC	Camp Pendleton, CA
15	68166	NISC	Suitland, MD

Continued

Appendix 13.150 Navy Facilities (Continued)

Major Claimant/ Command*	UIC	UIC Description	City, State
25	68305	NAVCIVENGRLAB CBC	Port Hueneme, CA
62	68322	NAVEDTRAPRODEVCE	Pensacola, FL
19	68335	NAVAIRENGCEN	Lakehurst, NJ
19	68346	NAVAIR PMO	Washington, DC
25	68378	PWC	San Francisco, CA
24	68381	NAVSEA PMO	Washington, DC
70	68438	TRIREFFAC BANGFOR	Bremerton, WA
14	68462	NORDA	Bay St Louis, MS
25	68711	SWNNAVFACENGCOM	San Diego, CA
23	68836	NSC	Jacksonville, FL
23	68860	NAVSUPCEN	Pensacola, FL

* Major Claimant/Command Codes:

08	Immediate Office of the Secretary
09	Navy Department Staff Offices
10	Department of the Navy Field Offices
11	Office of the Chief of Naval Operations
14	Office of the Chief of Naval Research
15	Naval Intelligence Command
18	Bureau of Medicine and Surgery
19	Naval Air Systems Command
22	Naval Military Personnel Command
23	Naval Supply Systems Command
24	Naval Sea Systems Command
25	Naval Facilities Engineering Command
27	Marine Corps
30	Special Programs Office
33	Military Sealift Command
39	Space and Naval Warfare Systems Command
60	Commander in Chief, U.S. Atlantic Fleet
61	Commander in Chief, U.S. Naval Forces Europe
62	Chief of Naval Education and Training
63	Naval Telecommunications Command
65	Naval Oceanography Command
69	Naval Security Group Command
70	Commander in Chief, U.S. Pacific Fleet
72	Office of the Chief of Naval Reserve

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39	Date case created	16
18	Date of birth	11
28	Date of death	13
27	Date of injury	13
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50	Rehabilitation date	19
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