

NUMBER 1418.2
DATE May 5, 1969FmTP
695-1076
②

Department of Defense Instruction ASD(M&RA)

SUBJECT Standards for Furnishing Uniforms or Paying Uniform Allowances
to DoD Civilian Employees

- Refs.: (a) 5 United States Code 5901-5903
(b) Bureau of the Budget Circular A-30, revised, "Federal Employee Uniform Allowances Act", August 20, 1966
(c) DoD Instruction 1418.2, subject as above, February 16, 1956 (hereby cancelled)
(d) DASD(M) memorandum, August 30, 1966, as amended, "Uniform Allowances for Civilian Employees" (hereby cancelled)



I. PURPOSE

This Instruction establishes standards governing the furnishing of uniforms or the payment of uniform allowances to civilian employees of the Department of Defense, and attaches currently authorized allowances (enclosure 1) under the provisions of references (a) and (b).

II. CANCELLATION

References (c) and (d) are hereby superseded and cancelled.

III. APPLICABILITY AND SCOPE

- A. The provisions of this Instruction apply to all DoD components and cover employees furnished uniforms or paid a uniform allowance under the provisions of reference (a).
- B. They do not apply to such actions taken under other provisions of law or implementing regulation. (Employees furnished uniforms or paid a uniform allowance under other provisions of law or implementing regulation may not receive uniforms or uniform allowances under reference (a) also.)

IV. POLICY

- A. Employees will be required to wear uniforms only after a determination has been made (see VI. A., below) that the nature of their work makes ready identification important and the wearing of a uniform is necessary in order to properly achieve this objective.

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B. When the wearing of a uniform is required:

1. Employees will be either furnished the uniform at a cost not to exceed \$125 or paid a uniform allowance not exceeding the cost of the uniform or \$125 per year, whichever is less. Replacement allowances (see also V. B., below) in subsequent years will be paid as required, but not in excess of \$125 per year.
2. The uniform specified shall be the most economical type which is sufficient to accomplish the purpose for which the uniform is required.

C. Enclosure 1 specifies the categories of personnel and the currently authorized uniform allowances. Enclosure 1 will be amended as changes occur.

V. STANDARDS

A. Definition of a Uniform. A uniform, as used in this Instruction, includes articles of distinctive clothing or insignia which an employee is required to wear as a condition of employment, normally for purposes of identification as in the case of guards, chauffeurs, and service club personnel.

1. It does not include articles of apparel worn simply as work clothing (such as coveralls normally worn by painters, mechanics, freight loaders or charwomen), or safety clothing (such as safety shoes and asbestos gloves), since safety equipment is furnished under other applicable provisions of law.
2. Such items as shoes and socks will not be considered "required articles of uniform" even though they must be of prescribed color, quality and appearance, since they may be worn as items of civilian dress during off duty hours.
3. Shirts normally worn under a uniform coat or blouse are excluded from those items covered by a uniform allowance, except when the shirt is of a distinctive uniform appearance. However, shirts normally worn as an outside garment in lieu of a uniform coat or blouse shall be included as an item for allowance.

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- B. Amount of Initial and Replacement Allowances. The amount of allowance to be paid, or the cost of the uniform furnished, must be within the maximum legal limit of \$125 per annum for each employee.
1. The allowance for the first year shall be paid in advance starting with the date the employee is required to wear the uniform and is to help defray the initial cost of the uniform items.
 2. Allowances for succeeding years are to help defray the cost of replacement of the uniform items.
 - a. Replacement costs are based on initial item cost prorated over estimated life of the article rather than an amount necessary to defray replacement cost of articles to be replaced within any specific year.
 - b. Replacement allowances will be paid on a quarterly basis and in advance of the period in which service is to be performed.
 3. For each occupational group required to wear the same uniform (see VI. A. 3., below) the amount of the allowance, or the uniform to be furnished will be the same throughout a Military Department or Defense Component, except where consideration must be given to differing geographic requirements and to the need for summer and winter uniforms.
 4. Calculation of the cost of uniforms and uniform allowances will take into consideration the need for an employee to have a sufficient quantity of each item of apparel to provide for necessary changes for the purpose of cleaning and laundering.
 5. Uniforms furnished employees under the authority of reference (a) may be acquired either through purchase or rental except that no rental contract may include provision for cleaning or laundering services at DoD expense.
 6. Cap devices and badges will be issued to employees and returned when the employee is separated.
- C. Allowances in Transfer and Reemployment
1. Periods covered by allowance payments.
 - a. The period covered by the initial allowance is one year.
 - b. The period covered by each replacement allowance is three months.

- c. Allowance payments for identical uniform requirements, that overlap these periods, are not authorized.
- 2. Transfer or reemployment in the same occupation group.
Where the same uniform requirements apply upon transfer or reemployment, the period covered by the last allowance payment must come to an end before a further allowance payment may be made. (For example, a guard who is paid an initial allowance as of July 1, 1968 who transfers at any time during the year to a guard position at another DoD Component activity where the same uniform is required will receive only a replacement allowance as of July 1, 1969.)
- 3. Payment of additional initial allowance
 - a. An employee who is transferred to or reemployed in a position with different "uniform" requirements following payment of an initial or replacement allowance will be paid the initial allowance appropriate to the new position. (For example, a guard paid the initial allowance as of July 1, 1968, who later is appointed to a firefighter position, will be paid the initial allowance of a Firefighter, as of the date he becomes a Firefighter.)
 - b. An employee who leaves his position after he is paid an initial or replacement allowance, and is later reemployed in the Department of Defense in a line of work where the same uniform is required, will be paid the initial allowance upon reemployment, provided a period of at least one full year has elapsed since the end of the period covered by the last allowance payment.
- D. Standards of Appearance. Employees receiving uniforms or uniform allowances shall be required to keep uniforms in a clean, neat condition and to wear them in the manner prescribed by internal instruction or administrative order.
- E. Exceptions to Established Standards. Authority to deviate from these standards will be granted only in unusual circumstances with the prior approval of the Assistant Secretary of Defense (Manpower and Reserve Affairs).

VI. RESPONSIBILITIES

Subject to the standards outlined in V., above

- A. The Secretaries of the Military Departments, or their designees for the purpose, will be responsible for taking the following actions which will govern employees under their jurisdiction:

1. Determine the occupational groups which will be required to wear uniforms under the provisions of reference (a) and those that will continue to be required under other provisions of law.
2. Determine that all existing requirements are consistent with the standards contained in this Directive and reference (b). Those requirements not consistent with these standards will be revoked. New requirements may be established consistent with these standards.
3. After accomplishing the coordination required in VI. A. 5., below, issue regulations which will include the following, for each group of employees subject to the same uniform requirements (see V. B. 3., above):
 - a. State whether uniforms will be furnished or an allowance paid.
 - b. Identify articles of prescribed clothing to be issued to each employee, or for which a uniform allowance will be paid.
 - c. Prescribe the amount of the initial allowance to be paid and the amount of subsequent replacement allowances, or if the uniform is furnished, the quantity of each article of prescribed clothing to be issued initially to each employee and the conditions and method of replacement.
 - d. Outline the procedures for:
 - (1) return of uniforms by employees when they are no longer required for official duty;
 - (2) proper accountability of the uniforms upon issue;
 - (3) maintenance of the uniform in a proper state of repair;
 - (4) and other related requirements needed to protect the interests of the DoD.
4. Review annually the uniform allowances prescribed in enclosure 1 to determine if revision is necessary. However, allowances established under 5 USC 5902 may not be reduced.
5. Prior to issuance of regulations establishing new or revised requirements for the wearing of a uniform by an occupational group, coordination will be effected with the

other Military Departments to assure that the regulations for that group are consistent as to the requirements specified in VI. A. 3., above with those to be issued by the other Military Departments.

- a. Any differences in requirements not resolved within 45 days will be referred to the Assistant Secretary of Defense (Manpower and Reserve Affairs) for resolution with a full statement of recommended action from each Military Department.
 - b. Copies of all regulations and changes to regulations will be furnished to the Assistant Secretary of Defense (Manpower and Reserve Affairs) upon issuance. When the wearing of a uniform is prescribed for the first time, a statement also will be forwarded as to the reason for establishment of this requirement.
- B. As an exception to A. 1., above but subject to the standards contained in this Instruction, overseas commanders will make determinations as to when the wearing of a uniform by indigenous personnel at overseas locations is in the best interests of the Department, and determine for each group of employees subject to the same uniform requirements whether the best interests of the Department will be served by:

1. furnishing uniforms under the provisions of reference (a);
2. paying uniform allowances under reference (a); or
3. continuing to furnish uniforms or to pay allowances under a prior authorization.

In making these determinations, overseas commanders will consult with the Chiefs of other Military Services in the same area to assure coordinated action.

- C. The Directors of Defense Agencies will assume the responsibilities outlined in A., above, for employees under their jurisdiction, and the ASD(A) will assume the same responsibilities for employees in the OSD and the organizations of the Joint Chiefs of Staff.

VII. IMPLEMENTATION AND EFFECTIVE DATE

This Instruction is effective immediately. Two copies of implementing instructions and revisions thereto will be furnished to the Assistant Secretary of Defense (Manpower and Reserve Affairs) within sixty (60) days.



Roger T. Kelley

Assistant Secretary of Defense
(Manpower, Personnel and Reserve)

Enclosure

UNIFORM ALLOWANCES
FOR
DoD CIVILIAN EMPLOYEES REQUIRED TO WEAR UNIFORMS

OCCUPATIONAL CATEGORY	INITIAL ALLOWANCE	QUARTERLY REPLACEMENT ALLOWANCE
1. Civilian Guard Uniform	\$125 \$125 \$125	Winter & Summer Uniform \$29.00 Winter Only \$25.00 Summer Only \$17.00
2. Uniform for Civilian Chauffeurs of Passenger Motor Vehicles Secretariat and Key Headquarters Officials	\$125 \$125 \$125	Winter & Summer Uniform \$29.00 Winter Only \$18.00 Summer Only \$14.00
3. Uniform for Civilian Chauffeurs of Passenger Motor Vehicles Designated by Head of Major Commands	Approximate cost of articles not to exceed \$125	Cap and Tie Only \$ 1.40 Cap, Tie and Coat: (Winter & Summer Uniform) \$16.00 Winter Only \$ 9.00 Summer Only \$ 9.00
4. Uniforms and Allowances for Civilian Firefighters and Fire Protection Inspectors	\$125 \$125 \$125	Winter & Summer Uniform \$20.00* Winter Only \$12.00* Summer Only \$12.00*
5. Prescribed Service Uniform for Special Services Personnel	\$125 \$125 \$125	Winter & Summer Uniform \$30.00 Winter Only \$25.00 Summer Only \$21.00
6. Nurses, Physiotherapists, Dietitians Occupational Therapists, Dental Hygienists and X-ray Technicians and Clinical Laboratory Technicians--when uniform is not furnished	\$104	\$21.00

1418.2 (Encl. 1)
May 5, 69

*Quarterly replacement allowances increased to \$25.00, \$15.00, \$15.00, \$15.00, respectively for Firefighters and Fire Protection Inspectors who are required to wear uniforms at least 40 hours per week.

OCCUPATIONAL CATEGORY	INITIAL ALLOWANCE	QUARTERLY REPLACEMENT ALLOWANCE
7. Nursing Assistants--when uniform not furnished	\$ 81	\$16.00
8. Ward Attendants--when uniform not furnished	\$ 68	\$13.00
9. Visiting Nurses	\$125 \$125 \$125	Winter & Summer Uniform Winter Only Summer Only \$28.00 \$23.00 \$16.00
10. Uniforms for Civilian Flight Instructors of the Army Aviation School, Fort Rucker, Alabama	\$125	\$22.00
11. Uniforms for Civilian Rangers	\$125 \$125 Approximate cost of articles not to exceed \$125	Winter & Summer Uniform Winter Only Summer Only \$30.00 \$16.00 \$16.00
12. Uniforms for Civilian Instructors U. S. Military Academy	\$125	\$31.25
13. U. S. Naval Academy (Guards, Police, Wardens & House Masters)	\$125 \$125 \$125	Winter & Summer Uniform Winter Only Summer Only \$29.00 \$25.00 \$17.00
Instructors, Physical Education	Approximate cost of articles not to exceed \$125	Woolen Uniform worn full time--depreciated 30%
		Woolen uniform worn part time reduced according to wear
		Summer uniform of cotton. Allowance based on depreciation of 75%

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May 5, 69

OCCUPATIONAL CATEGORY	INITIAL ALLOWANCE	QUARTERLY REPLACEMENT ALLOWANCE
Seamanship Instructors	\$125 \$125 \$125	Winter & Summer Uniform \$29.00 Winter Only \$25.00 Summer Only \$17.00
14. Naval Preflight School Pensacola, Florida		
Naval Aviation Cadet Choir and Band Director	Approximate cost of articles not to exceed \$125	Woolen Uniform worn full time--depreciated 30% Woolen Uniform worn part time reduced according to wear Summer Uniform of cotton, allowance based on depreciation of 75%
15. Air University Classroom Attendants and certain Photographers and Projectionists at Air University	\$125	Winter & Summer Uniform \$18.00 (Based on guard uniform with variation permitted, i.e., no overcoat, etc.)
16. U. S. Citizens in Overseas Danger Areas Where a Uniform is Required	\$125 \$125 \$ 90	Winter & Summer Uniform \$16.00 Winter Only \$13.00 Summer Only \$ 7.00
17. Operations Analysts in Overseas Areas Where a Uniform is Required	\$125 \$125 \$ 90	Winter & Summer Uniform \$16.00 Winter Only \$13.00 Summer Only \$ 7.00
18. Passenger Elevator Operators, New York and U. S. Naval Station, Washington DC	\$ 81	Winter & Summer Uniform \$10.00

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May 5, 69

OCCUPATIONAL CATEGORY	INITIAL ALLOWANCE	QUARTERLY REPLACEMENT ALLOWANCE
19. Uniforms for Civilian Lock and Dam Personnel	\$125 \$125 Summer Uniform or headgear only-- actual cost of articles not to exceed \$125	Winter & Summer Uniform \$26.00 Winter Only \$15.00 Summer Only \$14.00 NOTE: Where both the winter and summer headgear only is required to be worn during the year, annual replacement allowance is \$7.70. Where the winter or summer headgear only is required to be worn, the annual replacement allowance is \$3.85. Both rates are effective July 18, 1966.
20. Uniform Cap for Floating Plant Personnel	Actual Cost	Annual replacement allowance \$7.00
21. Employees on TDY in a combat area where the overseas commander determines a uniform must be worn for ready identification, comfort, protection, and safety. (A combat area is one in which there is actual or threatened outbreak of hostilities involving either war or major civil disturbance.)	\$ 45	Replacement allowance for each additional three months or portion thereof in a combat area within a twelve-month period following the date of the original allowance Summer Only \$10.00
22. BOQ Mess Attendants, Marine Corps Air Station, Cherry Point, North Carolina	\$ 56	Winter & Summer Uniform \$ 5.00
23. BOQ Mess Attendants, Marine Corps Air Station, Beaufort, South Carolina	\$ 75	Wardroom & Scullery Uniforms (Quarterly) \$15.00
24. BOQ Female Mess Attendants, Marine Corps Air Stations, Cherry Point, North Carolina and Beaufort, South Carolina.	\$ 43	Quarterly \$ 4.00

OCCUPATIONAL CATEGORY	INITIAL ALLOWANCE	QUARTERLY REPLACEMENT ALLOWANCE
25. Civilian Boat Crews, U. S. Naval Station, Pearl Harbor, Hawaii	\$ 60	Quarterly \$12.00
26. Naval Medical Aides (male & female)	\$ 81	Quarterly \$16.00
27. Civilian Boat Crews, U. S. Naval Station, Newport, Rhode Island	\$125	Quarterly \$17.00
28. Instructors at USAF Tropic Survivor School	Actual cost of six sets of articles required or \$90, whichever is less	Quarterly \$ 6.75

DEPARTMENT OF DEFENSE

DIRECTIVES SYSTEM TRANSMITTAL

NUMBER

1418.2 - Ch 1

DATE

July 14, 1969

DISTRIBUTION

1400 series

ATTACHMENTS - 1

Page 5 to enclosure 1 of DoD Instruction 1418.2, 5/5/69

INSTRUCTIONS FOR RECIPIENTS

The attached page change to DoD Instruction 1418.2, "Standards for Furnishing Uniforms or Paying Uniform Allowances to DoD Civilian Employees," dated May 5, 1969, have been authorized:

PAGE CHANGE TO ENCLOSURE I

Remove: Page 5

Insert: Attached revised page 5

Amendments are indicated by marginal asterisks.

EFFECTIVE DATE AND IMPLEMENTATION

The above changes are effective immediately. Two (2) copies of implementing instructions shall be forwarded to Assistant Secretary of Defense (Manpower and Reserve Affairs) within sixty (60) days.



MAURICE W. ROCHE

Director, Correspondence and Directives Division
OASD(Administration)

WHEN PRESCRIBED ACTION HAS BEEN TAKEN, THIS TRANSMITTAL SHOULD BE FILED WITH THE BASIC DOCUMENT

OCCUPATIONAL CATEGORY	INITIAL ALLOWANCE	QUARTERLY REPLACEMENT ALLOWANCE
25. Civilian Boat Crews, U. S. Naval Station, Pearl Harbor, Hawaii	\$60	Quarterly \$12.00
26. Naval Medical Aides (male & female)	\$81	Quarterly \$16.00
27. Civilian Boat Crews, U. S. Naval Station, Newport, Rhode Island	\$125	Quarterly \$17.00
28. Instructors at USAF Tropic Survivor School	Actual cost of six sets of articles required or \$90, whichever is less	Quarterly \$ 6.75
* 29. Dental Assistants--when uniform not furnished	\$81	Quarterly \$16.00 *
* 30. Pharmacists	\$58.80	Quarterly \$ 9.80 *

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#First amendment (Ch 1, 7/14/69)

DEPARTMENT OF DEFENSE

DIRECTIVES SYSTEM TRANSMITTAL

FORM 106-1
695 10 16

NUMBER	DATE	DISTRIBUTION
1418.2 - Ch 2	November 13, 1969	1400 series

ATTACHMENTS

None

INSTRUCTIONS FOR RECIPIENTS

The following pen changes to DoD Instruction 1418.2, "Standards for Furnishing Uniforms or Paying Uniform Allowances to DoD Civilian Employees," dated May 5, 1969, have been authorized:

PEN CHANGES TO ENCLOSURE 1

Page 4 - Change the last lines of Occupational Categories 23 and 24 to read:

#23 - "Station, Beaufort, South Carolina, and Marine Corps Recruit Depot, Parris Island, South Carolina"

#24 - "Carolina, and Marine Corps Recruit Depot, Parris Island, South Carolina"

Added portions are underscored.

EFFECTIVE DATE AND IMPLEMENTATION

This change is effective immediately. Two (2) copies of revised implementing documents shall be forwarded to the Assistant Secretary of Defense (Manpower and Reserve Affairs) within sixty (60) days.

Maurice W. Roche

MAURICE W. ROCHE

Director, Correspondence and Directives Division
OASD(Administration)

WHEN PRESCRIBED ACTION HAS BEEN TAKEN, THIS TRANSMITTAL SHOULD BE FILED WITH THE BASIC DOCUMENT

SD FORM 106-1
1 MAR 62

PREVIOUS EDITIONS ARE OBSOLETE

FMFP
695-1076

DEPARTMENT OF DEFENSE DIRECTIVES SYSTEM TRANSMITTAL

NUMBER 1418.2 - Ch 3	DATE February 17, 1972	DISTRIBUTION 1418 series
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ATTACHMENTS - 2

Pages 1 and 2 of Enclosure 1 to DoD Instruction 1418.2, May 5, 1969.

INSTRUCTIONS FOR RECIPIENTS

The following pen and page changes to Department of Defense Instruction 1418.2, "Standards for Furnishing Uniforms or Paying Uniform Allowances to DoD Civilian Employees," dated May 5, 1969, have been authorized:

PEN CHANGE

Page 6 - Subsection VI. C. - Line 3, Change "ASD(A)" to "ASD(C)"

PAGE CHANGES TO ENCLOSURE 1

Remove: Pages 1 and 2
Insert: Attached replacement pages

Change appears on page 2 and is indicated by marginal asterisks.

EFFECTIVE DATE AND IMPLEMENTATION

This change is effective immediately. Two copies of revised implementing instructions shall be forwarded to the Assistant Secretary of Defense (Manpower and Reserve Affairs) within 60 days.



MAURICE W. ROCHE
Director, Correspondence and Directives Division
OASD(Comptroller)

WHEN PRESCRIBED ACTION HAS BEEN TAKEN, THIS TRANSMITTAL SHOULD BE FILED WITH THE BASIC DOCUMENT

SD FORM 106-1
1 MAR 62

PREVIOUS EDITIONS ARE OBSOLETE

UNIFORM ALLOWANCES
FOR
DoD CIVILIAN EMPLOYEES REQUIRED TO WEAR UNIFORMS

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6. Nurses, Physiotherapists, Dietitians Occupational Therapists, Dental Hygienists and X-ray Technicians and Clinical Laboratory Technicians-- when uniform is not furnished	\$104	\$21.00

1418.2 (Encl 1)
May 5, 59

*Quarterly replacement allowances increased to \$25.00, \$15.00, \$15.00, \$15.00, respectively for Firefighters and Fire Protection Inspectors who are required to wear uniforms at least 40 hours per week.

OCCUPATIONAL CATEGORY	INITIAL ALLOWANCE	QUARTERLY REPLACEMENT ALLOWANCE
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9. Visiting Nurses	\$125 \$125 \$125	Winter & Summer Uniform \$28.00 Winter Only \$23.00 Summer Only \$16.00
* 10. Civilian Guides at Visitors Service Center, Arlington National Cemetery	\$125	\$31.25
* *		* *
11. Uniforms for Civilian Rangers	\$125 \$125 Approximate cost of articles not to exceed \$125	Winter & Summer Uniform \$30.00 Winter Only \$16.00 Summer Only \$16.00
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1418.2 (Encl 1)
May 5, 69#

SUPPLEMENTARY

INFORMATION

DEPARTMENT OF DEFENSE

DIRECTIVES SYSTEM TRANSMITTAL

NUMBER	DATE	DISTRIBUTION
See Pen Changes Below	November 16, 1994	1000 series

ATTACHMENTS

None

ERRATA AD-A 270 639

INSTRUCTIONS FOR RECIPIENTS

Pen changes to the following DoD Issuances are authorized:

DoD Issuance Number and Date

Change Number

DoD Instruction 1000.15, September 22, 1978

Change 2

Section H.

Heading. Delete "AND IMPLEMENTATION"

Lines 1 through 3. Delete "Forward two copies of implementing regulations to the Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics) within 120 days."

DoD Directive 1020.1, March 31, 1982

Change 1

Section H.

Heading. Delete "AND IMPLEMENTATION"

Lines 1 through 3. Delete "Forward one copy of implementing documents to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days."

DoD Directive 1205.5, May 16, 1980

Change 1

Section F.

Heading. Delete "AND IMPLEMENTATION"

Lines 1 through 3. Delete "Forward one copy of implementing documents to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days."

WHEN PRESCRIBED ACTION HAS BEEN TAKEN, THIS TRANSMITTAL SHOULD BE FILED WITH THE BASIC DOCUMENT

NUMBER	DATE	DEPARTMENT OF DEFENSE DIRECTIVES SYSTEM TRANSMITTAL
See Below Pen Changes	November 16, 1994	

INSTRUCTIONS FOR RECIPIENTS (continued)

<u>DoD Issuance Number and Date</u>	<u>Change Number</u>
<u>DoD Instruction 1205.12, January 15, 1969</u> Section VI. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 4. Delete "Two (2) copies of implementing instructions issued by the Military Departments shall be furnished to the Assistant Secretary of Defense (M&RA) within sixty (60) days."	Change 1
<u>DoD Directive 1205.14, November 11, 1974 (Reprint)</u> Section IV. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 4. Delete "Two copies of implementing documents shall be forwarded to the Assistant Secretary of Defense (Manpower and Reserve Affairs) within 90 days."	Change 1
<u>DoD Directive 1205.17, June 20, 1985</u> Section F. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of implementing documents to the Assistant Secretary of Defense (Reserve Affairs) within 120 days."	Change 1
<u>DoD Directive 1215.13, June 30, 1979</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 4. Delete "Forward two copies of implementing documents to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days for review and approval prior to issuance."	Change 2
<u>DoD Directive 1215.14, February 4, 1975</u> Section IV. Heading. Delete "AND IMPLEMENTATION" Subsection B. Delete in its entirety.	Change 3
<u>DoD Directive 1304.23, February 15, 1984</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward one copy of implementing documents to the Assistant Secretary of Defense (Manpower, Installations, and Logistics) within 120 days."	Change 1

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INSTRUCTIONS FOR RECIPIENTS (continued)

<u>DoD Issuance Number and Date</u>	<u>Change Number</u>
<u>DoD Directive 1312.2, October 4, 1989</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 2 through 4. Delete "Forward two copies of implementing documents to the Assistant Secretary of Defense (Health Affairs) within 120 days."	Change 1
<u>DoD Directive 1320.5, July 26, 1978</u> Section F. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward one copy of each implementing document to the Assistant Secretary of Defense (MRA&L) within 120 days."	Change 2
<u>DoD Instruction 1322.20, March 14, 1991</u> Section H. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of implementing documents to the Assistant Secretary of Defense (Force Management and Personnel) within 120 days."	Change 1
<u>DoD Directive 1325.6, September 12, 1969</u> Section IV. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Two (2) copies of implementing regulations shall be forwarded to the Assistant Secretary of Defense (Manpower and Reserve Affairs) within ninety (90) days."	Change 3
<u>DoD Instruction 1330.7, April 26, 1974</u> Section V. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Two copies of implementing instructions shall be forwarded to the Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics) within 60 days."	Change 3
<u>DoD Directive 1338.5, August 13, 1980</u> Section F. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of implementing documents to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days."	Change 2

NUMBER	DATE	DEPARTMENT OF DEFENSE DIRECTIVES SYSTEM TRANSMITTAL
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INSTRUCTIONS FOR RECIPIENTS (continued)

<u>DoD Issuance Number and Date</u>	<u>Change Number</u>
<u>DoD Directive 1344.3, February 1, 1978</u> Section D. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of implementing regulations to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 60 days."	Change 1
<u>DoD Instruction 1400.10, December 5, 1980</u> Section F. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward one copy of implementing documents to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days."	Change 2
<u>DoD Instruction 1400.11, February 8, 1980</u> Section D. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward one copy of implementing documents to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days."	Change 2
<u>DoD Directive 1400.13, July 8, 1976</u> Section VI. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Two copies of implementing regulations shall be forwarded to the ASD(M&RA) within 60 days."	Change 1
<u>DoD Directive 1400.16, October 30, 1970</u> Section VIII. Heading. Delete "AND IMPLEMENTATION" Paragraph B. Delete in its entirety.	Change 2
<u>DoD Directive 1400.25, January 24, 1978</u> Section E. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of implementing documents to the ASD(MRA&L) and one copy to the ASD(C) within 60 days."	Change 1
<u>DoD Instruction 1400.32, January 15, 1987</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of implementing documents to the Assistant Secretary of Defense (Force Management and Personnel) within 60 days."	Change 1

NUMBER	DATE	DEPARTMENT OF DEFENSE DIRECTIVES SYSTEM TRANSMITTAL
See Below Pen Changes	November 16, 1994	

INSTRUCTIONS FOR RECIPIENTS (continued)

<u>DoD Issuance Number and Date</u>	<u>Change Number</u>
<u>DoD Directive 1400.34, December 15, 1988</u> Section F. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 5. Delete "The Military Departments shall forward one copy of implementing documents to the Assistant Secretary of Defense (Force Management and Personnel) within 60 days of receipt of DoD 1400.34-M, "DoD Civilian Intelligence Personnel Management System (CIPMS) Procedures."	Change 2
<u>DoD Directive 1402.1, January 21, 1982</u> Section F. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of implementing documents to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days."	Change 3
<u>DoD Instruction 1412.3, December 8, 1971</u> Section V. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 4. Delete "Two copies of each implementing document will be forwarded to the Assistant Secretary of Defense (Manpower and Reserve Affairs) within ninety (90) days."	Change 2
<u>DoD Instruction 1416.4, March 4, 1963</u> Section VIII. Heading. Change "IMPLEMENTATION" to "EFFECTIVE DATE" Subsection A. Delete in its entirety. Subsection B. Redesignate paragraph "B." as paragraph "A."	Change 2
<u>DoD Instruction 1416.8, December 5, 1980</u> Section E. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 4. Delete "Forward one copy of implementing documents to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days."	Change 1
<u>DoD Instruction 1418.2, May 5, 1969</u> Section VII. Heading. Delete "IMPLEMENTATION AND" Lines 1 through 4. Delete "Two copies of implementing instructions and revisions thereto will be furnished to the to the Assistant Secretary of Defense (Manpower and Reserve Affairs) within 60 days."	Change 4

NUMBER	DATE	DEPARTMENT OF DEFENSE DIRECTIVES SYSTEM TRANSMITTAL
See Below Pen Changes	November 16, 1994	

INSTRUCTIONS FOR RECIPIENTS (continued)

DoD Issuance Number and Date

Change Number

DoD Instruction 1422.1, October 31, 1967 (Reprint)

Change 1

Section VI.

Heading. Delete "AND IMPLEMENTATION"

Lines 1 through 4. Delete "Two copies of implementing regulations issued by the DoD components will be forwarded to the Assistant Secretary of Defense (Comptroller) within 90 days."

DoD Instruction 1424.3, January 28, 1980

Change 1

Section E.

Heading. Delete "AND IMPLEMENTATION"

Lines 1 through 3. Delete "Forward one copy of implementing documents to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days."

DoD Directive 1430.2, June 13, 1981

Change 1

Section E.

Heading. Delete "AND IMPLEMENTATION"

Lines 1 through 3. Delete "Forward two copies of implementing documents to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days."

DoD Directive 1430.4, January 30, 1985

Change 1

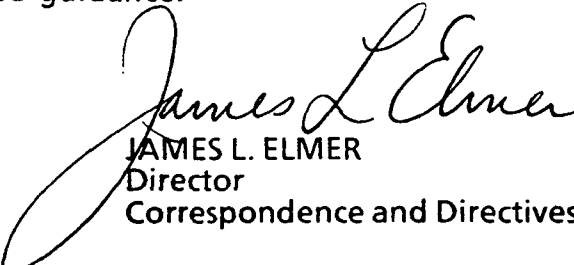
Section E.

Heading. Delete "AND IMPLEMENTATION"

Lines 1 through 3. Delete "Forward two copies of implementing documents to the Assistant Secretary of Defense (Manpower, Installations, and Logistics) within 120 days."

EFFECTIVE DATE

The above pen changes are effective immediately. Although the pen changes remove the requirement for DoD Components to issue implementing documents, the DoD issuances are directly applicable to all elements with the Components and the Heads of the DoD Components are responsible for carrying out the DoD guidance.


JAMES L. ELMER
Director
Correspondence and Directives