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THESIS

DESIGN AND IMPLEMENTATION OF A PATIENT
TRACKING AND RECALL SYSTEM FOR BRANCH
DENTAL CLINIC MONTEREY

by

Timothy P. Steele

March 1992

Thesis Advisor:

Hemant K. Bhargava

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Design and Implementation of a Patient Tracking and Recall System
for Branch Dental Clinic Monterey

by

Timothy P. Steele
Lieutenant Commander, United States Navy
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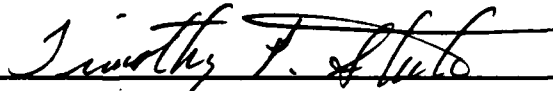
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ABSTRACT

This thesis analyzes the information system requirements of Branch Dental Clinic, Monterey, and develops a computer application to automate the clinic's patient tracking and recall process. The application replaces an existing mainframe-based, single-file system with a PC-based, relational database management system that provides greater functionality, enables increased productivity, improves data integrity and accuracy, and includes currently lacking security features and administrative functions.

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I. INTRODUCTION AND PRELIMINARY INVESTIGATION

This thesis designs, documents, and implements a computer application to perform dental patient tracking and recall functions for the Branch Dental Clinic, Monterey (BDCM). Information that was collected during a preliminary investigation of the information system requirements of BDCM is presented in this chapter. Specifically, the relevant background of BDCM and the information system problems that led to the conduct of the thesis are presented, the scope of the project is defined, and three alternative solutions are evaluated.

A. BACKGROUND

BDCM provides regular dental care and emergency dental treatment to all active duty military staff and students stationed both at the Naval Postgraduate School (NPS) and the various NPS tenant commands. Dental appointments are regularly scheduled based on a four-class rating system (1 to 4, in order of increasing priority) indicating the member's need for treatment. Emergency care is provided whenever required.

Interviews with the BDCM Director and staff identified four major information-oriented activities within the clinic: (1) appointment scheduling, (2) inventory management, (3) maintenance of a Dental Information and Retrieval System (DIRS) as prescribed by higher authority, and (4) patient tracking and recalls. With regard to appointment scheduling and inventory management activities, BDCM satisfaction with

current manual methods was found to be high. Moreover, the clinic Director felt strongly that attempts to computerize these two functions, given the relatively low volume of activity, would not increase efficiency or effectiveness. Hence, these two business functions were dropped from further investigation.

The DIRS system operates on a personal computer (PC) and consists of proprietary software provided by the Navy Regional Dental Center (NRDC) for use at all subordinate branch clinics. Since NRDC mandates that branch clinics use DIRS to collect and report detailed data on all dental care provided, further analysis of this activity was unnecessary.

Patient tracking and recall functions at BDCM are partially automated by a mainframe-based, single-user, single-file database management system. It is this system and the requirements of the patient tracking and recall process that the remainder of this thesis addresses.

The mainframe-based database application allows data entry and updating, tracks members' dental health status (class), generates recall notices, prints sorted member rosters, and provides operational readiness summary statistics. When members check their records into the clinic a dentist's review of their dental records results in a class rating being assigned. A class rating of "1" indicates no need for dental treatment beyond a mandatory annual examination (a T2-exam). A class rating of "2" or "3" indicates a need for additional treatment. A class rating of "4" indicates the member is past due for an annual exam (it is assigned regardless of dental health). Just prior to a member's T2-exam anniversary, he/she is notified by memorandum to make an

appointment for an annual exam using an automated patient recall system. Computer generated recall letters are routed to student mail center (SMC) mailboxes or staff offices as appropriate.

B. PROBLEM DEFINITION

The existing application for patient recalls was written several years ago for use on the NPS mainframe computer. When the system was installed it provided significant benefits over the previous labor and time intensive manual recall process. However, the system was crude in its interface, limited in functionality, and difficult to use. Moreover, due to turnover of personnel since its installation, none of the current staff are familiar with the history of the system; no documentation can be found; and no system maintenance is available.

Interviews with end-users revealed five general problem areas with the mainframe-based system: poor access and responsiveness, unfriendly user-interface, inadequate data validation checks, absence of documentation, and incomplete functionality. Examples of specific problems highlighted by end-users in each of these general areas are presented below.

Limited mainframe access and poor responsiveness have been longstanding limitations. BDCM access to the mainframe is via communications software and 1200 baud modem from the clinic PC. By today's standards, this data transfer rate is slow. The system frequently responds slowly during working hours due to both the high number of users and resource-intensive computing tasks. Heavy use of the mainframe

by modem users combined with the limited number of modem receiving lines (16 at the time of this investigation) results in the frequent inability to access the system as needed. This necessitates periodic off-hour work by BDCM staff and delays response to telephone queries from NRDC regarding operational readiness.

Unfriendliness of the user-interface is a significant problem, particularly for new users. In most instances the user is presented with only a blank screen and a prompt, which specifies which application module is active (e.g., main, add, edit, delete, print). A rudimentary help function, when invoked, provides a list of options for the active module. Hence, unless all commands are memorized, the user must continuously invoke the help function to navigate and use the system. Data entry itself is facilitated somewhat by a field list from which the user selects a field to enter or edit, but it remains a cumbersome process. The user must select a field from the list, enter the data, and select another field from the list rather than simply automatically moving from one field to the next. Additionally, during record appending the field listing scrolls up and off the screen, leaving no hint of the remaining fields that require additional data entry.

The inadequacy of field validation checks in the mainframe application has allowed a cumulative deterioration in the accuracy and completeness of records in the database. For example, numbers are improperly allowed in various name fields. Moreover, since member records are indexed by name rather than Social Security Number (SSN), two people with the same name are prohibited from being entered properly into the database. In such instances, the user must deliberately attempt to circumvent or "trick" the system by, for example, putting in a middle initial for one member but not the other. Related

to this, the system saves a new record whenever data is entered into the name field, regardless of content and regardless of whether the record has any other fields completed. Over time the database has accumulated much erroneous data and many incomplete records. Cleaning the database has been problematic since records cannot be located and edited or deleted unless an exact name match is entered.

The lack of system documentation has forced end-users to learn the system by experimentation. The total functionality of the system is not immediately obvious and can remain undiscovered and unutilized. Moreover, the logic underlying critical processes, such as the triggering of recall notices or updating dental class status remains unspecified. The lack of documentation has also precluded improving the functionality of the system and implementing fixes. For example, necessary follow-up form letters that are not included in the present system must be externally word-processed for each individual. Additionally, hard-coding of the signature name on recall letters has resulted in a long since-transferred Director's name appearing on the recalls sent to members.

C. SCOPE

The scope of this thesis is limited to the patient tracking and recall process. As noted previously, there are other business functions within the clinic, yet the patient tracking and recall process is the only information-intensive business function left up to local implementation that remains problematic.

D. EVALUATION OF ALTERNATIVE SOLUTIONS

Given that the problems with the existing patient tracking and recall system were deemed significant enough to warrant remediation, three alternative solutions were evaluated. The first alternative involved improving both the hardware and software associated with the mainframe-based system: replacing the modem connection with an on-line terminal, rewriting the software for increased functionality and ease of use, and documenting the system. The second and third alternatives involved designing and implementing a PC-based database management system to replace the existing mainframe application, the difference being whether a multi-user versus a single-user configuration should be developed. Multi-user capability was considered a "nice-to-have" feature that might be useful sometime in the future, yet it was clearly not a requirement for satisfactory performance of patient tracking and recall functions. Should a PC-based solution be selected, NRDC stipulated that it must be a compiled application that would not be subject to potential modification by inexperienced clinic staff.

1. Cost Feasibility

At the outset, NRDC made it clear that no funds were available to support improving the existing patient tracking and recall system. This limitation alone ruled-out upgrading the mainframe-based system—the cost of terminal acquisition and connection was prohibitive. Moreover, additional funds would be required to pay a technical expert to rewrite and document the mainframe software. Similarly, to exploit multi-user capability in a PC-based system would require additional funding to purchase required hardware. Hence, these two alternatives were eliminated from further consideration.

Designing and implementing a single-user, PC-based database management system was attractive from a cost standpoint. The development cost of such a system would be limited to the personal time and effort of the author. Further, appropriate development hardware (an IBM-compatible 80386 computer) and software (Foxpro 2.0 and Foxpro 2.0 Distribution Kit, a dBase-compatible development system with compiler) was already owned by the author. In addition, BDCM would not be required to purchase any additional hardware; their existing computer equipment could be used to evaluate prototypes and to install the final working system. BDCM staff were enthusiastic and committed to assisting with the development process.

2. Technical Feasibility

BDCM owned a Zenith 286 PC and peripherals that were compatible with the foreseeable processor, memory, storage, and video requirements of a new PC-based application. Moreover, Foxpro 2.0 can create applications able to run on any IBM-compatible PC with a minimum of 512K of random access memory (RAM) [Ref. 1]. Preliminary tests of routine database operations (browse, index, sort) with a test database approximately the same size as that of the existing mainframe data file (2000 records with 15 fields per record) using Foxpro 2.0 were successful on the BDCM PC and demonstrated acceptable speed of operations with only 512K of RAM.

Future maintenance of the application would not be provided by the author. Discussion of this issue with both NRDC and BDCM indicated that this was acceptable to them. It was agreed that the application should run on any minimally configured IBM-compatible computer to enable portability and that support for a standard dot-matrix

printer should be provided. Program code and documentation would be included with the delivered application to support future maintenance. (NRDC and BDCM acknowledged that any future maintenance would require purchase of Foxpro 2.0 and the Foxpro 2.0 Distribution Kit. Intermediate-level dBase or Foxpro programming skills would also be required.)

3. Schedule Feasibility

Based on the findings of the preliminary investigation, with detailed system analysis to begin 15 August, 1991, implementation of a fully operational PC-based system was scheduled for completion by 1 February, 1992. This left two months for correction of unforeseen problems before departure of the author.

II. REQUIREMENTS ANALYSIS

This chapter discusses the requirements phase of project development. The purpose of this phase of development was twofold: (1) during this phase the specific data requirements (objects) that must be represented in the database were defined and (2) the application or functional requirements which support the database were outlined.

A. DATA REQUIREMENTS

Initially, interviews were conducted with the BDCM Director and the dental staff responsible for hands-on use of the existing database. These interviews provided a general idea of the scope and objectives for an upgraded patient tracking and recall system. Working backwards from the existing application's outputs, preliminary object specifications and views were then developed and presented to the dental staff for feedback. Further discussions led to adjustments of the object specifications that satisfactorily met the clinic's needs.

1. Object Development

Important entities identified in the patient tracking and recall process are represented as the objects MEMBER, ACTIVITY, and CURRICULUM shown in Figure 1 below. Each of the objects possesses a collection of named properties. The properties listed within each diagram that are capitalized and within small boxes are themselves objects. The subscript "MV" denotes that the property is multi-valued. The MEMBER

object represents patients who have "checked-in" with the clinic upon arrival to NPS or an NPS tenant command. As can be seen in Figure 1, the ACTIVITY and CURRICULUM objects are properties of the MEMBER object. They associate each member with the properties of a specific activity and/or curriculum.

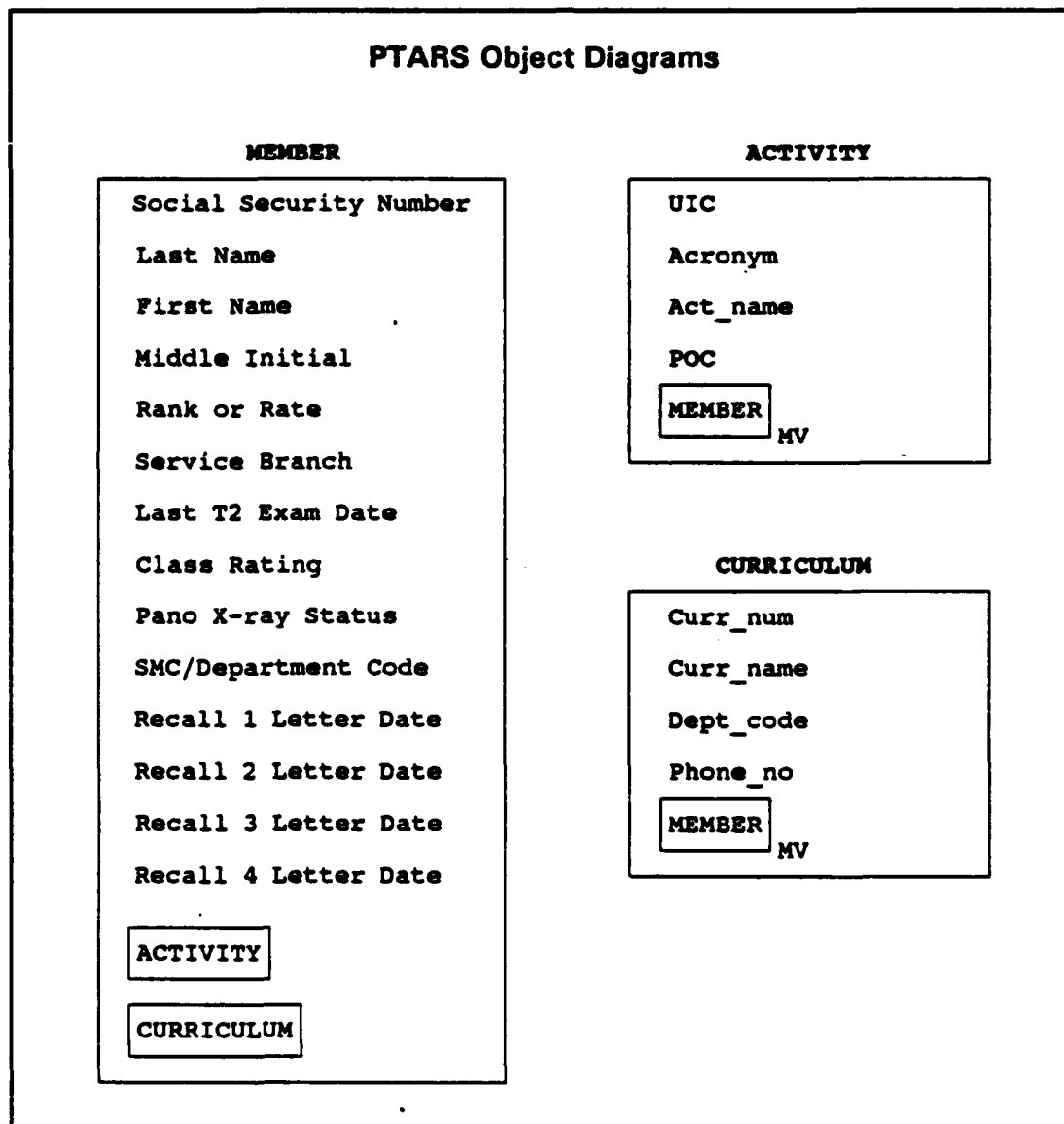


Figure 1. Object Diagrams

The ACTIVITY object represents each of the various commands served by BDCM. Note that the multi-valued MEMBER object is also a property of the ACTIVITY object. That is, a specific ACTIVITY can have multiple members.

The CURRICULUM object represents each of the many different curriculums offered at NPS. The MEMBER object is a multi-valued property of the CURRICULUM object; many students can belong to any given curriculum.

2. Domain Definition

The object diagrams were used to summarize knowledge of the objects and to present it to the users in an unambiguous fashion. Following user validation of the object representations, domain definitions were established. The domain of a property is the set of all possible values a property can have. Each domain definition contains a physical description of the type of data (e.g., numeric versus character) and any value constraints. Each definition also describes the function or purpose of the property. Refer to Appendix A for detailed object specifications, including object and domain definitions.

B. APPLICATION REQUIREMENTS

1. Processes

Building upon the data requirements discussed in the previous section, major processes within the patient tracking and recall process were identified through discussions with BDCM end-users. A level-1 data flow diagram (DFD), shown in Figure

2 below, was developed as a basis for validating analyst understanding of the processes with end-users.

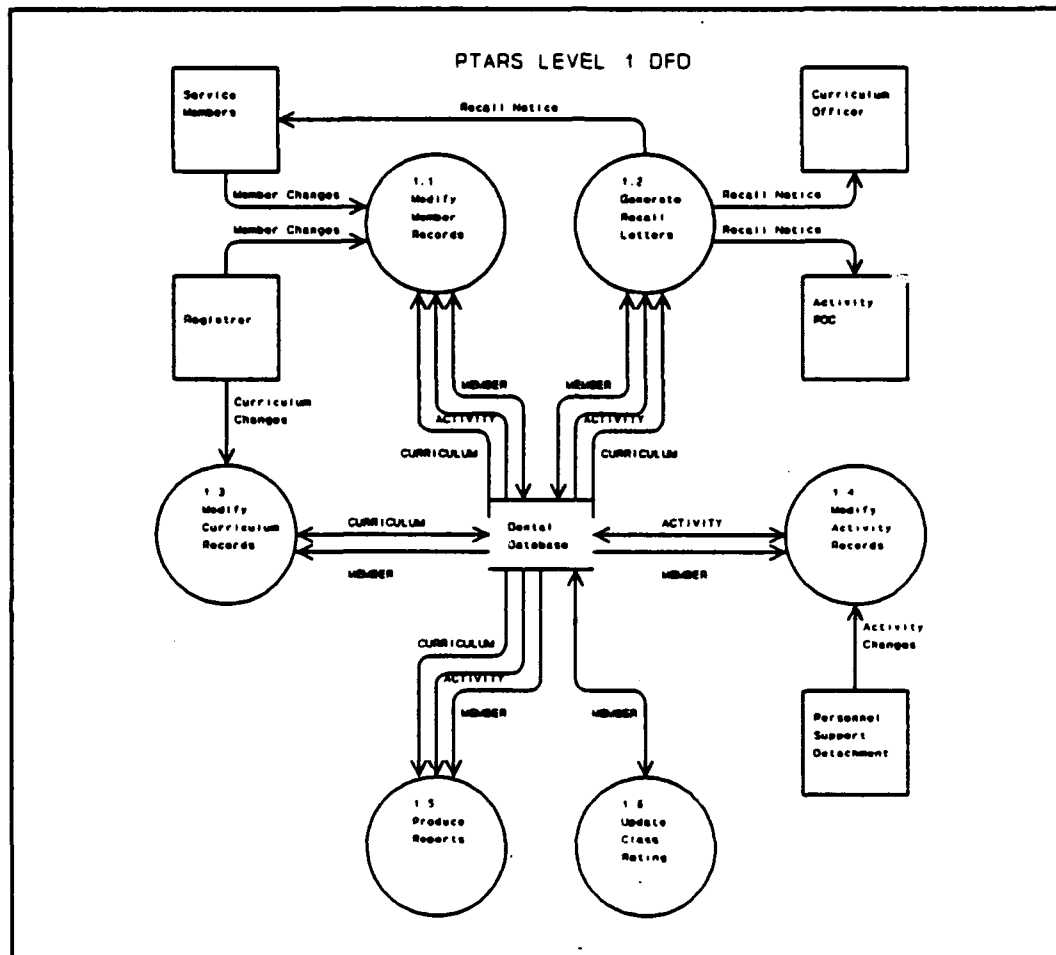


Figure 2. Level 1 Data Flow Diagram

Entities external to the system are shown in Figure 2 as square boxes and include Service Member, Registrar, Personnel Support Detachment (PSD), Curriculum Officer, and Activity Point of Contact. These entities are sources of data and/or recipients of system outputs (as indicated by the direction of the data flow arrows). The

numbered processes (denoted within the circles) summarize the operations involved in the overall patient tracking and recall process. Processes 1.1, 1.3, and 1.4 comprise the append, edit, and delete operations for the objects, MEMBER, CURRICULUM, and ACTIVITY. Process 1.2 involves the operations associated with generating and printing recall letters. An Operational Readiness report and various sorted rosters are produced in process 1.5. Member dental class is automatically updated to class 4 in process 1.6 for those individuals who have not had an annual examination within 12 months.

Following validation of the information presented by the level-1 DFD, a summary of system update, display, and control mechanisms was developed based on structured interviews with end-users. (See Appendix B.) During this process, information pertaining to each object was obtained that included inputs, outputs, processing notes, volume, and frequency. This information clarified what must be done within each object view.

Prototypes of forms, reports, recall letters, and menus were developed using Foxpro "power tools" (i.e., the Screen Builder and the Report Writer). These early prototypes clarified the expectations of end-users regarding the format of the user-interface and the display of information.

2. Operational and Administrative Requirements

System operational and administrative requirements were identified through discussions with BDCM staff. Operational requirements for the system are listed below:

- Single-user, PC-based application, operable on an "as needed" basis by the BDCM Administrative Petty Officer and/or the BDCM Receptionist

- Portable/re-installable to different, compatible PC
- Extensive "Help" available on-line
- Database backup/restore utilities
- System date and time change utilities
- System-access password protection; password change capability
- Database packing capability

Although it was agreed that program maintenance would not be possible with the compiled application, Foxpro 2.0 program code would be given to BDCM. Hence, should maintenance become critical at some point, modification of the application would be possible with the purchase of Foxpro 2.0 and the Foxpro 2.0 Distribution Kit. A User's Manual (see Appendix C) would be supplied to provide structured guidance for system use, data security and integrity, database backups and restorations, and system optimization.

3. Environmental Requirements

In an efficient system much of the member, activity, and curriculum data should be provided from a master database, shared with the Registrar and PSD. However, this is currently not possible since the data structure and hardware are not compatible. Until such time as the various NPS support entities/ADP-systems can communicate directly, it is incumbent upon the BDCM staff to take the initiative to obtain updated, hard-copy rosters from these two data sources as they become available.

III. SYSTEM DESIGN

In this chapter the two components of system design, logical database design and application design, are discussed. The objective of the design phase was to produce both the logical and physical details of the database and its application. Designing the logical database involved developing a "blueprint" of the database structure. From this blueprint a physical database was designed and the application was developed.

A. LOGICAL DATABASE DESIGN

1. Object to Relation Transformations

The design of the logical database was based on the relational database model [Ref. 2]. The objects MEMBER, ACTIVITY, and CURRICULUM, were transformed into a relational diagram. Figure 3, the relational diagram, shows the three relations that resulted: (1) the compound MEMBER object was transformed into the three relations MEMBER, ACTIVITY, and CURRICULUM; (2) the compound ACTIVITY object was transformed into the two relations MEMBER and ACTIVITY; and (3) the compound CURRICULUM object was transformed into the two relations MEMBER and CURRICULUM.

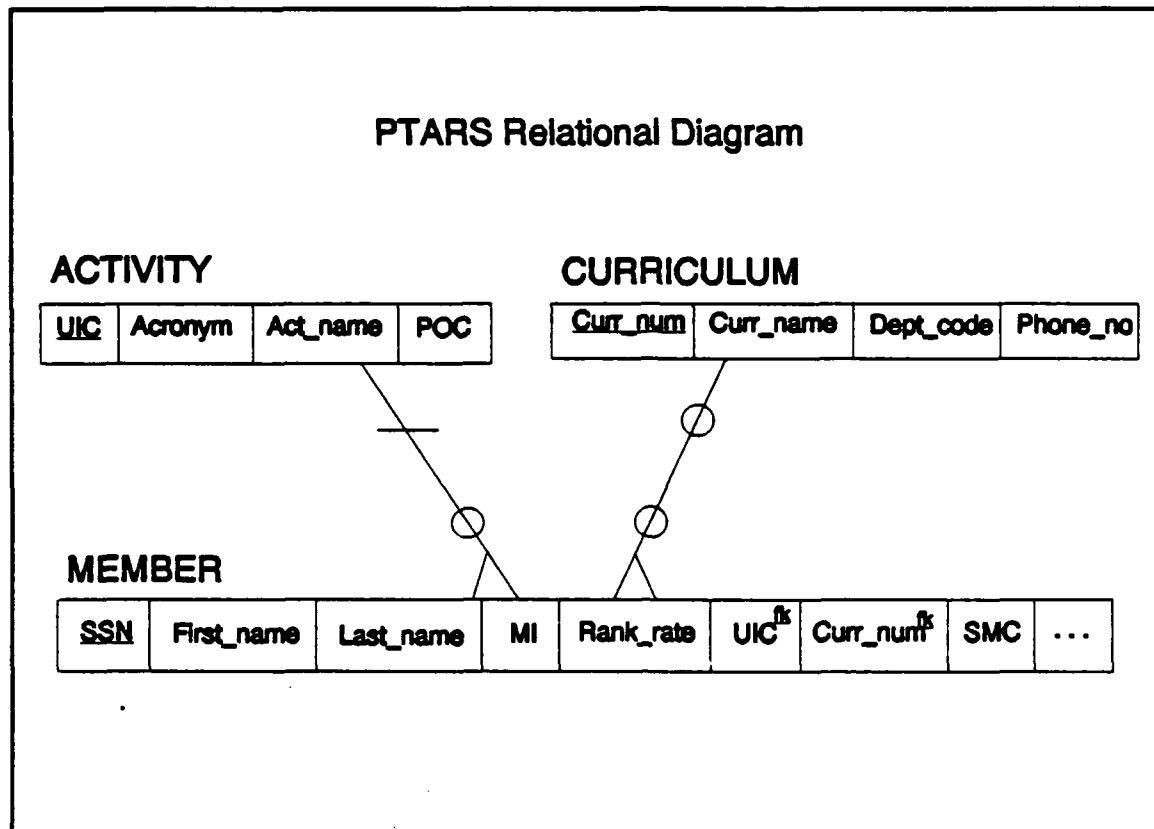


Figure 3. Relational Diagram

2. Relation Descriptions

Each of the three relations are reflections of the original objects with appropriate foreign keys included. Key data are denoted in Figure 3 by underlining. Foreign keys are denoted with the underlined superscript, ^{fk}. Summary descriptions of each of the relations are presented below. (Refer to Appendix D for detailed relation definitions.)

MEMBER

Number of attributes: 15

Key attributes: Social-Security-Number (SSN)

Foreign keys: Unit-Identification-Code (UIC)
Curriculum-Number

Relationships: ACTIVITY to MEMBER; 1:N; Mandatory:Optional
CURRICULUM to MEMBER; 1:N; Optional:Optional

ACTIVITY

Number of attributes: 4
Key attributes: UIC
Foreign keys: None
Relationships: ACTIVITY to MEMBER; 1:N; Mandatory:Optional

CURRICULUM

Number of attributes: 4
Key attributes: Curriculum-Number
Foreign keys: None
Relationships: CURRICULUM to MEMBER; 1:N; Mandatory:Optional

B. APPLICATION DESIGN

The application is the interface between the user and the database. It contains various control mechanisms to prevent direct access to the database and to maintain the integrity of the database. A menu hierarchy was used to aid and control user interaction with the system. The menu-driven approach was employed because it enables inexperienced end-users to access and use the full functionality of a system faster than with a command-driven system. The menu hierarchy depicted in Figure 4 was derived from user requirements. The Append, Edit/View, and Delete/View sub-menus apply to a selected object database. All user-selectable operations flowed from Main Menu selections. Figure 5 shows the final look of the Main Menu and depicts the generic structure of all menus. Figure 6 provides a view of the form for editing/viewing an existing member record. Although specific fields differ across the various forms in the application, the same form "template" is used throughout the application. Appendix C,

the User's Manual, presents comprehensive graphics of application menus, reports, forms, recall letters, and screens.

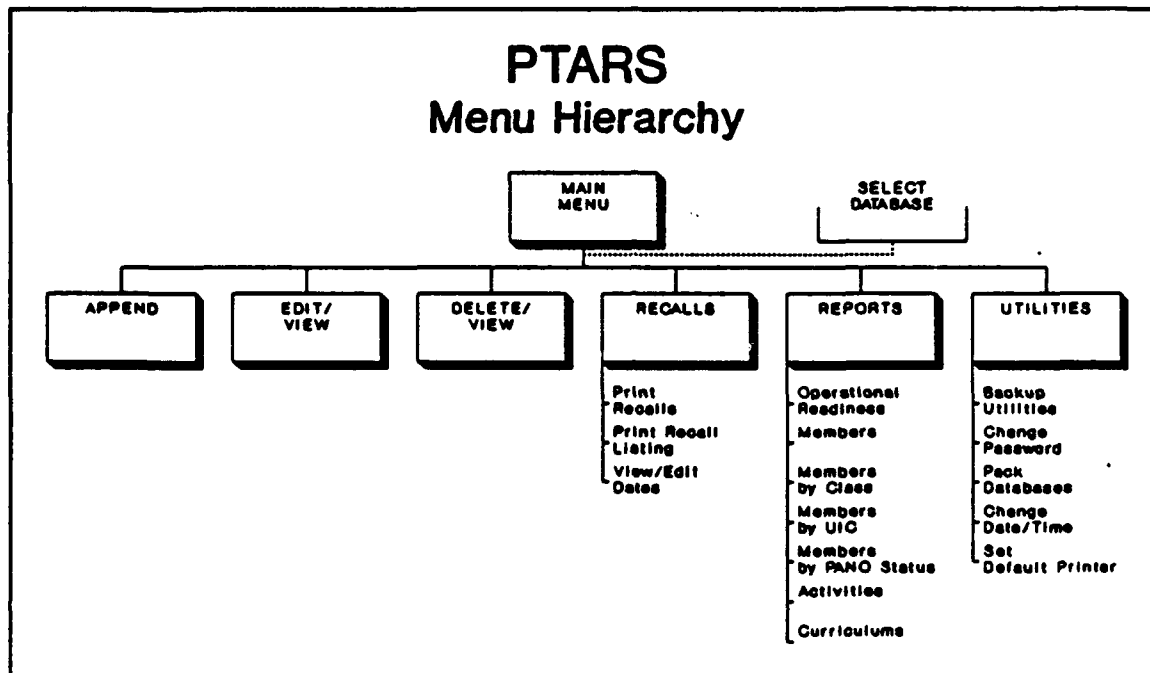


Figure 4. Menu Hierarchy

MEMBER ACTIVITY CURRICULUM DIRECTOR		11/28/92 12:00:00 am
P T A S M A I N M E N U		
<F1> for help <Alt+F1> for functions	0. Quit 1. Append 2. Edit/view 3. Delete/view 4. Recalls ... 5. reports ... 6. Select database 7. Utilities ...	
select : :		

Figure 5. Main Menu Screen

Record: 000013		<MEMBERS>		11/28/92 12:00:00 am
<F1> for Help Member's SSN 123-45-6789				
Last Name Doherty		First Name Janet		M.I. []
Rank/Rate LT	Service Branch USN	Last T2 Exam 11/21/90	Class 3	
Pano Status GRN				
UIC 01405		NPS Student Curriculum Number 030		SNC 1000
Dates of Previous Recall Letters Routed To Member				
Recall 1 11/21/91 MM/DD/YY	Recall 2 MM/DD/YY	Recall 3 MM/DD/YY	Recall 4 MM/DD/YY	
EDIT/VIEW: <E>dit <P>ind <G>ete <N>ext-record <P>rev-record <Return>				

Figure 6. MEMBER Edit/View Form

After establishing the menu hierarchy and obtaining user approval of report, form, recall letter, and screen prototypes, an integrated prototype of the application was developed. That is, a working model of the system was created but with incomplete

functionality [Ref. 3, 4]. End-user evaluations of the prototype's characteristics and operation were used to iteratively revise the model. This prototype was then expanded in functionality to become the final system. This approach was facilitated by Foxpro's project management capability for unifying and coordinating the separate elements of the application. Added advantage was obtained from the use of this approach in that end-users became intimately involved in the development process and actively influenced the look and functioning of the final system. Thus, by the time of implementation their expectations were satisfied and they were well-versed in the application's functioning.

Care was taken to establish consistency of function across modules with regard to form and menu design, messages, escape procedures, navigation keys, function-key use, and availability of on-line help. Moreover, as indicated in the object specifications (Appendix A), the range and format of data for most of the fields was carefully controlled.

IV. SYSTEM IMPLEMENTATION

System implementation was the final step of the development process. The primary objective was to build the fully functional physical application that satisfied the end-user. The physical database was constructed using a DBMS-specific methodology, Foxpro 2.0. It is compatible with the widely-used dBase DBMS language and has numerous language extensions. Moreover, as noted previously, the product provides a very efficient, windowed development environment that facilitates coding, compiling, running, and debugging from within an integrated interface.

During implementation, the prototype was expanded to include all modules fully integrated into an application with complete functionality. Appendix C, the User's Manual, provides documentation which details the final application's features and operations. Documented program code, procedure and token listings, and a token cross-reference listing are included in Appendix E.

Installation required converting the mainframe database and adding several data elements. Hence, the installation and transition to the new system took several days to complete. Primary user training was accomplished during the development process.

V. SUMMARY AND RECOMMENDATIONS

A. SUMMARY

The mainframe-based patient tracking and recall system was due for replacement. It was out-dated in its user interface, was unreliable to access, lacked adequate field validation checks, and required additional capabilities. The PTARS system designed and implemented during the course of this thesis addressed all of these deficiencies and included users actively in the development process. The system is user-friendly and includes all necessary functions internally to provide security, data integrity, and an intuitive operation.

B. RECOMMENDATIONS

During the development process much thought was given to anticipating the needs of end-users. On-line, context-sensitive help was provided for all operations and fields; and confirmations, messages, and prompts were built into all operations that affected the content of the database. Nevertheless, it is still incumbent upon the user to make choices and take actions to protect the data and maintain the quality of unrestricted character fields.

Data security will be only as good as the user's attention to it. The password must be protected, the system must not be left running unattended, and regular backups to floppy disk must be made and stored to safety. All of these activities are ultimately left

up to the discretion of the user. Proper training and careful reading of the User's Manual should enhance end-user adherence to recommended practice.

Finally, NRDC currently provides PC hardware and software support to branch clinics. Upon request, a PC technical expert will troubleshoot problems with BDCM computer resources. The necessity of PCs in the branch clinics is acknowledged and some standard software is provided for an integrated dental information system. Yet, clinics are not provided the resources to protect their systems. For example, no user training is conducted regarding routine machine or data maintenance or security. This could develop into a significant problem in the event of a large data loss. NRDC should consider providing all branch clinics with reasonably efficient backup software, disk maintenance and data recovery software utilities, and the training to use them effectively.

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APPENDIX A: OBJECT SPECIFICATIONS

Object Definitions

MEMBER OBJECT

Descriptive name

Social Security Number

Last Name

First Name

Middle Initial

Rank or Rate

Service Branch

Last T2 Exam

Class Rating

Pano X-ray Status

SMC or Department Code

Recall Letter 1 Date

Recall Letter 2 Date

Recall Letter 3 Date

Recall Letter 4 Date

ACTIVITY; ACTIVITY object

CURRICULUM; CURRICULUM object

Domain name

SSN

Last_name

First_name

MI

Rank_rate

Branch

Last_T2

Class

Pano

SMC

Recall_1

Recall_2

Recall_3

Recall_4

ACTIVITY OBJECT

Descriptive name

Unit Identification Code

Unit Acronym

Activity Name

Point-of-Contact

MEMBER; MEMBER object; MV

Domain name

UIC

Acronym

Act_name

POC

CURRICULUM OBJECT

Descriptive name

Curriculum Number

Curriculum Name

Department Code

Phone Number

MEMBER; MEMBER object; MV

Domain name

Curr_num

Curr_name

Dept_code

Phone_no

Domain Definitions

Acronym:

Character (11)
Abbreviated activity name

Act_name:

Character (47)
Official abbreviated name of an NPS tenant command served by BDCM

Branch:

Character (4)
Abbreviation for member's service branch

Class:

Numeric (1), range 1-4
Class rating assigned by dentist to each member

Curr_name:

Character (46)
NPS curriculum name

Curr_num:

Character (3)
Unique NPS curriculum number code

Dept_code:

Character (2)
Curriculum office NPS department code

First_name:

Character (15)
Member's first name

Last_name:

Character (23)
Member's last name

Last_T2:

Date (8); Mask MM/DD/YY, where MM is month, DD is day, YY is year
Last T2 exam date

MI:

Character (1)
Member's middle initial

Pano:

Character (3)
Member's pano x-ray status

Rank_rate:

Character (5)

Member's rank or rate

Recall_1:

Date (8); Mask MM/DD/YY, where MM is month, DD is day, YY is year

Recall letter 1 date

Recall_2:

Date (8); Mask MM/DD/YY, where MM is month, DD is day, YY is year

Recall letter 2 date

Recall_3:

Date (8); Mask MM/DD/YY, where MM is month, DD is day, YY is year

Recall letter 3 date

Recall_4:

Date (8); Mask MM/DD/YY, where MM is month, DD is day, YY is year

Recall letter 4 date

SMC:

Character (4)

Member's student mail center number or staff department mail code

SSN:

Character (11); Mask NNN-NN-NNNN, where N are any digits

Unique member Social Security Number

UIC:

Character (6)

Unique Unit Identification Code of NPS tenant command

APPENDIX B: UPDATE, DISPLAY, AND CONTROL MECHANISMS

I. Update Mechanisms

A. Append/Edit MEMBER data

1. Inputs

- Initial member data received at physical check-in of member records to BDCM
- Member change data received on roster from PSD
- Member change data received on roster from Registrar
- MEMBER object instance from database
- ACTIVITY object instance from database
- CURRICULUM object instance from database
- System-date and time

2. Outputs

- New or modified MEMBER object instance in database
- Confirmation message on screen

3. Processing notes

- This function used for both new and current members
- All initial member data manually entered after review of member's dental record
- Student SMC number may not be available initially

4. Volume

- 225 Jun; 75 Feb/Jul; 250 Mar/Sep/Dec
- Seven per week on average after quarter start
- 275 edits per week on average

5. Frequency

- Six times per year for large batch; otherwise daily

B. Delete MEMBER data

1. Inputs

- Member takes physical custody of dental records upon detachment
- MEMBER objects in database

2. Outputs

- Confirmation notice on screen

3. Processing notes

- Backups of MEMBER data should be made prior to processing a batch of deletions

4. Volume

- 250 at end of each academic quarter
- Seven per week on average after quarter end

5. Frequency

- Four times per year for large batch; otherwise daily

C. Append/Edit ACTIVITY data

1. Inputs

- Activity data change from Personnel Support Detachment (PSD)
- ACTIVITY object instance from database

2. Outputs

- New or modified ACTIVITY object instance in database
- Confirmation message on screen

3. Processing notes

- This function will be seldom used since it will be triggered by the addition or modification of a generally stable client organization
- This function used for both new and current activities
- 4. Volume
 - Variable, approximately one instance every two years on the average
- 5. Frequency
 - Variable, approximately once every two years
- D. Delete ACTIVITY data
 1. Inputs
 - Activity data change from Personnel Support Detachment (PSD)
 - ACTIVITY object instance from database
 2. Outputs
 - Confirmation notice on screen
 3. Processing notes
 - This function will be seldom used since it will be triggered by the elimination of a generally stable client organization
 - Backup of ACTIVITY data should be made prior to deletion
 4. Volume
 - Variable, approximately one instance every four years on the average
 5. Frequency
 - Variable, approximately once every four years
- E. Append/Edit CURRICULUM data
 1. Inputs
 - Curriculum data change from Registrar
 - CURRICULUM object instance from database
 2. Outputs
 - New or modified CURRICULUM object instance
 - Confirmation message on screen
 3. Processing notes
 - This function will be seldom used since it will be triggered by the addition or modification of generally stable curriculums
 - This function used for both new and current curriculums
 4. Volume
 - Variable, approximately two instances per year on the average
 5. Frequency
 - Variable, approximately twice per year prior to new student class
- F. Delete CURRICULUM data
 1. Inputs
 - Curriculum data change from Registrar
 - CURRICULUM object instance from database
 2. Outputs
 - Confirmation message on screen
 3. Processing notes
 - This function will be seldom used since it will be triggered by the elimination of a generally stable curriculum
 - Backup of curriculum data should be made prior to deletion
 4. Volume
 - Variable, approximately one instance every five years on the average
 5. Frequency
 - Variable, approximately once every five years

II. Display Mechanisms

A. Query on MEMBER

1. Output description
 - Form showing all data for a member to screen
2. Source data
 - MEMBER object
 - Member SSN or name keyed by user
3. Processing notes
 - Used by Administrative Petty Officer or Receptionist
4. Volume
 - Five per week
5. Frequency
 - Daily

B. Recall letter 1

1. Output description
 - Memorandum mailed to member
 - New or modified MEMBER object instance in database
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user. It creates recall letter one for all members whose last T2 exam was more than 10 months prior to the system-date and for whom recall letter one was not previously produced
 - This process inserts system-date as Recall-Ltr1-Date when conditions above exist
4. Volume
 - 160 monthly
5. Frequency
 - End of every month

C. Recall letter 2

1. Output description
 - Memorandum mailed to member
 - New or modified MEMBER object instance in database
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user. It creates recall letter two for all members whose last T2 exam was more than 11 months prior to the system-date, for whom recall letter one was produced, and for whom recall letter two was not previously produced
 - This process inserts system-date as Recall-Ltr2-Date when conditions above exist
4. Volume
 - 100 monthly
5. Frequency
 - End of every month

D. Recall letter 3

1. Output description
 - Letter mailed to member
 - New or modified MEMBER object instance in database

2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user. It produces recall letter three for all members whose last T2 exam was more than 12 months prior to the system-date, for whom recall letter two was produced, and for whom recall letter three was not previously produced
 - This process inserts system-date as Recall-Ltr2-Date when conditions above exist
4. Volume
 - 30 monthly
5. Frequency
 - End of every month
- E. Recall letter 4
 1. Output description
 - Letter mailed to Curriculum Officer for student members and Activity POC for all other members
 - New or modified MEMBER object instance in database
 2. Source data
 - MEMBER object
 - ACTIVITY object
 - CURRICULUM object
 - System-date
 3. Processing notes
 - This process is initiated from a menu by the user. It produces recall letter four for all members whose last T2 exam was more than 13 months prior to the system-date, for whom recall letter three was produced, and for whom recall letter four was not previously produced
 - This process inserts system-date as Recall-Ltr4-Date when conditions above exist
 - Student members uniquely belong to UIC 31405
 4. Volume
 - 3 monthly
 5. Frequency
 - End of every month
- F. Operational Readiness Report
 1. Output description
 - Screen display of summary count and percent of patient load for all members by class
 - Screen display of summary count and percent of all patients in Pano x-ray status categories
 2. Source data
 - MEMBER object
 - System-date
 3. Processing notes
 - This process is initiated from a menu by the user. It creates a summary report of the number and percentage of all members in each of the four different dental classes. The report can be optionally printed.
 4. Volume
 - 1 monthly
 5. Frequency
 - End of every month

G. Member Roster

1. Output description
 - Printed roster of all members sorted alphabetically or by SSN
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user.
4. Volume
 - 1 monthly
5. Frequency
 - End of every month

H. Member Roster by Class

1. Output description
 - Printed roster of members sorted alphabetically or by SSN; available for all or for specified class
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user.
4. Volume
 - 1 monthly
5. Frequency
 - End of every month

I. Member Roster by UIC

1. Output description
 - Printed roster of all members sorted alphabetically or by SSN
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user.
4. Volume
 - 1 monthly
5. Frequency
 - End of every month

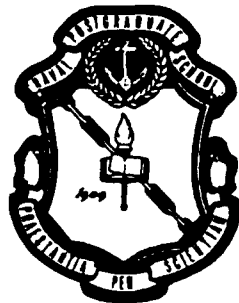
J. Member Roster by Pano X-ray status

1. Output description
 - Printed roster of members sorted alphabetically or by SSN; available for all members or for specified Pano status
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user.
4. Volume
 - 1 monthly
5. Frequency

- End of every month
- K. Activities Listing**
 1. Output description
 - Printed roster of Activities sorted by UIC
 2. Source data
 - ACTIVITY object
 - System-date
 3. Processing notes
 - This process is initiated from a menu by the user.
 4. Volume
 - 1 monthly
 5. Frequency
 - End of every month
- L. Curriculums Listing**
 1. Output description
 - Printed roster of Curriculums sorted by curriculum number
 2. Source data
 - CURRICULUM object
 - System-date
 3. Processing notes
 - This process is initiated from a menu by the user.
 4. Volume
 - 1 monthly
 5. Frequency
 - End of every month
- III. Control Mechanisms**
 - A. Access to the system is protected by a password known only by the Administrative Petty Officer and the Receptionist
 - B. The system is limited to use by one person at a time.
 - C. Monthly validations of various member data are accomplished using rosters obtained from PSD and the Registrar

APPENDIX C: USER'S MANUAL

NPS DENTAL CLINIC PATIENT TRACKING & RECALL SYSTEM



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Introduction

Welcome to the Naval Postgraduate School Dental Clinic (NPSDC) Patient Tracking and Recall System (PTARS). This database application was developed to provide an in-house, PC-based capability for NPSDC to maintain the patient data necessary to track and recall patients for annual exams and to produce operational readiness statistics. The system provides fast, dependable access to member records and automates the recall process.

PTARS was designed based on extensive interviews with the NPSDC staff to identify clinic requirements. Prototypes of the system were iteratively developed and demonstrated to ensure that clinic end-users were fully satisfied with the final system specifications. A primary design objective was to develop an application that was very user-friendly. Hence, you will be able to use the system productively with only a minimum amount of familiarization time. Please take a few minutes now to review this User's Manual.

Features overview

PTARS employs four database files that are directly accessible to user modification: MEMBERS.DBF, ACTIVITY.DBF, CURRICUL.DBF, and DIRECTOR.DBF. MEMBERS.DBF contains the information pertinent to each patient. The files ACTIVITY.DBF and CURRICUL.DBF are used for locating patients and for printing recall letter addresses. ACTIVITY.DBF contains information specific to each UIC served by NPSDC and CURRICUL.DBF contains information specific to each NPS student curriculum. DIRECTOR.DBF contains the name of the current NPSDC Director for placement into the signature line of recall letters.

The application provides a series of simple menus and sub-menus from which to choose its various options. You will be able to view, append, update, and delete Member, Activity, Curriculum, and Director data using screen forms with built-in error-checking routines for each action or data entry. You will also be able to print special reports, sorted database listings, and recall letters. Additional features include but are not limited to:

- Password controlled access to PTARS; changeable password
- Automatic updating of member treatment class status

- Context-sensitive help
- System information display
- Continuous date and time display
- Automatic determination of appropriate recall letters to print
- Backup database(s) to hard disk or floppy disk; restore backup(s)
- Format floppy disk from within application
- List files on hard disk or floppy disk
- Automatic reminders for database backup (if more than one month since last backup) and database pack (if more than 10% of records marked for deletion)

Typographical conventions

The following typographical conventions are used in this manual:

Input Anything that you type is in the Courier typeface, for example,
a:\setup <Enter>

Keys Keys to be pressed are represented like this:
<Esc> <Enter> <F1> {C}

Press both keys simultaneously when a "+" symbol is present, as in:
<Alt+F1>

Direction Cursor movement keys are indicated as:
<PgUp> <PgDn> <Arrows>



Getting started

This chapter contains all the information you need to install and run PTARS. It also discusses the various settings that you can change.

It contains the following sections:

- System requirements
- Installation
- Starting PTARS
- Creating a batch file

System requirements

PTARS requires the following hardware and software:

- An IBM compatible computer with at least 512K of random access memory (RAM) (640K of RAM strongly recommended)
- One floppy disk and one hard disk drive (with at least 3 megabytes of space available)
- Version 2.0 or later of DOS
- A CONFIG.SYS file in your root directory with a Files=25 (or greater) statement
- An EGA or VGA video adapter
- An Epson E/F/J/RX/LQ compatible or IBM Proprinter compatible dot-matrix printer

Additional requirements:

- To take advantage of Expanded memory support, you need an expanded memory card that is hardware and software compatible with the Lotus-Intel-Microsoft standard 4.0 or later (LIM 4.0 EMS). If you have an Intel 80386 or 80486 processor you can also use extended memory and a software expanded memory emulator program. PTARS can use 64K

of expanded memory as additional general purpose memory and any remaining expanded memory to speed up file I/O.

- If expanded memory is not available but the computer has extended memory, PTARS can be configured during installation to use 512K of the available extended memory for a disk cache to speed up file I/O.
- Double-copy paper to automatically make copies of recall letters. Since a copy of Recall 3 is identified as an enclosure to Recall 4, a copy of Recall 3 should be available before routing Recall 4. An alternative to double-copy paper would be making a copy of all Recall 3 letters after printing; then filing them in the event a Recall 4 was necessary for the same individual(s).

Installation

Installation overview

You have been provided with four numbered floppy disks. Disks 1 to 3 contain the files necessary to install and run PTARS. Disk 4 contains the initial database files that were current at the time of program delivery (i.e., MEMBERS.DBF, ACTIVITY.DBF, CURRICUL.DBF, and DIRECTOR.DBF). There are two steps to installing PTARS:

- **Make a backup and install the program.** Before you do anything else, copy the original disks and store them in a safe place. Then, use your copies of the original disks and run the Setup program to install PTARS on your hard disk.
- **Choose the default printer.** Before you print for the first time, you should select the default printer emulation from the Utilities Menu.

Installing PTARS

Refer to your computer's documentation (or ask your local computer guru) to determine whether your computer has expanded memory, disk caching hardware or software, and/or extended memory. You will be queried during the installation process regarding your computer's configuration. Note that you need at least 3 megabytes of available hard disk space before you begin.

One cautionary note before beginning your installation. PTARS was designed to run using only one computer at a time. Although in the future it may be tempting to install PTARS on a second computer, **avoid installing PTARS on more than one computer.** Because the separate installations can not communicate, there is no built-in, guaranteed way for the separate databases to maintain the same up-to-date data. Although you could

theoretically transfer data using floppy disks, almost assuredly over time some data would exist in one machine but not the other, and vice-versa.

The steps for installing PTARS are as follows:

1. Insert the PTARS disk #1 in drive A.
2. At the DOS prompt, type `a:\setup`. The Setup program will start.
3. When prompted by Setup, specify the disk where you want to install PTARS (e.g., c). Setup creates the subdirectory "\PTARS" on the hard disk specified and copies the program files and initial database files to it. Setup prompts you to insert each disk when necessary.
4. After copying, assembling, and un-compressing all the files from the installation disks, Setup queries whether your computer has expanded memory and/or a disk cache. Respond `y` or `n`, as appropriate. If you respond negatively, Setup queries whether you have extended memory. Again, respond as appropriate. This process determines how PTARS is configured for start-up.
5. When the installation is complete, Setup presents a screen with installation notes. Read the notes. Setup then queries whether you want to start PTARS. If you respond affirmatively, PTARS loads immediately.
6. Before printing from PTARS for the first time, select the default printer from the Utilities Menu. Refer to your printer's documentation to determine which emulation (Epson E/F/J/RX/LQ or IBM Proprinter) your printer uses. The default printer emulation is initially Epson.
7. Align the paper in your printer. Test the margin adjustments of your paper by printing the Operational Readiness Report from the Reports Menu. The top of your paper should be set in your printer so that one blank line exists at the top of the printed report. Likewise, the paper should be set so that one blank space exists to the left of the header statement "FOR OFFICIAL USE ONLY". If your paper is adjusted in the printer to satisfy these conditions, all printing from PTARS will be formatted properly.

Re-installing PTARS

There are two instances when you may want to re-install PTARS: 1) when there is some problem with any of the program files or 2) the computer has been modified with regard to expanded memory, a disk cache, or extended memory.

The re-install process is exactly the same as the initial installation with two exceptions. Setup attempts to determine if PTARS has been installed previously. If Setup detects that this is a re-installation you will be presented with a listing of existing database files in the "\PTARS" subdirectory and a re-installation note on screen. You can elect to continue or quit the re-installation at this time. If you elect to continue, you will be queried regarding which, if any, of the initial database files you may want to re-install. Note that if you have been using PTARS for any period of time you will probably elect not to re-install any of the initial database files. This is because they will be out of date. Use the "Restore backup(s)" option in the Backup Utilities Menu to restore your most recent data from floppy disk, if necessary.

Starting PTARS

If necessary, change to the "\PTARS" subdirectory on the drive where you installed PTARS (e.g., at the DOS prompt, type `cd\ptars`). Then type `ptars` and press <Enter>. A logo screen will appear and pause briefly. (You can eliminate the pause by pressing any key during the logo display.) Following the pause, the PTARS Access Screen appears and you are requested to enter the password. The initial password to use is "zyxabc". You will be given up to three attempts to enter the correct password. After a third failure, PTARS shuts down.

After correctly entering the password, you will be queried whether the system date and time are correct. If you respond negatively, you are prompted to enter the correct date and/or time according to the format displayed.

Updating member CLASS

When the system date and time are correct, PTARS updates each member's dental CLASS rating. CLASS ratings of "1", "2", or "3" are assigned to members by an examining dentist. A CLASS rating of "4" indicates simply that the member is due for his/her mandatory annual dental examination. PTARS scans each record in the MEMBERS.DBF database file and checks to see if the LAST_T2 date is more than 12 months prior to the current system date. If so, it replaces the existing CLASS rating with "4". After updating member CLASS, PTARS displays the Main Menu.

Security

It is *strongly* recommended that the default password be changed after installing the PTARS program. Your data is extremely important. Inadvertent or deliberate tampering with your data by an unauthorized person can only be prevented by taking security precautions (*and* taking them seriously). In addition to keeping a secure password, it is very important that you do not leave PTARS running unattended. The temptation to do

so, however, will be great. Making regular backups of your data to floppy disk and putting them in a safe place is probably the best way to ensure against loss of data due to any cause.

Creating a start-up batch file

A DOS batch file can be created that will enable you to start PTARS at any time regardless of what directory you may currently be in, without having to type additional DOS commands. Use a text editor (or a word processor mode that does not insert hidden formatting codes) to create a batch file like the example below. The example batch file assumes that you have installed PTARS to the C drive.

```
C:
CD\PTARS
PTARS
```

When the batch file is complete, name it "PTARS.BAT" and place it in your root directory or any directory that is in your DOS path. Henceforth, simply type PTARS to load the PTARS program from any location. See any DOS reference for terminology assistance.



Getting around

This chapter contains the information you need to navigate the menus, forms, and fields of PTARS. It covers:

- Navigation/Action keys
- Function keys
- Using on-line Help
- Menu overview
- Main menu
- Exiting PTARS

Navigation/Action keys

Each PTARS screen shows the available commands or options. The following keys let you move around a screen, between or within fields, or perform various generic actions:

<u>Press:</u>	<u>To:</u>
<Arrows>	move up or down one line; move left or right one character or screen
<PgUp>/<PgDn>	display previous or next screen of a multiple records screen
<Home>	move to the start of a multiple records screen or input field
<End>	move to the end of a multiple records screen or input field
<Backspace>	delete character to left; move back one input field
<Return>	accept an entry; move to next field
<Insert>	toggle insert/typeover mode
	delete a character or record
<Esc>	cancel the current task

Function keys

Function keys <F1> through <F4> are assigned specific actions as described below. Pressing <Alt+F1> (pressing both keys simultaneously) at any time presents a popup reminder list of the functions available. Functions are activated by pressing the assigned

function key or selecting the function from the popup list. Functions are available at all times, regardless of the current activity. The functions available are:

- Help <F1>** Context-sensitive help window. See the next section, "Using on-line Help".
- Calendar <F2>** Pops-up a monthly Calendar display. It shows the current month in row and column form with the current day highlighted. You can move forward or backward in months by pressing <PgUp> or <PgDn>, and in years by pressing <Ctrl-PgUp> or <Ctrl-PgDn>, respectively. To get back to the current date, press {T}. As with almost all operations in PTARS, press <Esc> to exit.
- Poptris <F3>** A Tetris-like diversion. The object is to fill the rectangular field with the falling objects from the bottom up without leaving any open spaces. Use the numeric keypad arrows to position falling objects within the field. Pressing the number 5 key causes the shape of the falling object to change. It can be pressed repeatedly to cycle the shape of the falling object. Pressing the ↓ arrow key causes the falling object to land immediately, hence, speeding up the activity. Additional commands/functions are displayed on-screen. Poptris code has been included by permission of Gerald F. Garcia.
- About PTARS <F4>** A window containing system environment information. It includes information on the operating system, computer hardware, RAM, and disk space.

Using on-line Help

On-line Help is available at all times by pressing <F1>. Help is "context-sensitive" since the Help Topic details initially displayed apply to the current PTARS screen. When the ‡ symbol is present in the topic box, you can scroll down or up through the Help window to view additional text using the ↓ or ↑ arrow keys.

As shown in Figure 1, the Help window consists of two panels—one lists Help Topics and the other displays details about each Topic. At the bottom of the Topics list all fields in the various databases are identified with a " ~ " prefix and are defined. Commands available in Help are described below:

- **Topics** • This provides a list of Topics available in the Help system. To select a Topic you can: 1) use the arrow keys to scroll through the Topics

to find the one you want or 2) type a letter or series of letters to select the first Topic beginning with those letter(s). To see details about a Topic, select the Topic and press <Return>.

- <Next>** This selects Help details for the next Topic in the help file list.
- <Previous>** This selects Help details for the prior Topic in the help file list.
- <Look up>** Enables you to find the closest Topic match to a word that you highlight within Help details. When you highlight a word in the Help text, the <Look up> function becomes available. You highlight a word by placing the cursor at the first letter in a word using the ← and → arrow keys. Then press <Shift+→> to highlight the word.
- See Also** This lists Help Topics that may be of interest related to the current Topic.
- <Esc>** Exits Help.

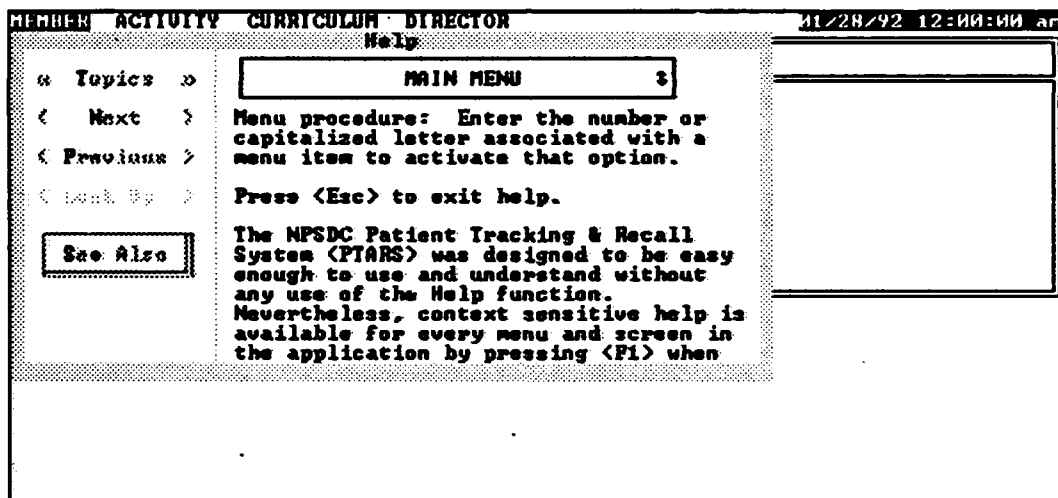


Figure 1. Help window appearing over Main Menu.

Menus overview

PTARS is a "menu-driven" system. All operations are activated by selecting options from full-screen menus, from sub-menus located at the bottom of the screen, or from pop-up menus. An option can be selected on all menus by pressing the highlighted (and capitalized) letter associated with the option. On full-screen menus the number of the menu option will also activate the option. On popup menus you can also scroll to the

desired option and press <Enter> to activate the option. Figure 2 below provides a graphical view of the major menu operations within PTARS.

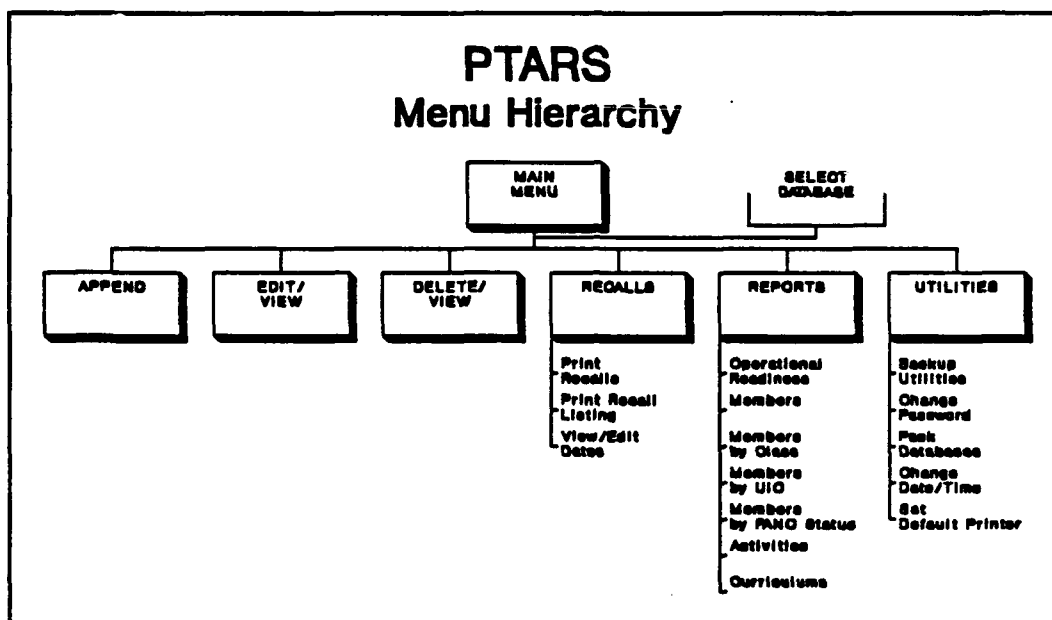


Figure 2. PTARS menu hierarchy.

Main Menu

After updating member CLASS, PTARS displays the Main Menu, as shown in Figure 3 on the next page. Each screen in PTARS continuously displays the system date and time in the upper right corner.

Selecting a database

In the upper left corner of the Main Menu the four databases of interest are identified. The active database is highlighted and blinking. By default, Members is the initially active database. The Main Menu options "Append", "Edit/view", and "Delete/view" apply only to the active database. A different database can be made active by choosing the option, "Select database", and then selecting the desired database from the popup selection list.

Exiting PTARS is discussed in the following sub-section. The remaining Main Menu options are covered in detail in subsequent chapters.

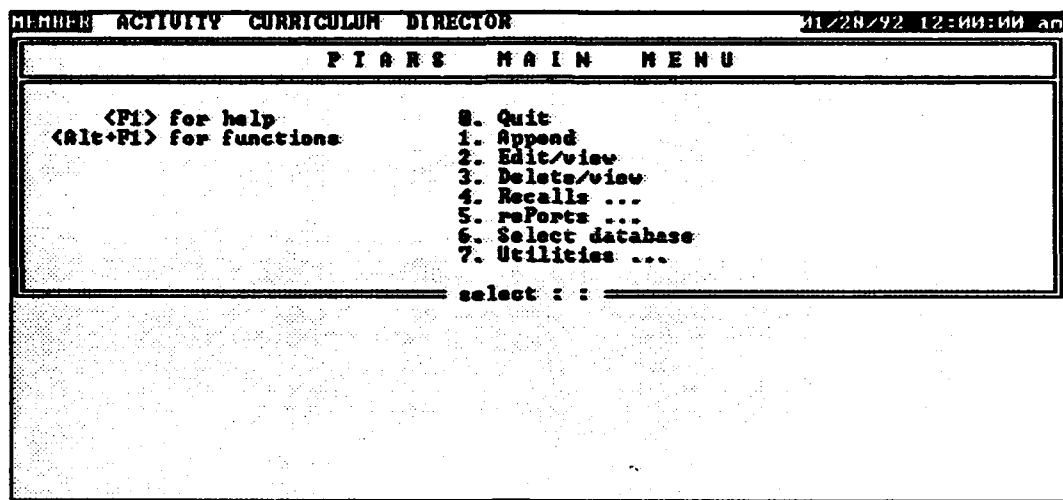


Figure 3. PTARS Main Menu.

Exiting PTARS

It is very important that you exit (quit) PTARS using the Main Menu "Quit" option. If you reboot the computer with <Ctrl+Alt+Del> or shut the power off without first quitting properly, any databases which are in use at the time are vulnerable to damage. Hence, it is essential that you exit only by using the Main Menu "Quit" option.

When quitting, several things happen before the system shuts down. First, PTARS checks to see if it has been more than one month since MEMBERS.DBF has been backed-up to a floppy disk. If so, a reminder message pops-up on screen and you are given the option to perform a backup. If you choose to perform a backup, PTARS switches to the Backup Utilities Menu where you can perform your backup operations and quit when you are finished.

Next, PTARS checks to see if more than 10% of the records in MEMBERS.DBF have been marked for deletion. If so, a message pops-up and you are queried whether you want to "pack" the database. See Chapter 6 for details on packing the database.

Finally, before shutting down, PTARS queries whether you want to back-up the databases to the hard disk. This allows you to save a second copy of your session's work on the hard disk. See Chapter 6 for further coverage of backing-up.



Database updating

This chapter contains the information necessary for updating the databases by appending, editing, or deleting records. Several example screens will be shown to preview the look of PTARS when working with its various modes.

Appending Records

Select the "Append" option from the Main Menu to append records. Appending records involves adding new records to a database. New records can be appended to MEMBERS.DBF, ACTIVITY.DBF, and CURRICUL.DBF. Unlike the foregoing three databases, DIRECTOR.DBF contains only one record. This record contains the name of the current clinic director and must always be present. Hence, it can only be edited.

As discussed in Chapter 2, PTARS starts by default with MEMBERS.DBF as the active database. You can select a different database from the Main Menu option "Select Database". To append records, press {A} from the Main Menu. A blank form will appear, ready to receive new data. You can abort from appending by pressing <Esc> and the record will not be saved.

When appending a record almost all fields require an entry. If a field is left blank and <Enter> is pressed, either a warning will appear stating that an entry is required or a popup list of valid field entries will appear. When a popup list appears, scroll to the desired field entry and press <Enter> to insert the entry into the form. Figure 4 shows the Append data entry form for Members.

If the member is an NPS student (i.e., UIC = "31405"), a field for Curriculum Number and SMC (Student Mail Center number) will appear following UIC. Alternatively, if the member is a non-student, a field for Activity Department Code will appear. Enter data into these fields as appropriate.

As a reminder, if you have any doubts regarding the contents of a certain field, be sure to utilize the Help function. Each field in all the databases is described in the Topics section of Help. Field names are prefixed with the "~" symbol and are located at the bottom of the scrollable Help Topics list.

```

Record: 001001          <MEMBERS>          =BLANK=          11/28/92 12:00:00 a
<F1> for Help
Member's SSN ██████████

Last Name ██████████      First Name ██████████      M.I. █
Rank/Rate ██████      Service Branch ██████      Last T2 Exam ██████      Class █
                             MM/DD/YY

Pane Status █

UIC ██████

APPEND: Press <Esc> to abort
  
```

After completing the data entry for a new record or after aborting an append, a sub-menu will appear at the bottom of the screen with several options:

<Return>:add-another {E}dit {F}inished

Pressing <Return> brings up a blank form for appending another new record. Pressing <E>dit allows editing of the currently displayed record. Selecting <F>inished appends the record (if completely entered and not marked for deletion) and returns you to the Main Menu. Pressing <D>el toggles between deleting and saving the current record. For example, assume you discover an error in a record that you have just entered and you want to delete it so that you can get the correct info later and re-enter it. Press <D>el to delete it. This allows you to then press <Enter> to keep entering new records without saving the erroneous one. When a record is "Deleted" a status indicator at the top of the screen says " *Deleted* ". In the next section, forms for editing each of the databases will be displayed. The forms look very similar to the forms for appending data.

Editing/viewing records

The "Edit/view" option of the Main Menu allows you to edit records in the active database. Editing is performed with one record displayed at a time. This option also provides a means to view all the data in a record of the active database on a single screen.

As can be seen in Figure 5, the Edit/view form for Members is very similar to the Append form for Members. The difference is that the sub-menu of options available is more extensive and that additional information is shown on the form. In the lower

portion of the Edit Members form the dates of recall letters previously printed to the Member are displayed. This information can not be edited from the Edit/view screen but is for viewing only. Editing of recall dates will be discussed in Chapter 4.

Record: 000013		<MEMBERS>		11/28/92 12:00:00 am													
<F1> for Help																	
Member's SSN 123-45-6789																	
Last Name Doherty		First Name Janet		M.I. []													
Rank/Rate []		Service Branch []		Last T2 Exam 11/21/91													
Panel Status []				MM/DD/YY													
UIC 01495		NPS Student Curriculum Number 000		SMC 0000													
<p align="center">Dates of Previous Recall Letters Routed To Member</p> <table border="1"> <tr> <td>Recall 1</td> <td>Recall 2</td> <td>Recall 3</td> <td>Recall 4</td> </tr> <tr> <td>11/21/91</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MM/DD/YY</td> <td>MM/DD/YY</td> <td>MM/DD/YY</td> <td>MM/DD/YY</td> </tr> </table>						Recall 1	Recall 2	Recall 3	Recall 4	11/21/91				MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY
Recall 1	Recall 2	Recall 3	Recall 4														
11/21/91																	
MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY														
EDIT/VIEW: <E>dit <F>ind <G>oto <N>ext-record <P>rev-record <Return>																	

Figure 5. Edit/view form for Members.

The actions of each of the Edit/view sub-menu commands are as follows:

- {E}dit** {E}dit returns the cursor to the record displayed for further changes; the sub-menu options are not available. Entry of data in edit mode is the same as when appending a new record. Pressing <Esc> when in edit mode aborts the edit and the original data is displayed.
- {F}ind** When editing Members, {F}ind enables you to select a specific record by specifying a member's SSN or name. (Part of a name or even a single letter can be used. PTARS will seek the first instance of whatever you type. Specifying the person's full name provides an exact match.) Since a name is not necessarily unique, the first occurrence of a match is shown on the screen. Specify a UIC when editing an Activity and a Curriculum Number when editing a Curriculum.
- {G}oto** {G}oto enables you to go to a specific record number in the database. Record numbers are listed in the top left of the edit screen.
- {N}ext** {N}ext-record brings up the next record. (By default, records are sorted by SSN. When a record is "found" by name, the database is sorted by last-name + first-name.)

<Return> <Return> brings you back to the Main Menu.

```

Record: 000002                                <ACTIVITY>
01/28/92 12:00:00 am
<F1> for Help
  BIC      Activity Name
  01400    NPS MONTEREY STUDENT
  Acronym   Point of Contact
  NPS STUDENT Curriculum Officer

```

```
Record: 808001          <CURRICUL>          11/28/92 12:00:00 am
<F1> for Help
Curriculum #          Curriculum Name
060                    Operations Analysis
Department             Phone #
Code 00               2236
```

```
EDIT/VIEW: (E)dit (F)ind (G)ets (N)ext-record (P)rev-record (Return)
```

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Figure 8 shows the Edit/view form for Director. As discussed, Director can not be appended to or deleted. Hence, you are automatically in edit mode when you select this form. This is because there is only one clinic Director record and it must always contain a signature name.

Figure 8. Edit/view form for Director.

Deleting/viewing records

Select the "Delete/view" option from the Main Menu to delete record(s) or to view multiple records on one screen. When a record is marked for deletion, an "*" appears to the left of the record. Figure 9 shows the Delete/view screen for Members. The Delete/view screens for Activities and for Curriculums operate in the same fashion as for Members. The only difference is the fields displayed on screen. When the "==" appears in the upper right of the screen on the field column header line, additional fields exist for viewing. Pressing the right arrow key will pan the screen right to view the additional fields. Press the left arrow key to pan back to the left.

When a record is "Deleted" on the Delete/view screen, the record is not actually physically removed from the database; it is simply "marked" for deletion. This means that the record can still be recovered if you decide later that you want to "undelete" it. See the discussion of the action below for its operation. To permanently (physically) remove record(s) from a database, the database must be "packed". Chapter 6, "Utilities", provides further discussion of packing the database.

File: MEMBERS.DBF		DELETE/VIEW RECORDS				11/28/92 12:00:00 am
<F1> for help						
Record#	SSN	LAST NAME	FIRST NAME	MI	RANK/RATE	-->
1	000-00-0002	Merman	Ethel		LT	
2	001-00-0003	Miserables	Les		LT	
3	012-12-1212	Andrews	Antoine	R	LT	
4	012-93-8475	Adams	John	Q	ENS	
5	022-20-0000	Marcos	Iselda		LTJG	
6	023-12-3122	Wine	Dandelion		ENS	
7	039-39-2828	Lincoln	Mark		ENS	
8	076-35-3746	Bloch	Robert	O	LCDR	
9	083-82-7827	Mathews	Mark	M	LTJG	
10	089-64-3585	Morrison	Larry	R	LTJG	
11	102-20-0000	Mastroiani	Marcelle	O	LT	
12	109-20-3746	Laverne	Shirley		DT2	
13	123-45-6789	Doherty	Janet	I	LT	
14	123-50-9213	Madison	James	F	CAPT	
15	123-92-9292	Alexander	Hamilton	A	ENS	
16	133-21-3838	Zamfir	Jonathan	L	SGT	
17	134-15-6789	Sullivan	Karen	I	LTJG	
18	138-38-3838	Mears	Rick		LT	
DELETE/VIEW: {F}ind {G}oto {M}ode {Arrows} {PgDn} {PgUp} {Del} {Return}						

Figure 9. Delete/view screen for Members.

The actions of each of the Delete/view sub-menu commands are as follows:

- {F}ind Performs the same action as with the Edit/view form.
- {G}oto Performs the same action as with the Edit/view form.
- {M}ode {M}ode pops-up a selection of display modes for EGA and VGA video adapters: EGA, 25 or 43 lines; VGA, 25 or 50 lines. More lines on a screen are useful when deleting many members in a single session.
- <Arrows> <Arrows> refers to the direction keys for moving sideways to view panels of fields or up and down to place the cursor on different records.
- <PgDn> <PgDn> takes you to the next screen of consecutive records.
- <PgUp> <PgUp> takes you to the prior screen of consecutive records.
- toggles a deletion marker for a record. To mark a record for deletion, move the cursor to the record and press . When a record is marked for deletion an "*" appears to the left of the record. To unmark a deletion, make sure the cursor is on the correct marked record and press again.
- <Return> <Return> brings you back to the Main Menu.

Recalls

Recalls are the primary reason for the existence of PTARS. Each of the Service Branches require that members receive an annual dental examination (a "T2" exam), regardless of any prior need for dental treatment. Hence, members require notification prior to expiration of the 12 month period since their last exam (T2 or otherwise). PTARS automates the recall (notification) process by printing initial recall letters (Recall 1) and, if necessary, up to three follow-up letters (Recall 2 to Recall 4) to members.

The following topics are covered in this chapter:

- Printing recalls
- Printing recall lists
- Viewing/editing recall dates

The Recalls Menu is accessed by selecting the "Recalls" option from the Main Menu. As shown in Figure 10, three options are available from the Recalls Menu. Each of these options will be discussed in detail in this chapter.

```
01/28/92 12:00:00 an
PTARS RECALLS MENU

<F1> for help
<Alt+F1> for functions

0. Exit to main menu
1. Print recalls
2. pRint most recent recall list
3. View/edit re ll dates

select : :
```

Figure 10. Recalls Menu.

Printing recalls

Select "Print recalls" from the Recalls Menu to immediately start printing recall letters. Note that PTARS always backs-up the current MEMBERS.DBF to the hard disk prior to beginning its print routine. Also, note that prior to printing something, PTARS always presents a "Check the printer" notification. (See Figure 11.) You are also given the option to abort the print job. It is particularly important to heed this notification prior to printing recalls since the printing volume can be over 200 pages during this process and the print job can last over 45 minutes. Moreover, as discussed below, recall dates are inserted into the Members database. Any disruption of this process is problematic.

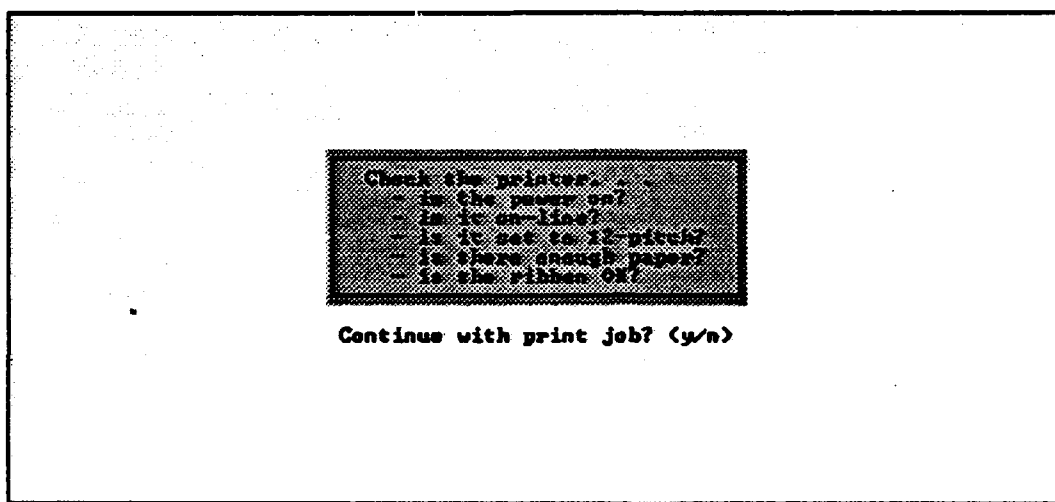


Figure 11. "Check the printer" notification.

It is important that recalls be printed at approximately the same time every month (e.g., the last day of the month or the first day of the month). This will provide consistency in the intervals that members receive follow-up letters, should they be necessary.

When you print recalls, all recall letters are printed and recall letter dates are inserted into MEMBERS.DBF. (Note: The current MEMBERS.DBF is backed-up to the hard disk before printing.) "Print Recalls" also creates a file for each recall letter category which lists members for whom a recall letter is printed (Recall1.lst to Recall4.lst). The previous recall list files are saved with a .BAK extension should they need to be examined from DOS. The logic of recall printing is described following the important section below.

IMPORTANT - The recall letter printing module automatically inserts a new recall letter date into the Members database when a recall letter is printed. It also creates files (RECALL1.LST to RECALL4.LST) containing SSNs and names of members for whom a recall letter was printed. If a printer malfunction occurs or the print job is aborted for some reason, it will be necessary to compare the file listings of the most recent recall letters against the physically printed letters. Members who are on the file listing, but for whom there is no useable printed recall letter, must have the new recall letter date deleted before the program can print a replacement recall letter. This is because the printing module checks the existing recall dates to determine if an appropriate recall letter has already been printed.

If for some reason none or relatively few usable recall letters are printed (e.g., the printer was not turned on or there was an early paper jam), you may want to consider restoring the hard disk backup that was created just prior to printing the recalls and starting over. None of the new recall dates will exist on the backup and you can fix the printer and start fresh. See "Restoring backup(s)" in chapter 6. The logic of the recall process is described below:

- Recall 1** Recall 1 is triggered after at least 10 full months + 1 day have transpired since the member's last T2 exam. Prints a memo to the member and records the print date as Recall 1 date.
- Recall 2** Recall 2 is triggered after at least 11 full months + 1 day have transpired since the member's last T2 exam, provided that Recall 1 date is in the database and that at least 25 days have transpired since Recall 1. Prints a memo to the member and records the print date as Recall 2 date.
- Recall 3** Recall 3 is triggered after at least 12 full months + 1 day have transpired since the member's last T2 exam, provided that Recall 2 date is in the database and that at least 25 days have transpired since Recall 2. Prints a letter to the member and records the print date as Recall 3 date.
- Recall 4** Recall 4 is triggered after at least 13 full months + 1 day have transpired since the member's last T2 exam, provided that Recall 3 date is in the database and that at least 25 days have transpired since Recall 3. Prints the letter to the member's superior (i.e., Curriculum Officer for students or to Activity POC for non-students) and records the print date as Recall 4 date.

Example recall letters 1 through 4 are shown in Figures 11 through 14 on the following three pages. Note that the text of Recall 4 indicates that Recall 3 is included as an enclosure. Thus, when routing Recall 4 letters a copy of Recall 3 should be attached. Copies of recall letters can be made by printing from double-copy paper, or alternatively, Xerox copies of just letters 3 and 4 can be made before routing them. The volume of these two letters is historically very low.

1 December 1991

MEMORANDUM (First Reminder)

From: Director, Branch Dental Clinic, Monterey
To: ENS Dandelion Wine, USN, 023-12-3122, NPS STUDENT (SMC 1002)

Subj: ANNUAL DENTAL EXAMINATION

Ref: (a) SECNAVINST 6600.1C
(b) AR 40-35
(c) AF MAN 30-130
(d) COMDTINST M6000.1B

1. References (a) through (d) require that all personnel receive an annual dental examination. Your record indicates that you will be due for an examination next month.
2. Please schedule an appointment with the Dental Clinic in person or by calling 646-2477/2478 at your earliest convenience.
3. If you have had a dental exam within the past 90 days, please contact the dental clinic so that we may update your record. If you have already made an appointment, please disregard this notice.

R. C. TERHUNE

Figure 11. Example Recall 1 memorandum.

1 December 1991

MEMORANDUM (Second Reminder)

From: Director, Branch Dental Clinic, Monterey
To: LCDR Robert O. Bloch, USN, 076-35-3746, NPS STUDENT (SMC 1230)

Subj: ANNUAL DENTAL EXAMINATION

Ref: (a) SECNAVINST 6600.1C
(b) AR 40-35
(c) AF MAN 30-130
(d) COMDTINST M6000.1B

1. References (a) through (d) require that all personnel receive an annual dental examination. Your record indicates that you will be due for an examination this month.
2. Please schedule an appointment with the Dental Clinic in person or by calling 646-2477/2478 within 10 days of receiving this notice.
3. If you have had a dental exam within the past 90 days, please contact the dental clinic so that we may update your record. If you have already made an appointment, please disregard this notice.

R. C. TERHUNE

Figure 12. Example Recall 2 memorandum.

BRANCH DENTAL CLINIC
NAVAL POSTGRADUATE SCHOOL
MONTEREY, CA 93943-5100

1 December 1991

From: Director, Branch Dental Clinic, Monterey
To: LT Antoine R. Andrews, USN, 012-12-1212, NDCLB
Subj: ANNUAL DENTAL EXAMINATION DELINQUENCY NOTIFICATION

Ref: (a) SECNAVINST 6600.1C
(b) AR 40-35
(c) AF MAN 30-130
(d) COMDTINST M6000.1B

1. References (a) through (d) require that all active duty military personnel receive a comprehensive dental examination at least once each 12 months.
2. A review of your dental record indicates that your last dental examination was conducted in November, 1990.
3. This facility attempts to assist each member by sending out computerized reminders when their annual examination is due. This was done in your case on 1 October, 1991 and 2 November, 1991 and you failed to respond.
4. It is my responsibility to ensure adherence to the provisions of the references. I am therefore informing you that your annual dental examination must be accomplished prior to 1 January, 1992. Failure to comply will result in further action.
5. You may schedule an examination in person or by calling extension 2477/2478. If you have already made an appointment, please call to confirm it.

R. C. TERHUNE

Figure 13. Example Recall 3 letter.

BRANCH DENTAL CLINIC
NAVAL POSTGRADUATE SCHOOL
MONTEREY, CA 93943-5100

1 December 1991

From: Director, Branch Dental Clinic, Monterey
To: Curriculum Officer, Operations Analysis (Code 30)

Subj: MAJOR Larry B. Herman, USAF, 256-98-6582

Encl: (1) Copy of my ltr dtd 1 November, 1991

Ref: (a) SECNAVINST 6600.1C
(b) AR 40-35
(c) AF MAN 30-130
(d) COMDTINST M6000.1B

1. Per references (a) through (d), all active duty military personnel are required to have an annual dental examination. The Branch Dental Clinic, Naval Postgraduate School, contacts individuals requiring examination by sending them a recall notice via the mail. Dental records of personnel that do not respond and exceed the one year limit are marked accordingly and then another recall notice is sent.

2. MAJOR Herman was sent both recall notices and after failing to respond was sent enclosure (1). He/She once again has failed to respond and I must now assume that he/she does not intend to comply with the references.

3. It is requested that MAJOR Herman be appropriately counseled and directed to call extension 2477/2478 to schedule his/her annual dental examination. If you have any questions please feel free to call me at any time.

R. C. TERHUNE

Figure 14. Example Recall 4 letter.

Printing recall lists

Select "pRint most recent recall list" from the Recalls Menu. This option lists (to the printer only) the most recent recall letter information. (The same information is listed to the screen during the printing of the recall letters.) Use this option in the event of a printer malfunction when printing recall letters to compare physical letters against what the program "thinks" it printed. Popup options are presented to select which listing to print. Figure 15 depicts an example listing of Recall 3.

Listing of most recent Recall 3 letters. Created 01/23/92 at 12:00.				
SSN	Last Name	First Name	MI	Last T2
012-12-1212	Andrews	Antoine	R	07/14/90
089-64-3585	Morrison	Larry	R	02/17/89
123-92-9292	Alexander	Hamilton	A	07/12/90
133-21-3838	Zamfir	Jonathan	L	07/12/90
145-89-4509	Lane	Lois	A	04/12/90
149-34-9321	Connors	Jimmy	P	06/14/89
234-58-9234	Delbert	Arnold		07/12/90
282-38-2881	Cricket	Jiminy		07/28/90
283-82-3843	Dean	Larry	X	07/30/90
336-29-3121	Maples	Veronica	S	12/25/89
342-34-5245	Tillerman	Teaforthe		09/01/90
345-21-6587	Rogers	Maybelle	T	12/11/89
345-92-0394	Newman	Alfred	E	04/21/90
383-83-8383	Name	New		07/12/90
408-45-9084	Stevenson	Robert	L	04/21/89
427-84-8320	Diller	Phyllis		02/19/90
489-43-8438	Bell	Dabney		08/12/90
494-59-3493	Dillo	Arma	A	07/12/90
.
.
.

Figure 15. Example listing of Recall 3.

Viewing/editing recall dates

The "View/edit recall dates" option of the Recalls Menu provides a means for viewing recall letter dates for multiple records and for accessing individual records for recall letter date editing. This facility should be used in conjunction with the previously discussed recall listings in the event of a printer malfunction when printing recall letters. The sub-menu options of the View Recalls screen shown in Figure 16 are the same as the like-named options discussed in Chapter 3 for the Delete/view screen. Since recall dates are a subset of the fields in the Members database, records can not be deleted using View Recalls.

01/28/92 12:00:00 am

<F1> for help VIEW RECALL DATES

Records#	SSN	LAST NAME, FI--	RECALL_1	RECALL_2	RECALL_3	RECALL_4
1	000-00-0002	Merman, E	11/01/90	12/02/90	01/10/91	10/12/91
2	001-00-0003	Miserables, L	/	/	/	/
3	012-12-1212	Andrews, A	09/03/91	10/04/91	/	/
4	012-93-8475	Adams, J	07/18/90	08/18/90	09/18/90	10/12/91
5	022-20-0000	Marcos, I	/	/	/	/
6	023-12-3122	Wine, D	/	/	/	/
7	039-39-2828	Lincoln, M	/	/	/	/
8	076-35-3746	Bloch, R	10/04/91	/	/	/
9	003-02-7827	Mathews, M	/	/	/	/
10	009-64-3585	Morrison, L	09/16/90	10/04/91	/	/
11	102-20-0000	Mastroiani, M	/	/	/	/
12	109-20-3746	Laverne, S	/	/	/	/
13	123-45-6789	Doherty, J	11/21/91	/	/	/
14	123-58-9213	Madison, J	05/18/91	06/18/91	07/19/91	10/04/91
15	123-92-9292	Alexander, M	09/16/91	10/12/91	/	/
16	133-21-3838	Zamfir, J	09/16/91	10/12/91	/	/
17	134-15-6789	Sullivan, K	06/12/91	07/12/91	08/12/91	10/04/91
18	138-30-3838	Mears, R	/	/	/	/

VIEW RECALLS: <E>dit <F>ind <G>oto <M>ode <A>rrows <PgDn> <PgUp> <Return>

Figure 16. View Recalls screen.

As discussed previously, the purpose of editing recall letter dates is to enable PTARS to print a replacement recall letter. If a recall letter date is present for a given recall letter, the program will only be able to print the *next* letter when the eligibility date for the *next* recall letter arrives. To reprint a letter, the recall letter date *must* be deleted *and* there *must not* be a subsequent recall letter date present. If this sounds confusing, reread the previous coverage of "Printing Recalls".

To edit a member's recall dates, press {E}. The current row of the display will be highlighted and placed into edit mode. Use normal editing and movement keys to edit the date(s). Note that edited dates are checked for chronological consistency as well as general date validity (i.e., can not be later than the current date, must have a prior recall, can not be missing a recall between recalls, values must be chronologically correct for existent recalls).

Reports

This chapter discusses the various reports available in PTARS and provides several example figures to preview the look of the reports. The Reports Menu, shown in Figure 17, is accessed from the Main Menu by pressing {P}. The Operational Readiness Report is available to both the screen and the printer. The other reports (rosters) are sent to the printer only.

```

11/28/92 12:00:00 am
PTARS REPORTS MENU

<F1> for help
<Alt+F1> for functions

0. Exit to main menu
1. Operational readiness
2. Members (all)
3. members by Class
4. members by UIC (all)
5. members by Pano status
6. Activities
7. cuRriculum

select : :
  
```

Figure 17. Reports Menu.

Operational readiness

The Operational Readiness Report provides counts and percentages of members in each of the dental CLASS categories. The report is initially displayed to the screen and you are given the option of printing it. Operational Readiness is defined as the percentage of all members served by the clinic who are classified as CLASS 1 or 2. As can be seen in Figure 18, the Operational Readiness percentage is a simple summation of the CLASS 1 and CLASS 2 percentages.

BRANCH DENTAL CLINIC, MONTEREY				
OPERATIONAL READINESS REPORT				
All Members				
January 28, 1992				
CLASS CATEGORY:	Class 1	Class 2	Class 3	Class 4
MEMBER COUNT:	1152	566	111	91
PERCENT OF TOTAL:	68x	29x	5.8x	4.7x
OPERATIONAL READINESS:	89x			
PANO CATEGORY:	Green	Red	Yellow	TOTAL
PANO COUNT:	1853	21	46	1920
PERCENT OF TOTAL:	97x	1.1x	1.9x	100x
Print this report? (y/n)				

Figure 18. Operational Readiness Report to screen.

Also included in the report are counts and percentages of members whose Pano X-rays are in a given status. Three Pano status categories exist and are designated by standard color designations:

- GRN (Green) Pano is accepted and on-file
- RED Pano has been duplicated and forwarded
- YLW (Yellow) Pano is not on-file and has not been duplicated and forwarded

Rosters

The remaining reports available from the Reports Menu are basically rosters sorted on various fields of interest. After selecting any of the Members reports a popup will offer a selection of whether to list members by SSN or alphabetically. If printing Members by dental CLASS, a popup will allow selection of a specific CLASS or all members. If printing Members by Pano status, a popup will allow selection of a specific status or all members. Figure 19 provides an example roster of Members listed by SSN that could be printed by selecting option 2, "Members (all)", from the Reports Menu.

Selections 6 and 7 from the Reports Menu print complete rosters of the Activities and the Curriculums contained in their respective PTARS databases.

Periodic comparison of Member rosters against data from both PSD and the Registrar will help keep member data up-to-date. Current listings of the Curriculums at NPS should also be obtained from the Registrar so that the Curriculum database can be kept up-to-date.

FOR OFFICIAL USE ONLY		BRANCH DENTAL CLINIC MONTEREY Member Listing by SSN					January 28, 1992	
SSN	NAME	RANK	SERVICE BRANCH	UIC	SMC/ CODE	LAST T2 EXAM	CLASS	PANO STATUS
000-00-0002	Merman, Ethel	LT	USN	63134	1000	03/21/89	4	GRN
001-00-0003	Miserables, Les	LT	USN	45210		03/21/91	1	GRN
012-12-1212	Andrews, Antoine R.	LT	USN	35728		07/14/90	4	GRN
012-93-8475	Adams, John Q.	ENS	USN	31405	1280	07/12/89	4	YLW
022-20-0000	Marcos, Imelda	CAPT	USA	TRAC		09/12/91	1	RED
023-12-3122	Wine, Dandelion	ENS	USN	31405	1002	07/30/90	4	GRN
039-39-2828	Lincoln, Mark	ENS	USN	31405	1010	11/17/90	4	GRN
076-35-3746	Bloch, Robert O.	LCDR	USN	31405	1230	01/05/90	4	YLW
083-82-7827	Mathews, Mark M.	LTJG	USN	35728		04/12/91	1	YLW
089-64-3585	Morrison, Larry R.	LTJG	USN	31405	1343	02/17/89	4	RED
102-20-0000	Mastroiani, Marcello O.	LT	USN	31405	2030	09/12/91	1	GRN
109-28-3746	Laverne, Shirley	DT2	USN	35728		07/30/91	4	GRN
123-45-6789	Doherty, Janet I.	LT	USN	31405	1001	11/21/90	4	GRN
.
.
568-46-4321	Johnson, Emily T.	YN3	USN	43073		06/03/91	1	GRN
571-56-3636	Conseco, Jose F.	ENS	USN	31405	1776	07/12/90	4	GRN
574-84-3823	Than, Smaller X.	LCDR	USN	31405	2312	07/12/91	1	GRN

Page: X

Figure 19. Members (all) roster sorted by SSN.

Utilities

This Chapter explains the various utilities included with PTARS that support proper maintenance of the databases. The Utilities Menu is accessed by pressing {U} from the Main Menu and is shown in Figure 20.

It contains the following sections:

- Backup utilities
- Changing the password
- Packing the database(s)
- Changing the date or time
- Selecting the default printer

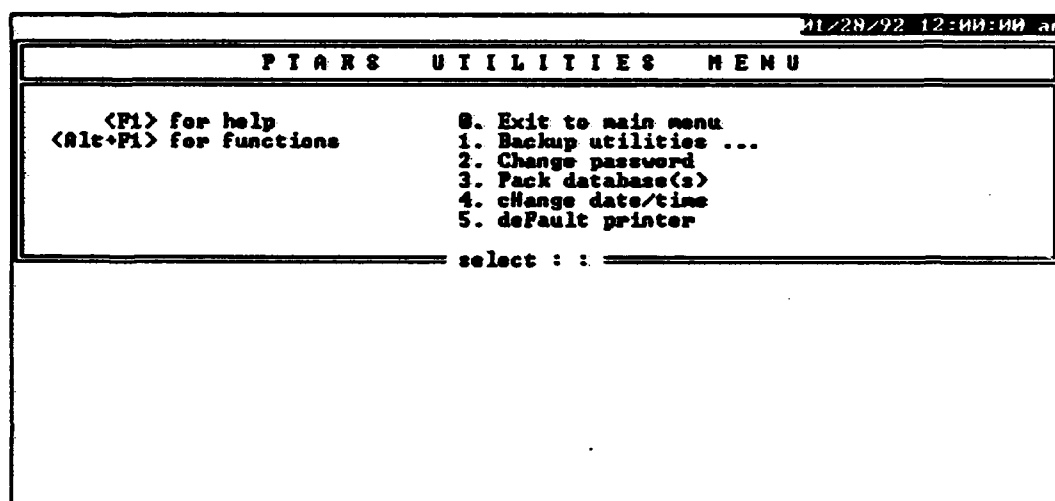


Figure 20. Utilities Menu.

Backup utilities

The backup utilities are a collection of utilities related to backing-up and restoring the four database files MEMBERS.DBF, ACTIVITY.DBF, CURRICUL.DBF, and

DIRECTOR.DBF. The Backup Utilities Menu, shown in Figure 21, is accessed from the Utilities Menu by pressing {B}. Each of the menu selections will be discussed in the sub-sections below.

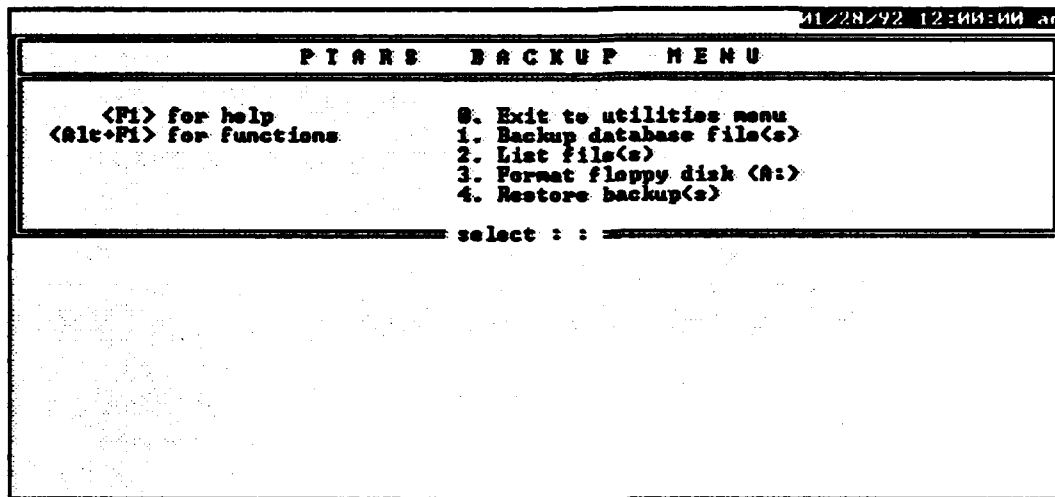


Figure 21. Backup Utilities Menu.

Backing-up database(s)

When you first select Backup, a popup will appear allowing you to select whether you want to back-up to the hard disk or the floppy disk in drive A. Next, another popup appears to let you select which database file(s) (i.e., MEMBERS.DBF, ACTIVITY.DBF, CURRICUL.DBF, DIRECTOR.DBF, or all) to back-up. Once your selection is made, Backup copies the selected file(s) to the destination drive. Backing-up to a floppy keeps a reserve copy of the data that can be restored in case something happens to the computer, hard disk, or the data. Backing-up to the hard disk is convenient for short-term backups, but is *not* sufficient for best reliability. Note that the PTARS program presents the option to back-up the databases to the hard disk prior to quitting a session.

Your data *should* be backed up to a floppy disk weekly and immediately following input or editing sessions involving many records. It is a good idea to keep two or three backup floppies in rotation—writing over the oldest backup each time. *Always* label your backups to floppy disk with the file names and their creation dates. This will help you to identify your backups later if you need to restore them. Hint: use a pencil to label your backups; you can use several floppy disks over and over again by erasing and writing the new information.

Remember, there is only one way to ensure the safety of your data: rigorous adherence to a regular program of backing-up.

Listing files

A popup menu allows selecting the hard disk PTARS subdirectory or floppy disk A: for listing files. Either just database files can be displayed or all files can be displayed. When database files are displayed the following information is included: file name, number of records, last update, file size, total bytes in database files, and bytes remaining on the drive. When all files are displayed, file names are listed and total bytes used in the files and bytes remaining on the drive are presented.

This utility is useful for identifying files that might already exist on a diskette that will be used for backups.

Formatting a floppy disk

Formats a 360Kbyte or a 1.2Mbyte floppy disk (5 ¼") placed in drive A. A popup presents three options:

360K --> 360K	Formats from a 360K capacity drive to a 360K floppy
1.2M --> 360K	Formats from a 1.2M capacity drive to a 360K floppy
1.2M --> 1.2M	Formats from a 1.2M capacity drive to a 1.2M floppy

The first number indicates the actual drive-type. For example, your machine may only be capable of formatting 360K floppy disks, as in the first option. The second number indicates the floppy disk formatted capacity. A new floppy disk must be formatted so that the Disk Operating System (DOS) can read and write data to it.

Restoring backup(s)

When you select "Restore backup(s)", a popup enables selectively replacing database file(s) with backups from the hard disk or a floppy disk.

At the end of every session with PTARS you are presented with the option to backup the databases to the hard disk. If you choose to do so, four backup database files, MEM_BU.DBF, ACT_BU.DBF, CUR_BU.DBF, and DIR_BU.DBF are created in the PTARS subdirectory of your hard drive. These files can be restored (either singly or together) to MEMBERS.DBF, ACTIVITY.DBF, CURRICUL.DBF, and DIRECTOR.DBF, respectively. The restored backups overwrite the current database file(s).

Note that backing-up to the hard drive does not protect your data from hard drive or computer failure since the backups reside on the same machine as the original data. The feature is useful, however, if your original data becomes corrupted for some reason but your backups are still OK. In addition, it may be useful in the event you have experienced a printer malfunction (e.g., your printer ribbon gave up the ghost) and you have many unusable recall letters. Rather than editing recall dates and printing again,

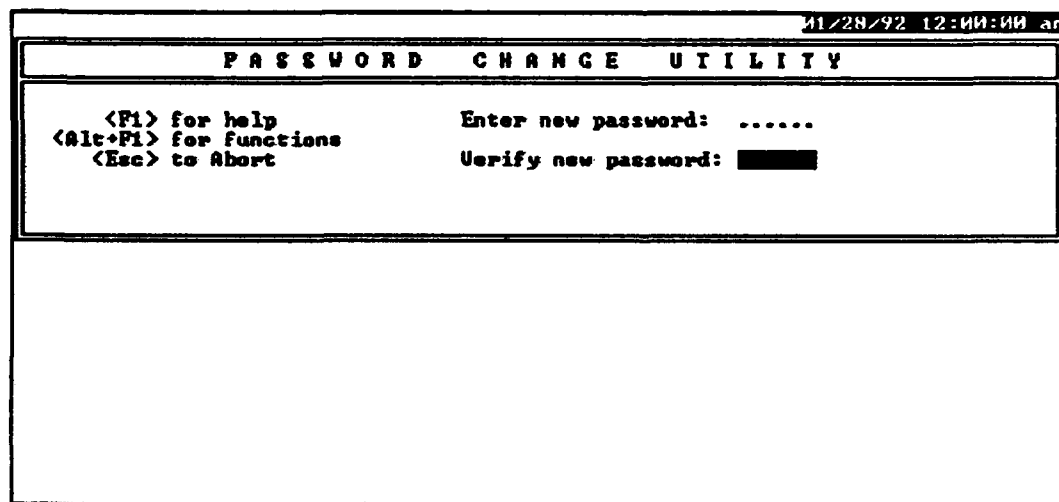
it may be advantageous to restore the backup of MEMBERS.DBF (which PTARS always makes before printing recalls) and start over.

A final method of restoring any database is to manually copy the file using DOS commands. This method should never be necessary since the capability is built into PTARS. If for some reason you should need to manually restore a *.DBF file, be sure that any like-named compound index file (*.CDX) is erased (e.g., from the DOS prompt: `del c:\ptars\members.cdx`) This is because a unique index file is created and updated by PTARS for each database. If the index file does not "belong" to the specific version of a database, PTARS will not perform properly and will give an error notification.

Changing the password

You can change the current password to a new password (it must have 6 characters). Make sure that you *remember* the new password. If you ever forget your new password, copy the file NPS_MISC.DBF from disk 3 of your *backup copies* of the installation disks to the sub-directory \PTARS (e.g., copy `a:\nps_misc.dbf c:\ptars`). The original password is "zyxabc". This default password should be changed immediately after you install PTARS. (If you can read it here, so can someone else.) Note that the password is encrypted in the file NPS_MISC.DBF and cannot be deciphered if it is forgotten.

Figure 22 shows the screen for changing the password. As you type your new password, a dot will appear for each character typed. As shown in the figure, to verify that you typed what you thought you typed, PTARS prompts for a second entry of your new password. If the two entries do not match, the password change will be aborted.



```
11/28/92 12:00:00 am
PASSWORD CHANGE UTILITY

<F1> for help
<Alt-F1> for functions
<Esc> to Abort

Enter new password: .....
Verify new password: [redacted]
```

Figure 22. Password change screen.

For effective security it is a good idea to periodically change your password. If an unauthorized individual inadvertently (or even deliberately) changes or damages your data, it could be a catastrophe. Regarding security, just think about having to re-enter over 1900 records!

Packing the database(s)

Packing the database(s) *permanently* deletes records "marked" for deletion from one or all of the three primary databases: MEMBERS.DBF, ACTIVITY.DBF, and CURRICUL.DBF. It also physically sorts the databases. MEMBERS.DBF is sorted in ascending order by SSN; ACTIVITY.DBF is sorted in ascending order by UIC; and CURRICUL.DBF is sorted in ascending order by curriculum number. Packing improves the performance of PTARS by reducing the physical size of the database(s) and reorders the records by the primary key. Note that the effects of packing are *not* "undoable". An informational prompt will appear upon quitting a session when 10% or more of the MEMBER.DBF records are marked for deletion. You should heed the prompt and pack the database (unless you have some good reason not to).

Changing the date or time

After selecting the "Change date or time" option a popup for selecting which to change (date or time) appears. After your selection is made you are prompted to enter the date or time using the example format shown on the screen. The system date or time can also be changed when starting the PTARS program. As part of the opening screen routine the user is prompted to verify the system date and time. If the system date or time displayed is incorrect, enter the correct date or time using the example format shown on the screen.

Selecting the default printer

You should select the default printer before printing anything from PTARS for the first time. After choosing this option from the Utilities Menu, PTARS pops-up two common printer emulations for dot matrix printers: (1) Epson E/F/J/RX/LQ emulation and (2) IBM Proprinter emulation. The emulation you select becomes the default for all subsequent sessions. The Epson emulation is supported by the majority of 9 pin dot matrix printers and PTARS uses it as the initial default. The default printer identifier is stored in a field in the NPS_MISC.DBF file.



Optimizing PTARS

This appendix identifies several ways that you can optimize the performance of PTARS if you have certain hardware or software capabilities. It contains the following sections:

- Disk defrag/compress
- Memory
- Config.sys
- Pack the database(s)

Disk defrag/compress

The performance of PTARS can be significantly improved if a disk defragment/compression procedure is performed on your hard drive periodically. Over time the database files will become fragmented as records are appended, edited and deleted. This slows down disk reads and writes since each file is no longer one contiguous piece; files can become many pieces scattered all over the disk. Defragment/compression utilities are available commercially.

Memory

PTARS will take advantage of all types of computer memory. If your computer is configured correctly, PTARS' performance will be enhanced. **Note that if you change your computer's memory configuration or add a disk cache program, you must re-install PTARS so that it operates optimally.**

Personal Computers (PC)s can contain three types of memory: conventional, expanded and extended.

Conventional Memory

All PCs can contain conventional memory (up to 640K). This is the memory that programs typically load into and run in. PTARS requires that you have at least 512K of conventional memory with at least 420K of it free after memory resident programs have been loaded. A minimum of 640K is *strongly* recommended.

Expanded Memory

The 8086 family of microprocessors have a physical address space of 1024K, or 1MB. The first 640K is the conventional memory space discussed above. The remaining 384K is reserved for use by read-only memory (ROM) and hardware device controllers. Also, within this area of memory, a 64K block can be reserved for use by an expanded memory manager which conforms to the Lotus/Intel/Microsoft interface specification (a LIM EMS Memory Manager).

The Expanded Memory Manager (EMM) administers expanded memory as a system resource that can be used by several applications at the same time and services EMS function calls. EMS memory is bank-switched memory that can be larger than the CPU's address space that is mapped into conventional memory via the EMS page frame.

On machines with expanded memory that is LIM 4.0 EMS compatible, PTARS uses the first 64K of expanded memory as "general purpose" memory and any remaining expanded memory to speed file I/O and to cache PTARS code segments.

To check how much EMS is currently being used by PTARS, look in the "About PTARS" box (by pressing <F4> or <Alt+F1>).

If you run on an 80386 or 80486 you're in luck! There are many inexpensive programs that use extended memory to emulate EMS, such as QEMM from Quarterdeck and 386MAX from Qualitas. MS-DOS 5.0 includes EMM386. On a 386 always use QEMM, 386Max, or other expanded memory managers. You'll be glad you did!

If you use a non-80386 processor you have several options. First, you could invest in an EMS board. These pieces of hardware, which usually work with both 8086/88 and 80286 processors, include substantial amounts of memory together with driver programs which provide the software interface to the board.

Extended Memory

Extended memory is memory that lies above the 1MB address range. It can be used directly by some operating systems (OS/2 and UNIX), but standard DOS cannot address it without the use of an Extended Memory Specification (XMS) driver, an interface that allows access to memory beyond 640K. Applications using this address space must be running in protected mode.

Extended memory cannot be used directly by PTARS until it is made to act like EMS. How you make extended memory act like expanded memory is dependent on your system, but typically you install a memory manager -- software that provides an EMS style (LIM 4.0) interface to extended memory. Once the extended memory is emulating EMS memory, PTARS will sense that it is there and make good use of it.

Config.sys

The system configuration file, CONFIG.SYS, contains certain commands that are checked and executed when you start up your computer. These commands change your computer's default configuration.

CONFIG.SYS is not a PTARS file. It's a file that DOS uses to establish the working environment. Because PTARS interacts with this environment, you must be sure that certain settings are properly established. Two CONFIG.SYS statements are of immediate importance to PTARS:

BUFFERS The BUFFERS statement contains the number of disk buffers that DOS sets aside in memory when your computer is started. A disk buffer is a block of memory (typically 512 bytes) that DOS uses to hold data when reading and writing from disk. For best performance with PTARS, the CONFIG.SYS file should contain a BUFFERS statement with a number between 20 and 40 (e.g., BUFFERS=30).

FILES The FILES statement sets the number of files that DOS can open and access at one time. This number is directly related to the number of files that PTARS will be able to open. The FILES statement in CONFIG.SYS should always be at least 25 (e.g., FILES=25).

See your DOS manual for complete details on the CONFIG.SYS file and the various statements it can contain.

Pack the database(s)

Packing the databases is covered in Chapter 6.



File definitions

The files listed below (with their definitions) are installed by Setup into the "\PTARS" hard disk subdirectory. These files are essential to the operation of PTARS. Three of the files, FOXPRO.ESL, FOXPRO.ESO, and PTAR.EXE are in compressed form on the installation disks and will not work if copied directly from the floppy disk to your hard drive. All of the other files installed by PTARS are in normal form on the installation disks.

PTARS files

CONFIG.FP	resource pointer file
FOXPRO.ESL	database routines library
FOXPRO.ESO	database routines library
CACHE.COM	extended memory (512K req'd) disk cache utility
NPS_MISC.DBF	contains encrypted password, default printer, backup date
NPS_USER.DBF	contains configuration information
NPS_USER.FPT	memo file for configuration information
PTAR.EXE	PTARS executable program
PTARS.COM	PTARS loader program

NPSDC database files

ACTIVITY.DBF	contains UIC information
CURRICUL.DBF	contains student Curriculum information
DIRECTOR.DBF	contains current Director signature name
MEMBERS.DBF	contains Member information

The following files are created during the operation of PTARS and may or may not be present at any given time:

ACTIVITY.CDX	compound index file for ACTIVITY.DBF
CURRICUL.CDX	compound index file for CURRICUL.DBF
MEMBERS.CDX	compound index file for MEMBERS.DBF
ACT_BU.DBF	hard disk backup of ACTIVITY.DBF
CUR_BU.DBF	hard disk backup of CURRICUL.DBF
DIR_BU.DBF	hard disk backup of DIRECTOR.DBF
MEM_BU.DBF	hard disk backup of MEMBERS.DBF

RECALL1.LST	most recent listing of members receiving recall 1 letter
RECALL2.LST	most recent listing of members receiving recall 2 letter
RECALL3.LST	most recent listing of members receiving recall 3 letter
RECALL4.LST	most recent listing of members receiving recall 4 letter
RECALL1.BAK	previous listing of members receiving recall 1 letter
RECALL2.BAK	previous listing of members receiving recall 2 letter
RECALL3.BAK	previous listing of members receiving recall 3 letter
RECALL4.BAK	previous listing of members receiving recall 4 letter
RELATE1.VUE	PTARS environment file
RELATE2.VUE	PTARS environment file



Database specifications

Members.dbf

<u>Field-name</u>	<u>Type</u>	<u>Length</u>	<u>Usage</u>
SSN	Character	11	Social Security Number -- unique, mandatory, key field
LAST_NAME	Character	23	Last Name -- mandatory
FIRST_NAME	Character	15	First Name -- mandatory
MI	Character	1	Middle Initial -- if available
RANK_RATE	Character	5	Rank or Rate -- mandatory
BRANCH	Character	4	Service Branch -- mandatory, popup list
LAST_T2	Date	8	Last-T2-Exam date -- mandatory
CLASS	Numeric	1	Dental Class -- mandatory, range (1 - 4), PTARS updated
PANO	Character	3	Pano X-ray status -- mandatory, popup list
UIC	Character	5	Unit Identification Code -- mandatory, popup list, linked with ACTIVITY.DBF (used in "To:" line of recall letters to students)
CURR_NUM	Character	3	Curriculum Number -- mandatory for UIC 31405, popup list, linked with CURRICUL.DBF
SNC/CODE	Character	4	Student Mail Center number/Department Code -- if available (used in "To:" line of recall letters)
RECALL_1	Date	8	Recall 1 letter date -- PTARS created, editable
RECALL_2	Date	8	Recall 2 letter date -- PTARS created, editable
RECALL_3	Date	8	Recall 3 letter date -- PTARS created, editable
RECALL_4	Date	8	Recall 4 letter date -- PTARS created, editable

Activity.dbf

<u>Field-name</u>	<u>Type</u>	<u>Length</u>	<u>Usage</u>
UIC	Character	5	Unit Identification Code -- unique, mandatory, key field
ACRONYM	Character	11	Acronym for UIC -- mandatory (used in "To:" line of recall letters 1 - 3)
ACT_NAME	Character	47	UIC Name -- mandatory (used in "To:" line of recall 4 letter)
POC	Character	20	UIC Point of Contact -- mandatory (used in "To:" line of recall 4 letter)

Curricul.dbf

<u>Field-name</u>	<u>Type</u>	<u>Length</u>	<u>Usage</u>
CURR_NUM	Character	3	Curriculum Number -- unique, mandatory, key field
CURR_NAME	Character	46	Curriculum Name -- mandatory (used in "To:" line of recall 4 letter applicable to students)
DEPT_CODE	Character	2	Department Code of Curriculum -- mandatory (used in "To:" line of recall 4 letter applicable to students)
PHONE_NO	Character	4	Curriculum Office Phone Number -- mandatory

Director.dbf

<u>Field-name</u>	<u>Type</u>	<u>Length</u>	<u>Usage</u>
DIRECTOR	Character	20	Director signature -- mandatory (format as per signature line of recall letters)

APPENDIX D: RELATION DEFINITIONS

MEMBER

<u>Item</u>	<u>Type</u>	<u>Length</u>
SSN	Character	11
Last-name	Character	23
First-name	Character	15
MI	Character	1
Rank_rate	Character	5
Branch	Character	4
Last_T2	Date	8
Class	Numeric	1
Pano	Character	3
UIC	Character	5
Curr-num	Character	3
SMC/Code	Character	4
Recall_1	Date	8
Recall_2	Date	8
Recall_3	Date	8
Recall_4	Date	8

ACTIVITY

<u>Item</u>	<u>Type</u>	<u>Length</u>
UIC	Character	5
Acronym	Character	11
Act-name	Character	47
POC	Character	20

CURRICULUM

<u>Item</u>	<u>Type</u>	<u>Length</u>
Curr-num	Character	3
Curr-name	Character	46
Dept_code	Character	2
Phone_no	Character	4

APPENDIX E: PROGRAM CODE

System: MPASC PATIENT TRACKING & RECALL SYSTEM
Author: LCDR Timothy P. Steele, MSC, USN
01/20/92 09:01:11
File List

Programs and procedures:

[illegible][illegible]

Procedure files:

NP5_PRODC.PAG
NP5DC.PAG
NP5_INTR.PAG
NP5_OPEN.PAG
NP5_APPE.PAG
NP5_EDIT.PAG
NP5_BROW.PAG
NP5_RECA.PAG
NP5_REPO.PAG
NP5_UTIL.PAG
NP5_BU.PAG
NP5_PACK.PAG

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BACKFILE.DBF
BU.DBF
BUFILE
CORFILE.DBF
CORIGFILE.DBF
CORIGINDEX.DBF
CORIGORD.DBF
SPACK.FIL
STENPFIL.DBF
ACTIVITY.DBF
CURRICUL.DBF
DIRECTOR.DBF
MEMBERS.DBF
MPS.MSC.DBF

• 2011 Report of the 11th

ACTIVITY.CDX
CUMULC.CDX

Report for as:

REPORT FOR FBI
LAPTHAVE
CLAS_CTS.FRI
DECALLCHY FOR

Other files:

DIRECTOR, FBI
 DIRECTOR, FBI
 DIRECTOR, FBI
 DIRECTOR, FBI

REWARDS	REWARDS	500	503		143	147	150		REWARDS_LAST_12	10325	
NPS_PROD.PRG	NPS_PROD.PRG								NPS_PROD.PRG		
REWARDS	REWARDS	501	504	504					REWARDS_RI	10326	
NPS_PROD.PRG	NPS_PROD.PRG								NPS_PROD.PRG		
NPS_INTL.PRG	NPS_INTL.PRG	200							REWARDS_PMD	10346	
REWARDS	REWARDS	330	123	125	127	134			NPS_PROD.PRG	10346	
NPS_EDIT.PRG	NPS_EDIT.PRG								REWARDS_BANK_RATE	10306	
REWARDS	REWARDS	1800	187	201	215	229			NPS_PROD.PRG	10306	
NPS_PROD.PRG	NPS_PROD.PRG								REWARDS_RECALL_1	10516	
NPS_PROD.PRG	NPS_PROD.PRG	240	41	88	114				NPS_PROD.PRG	99	
NPS_RECA.PRG	NPS_RECA.PRG	3340	347	383	409				REWARDS_RECALL_2	10536	
LASTPAGE	LASTPAGE	320							NPS_PROD.PRG	93	
LASTPAGE	LASTPAGE	320							REWARDS_RECALL_3	10536	
LASTPAGE	LASTPAGE	59	64	122					NPS_PROD.PRG	10546	
NPS_PROD.PRG	NPS_PROD.PRG	710							REWARDS_RECALL_4	10546	
NPS_PROD.PRG	NPS_PROD.PRG	51	115	126	144				REWARDS_RECALL_5	10446	
NPS_PROD.PRG	NPS_PROD.PRG	78							REWARDS_RECALL_6	10446	
NPS_PROD.PRG	NPS_PROD.PRG	92							REWARDS_RECALL_7	10446	
NPS_PROD.PRG	NPS_PROD.PRG	149							REWARDS_RECALL_8	10446	
NPS_PROD.PRG	NPS_PROD.PRG	445							REWARDS_RECALL_9	10446	
NPS_PROD.PRG	NPS_PROD.PRG	39							REWARDS_RECALL_10	10446	
NPS_PROD.PRG	NPS_PROD.PRG	47							REWARDS_RECALL_11	10446	
LASTPAGE	LASTPAGE	580	585	588	608	619	628		REWARDS_RECALL_12	10446	
NPS_PROD.PRG	NPS_PROD.PRG								REWARDS_RECALL_13	10446	
LASTPAGE	LASTPAGE	1122	1222						REWARDS_RECALL_14	10446	
NPS_PROD.PRG	NPS_PROD.PRG	84	86	88	91				REWARDS_RECALL_15	10446	
NPS_PROD.PRG	NPS_PROD.PRG	281							REWARDS_RECALL_16	10446	
NPS_PROD.PRG	NPS_PROD.PRG	522	548						REWARDS_RECALL_17	10446	
LASTPAGE	LASTPAGE	1127	1227						REWARDS_RECALL_18	10446	
NPS_PROD.PRG	NPS_PROD.PRG	225							REWARDS_RECALL_19	10446	
NPS_PROD.PRG	NPS_PROD.PRG	195							REWARDS_RECALL_20	10446	
NPS_PROD.PRG	NPS_PROD.PRG	283							REWARDS_RECALL_21	10446	
NPS_PROD.PRG	NPS_PROD.PRG	85	92	98	104				REWARDS_RECALL_22	10446	
LASTPAGE	LASTPAGE	250	39	41	227				REWARDS_RECALL_23	10446	
NPS_PROD.PRG	NPS_PROD.PRG	3330							REWARDS_RECALL_24	10446	
LASTPAGE	LASTPAGE	107	116	126	135	211	212	215	216	217	220
NPS_PROD.PRG	NPS_PROD.PRG	253									
LASTPAGE	LASTPAGE	253	254	281	283	286	299	300	322	324	337
NPS_PROD.PRG	NPS_PROD.PRG	338	353								
NPS_PROD.PRG	NPS_PROD.PRG	502	503	522							
LASTPAGE	LASTPAGE	34	104	115	125	134	224	227	230	233	239
NPS_PROD.PRG	NPS_PROD.PRG	242	245	248							
LASTPAGE	LASTPAGE	4510	444	447	496	502	514	520			
NPS_PROD.PRG	NPS_PROD.PRG	445	448	482	483	484	487	488	491	531	
LASTPAGE	LASTPAGE	59	450	452	455	456	457	460	470		
NPS_PROD.PRG	NPS_PROD.PRG	281	287	289							
LASTPAGE	LASTPAGE	71	76								
NPS_PROD.PRG	NPS_PROD.PRG	1144	1244	1350							
LASTPAGE	LASTPAGE	71	76								
NPS_PROD.PRG	NPS_PROD.PRG	1145	1245	1351							
NPS_PROD.PRG	NPS_PROD.PRG	257									
LASTPAGE	LASTPAGE	125									
NPS_PROD.PRG	NPS_PROD.PRG	58	63	85	89	92	122	126	130	135	139
LASTPAGE	LASTPAGE										

MPS_RECA.PRG 135 177 240 279 330 501 540 673
MPS_REPO.PRG 144 211 244 308 348
MPS_UTIL.PRG 81 124 161 194 269 297
MPS_BU.PRG 79 127 173 326 347 422 450 543 586
MPS_PACK.PRG 79 119
PROPTIME
MPS_RECA.PRG 58 63
MPS_REPO.PRG 904 940 985
MPS_UTIL.PRG 54
MPS_APPE.PRG 82
MPS_EDIT.PRG 221
MPS_BROW.PRG 83
MPS_RECA.PRG 377
PROPTBU
MPS_RECA.PRG 94 3751
PROPTBU
MPS_RECA.PRG 58 63
MPS_REPO.PRG 904 940 985
MPS_UTIL.PRG 54
MPS_APPE.PRG 82
MPS_EDIT.PRG 221
MPS_BROW.PRG 83
MPS_RECA.PRG 377
QUITBU
MPS_RECA.PRG 113 1421
RANK RATE
MPS_RECA.PRG 1125 1325
MPS_BROW.PRG 281
REC CH1
MPS_RECA.PRG 402V 404+ 431
MPS_REPO.PRG 794V 804+ 822 857V 869+ 885
RECALLS
MPS_RECA.PRG 302
RECALL1
MPS_RECA.PRG 41
RECALL2
MPS_RECA.PRG 42
RECALL3
MPS_RECA.PRG 43
RECALL4
MPS_RECA.PRG 44
RECALL5
MPS_RECA.PRG 149
RECALLS REAU
MPS_RECA.PRG 47 1351
RECALLS REUT
MPS_RECA.PRG 3038
RECALL 1
MPS_RECA.PRG 195 1948
MPS_EDIT.PRG 284
MPS_REPO.PRG 100 105 523 551 552 553 554 557 584
RECALL 2
MPS_RECA.PRG 1978
MPS_EDIT.PRG 284
MPS_REPO.PRG 94 100 523 558 585
RECALL 3
MPS_RECA.PRG 1988
MPS_EDIT.PRG 284
MPS_REPO.PRG 84 87 94 524 559 586
RECALL 4
MPS_RECA.PRG 1998
MPS_EDIT.PRG 284
MPS_REPO.PRG 88 524 540 587
RECALLS
MPS_RECA.PRG 367 5011
RECALLS
MPS_RECA.PRG 59 64
MPS_REPO.PRG 519 521 580 581+ 587 591 592 608 609+ 619+
MPS_RECA.PRG 623+ 624+ 628 1451V 1452+ 1458 1471 1480V 1490+ 1496

MPS_OPEN.PRG 1509
MPS_APPE.PRG 51
MPS_REPO.PRG 30V
MPS_EDIT.PRG 53+ 92
MPS_BROW.PRG 50+ 51 77+ 149 150 384
MPS_RECA.PRG 385+ 356 345+ 348 445 446
RECAUNLAST
MPS_BROW.PRG 21V 135+ 141
MPS_RECA.PRG 332V 430+ 436 442 451+ 457
RECAUNOPS
MPS_APPE.PRG 30V 33+ 61+ 61 78 115 126 139+ 139 144
RECAUNTOP
MPS_REPO.PRG 349+ 354+ 344+ 375+
MPS_BROW.PRG 24V 51+ 78 143+ 151+ 206 211+ 216 221+
MPS_RECA.PRG 332V 354+ 346 459+ 467+ 472 477+ 482 487+
RECOX
MPS_RECA.PRG 599 619 639 658
RECPIN
MPS_RECA.PRG 196 201 206 211 220 2401
RECTYPE
MPS_RECA.PRG 34V 35+ 194+ 196 199+ 201 204+ 206 209+ 211
219+ 220 241 254 2576
REC_LISTS
MPS_RECA.PRG 120 1771 179 182 183 184 185 186 187 190
225N
RELATE1
MPS_OPEN.PRG 142 183
MPS_REPO.PRG 59
MPS_RECA.PRG 62
RELATE2
MPS_OPEN.PRG 179
MPS_RECA.PRG 74
MPS_REPO.PRG 48
REPORT_REAU
MPS_REPO.PRG 82 1641
MPS_RECA.PRG 47
MPS_REPO.PRG 21V 54+ 55 58
MPS_RECA.PRG 424V 438+ 441+ 479 496 721 724 735 738 749
782 783 784
MPS_REPO.PRG 439 442 4591 461 464 465 466 467 468 469
675 774N
MPS_RECA.PRG 410 4231 425 428 429 430 434 444N
MPS_REPO.PRG 54 41 92
MPS_RECA.PRG 415 418 475 749 771
MPS_OPEN.PRG 48+
MPS_APPE.PRG 55 59 121 132 150
MPS_EDIT.PRG 45 47
MPS_BROW.PRG 42 118 34+
MPS_RECA.PRG 544+ 547 413
MPS_REPO.PRG 94
MPS_UTIL.PRG 281
MPS_BU.PRG 228 383
MPS_PACK.PRG 39
RIGHTARROW
MPS_REPO.PRG 25V 40+ 42 232
MPS_RECA.PRG 333V
MPS_REPO.PRG 351+ 354+ 344+ 377+ 381 382
MPS_BROW.PRG 24V 44+ 45 46 107 119 119 273 314 347
MPS_RECA.PRG 334V 349+ 350 351 402 414 414 516
ROUNDROTT
MPS_REPO.PRG 334 336 381+
MPS_BROW.PRG 24V 45+ 83 84 133 136 138 140 147 149
MPS_RECA.PRG 334V 350+ 377 378 419 452 454 454 463 465

ROUTOP
MPS_REPO.PRG 382
MPS_BROW.PRG 24V 43+ 44 49 72 97 259 260 263 264
267 248 273 303 314 341 342 347 373
378 380 382 387
MPS_RECA.PRG 334V 348+ 351 354 367 370 392 510 511 516
547
ROUTWARD BU
MPS_REPO.PRG 101+ 103+ 105 107 108
ROUTWARD
MPS_REPO.PRG 47 51
MPS_EDIT.PRG 94+ 98 108 118 127 137 144+ 145 152+ 153
226+ 229+ 232+ 235+ 241+ 244+ 217+ 250+ 349 3446
SAVEOP
MPS_REPO.PRG 5391 647 682
MPS_EDIT.PRG 100 110
MPS_REPO.PRG 5441 644 674
MPS_EDIT.PRG 82
MPS_BROW.PRG 138
MPS_RECA.PRG 454
MPS_REPO.PRG 4671 673
MPS_EDIT.PRG 57 86 93 102 112
MPS_REPO.PRG 81 2531
MPS_REPO.PRG 34
MPS_REPO.PRG 16491
MPS_RECA.PRG 284
MPS_REPO.PRG 343
MPS_REPO.PRG 81 2531
MPS_REPO.PRG 382+ 44+ 207 217 378 380 382
MPS_BROW.PRG 332V 351+ 367 473 483
MPS_REPO.PRG 1132 1239 1332
MPS_BROW.PRG 284
MPS_REPO.PRG 98 1981
MPS_REPO.PRG 1121 1321
MPS_OPEN.PRG 43 83
MPS_BROW.PRG 281 283 284
MPS_RECA.PRG 522 550
MPS_REPO.PRG 469 5181
MPS_APPE.PRG 78 115 126
MPS_REPO.PRG 567 570
MPS_REPO.PRG 542V 548+ 550
MPS_REPO.PRG 21V 22+ 45
MPS_REPO.PRG 403+ 410 4115 4156 441 4436 4476
MPS_REPO.PRG 794V 797+ 798 7996 8126 818 8196 829 8304 8358
MPS_REPO.PRG 857V 860+ 861 8626 8756 881 8826 892 8936 8986
MPS_REPO.PRG 80 84 856 1246 133 1344 1528
MPS_REPO.PRG 1130 1320 13488
MPS_OPEN.PRG 87 88 114 157 176
MPS_EDIT.PRG 177
MPS_BROW.PRG 284 322 324
MPS_REPO.PRG 1450 1454


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      UNK_STRING                                1528W 1531= 1538 1550+
      MPS_PROC.PRG                               Y
      MPS_INTR.PRG                             169 171
      MPS_INTR.PRG                             Z    170W 171= 172

System: MPSC PATIENT TRACKING & RECALL SYS
Author: LCDR Timothy P. Steele, MSC, USN
01/28/92 09:01:11
Macro Summary

-----
There were no macros defined to FndDoc

Macros Not Defined to FndDoc

CASHFILE
CAPFILE
CDLFILE
CLINFILE
COLDFILE
CORRESPOND
CPACK.FILE
COPYNAME

System: MPSC PATIENT TRACKING & RECALL SYS
Author: LCDR Timothy P. Steele, MSC, USN
01/28/92 09:01:11
Array Summary
=====

```

```

80 DO main_menu WITH mainchoice
90 SET COLOR TO W/M,N/V
91 NO CASE
92 CASE mainchoice = "Q" RETURN KEY
93 SET COLOR TO W/M,N/V
94 IF (1 ne .def) GOTO 100
95 n ---Prompt for backup before quitting
96 DO prompt
97 n ---Prompt for PACK if more than 100 records deleted before quit
98 DO pack
99 DO pack check
100 IF (n = 1) GOTO 101 GOTO 102
101 row_hard_bu = 11
102 ELSE
103 row_hard_bu = 14
104 ENDIF
105 0 row_hard_bu,33 SAY " " COLOR 6/M
106 77 CHR(7)
107 0 row_hard_bu + 1,0 CLEAR TO 24,79
108 0 row_hard_bu + 2,14 SAY "Backup databases to hard disk before qu
109 GOTO 110
110 choice = "n"
111 DO setup WITH choice, "W"
112 IF choice = "y"
113 SET CURSOR OFF
114 DO quitbu
115 ENDIF
116 n --- Quit the program
117 SET COLOR TO W/M
118 CLOSE ALL
119 CLEAR
120 0 0 SAY "PIANS 1.0 - Normal shutdown." COLOR W/M
121 GOTO 122
122 CASE mainchoice = "U" AND, (no_def = .T.) OR, (lastrec = 0)
123 77 CHR(7)
124 WAIT "MISSING DATABASE(S). Use Backup Utilities to restore *".
125 "databases(s)." WINDOW (INEDIT 3)
126 CASE mainchoice = "A"
127 0 24,0 SAY "WORKING ..." COLOR W/M
128 n ---DO APPEND
129 DO res.append
130 0 24,0 SAY "WORKING ..." COLOR W/M
131 n ---DO EDIT WITH Isedit
132 CASE mainchoice = "E"
133 0 24,0 SAY "WORKING ..." COLOR W/M
134 n ---DO EDIT WITH Isedit
135 CASE mainchoice = "D"
136 0 24,0 SAY "WORKING ..." COLOR W/M
137 n ---REMOVE the database file.
138 DO res.remove
139 CASE mainchoice = "R"
140 0 24,0 SAY "WORKING ..." COLOR W/M
141 n ---Print Recalls
142 DO res.reca
143 CASE mainchoice = "P"
144 0 24,0 SAY "WORKING ..." COLOR W/M
145 n ---DO Reports
146 DO res.rep
147 CASE mainchoice = "S"
148 n ---Select a database
149 DO res.dll
150 CASE mainchoice = "U"
151 0 24,0 SAY "WORKING ..." COLOR W/M
152 n ---Utilities Menu
153 DO res.util
154 ENDCASE
155 ENDO
156 DO main_menu WITH mainchoice
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174 SET TALK OFF
175 SET DEFAULT TO SYS(2004)
176 SET PATH TO SYS(2004)
177 IF NOT FILE("WPS_USER.DBF")
178 SET COLOR TO W/N
179 ?? CHR(7)
180 WAIT "WPS_USER.DBF file not found.  Program quitting..." WINDOW TIMEOUT 2
181
182 CLEAR
183 @ 0,0 SAY "WPS_USER.DBF not found.  Check User's Manual." COLOR W/N
184 GOTO 183
185
186 IF NOT FILE("WPS_USER.DBF")
187 SET COLOR TO W/N
188 SET CURSOR OFF
189
190 CLEAR
191 SET HELP TO res_hlp
192 SET HOUSE OFF
193 SET STATUS OFF
194 SET BELL OFF
195 SET CARRY OFF
196 SET REMARK OFF
197 SET HISTORY OFF
198 SET SAFETY OFF
199 SET ESCAPE OFF
200 SET SCOREBOARD OFF
201 SET CLICK OFF
202 SET FUNCTION "2" TO
203 SET FUNCTION "3" TO
204 SET FUNCTION "4" TO
205 SET FUNCTION "5" TO
206 SET FUNCTION "6" TO
207 SET FUNCTION "7" TO
208 SET FUNCTION "8" TO
209 SET FUNCTION "9" TO
210 ON KEY LABEL 42 DO pascal
211 ON KEY LABEL 43 DO pascal
212 ON KEY LABEL 44 DO about
213 ON KEY LABEL alt+f1 DO func_list
214 *---Set Collect off
215 *---CAPLOCK(.F.)
216 *---Set Numlock off
217 *---MULUCK(.F.)
218 *---Check config.sys files available
219 DO config_check
220 RETURN
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261 DEFINE BAR 4 OF BRANCH PROMPT "USA/CP"
262 DEFINE BAR 5 OF BRANCH PROMPT "US/CC"
263 DEFINE BAR 6 OF BRANCH PROMPT "N/CD"
264 ON SELECTION POPUP BRANCH DO MESSAGE
265 "Set up 'Activity' for menu"
266 MESSAGE "Scroll or press highlighted letter to select a Menu Status"
267 MESSAGE "Scroll or press highlighted letter to select a Menu Status"
268
269 COLOR W/MS, W/MS, B/MS, B/MS, W/MS, W/MS, W/MS
270 DEFINE BAR 1 OF PANE PROMPT "CON - accepted/on-file"
271 DEFINE BAR 2 OF PANE PROMPT "C/ED - duplicated/forwarded"
272 DEFINE BAR 3 OF PANE PROMPT "C/ED - neither of above"
273 ON SELECTION POPUP PANE DO MESSAGE
274 "Set up 'Activity' for menu"
275 MESSAGE "Scroll to locate and select a valid UIC"
276 MESSAGE "Scroll to locate and select a valid UIC"
277 MESSAGE "Scroll to locate and select a valid UIC"
278 ON SELECTION POPUP PANE DO MESSAGE
279 "Set up 'Activity' for menu"
280 MESSAGE "Scroll to locate and select a valid UIC"
281 MESSAGE "Scroll to locate and select a valid UIC"
282 MESSAGE "Scroll to locate and select a valid UIC"
283 ON SELECTION POPUP PANE DO MESSAGE
284 "Set up 'Activity' for menu"
285 MESSAGE "Scroll to locate and select a valid UIC"
286 MESSAGE "Scroll to locate and select a valid UIC"
287 MESSAGE "Scroll to locate and select a valid UIC"
288
289 PROCEDURE: MAIN_MENU
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291 Called by: WPSDC.PRG
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293 CALLS: M/P
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295 (procedure in WPSDC.PRG)
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80 INDEX ON curr_nus THE curr_nus ADDITIVE
90 INDEX ON panhist THE panus ADDITIVE
91 INDEX ON panhist_nus=first_nus THE panus ADDITIVE
92 WAIT -- TIMEOUT 1
93 DQIF
94 SET ORDER TO 1
95 n ----do initial startup checks
96 n ----if ( ! open_checks )
97 n ----Check if sufficient database available
98 do space-check
99 n ----Change members.class to 4 if full 12 now since last 12
100 do update
101 DQIF
102 n ----Open activity database file.
103 if NOT FILE( "ACTIVITY.DBF" )
104 aliasing_dbf = "ACTIVITY.DBF"
105 no_dbf = .T.
106 do warn_dbf WITH aliasing_dbf
107 RETURN
108 DQIF
109 SELECT 2
110 USE ACTIVITY
111 n ----Open INDEX file.
112 IF NOT. FILE( "CURRICUL.CBI" )
113 n INDEX ON SAV (Creating structural index "ACTIVITY.CBI" ... )
114 INDEX ON uc THE act_uic ADDITIVE
115 WAIT -- TIMEOUT 1
116 DQIF
117 SET ORDER TO 1
118 n ----Open curriculum database file.
119 IF NOT FILE( "CURRICUL.DBF" )
120 aliasing_dbf = "CURRICUL.DBF"
121 no_dbf = .T.
122 do warn_dbf WITH aliasing_dbf
123 RETURN
124 DQIF
125 SELECT 3
126 USE CURRICUL
127 n ----Open INDEX file.
128 IF NOT. FILE( "CURRICUL.CBI" )
129 n INDEX ON SAV (Creating structural index "CURRICUL.CBI" ... )
130 INDEX ON curr_nus THE curr_nus ADDITIVE
131 DQIF
132 SET ORDER TO 1
133 n ----Open director database file.
134 IF NOT FILE( "DIRECTOR.DBF" )
135 aliasing_dbf = "DIRECTOR.DBF"
136 no_dbf = .T.
137 do warn_dbf WITH aliasing_dbf
138 RETURN
139 DQIF
140 SELECT 4
141 USE DIRECTOR
142 n ----Open nps.alic database file.
143 IF NOT FILE( "nps.alic.dbf" )
144 SET COLOR TO W/M
145 ?? CHR(7)
146 CLEAR
147 n (NPS.NISC.DBF not found. Prepare exiting ...) WINDOW TIMEOUT 2
148 IF NOT FILE( "NPS.NISC.DBF" )
149 COLOR W/M,W/M
150 CLOSE ALL
151 QUIT
152 DQIF
153 SELECT 5
154 USE nps_alic
155 n ----Set up second environment
156 IF NOT FILE( "RELATES.VUE" ) .OR. norelatel = .T.
157 SET RELATION TO uc INTO members ADDITIVE
158 SET 2
159 SET 3
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[illegible]

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1  * 1. ***Check for duplicate key in master file.
2  * 2.
3  * 3. Procedure file: C:\PTMS\NPS_APPE.PRG
4  * 4.
5  * 5. Proc & Fncs: NPS_SAV1
6  * 6. NPS_SAV2
7  * 7. NPS_SAV3
8  * 8. NPS_CHECK
9  * 9.
10 * 10. Set by: NPS_APPE.PRG
11 * 11.
12 * 12. Call: NPS_FORTH
13 * 13. (procedure in NPS_APPE.PRG)
14 * 14. NPS_FORTH
15 * 15. (procedure in NPS_APPE.PRG)
16 * 16. NPS_SAV1
17 * 17. (procedure in NPS_APPE.PRG)
18 * 18. NPS_SAV2
19 * 19. (procedure in NPS_APPE.PRG)
20 * 20. NPS_SAV3
21 * 21. (procedure in NPS_APPE.PRG)
22 * 22. NPS_CHECK
23 * 23. (procedure in NPS_APPE.PRG)
24 * 24. NPS_CHECK
25 * 25. (procedure in NPS_APPE.PRG)
26 * 26. NPS_CHECK
27 * 27.
28 * 28. Documented 01/28/92 at 09:00 F:\doc version 2.10
29 * 29.
30 * 30. Private: NPS_APPE.PRG (append record module)
31 * 31.
32 * 32. Initialize local memory variables.
33 * 33. recnumofs = 0
34 * 34. STORE .F. To isblank, isunique, isdeleted, scrfield
35 * 35. isdeleted = .F.
36 * 36. APPE = .F.
37 * 37.
38 * 38. ***Set CapLock off
39 * 39. CAPLOCK(.F.)
40 * 40. ***Select input form
41 * 41. DO CASE
42 * 42. CASE choice = "1"
43 * 43. DO not.forall
44 * 44. CASE choice = "2"
45 * 45. DO not.forall
46 * 46. CASE choice = "3"
47 * 47. DO not.forall
48 * 48. CASE choice = "4"
49 * 49. 77 CHR(7)
50 * 50. WAIT "DIRECTOR can only be edited" WINDOW TIMEOUT 2
51 * 51. RETURN
52 * 52. ENDCASE
53 * 53. SET COLOR TO W/M/N/M
54 * 54. choice = returnkey
55 * 55. choice = returnkey
56 * 56. ***The following loop is really a "REPEAT/UNTIL (cond)".
57 * 57. DO WHILE .T.
58 * 58. ON KEY LABEL 1 DO hip WITH "Appe"
59 * 59. IF choice = returnkey
60 * 60. n = Add another record.
61 * 61. recnumofs = recnumofs + 1
62 * 62. n = Initialize memory variables with blanks.
63 * 63. GOTO BOTTOM
64 * 64. IF .NOT. EOF()
65 * 65. SKIP
66 * 66. ENDOF
67 * 67. DO CASE
68 * 68. CASE choice = "1"
69 * 69. DO not.sav1
70 * 70. CASE choice = "2"
71 * 71. DO not.sav2
72 * 72. CASE choice = "3"
73 * 73. DO not.sav3
74 * 74. ENDCASE
75 * 75. DO not.stor
76 * 76. GOTO BOTTOM
77 * 77. ENDOF
78 * 78. DO stallion WITH istracrecnumofs, isdeleted
79 * 79. 0.50 SAY "BLANK"
80 * 80. ***Check for duplicate record
81 * 81. DO WHILE .T.
82 * 82. 0 promptrow, 0 SAY promptbar
83 * 83. 0 ROW, 0 SAY "APPEND, Press (Esc) to abort" SPACE(5) COLOR W/BG
84 * 84. n = Enter key field values
85 * 85. DO not.stor WITH n, isblank, isunique
86 * 86. IF isblank OR .NOT. isunique
87 * 87. EXIT
88 * 88. ENDOF

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89 * 89. n = Check for duplicate key in master file.
90 * 90. SEEK exp
91 * 91. IF EOF()
92 * 92. n = No duplicate key found, so leave.
93 * 93. EXIT
94 * 94. ELSE
95 * 95. n = found a duplicate record in the file.
96 * 96. DO CASE
97 * 97. CASE choice = "1"
98 * 98. 77 CHR(7)
99 * 99. WAIT "DUPLICATE SSM. Change value to proceed." WINDOW TIMEOUT
100 * 100. CASE choice = "2"
101 * 101. 77 CHR(7)
102 * 102. WAIT "DUPLICATE UIC. Change value to proceed." WINDOW TIMEOUT
103 * 103. CASE choice = "3"
104 * 104. 77 CHR(7)
105 * 105. WAIT "DUPLICATE Curriculum. Change value to proceed."
106 * 106. WINDOW TIMEOUT 2
107 * 107. ENDCASE
108 * 108. ENDOF
109 * 109. ENDOF
110 * 110. IF isblank
111 * 111. isdeleted = .T.
112 * 112. ELSE
113 * 113. DO not.stor
114 * 114. DO stallion WITH istracrecnumofs, isdeleted
115 * 115. n = Loop until Add, Edit, or Finished is selected.
116 * 116. DO WHILE .T.
117 * 117. SET CURSOR OFF
118 * 118. 0 ROW, 0 SAY "APPEND, (Return) add another (Edit) finished"
119 * 119. " (Del) SPACE(24) COLOR W/BG
120 * 120. DO getkey WITH choice, "EF", istracrecnumofs
121 * 121. DO CASE
122 * 122. CASE choice = "delrec"
123 * 123. n = Toggle isdeleted flag.
124 * 124. isdeleted = .NOT. isdeleted
125 * 125. DO stallion WITH istracrecnumofs, isdeleted
126 * 126. CASE choice = "e"
127 * 127. n = Edit the record.
128 * 128. isdeleted = .F.
129 * 129. isdeleted = .T.
130 * 130. SET CURSOR ON
131 * 131. CASE choice = "f" returnkey
132 * 132. n = finished. Add another.
133 * 133. IF .NOT. isdeleted
134 * 134. DO not.check
135 * 135. ENDOF
136 * 136. IF isdeleted OR LASTKEY() = 27
137 * 137. n = Reset offset so as not to increment.
138 * 138. recnumofs = recnumofs - 1
139 * 139. n = set cursor on
140 * 140. ELSE
141 * 141. n = Save the master values.
142 * 142. APPEND BLANK
143 * 143. DO not.sav1
144 * 144. isdeleted = .F.
145 * 145. SET CURSOR ON
146 * 146. ENDOF
147 * 147. ENDCASE
148 * 148. n = Condition to exit inner loop.
149 * 149. IF choice = "EF" returnkey
150 * 150. EXIT
151 * 151. ENDOF
152 * 152. ENDOF
153 * 153. IF choice = "f"
154 * 154. n = Condition to exit outer loop.
155 * 155. n = Close DATABASES
156 * 156. n = SET VIEW TO RELATE
157 * 157. n = SELECT Subarea
158 * 158. n =
159 * 159. EXIT
160 * 160. ENDOF
161 * 161. ENDOF
162 * 162. ENDOF
163 * 163. ENDOF
164 * 164. istrac = istrac + recnumofs
165 * 165. GOTO TOP
166 * 166. APPE = .F.
167 * 167. RETURN
168 * 168.
169 * 169. Procedure: NPS_SAV1
170 * 170. n =
171 * 171. Called by: NPS_APPE.PRG
172 * 172. n =
173 * 173. n =
174 * 174. n =

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175 * 175. Procedure: NPS_SAV2
176 * 176. n = Using MEMBERS.DBF
177 * 177. SET COLOR TO W/M
178 * 178. 0 3.16 SAY " "
179 * 179. 0 5.13 SAY SPACE(22)
180 * 180. 0 5.51 SAY SPACE(18)
181 * 181. 0 5.75 SAY " "
182 * 182. 0 7.13 SAY " "
183 * 183. 0 7.37 SAY " "
184 * 184. 0 7.58 SAY " "
185 * 185. 0 7.76 SAY " "
186 * 186. 0 9.15 SAY " "
187 * 187. 0 12.10 SAY " "
188 * 188. 0 11.30 SAY SPACE(45) COLOR W/M, W/M
189 * 189. 0 12.30 SAY SPACE(45) COLOR W/M, W/M
190 * 190. 0 13.30 SAY SPACE(45) COLOR W/M, W/M
191 * 191. RETURN
192 * 192.
193 * 193. Procedure: NPS_APPE.PRG
194 * 194. n =
195 * 195. Called by: NPS_APPE.PRG
196 * 196. n =
197 * 197. n =
198 * 198. Procedure: NPS_SAV3
199 * 199. n = Using ACTIVITY.DBF
200 * 200. SET COLOR TO W/M
201 * 201. 0 4.15 SAY SPACE(47)
202 * 202. 0 4.4 SAY " "
203 * 203. 0 5.15 SAY SPACE(47)
204 * 204. 0 7.4 SAY SPACE(10)
205 * 205. 0 7.20 SAY SPACE(20)
206 * 206. RETURN
207 * 207.
208 * 208. Procedure: NPS_SAV3
209 * 209. n =
210 * 210. Called by: NPS_APPE.PRG
211 * 211. n =
212 * 212. n =
213 * 213. Procedure: NPS_SAV3
214 * 214. n = Using CURRICUL.DBF
215 * 215. SET COLOR TO W/M
216 * 216. 0 4.15 SAY SPACE(44)
217 * 217. 0 4.4 SAY " "
218 * 218. 0 5.23 SAY SPACE(44)
219 * 219. 0 7.9 SAY " "
220 * 220. 0 7.23 SAY " "
221 * 221. RETURN
222 * 222.
223 * 223. Procedure: NPS_CHECK
224 * 224. n =
225 * 225. Called by: NPS_APPE.PRG
226 * 226. n =
227 * 227. n =
228 * 228. Procedure: NPS_CHECK
229 * 229. n = Check
230 * 230. n = Dates are important fields correct before appending record
231 * 231. IF isdeleted
232 * 232. SEEX msg
233 * 233. SEEX msg
234 * 234. IF NOT EOF()
235 * 235. 77 CHR(7)
236 * 236. WAIT "DUPLICATE key encountered. Record not saved." WINDOW TIMEOUT
237 * 237. isdeleted = .T.
238 * 238. EXIT
239 * 239. ENDOF
240 * 240. ENDOF
241 * 241. DO CASE
242 * 242. CASE choice = "1"
243 * 243. IF (LEN(ALLTRIM(ssn)) < 11) OR (LEN(ALLTRIM(uic)) < 5)
244 * 244. OR (EMPTY(alst.12)) OR (EMPTY(alst.13))
245 * 245. 77 CHR(7)
246 * 246. WAIT "Incomplete or missing data. Record not saved."
247 * 247. WINDOW TIMEOUT 2
248 * 248. isdeleted = .T.
249 * 249. ENDOF
250 * 250. IF (msg = "3105") AND (LEN(ALLTRIM(msg)) < 3)
251 * 251. 77 CHR(7)
252 * 252. WAIT "Error in Curriculum. Record not saved." WINDOW TIMEOUT 2
253 * 253. isdeleted = .T.
254 * 254. ENDOF
255 * 255. IF isdeleted
256 * 256. C-X choice = "2"
257 * 257. IF (LEN(ALLTRIM(msg)) < 5) OR (EMPTY(ALLTRIM(msg)))
258 * 258. 77 CHR(7)
259 * 259. WAIT "Incomplete or missing data. Record not saved."
260 * 260. 77 CHR(7)
261 * 261. WAIT "Incomplete or missing data. Record not saved."

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242 WINDOW TIMEOUT 2
243 isolated = .T.
244 ENDIF
245 CASE objarea = "3"
246 IF LEN(ALLTRIM(ocurr_name)) < 3) OR (EMPTY(ALLTRIM(ocurr_name)))
247   ?? Chr(7)
248   WAIT "Incomplete or missing data. Record not saved."
249   WINDOW TIMEOUT 2
250   isolated = .T.
251 ENDIF
252 DECFASE
253 RETURN
254 * EOF, MPS_APPE.PRG

```


[illegible]

enter symbol

see excluded for speed on 80286

find -

trac


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87 (recall_3 < GCONTH(DATE(1), -1)*8) +
88 (recall_4 < GCONTH(1, -1))
89 CNT = "4"
90 DO gorcalls
91 N ---be recall at beginning of 12th month since last_12
92 SET FILTER TO (last_12 < GCONTH(1, -12)) +
93 AND (members_recall_2 < GCONTH(1, -1)*8) +
94 AND (NOT DPTPT(recall_3)) AND (DPTPT(recall_3))
95 CNT = "3"
96 DO gorcalls
97 N ---be recall at beginning of 12th month since last_12
98 SET FILTER TO (last_12 < GCONTH(1, -12)) +
99 AND (members_recall_1 < GCONTH(1, -1)*8) +
100 AND (NOT DPTPT(recall_1)) AND (DPTPT(recall_1))
101 CNT = "2"
102 DO gorcalls
103 N ---be recall at beginning of 12th month since last_12
104 SET FILTER TO (last_12 < GCONTH(1, -12)) +
105 AND (members_recall_1 < GCONTH(1, -1)*8) +
106 AND (NOT DPTPT(recall_1)) AND (DPTPT(recall_1))
107 CNT = "1"
108 DO gorcalls
109 serIntent = F.
110 ENDDO
111 DO ESCAPE
112 SET CURSOR ON
113 ENDIF
114 ENDOF
115 ON KEY = 315
116 ON KEY = 315
117 SET FILTER TO
118 SET TESTNAME TO
119 CASE choice = "2" OR choice = "R"
120 SET CURSOR OFF
121 SET COLOR TO W/N
122 DO rec_lists
123 DO rec_lists
124 CASE choice = "3" OR choice = "Y"
125 SET CURSOR OFF
126 SET COLOR TO W/N
127 @ 24,0 SAY "WORKING ..." COLOR W/N
128 DO ops_crc
129 ENDCASE
130 ENDDO
131 IF 1 THEN
132 IF 1 THEN
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NPS RECA-PRG 1 of 3

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347 keystrokes = "EGR" * uparrow + downarrow + uparrow + uparrow + return;
348 catch;
349 rmbottom = 21;
350 rmbottom = rmbottom + 2;
351 alarmst = rmbottom - rmbot + 1;
352 GOTO TOP;
353 ***-Initialize local variables.
354 RM = rmbot;
355 recnual = RECDN();
356 recnual = recnual;
357 alarmst = 1;
358 STORE F TO Isdited warn cnt;
359 A ---Perform VIEW of recall files.
360 CLEAR;
361 M ---The following loop is really a "REPEAT/UNTIL (cond)".
362 DO WHILE 1;
363 ON KEY LABEL 41 DO N10 WITH "Br";
364 IF alarmst
365 GOTO recnual;
366 DO recnual;
367 DO recnual;
368 GOTO recnual;
369 IF Isdited = .F.
370 RM = rmbot;
371 ENDOF;
372 Isdited = .F.
373 alarmst = .F.
374 ENDOF;
375 SET COLOR TO W/M N/M;
376 SET CURSOR OFF;
377 C ---Prompt-1.0 SAY prompter
378 C ---Prompt-1.0 SAY 1
379 C ---VIEW RECALLS, EDIT (F)ind (S)et (D)ate (R)ate (C)olor (M)ode (A)rr
380 C ---" (P)up (R)eturn" COLOR W/M N/M
381 C ---RM, 0 SAY CHR(16) 66 Set record pointer
382 choice = "";
383 DO getkey WITH choice, keystrokes;
384 A ---Reposition record pointer.
385 DO WHILE choice # uparrow + downarrow
386 0 RM, 0 SAY " ";
387 IF choice = uparrow
388 SKIP -1;
389 DO CASE
390 CASE BOP 1
391 GOTO TOP;
392 CASE RM > rmbot
393 RM = RM - 1;
394 OTHERWISE
395 SKIP
396 ENDCASE
397 ELSE
398 SKIP
399 DO CASE
400 CASE EOP 1
401 GOTO BOTTOM;
402 CASE RM < rmbottom
403 RM = RM + 1;
404 OTHERWISE
405 SKIP -1;
406 ENDCASE
407 ENDOF;
408 0 RM, 0 SAY CHR(16);
409 DO getkey WITH choice, keystrokes;
410 ENDO;
411 A ---Prompt line selections.
412 DO CASE
413 CASE choice = returner
414 IF rmbottom = 39 OR rmbottom = 46
415 CLEAR
416 0 0.40 SAY DATE(1) COLOR N/M
417 0 0.48 SAY " = COLOR N/M
418 SET DISPLAY TO EGA25
419 ENDOF;
420 EXIT;
421 CASE choice = "H"
422 IF Isdited = .F.
423 DO viewbrow;
424 alarmst = .T.
425 ELSE
426 ?? CHR(17);
427 EXIT;
428 WAIT "Mode change not available during editing." -
429 ENDOF;
430 CASE choice = "E"
431 recnualst = RECDN();
432 IF (1 warn cnt)
433 DO warn_window WITH warn cnt;
434 ENDOF;
435 SAVE SCREEN
436

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DO EDIT WITH recapt() .AND. .NOT. isedit()
435 IF recapt() = RECORD() .AND. .NOT. isedit()
436 437 STORE SCREEN
438 ELSE
439 n ---display the screen.
440 SET COLOR TO W/M,N/M
441 CLEAR
442 GO recmainst
443 n ---do not reposition record pointer.
444 isedit = .T.
445 repeat = .T.
446 DOIF
447 CASE choice = "p"
448 n ---find a record.
449 DO recpds WITH recapt,choice
450 IF choice > "0"
451 recmainst = RECORD()
452 DO recpds WITH recapt
453 IF EOF()
454 DO skipn WITH recapt,"No find."
455 WAIT
456 n recmainst,0 CLEAR
457 GO recmainst
458 ELSE
459 recmainst = RECORD()
460 repeat = .T.
461 DOIF
462 CASE choice = "c"
463 n recmainst,0 CLEAR
464 CASE choice = "s"
465 DO depnts WITH recapt,recmain,lastrec
466 IF recmain > 0
467 recmainst = RECORD()
468 repeat = .T.
469 DOIF
470 CASE choice = "pds"
471 IF .NOT. EOF()
472 GO recmainst
473 SKIP skiprecs
474 IF EOF()
475 GO TO BOTTOM
476 DOIF
477 recmainst = RECORD()
478 repeat = .T.
479 DOIF
480 CASE choice = "pwp"
481 IF .NOT. BOF()
482 GO TO recmainst
483 SKIP skiprecs
484 IF BOF()
485 GO TO TOP
486 DOIF
487 recmainst = RECORD()
488 repeat = .T.
489 DOIF
490 END CASE
491 ENDDO
492 GO TO TOP
493 RETURN
494 IF !
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523 SUBSTR(LEFT,NAME,1,1),1,15),15),",",recall,1,"",recall,2,""),
524 recall,3,"",recall,4,"",
525 SET HEADLINE ON
526 RETURN
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901 select_senct2 = (senctsenct2/ntctsenct) * 100
902 clear
903 = (senctsenct3/ntctsenct) * 100
904
905 REPORT FORM clas.cts
906 @ 22,30 SAY "Print this report? (Y/N)"
907 SET CURSOR ON
908 @ 22,30 SAY "Y"
909 IF choice = "Y"
910   @ 22,30 SAY "Help not available" WINDOW TIMEOUT 1
911   @ 22,30 SAY "Y"
912   @ 22,30 SAY "Y"
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1148  @ 22,
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176 SET COLOR TO 40/NH/M/N
177 0 5, 3 SAV " " (F1) for help"
178 0 5, 0 SAV "Z" COLOR GR/N
179 0 4, 0 SAV "Z" COLOR GR/N
180 0 4, 4 SAV "Alt+F1" COLOR GR/N
181 COL = 34
182 0 5,COL + 3 SAV "0. Exit to exit menu"
183 0 5,COL + 3 SAV "Z" COLOR GR/N
184 0 6,COL + 1, Operational readiness"
185 0 6,COL + 3 SAV "Z" COLOR GR/N
186 0 7,COL SAV "2. Numbers (all)"
187 0 7,COL + 3 SAV "Z" COLOR GR/N
188 0 8,COL SAV "3. members by class"
189 0 8,COL + 14 SAV "C" COLOR GR/N
190 0 9,COL SAV "4. members by UIC (all)"
191 0 9,COL + 14 SAV "Z" COLOR GR/N
192 10,COL SAV "5. members by Panel status"
193 10,COL + 14 SAV "Z" COLOR GR/N
194 0 11,COL SAV "4. Activities"
195 0 11,COL + 3 SAV "Z" COLOR GR/N
196 0 12,COL SAV "7. Color/Colors"
197 0 12,COL + 5 SAV "Z" COLOR GR/N
198 0 13, 33 SAV "select . . ."
199 SET CURSOR ON
200 0 14, 42 SAV ""
201 RETURN
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[illegible][illegible]


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245 11      Calls: GETKEY      Procedure in MPS_PROG.PRG)
246 11      , MPS_PROG.PRG
247 11
248 11 ***** WARNING *****
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353 11      , MPS_PROG.PRG
354 11      , MPS_PROG.PRG
355 11      , MPS_PROG.PRG
356 11      , MPS_PROG.PRG
357 11      , MPS_PROG.PRG
358 11      , MPS_PROG.PRG
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383 11      , MPS_PROG.PRG

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332 SET CURSOR ON
333 RETURN
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352 SET CURSOR ON
353 RETURN
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1 Procedure file: C:\VMS\NPS_PACK.PKG
2
3 Procedure file: C:\VMS\NPS_PACK.PKG
4
5 Proc 6 Facts: PACK
6
7 Proc 6 Facts: PACK
8
9 Set by: PACK_CHECK
10
11 Procedure in NPS_PACK.PKG
12
13 Procedure in NPS_PACK.PKG
14
15 Procedure in NPS_PACK.PKG
16
17 Procedure in NPS_PACK.PKG
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19 Procedure in NPS_PACK.PKG
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21 Procedure in NPS_PACK.PKG
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195 Procedure in NPS_PACK.PKG
196
197 Procedure in NPS_PACK.PKG
198
199 Procedure in NPS_PACK.PKG
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84 DOIF
85
86 Use temp file to delete
87
88 Count for deleted to delete
89
90 Case
91
92 Case NOT delete = 0
93
94 Case NOT delete = 1
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96 Case NOT delete = 2
97
98 Case NOT delete = 3
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100 Case NOT delete = 4
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102 Case NOT delete = 5
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104 Case NOT delete = 6
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106 Case NOT delete = 7
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200 Case NOT delete = 54

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FoxDoc version 2.10

NPS PROC.PRG 1 of 7

```

324 RETURN
325 *****
326 Procedure BAR1
327 Called by FUNC_LIST
328 CallB_HLP
329 *****
330 PROCEDURE bar1
331 DO 10 WITH "Func"
332 DEACTIVATE POPUP func
333 RETURN
334 *****
335 Procedure BAR2
336 Called by FUNC_LIST
337 CallB_POPCAL
338 *****
339 PROCEDURE bar2
340 DO 10 WITH "Func"
341 DEACTIVATE POPUP func
342 RETURN
343 *****
344 Procedure BAR3
345 Called by FUNC_LIST
346 CallB_POPTRIS.PRG
347 *****
348 PROCEDURE bar3
349 DO 10 WITH "Func"
350 DEACTIVATE POPUP func
351 RETURN
352 *****
353 Procedure BAR4
354 Called by FUNC_LIST
355 CallB_ABOUT
356 *****
357 PROCEDURE bar4
358 DO About
359 DEACTIVATE POPUP func
360 RETURN
361 *****
362 Procedure BAR5
363 Called by WPS_PROD.PRG
364 *****
365 PROCEDURE bar5
366 DO 10 WITH "Func"
367 DEACTIVATE POPUP func
368 RETURN
369 *****
370 Procedure BAR6
371 Called by WPS_PROD.PRG
372 *****
373 PROCEDURE bar6
374 DO 10 WITH "Func"
375 DEACTIVATE POPUP func
376 RETURN
377 *****
378 Procedure BAR7
379 Called by WPS_PROD.PRG
380 *****
381 PROCEDURE bar7
382 DO 10 WITH "Func"
383 DEACTIVATE POPUP func
384 RETURN
385 *****
386 Procedure BAR8
387 Called by WPS_PROD.PRG
388 *****
389 PROCEDURE bar8
390 DO 10 WITH "Func"
391 DEACTIVATE POPUP func
392 RETURN
393 *****
394 Procedure BAR9
395 Called by WPS_PROD.PRG
396 *****
397 PROCEDURE bar9
398 DO 10 WITH "Func"
399 DEACTIVATE POPUP func
400 RETURN
401 *****
402 Procedure BAR10
403 Called by WPS_PROD.PRG
404 *****
405 PROCEDURE bar10
406 DO 10 WITH "Func"
407 DEACTIVATE POPUP func
408 RETURN
409 *****
410 Procedure BAR11
411 Called by WPS_PROD.PRG
412 *****
413 PROCEDURE bar11
414 DO 10 WITH "Func"
415 DEACTIVATE POPUP func
416 RETURN
417 *****
418 Procedure BAR12
419 Called by WPS_PROD.PRG
420 *****
421 PROCEDURE bar12
422 DO 10 WITH "Func"
423 DEACTIVATE POPUP func
424 RETURN
425 *****
426 Procedure BAR13
427 Called by WPS_PROD.PRG
428 *****
429 PROCEDURE bar13
430 DO 10 WITH "Func"
431 DEACTIVATE POPUP func
432 RETURN
433 *****
434 Procedure BAR14
435 Called by WPS_PROD.PRG
436 *****
437 PROCEDURE bar14
438 DO 10 WITH "Func"
439 DEACTIVATE POPUP func
440 RETURN
441 *****
442 Procedure BAR15
443 Called by WPS_PROD.PRG
444 *****
445 PROCEDURE bar15
446 DO 10 WITH "Func"
447 DEACTIVATE POPUP func
448 RETURN
449 *****
450 Procedure BAR16
451 Called by WPS_PROD.PRG
452 *****
453 PROCEDURE bar16
454 DO 10 WITH "Func"
455 DEACTIVATE POPUP func
456 RETURN
457 *****
458 Procedure BAR17
459 Called by WPS_PROD.PRG
460 *****
461 PROCEDURE bar17
462 DO 10 WITH "Func"
463 DEACTIVATE POPUP func
464 RETURN
465 *****
466 Procedure BAR18
467 Called by WPS_PROD.PRG
468 *****
469 PROCEDURE bar18
470 DO 10 WITH "Func"
471 DEACTIVATE POPUP func
472 RETURN
473 *****
474 Procedure BAR19
475 Called by WPS_PROD.PRG
476 *****
477 PROCEDURE bar19
478 DO 10 WITH "Func"
479 DEACTIVATE POPUP func
480 RETURN
481 *****
482 Procedure BAR20
483 Called by WPS_PROD.PRG
484 *****
485 PROCEDURE bar20
486 DO 10 WITH "Func"
487 DEACTIVATE POPUP func
488 RETURN
489 *****
490 Procedure BAR21
491 Called by WPS_PROD.PRG
492 *****
493 PROCEDURE bar21
494 DO 10 WITH "Func"
495 DEACTIVATE POPUP func
496 RETURN
497 *****
498 Procedure BAR22
499 Called by WPS_PROD.PRG
500 *****
501 PROCEDURE bar22
502 DO 10 WITH "Func"
503 DEACTIVATE POPUP func
504 RETURN
505 *****
506 Procedure BAR23
507 Called by WPS_PROD.PRG
508 *****
509 PROCEDURE bar23
510 DO 10 WITH "Func"
511 DEACTIVATE POPUP func
512 RETURN
513 *****
514 Procedure BAR24
515 Called by WPS_PROD.PRG
516 *****
517 PROCEDURE bar24
518 DO 10 WITH "Func"
519 DEACTIVATE POPUP func
520 RETURN
521 *****
522 Procedure BAR25
523 Called by WPS_PROD.PRG
524 *****
525 PROCEDURE bar25
526 DO 10 WITH "Func"
527 DEACTIVATE POPUP func
528 RETURN
529 *****
530 Procedure BAR26
531 Called by WPS_PROD.PRG
532 *****
533 PROCEDURE bar26
534 DO 10 WITH "Func"
535 DEACTIVATE POPUP func
536 RETURN
537 *****
538 Procedure BAR27
539 Called by WPS_PROD.PRG
540 *****
541 PROCEDURE bar27
542 DO 10 WITH "Func"
543 DEACTIVATE POPUP func
544 RETURN
545 *****
546 Procedure BAR28
547 Called by WPS_PROD.PRG
548 *****
549 PROCEDURE bar28
550 DO 10 WITH "Func"
551 DEACTIVATE POPUP func
552 RETURN
553 *****
554 Procedure BAR29
555 Called by WPS_PROD.PRG
556 *****
557 PROCEDURE bar29
558 DO 10 WITH "Func"
559 DEACTIVATE POPUP func
560 RETURN
561 *****
562 Procedure BAR30
563 Called by WPS_PROD.PRG
564 *****
565 PROCEDURE bar30
566 DO 10 WITH "Func"
567 DEACTIVATE POPUP func
568 RETURN
569 *****
570 Procedure BAR31
571 Called by WPS_PROD.PRG
572 *****
573 PROCEDURE bar31
574 DO 10 WITH "Func"
575 DEACTIVATE POPUP func
576 RETURN
577 *****
578 Procedure BAR32
579 Called by WPS_PROD.PRG
580 *****
581 PROCEDURE bar32
582 DO 10 WITH "Func"
583 DEACTIVATE POPUP func
584 RETURN
585 *****
586 Procedure BAR33
587 Called by WPS_PROD.PRG
588 *****
589 PROCEDURE bar33
590 DO 10 WITH "Func"
591 DEACTIVATE POPUP func
592 RETURN
593 *****
594 Procedure BAR34
595 Called by WPS_PROD.PRG
596 *****
597 PROCEDURE bar34
598 DO 10 WITH "Func"
599 DEACTIVATE POPUP func
600 RETURN
601 *****
602 Procedure BAR35
603 Called by WPS_PROD.PRG
604 *****
605 PROCEDURE bar35
606 DO 10 WITH "Func"
607 DEACTIVATE POPUP func
608 RETURN
609 *****
610 Procedure BAR36
611 Called by WPS_PROD.PRG
612 *****
613 PROCEDURE bar36
614 DO 10 WITH "Func"
615 DEACTIVATE POPUP func
616 RETURN
617 *****
618 Procedure BAR37
619 Called by WPS_PROD.PRG
620 *****
621 PROCEDURE bar37
622 DO 10 WITH "Func"
623 DEACTIVATE POPUP func
624 RETURN
625 *****
626 Procedure BAR38
627 Called by WPS_PROD.PRG
628 *****
629 PROCEDURE bar38
630 DO 10 WITH "Func"
631 DEACTIVATE POPUP func
632 RETURN
633 *****
634 Procedure BAR39
635 Called by WPS_PROD.PRG
636 *****
637 PROCEDURE bar39
638 DO 10 WITH "Func"
639 DEACTIVATE POPUP func
640 RETURN
641 *****
642 Procedure BAR40
643 Called by WPS_PROD.PRG
644 *****
645 PROCEDURE bar40
646 DO 10 WITH "Func"
647 DEACTIVATE POPUP func
648 RETURN
649 *****
650 Procedure BAR41
651 Called by WPS_PROD.PRG
652 *****
653 PROCEDURE bar41
654 DO 10 WITH "Func"
655 DEACTIVATE POPUP func
656 RETURN
657 *****
658 Procedure BAR42
659 Called by WPS_PROD.PRG
660 *****
661 PROCEDURE bar42
662 DO 10 WITH "Func"
663 DEACTIVATE POPUP func
664 RETURN
665 *****
666 Procedure BAR43
667 Called by WPS_PROD.PRG
668 *****
669 PROCEDURE bar43
670 DO 10 WITH "Func"
671 DEACTIVATE POPUP func
672 RETURN
673 *****
674 Procedure BAR44
675 Called by WPS_PROD.PRG
676 *****
677 PROCEDURE bar44
678 DO 10 WITH "Func"
679 DEACTIVATE POPUP func
680 RETURN
681 *****
682 Procedure BAR45
683 Called by WPS_PROD.PRG
684 *****
685 PROCEDURE bar45
686 DO 10 WITH "Func"
687 DEACTIVATE POPUP func
688 RETURN
689 *****
690 Procedure BAR46
691 Called by WPS_PROD.PRG
692 *****
693 PROCEDURE bar46
694 DO 10 WITH "Func"
695 DEACTIVATE POPUP func
696 RETURN
697 *****
698 Procedure BAR47
699 Called by WPS_PROD.PRG
700 *****
701 PROCEDURE bar47
702 DO 10 WITH "Func"
703 DEACTIVATE POPUP func
704 RETURN
705 *****
706 Procedure BAR48
707 Called by WPS_PROD.PRG
708 *****
709 PROCEDURE bar48
710 DO 10 WITH "Func"
711 DEACTIVATE POPUP func
712 RETURN
713 *****
714 Procedure BAR49
715 Called by WPS_PROD.PRG
716 *****
717 PROCEDURE bar49
718 DO 10 WITH "Func"
719 DEACTIVATE POPUP func
720 RETURN
721 *****
722 Procedure BAR50
723 Called by WPS_PROD.PRG
724 *****
725 PROCEDURE bar50
726 DO 10 WITH "Func"
727 DEACTIVATE POPUP func
728 RETURN
729 *****
730 Procedure BAR51
731 Called by WPS_PROD.PRG
732 *****
733 PROCEDURE bar51
734 DO 10 WITH "Func"
735 DEACTIVATE POPUP func
736 RETURN
737 *****
738 Procedure BAR52
739 Called by WPS_PROD.PRG
740 *****
741 PROCEDURE bar52
742 DO 10 WITH "Func"
743 DEACTIVATE POPUP func
744 RETURN
745 *****
746 Procedure BAR53
747 Called by WPS_PROD.PRG
748 *****
749 PROCEDURE bar53
750 DO 10 WITH "Func"
751 DEACTIVATE POPUP func
752 RETURN
753 *****
754 Procedure BAR54
755 Called by WPS_PROD.PRG
756 *****
757 PROCEDURE bar54
758 DO 10 WITH "Func"
759 DEACTIVATE POPUP func
760 RETURN
761 *****
762 Procedure BAR55
763 Called by WPS_PROD.PRG
764 *****
765 PROCEDURE bar55
766 DO 10 WITH "Func"
767 DEACTIVATE POPUP func
768 RETURN
769 *****
770 Procedure BAR56
771 Called by WPS_PROD.PRG
772 *****
773 PROCEDURE bar56
774 DO 10 WITH "Func"
775 DEACTIVATE POPUP func
776 RETURN
777 *****
778 Procedure BAR57
779 Called by WPS_PROD.PRG
780 *****
781 PROCEDURE bar57
782 DO 10 WITH "Func"
783 DEACTIVATE POPUP func
784 RETURN
785 *****
786 Procedure BAR58
787 Called by WPS_PROD.PRG
788 *****
789 PROCEDURE bar58
790 DO 10 WITH "Func"
791 DEACTIVATE POPUP func
792 RETURN
793 *****
794 Procedure BAR59
795 Called by WPS_PROD.PRG
796 *****
797 PROCEDURE bar59
798 DO 10 WITH "Func"
799 DEACTIVATE POPUP func
800 RETURN
801 *****
802 Procedure BAR60
803 Called by WPS_PROD.PRG
804 *****
805 PROCEDURE bar60
806 DO 10 WITH "Func"
807 DEACTIVATE POPUP func
808 RETURN
809 *****
810 Procedure BAR61
811 Called by WPS_PROD.PRG
812 *****
813 PROCEDURE bar61
814 DO 10 WITH "Func"
815 DEACTIVATE POPUP func
816 RETURN
817 *****
818 Procedure BAR62
819 Called by WPS_PROD.PRG
820 *****
821 PROCEDURE bar62
822 DO 10 WITH "Func"
823 DEACTIVATE POPUP func
824 RETURN
825 *****
826 Procedure BAR63
827 Called by WPS_PROD.PRG
828 *****
829 PROCEDURE bar63
830 DO 10 WITH "Func"
831 DEACTIVATE POPUP func
```

[illegible]

```

440 ENDIF
441 IF FILE( tempfile )
442 IF ( / floppy )
443 REMOVE tempfile to Bufile
444 ENDIF
445 ELSE
446 ERASE tempfile
447 IF (Bufile = "A:\VIEWS\DW")
448 n ---- Write members backup data to file nps_nls.cbf
449 SELECT 5
450 SO TOP
451 REPLACE nps_nls.cbf_date WITH DATE()
452 ENDIF
453 ENDIF
454 ENDIF
455 RETURN
456
457 Procedure: SAVREC
458 n1
459 n1
460 n1
461 n1
462 n1
463 n1
464 n1
465 n1
466
467 Procedure: GETKEY
468 n1
469 n1
470 DO nps_nvs
471 RETURN
472
473 Procedure: GETKEY
474 n1
475 n1
476 n1
477 n1
478 n1
479 n1
480 n1
481 n1
482 n1
483 n1
484 n1
485 n1
486 n1
487 n1
488 n1
489 n1
490 n1
491 n1
492 n1
493 n1
494 n1
495 n1
496 n1
497 n1
498
499 Procedure: Getkey
500 PARAMETER choice, keychars
501 PRIVATE keycode
502 choice = ""
503 DO WHILE .NOT. (choice @ keychars)
504 keycode = INKEY()
505 IF keycode > 0
506 choice = UPPER(CHR(keycode))
507 ENDOF
508 ENDDO
509 RETURN
510
511 Procedure: stat_line
512 n1
513 n1
514 n1
515 n1
516 n1
517
518 Procedure: stat_line
519 PARAMETER recnum, isdeleted
520 SET COLOR TO W/N,M/W
521 @ 0, @ SAY SUBSTR( STR( recnum + 1000000.7 ), 2 )
522 @ 0.29 SAY "<
523 @ 0.30 SAY SUBSTR( dbname, 1, AT( " ", dbname ) - 1 )
524 IF isdeleted
525 @ 0.50 SAY "DELETED"
526 ELSE
527 @ 0.50 SAY "
528

```



```

615 0 ROW,0 CLEAR
616 DO CASE
617 CASE choice = returnkey
618   return = lastrecnum
619   RETURN
620   CASE choice = "1"
621     GOTO TOP
622   CASE choice = "2"
623     RECALL()
624   CASE choice = "3"
625     GOTO BOTTOM
626   CASE choice = "4"
627     RECALL()
628   CASE choice = "5"
629     GOTO END
630   CASE choice = "6"
631     DO getrec WITH ROW,recnum,lastrecnum
632     RETURN
633   CASE choice = "7"
634     DO PROCEDURE: DOLOCATE
635   CASE choice = "8"
636     CALL: SAYLINE
637     SAYDEF
638     ! DOCONT
639   CASE choice = "9"
640     DO PROCEDURE: DOLOCATE
641   CASE choice = "0"
642     RETURN
643   CASE choice = "1"
644     DO PROCEDURE: DOLOCATE
645   CASE choice = "2"
646     CALL: SAYLINE
647     SAYDEF
648     ! DOCONT
649   CASE choice = "3"
650     DO PROCEDURE: DOLOCATE
651   CASE choice = "4"
652     CALL: SAYLINE
653     SAYDEF
654     ! DOCONT
655   CASE choice = "5"
656     DO PROCEDURE: DOLOCATE
657   CASE choice = "6"
658     CALL: SAYLINE
659     SAYDEF
660     ! DOCONT
661   CASE choice = "7"
662     DO PROCEDURE: DOLOCATE
663   CASE choice = "8"
664     CALL: SAYLINE
665     SAYDEF
666     ! DOCONT
667   CASE choice = "9"
668     DO PROCEDURE: DOLOCATE
669   CASE choice = "0"
670     RETURN
671   CASE choice = "1"
672     DO PROCEDURE: DOLOCATE
673   CASE choice = "2"
674     CALL: SAYLINE
675     SAYDEF
676     ! DOCONT
677   CASE choice = "3"
678     DO PROCEDURE: DOLOCATE
679   CASE choice = "4"
680     CALL: SAYLINE
681     SAYDEF
682     ! DOCONT
683   CASE choice = "5"
684     DO PROCEDURE: DOLOCATE
685   CASE choice = "6"
686     CALL: SAYLINE
687     SAYDEF
688     ! DOCONT
689   CASE choice = "7"
690     DO PROCEDURE: DOLOCATE
691   CASE choice = "8"
692     CALL: SAYLINE
693     SAYDEF
694     ! DOCONT
695   CASE choice = "9"
696     DO PROCEDURE: DOLOCATE
697   CASE choice = "0"
698     RETURN
699   CASE choice = "1"
700     DO PROCEDURE: DOLOCATE
701   CASE choice = "2"
702     CALL: SAYLINE
703     SAYDEF
704     ! DOCONT
705   CASE choice = "3"
706     DO PROCEDURE: DOLOCATE
707   CASE choice = "4"
708     CALL: SAYLINE
709     SAYDEF
710     ! DOCONT
711   CASE choice = "5"
712     DO PROCEDURE: DOLOCATE
713   CASE choice = "6"
714     CALL: SAYLINE
715     SAYDEF
716     ! DOCONT
717   CASE choice = "7"
718     DO PROCEDURE: DOLOCATE
719   CASE choice = "8"
720     CALL: SAYLINE
721     SAYDEF
722     ! DOCONT
723   CASE choice = "9"
724     DO PROCEDURE: DOLOCATE
725   CASE choice = "0"
726     RETURN
727   CASE choice = "1"
728     DO PROCEDURE: DOLOCATE
729   CASE choice = "2"
730     CALL: SAYLINE
731     SAYDEF
732     ! DOCONT
733   CASE choice = "3"
734     DO PROCEDURE: DOLOCATE
735   CASE choice = "4"
736     CALL: SAYLINE
737     SAYDEF
738     ! DOCONT
739   CASE choice = "5"
740     DO PROCEDURE: DOLOCATE
741   CASE choice = "6"
742     CALL: SAYLINE
743     SAYDEF
744     ! DOCONT
745   CASE choice = "7"
746     DO PROCEDURE: DOLOCATE
747   CASE choice = "8"
748     CALL: SAYLINE
749     SAYDEF
750     ! DOCONT
751   CASE choice = "9"
752     DO PROCEDURE: DOLOCATE
753   CASE choice = "0"
754     RETURN
755   CASE choice = "1"
756     DO PROCEDURE: DOLOCATE
757   CASE choice = "2"
758     CALL: SAYLINE
759     SAYDEF
760     ! DOCONT
761   CASE choice = "3"
762     DO PROCEDURE: DOLOCATE
763   CASE choice = "4"
764     CALL: SAYLINE
765     SAYDEF
766     ! DOCONT
767   CASE choice = "5"
768     DO PROCEDURE: DOLOCATE
769   CASE choice = "6"
770     CALL: SAYLINE
771     SAYDEF
772     ! DOCONT
773   CASE choice = "7"
774     DO PROCEDURE: DOLOCATE
775   CASE choice = "8"
776     CALL: SAYLINE
777     SAYDEF
778     ! DOCONT
779   CASE choice = "9"
780     DO PROCEDURE: DOLOCATE
781   CASE choice = "0"
782     RETURN
783   CASE choice = "1"
784     DO PROCEDURE: DOLOCATE
785   CASE choice = "2"
786     CALL: SAYLINE
787     SAYDEF
788     ! DOCONT
789   CASE choice = "3"
790     DO PROCEDURE: DOLOCATE
791   CASE choice = "4"
792     CALL: SAYLINE
793     SAYDEF
794     ! DOCONT
795   CASE choice = "5"
796     DO PROCEDURE: DOLOCATE
797   CASE choice = "6"
798     CALL: SAYLINE
799     SAYDEF
800     ! DOCONT
801   CASE choice = "7"
802     DO PROCEDURE: DOLOCATE
803   CASE choice = "8"
804     CALL: SAYLINE
805     SAYDEF
806     ! DOCONT
807   CASE choice = "9"
808     DO PROCEDURE: DOLOCATE
809   CASE choice = "0"
810     RETURN
811   CASE choice = "1"
812     DO PROCEDURE: DOLOCATE
813   CASE choice = "2"
814     CALL: SAYLINE
815     SAYDEF
816     ! DOCONT
817   CASE choice = "3"
818     DO PROCEDURE: DOLOCATE
819   CASE choice = "4"
820     CALL: SAYLINE
821     SAYDEF
822     ! DOCONT
823   CASE choice = "5"
824     DO PROCEDURE: DOLOCATE
825   CASE choice = "6"
826     CALL: SAYLINE
827     SAYDEF
828     ! DOCONT
829   CASE choice = "7"
830     DO PROCEDURE: DOLOCATE
831   CASE choice = "8"
832     CALL: SAYLINE
833     SAYDEF
834     ! DOCONT
835   CASE choice = "9"
836     DO PROCEDURE: DOLOCATE
837   CASE choice = "0"
838     RETURN
839   CASE choice = "1"
840     DO PROCEDURE: DOLOCATE
841   CASE choice = "2"
842     CALL: SAYLINE
843     SAYDEF
844     ! DOCONT
845   CASE choice = "3"
846     DO PROCEDURE: DOLOCATE
847   CASE choice = "4"
848     CALL: SAYLINE
849     SAYDEF
850     ! DOCONT
851   CASE choice = "5"
852     DO PROCEDURE: DOLOCATE
853   CASE choice = "6"
854     CALL: SAYLINE
855     SAYDEF
856     ! DOCONT
857   CASE choice = "7"
858     DO PROCEDURE: DOLOCATE
859   CASE choice = "8"
860     CALL: SAYLINE
861     SAYDEF
862     ! DOCONT
863   CASE choice = "9"
864     DO PROCEDURE: DOLOCATE
865   CASE choice = "0"
866     RETURN
867   CASE choice = "1"
868     DO PROCEDURE: DOLOCATE
869   CASE choice = "2"
870     CALL: SAYLINE
871     SAYDEF
872     ! DOCONT
873   CASE choice = "3"
874     DO PROCEDURE: DOLOCATE
875   CASE choice = "4"
876     CALL: SAYLINE
877     SAYDEF
878     ! DOCONT
879   CASE choice = "5"
880     DO PROCEDURE: DOLOCATE
881   CASE choice = "6"
882     CALL: SAYLINE
883     SAYDEF
884     ! DOCONT
885   CASE choice = "7"
886     DO PROCEDURE: DOLOCATE
887   CASE choice = "8"
888     CALL: SAYLINE
889     SAYDEF
890     ! DOCONT
891   CASE choice = "9"
892     DO PROCEDURE: DOLOCATE
893   CASE choice = "0"
894     RETURN
895   CASE choice = "1"
896     DO PROCEDURE: DOLOCATE
897   CASE choice = "2"
898     CALL: SAYLINE
899     SAYDEF
900     ! DOCONT
901   CASE choice = "3"
902     DO PROCEDURE: DOLOCATE
903   CASE choice = "4"
904     CALL: SAYLINE
905     SAYDEF
906     ! DOCONT
907   CASE choice = "5"
908     DO PROCEDURE: DOLOCATE
909   CASE choice = "6"
910     CALL: SAYLINE
911     SAYDEF
912     ! DOCONT
913   CASE choice = "7"
914     DO PROCEDURE: DOLOCATE
915   CASE choice = "8"
916     CALL: SAYLINE
917     SAYDEF
918     ! DOCONT
919   CASE choice = "9"
920     DO PROCEDURE: DOLOCATE
921   CASE choice = "0"
922     RETURN
923   CASE choice = "1"
924     DO PROCEDURE: DOLOCATE
925   CASE choice = "2"
926     CALL: SAYLINE
927     SAYDEF
928     ! DOCONT
929   CASE choice = "3"
930     DO PROCEDURE: DOLOCATE
931   CASE choice = "4"
932     CALL: SAYLINE
933     SAYDEF
934     ! DOCONT
935   CASE choice = "5"
936     DO PROCEDURE: DOLOCATE
937   CASE choice = "6"
938     CALL: SAYLINE
939     SAYDEF
940     ! DOCONT
941   CASE choice = "7"
942     DO PROCEDURE: DOLOCATE
943   CASE choice = "8"
944     CALL: SAYLINE
945     SAYDEF
946     ! DOCONT
947   CASE choice = "9"
948     DO PROCEDURE: DOLOCATE
949   CASE choice = "0"
950     RETURN
951   CASE choice = "1"
952     DO PROCEDURE: DOLOCATE
953   CASE choice = "2"
954     CALL: SAYLINE
955     SAYDEF
956     ! DOCONT
957   CASE choice = "3"
958     DO PROCEDURE: DOLOCATE
959   CASE choice = "4"
960     CALL: SAYLINE
961     SAYDEF
962     ! DOCONT
963   CASE choice = "5"
964     DO PROCEDURE: DOLOCATE
965   CASE choice = "6"
966     CALL: SAYLINE
967     SAYDEF
968     ! DOCONT
969   CASE choice = "7"
970     DO PROCEDURE: DOLOCATE
971   CASE choice = "8"
972     CALL: SAYLINE
973     SAYDEF
974     ! DOCONT
975   CASE choice = "9"
976     DO PROCEDURE: DOLOCATE
977   CASE choice = "0"
978     RETURN
979   CASE choice = "1"
980     DO PROCEDURE: DOLOCATE
981   CASE choice = "2"
982     CALL: SAYLINE
983     SAYDEF
984     ! DOCONT
985   CASE choice = "3"
986     DO PROCEDURE: DOLOCATE
987   CASE choice = "4"
988     CALL: SAYLINE
989     SAYDEF
990     ! DOCONT
991   CASE choice = "5"
992     DO PROCEDURE: DOLOCATE
993   CASE choice = "6"
994     CALL: SAYLINE
995     SAYDEF
996     ! DOCONT
997   CASE choice = "7"
998     DO PROCEDURE: DOLOCATE
999   CASE choice = "8"
1000    CALL: SAYLINE
1001    SAYDEF
1002    ! DOCONT
1003  CASE choice = "9"
1004    DO PROCEDURE: DOLOCATE
1005  CASE choice = "0"
1006    RETURN
1007  CASE choice = "1"
1008    DO PROCEDURE: DOLOCATE
1009  CASE choice = "2"
1010    CALL: SAYLINE
1011    SAYDEF
1012    ! DOCONT
1013  CASE choice = "3"
1014    DO PROCEDURE: DOLOCATE
1015  CASE choice = "4"
1016    CALL: SAYLINE
1017    SAYDEF
1018    ! DOCONT
1019  CASE choice = "5"
1020    DO PROCEDURE: DOLOCATE
1021  CASE choice = "6"
1022    CALL: SAYLINE
1023    SAYDEF
1024    ! DOCONT
1025  CASE choice = "7"
1026    DO PROCEDURE: DOLOCATE
1027  CASE choice = "8"
1028    CALL: SAYLINE
1029    SAYDEF
1030    ! DOCONT
1031  CASE choice = "9"
1032    DO PROCEDURE: DOLOCATE
10
```

[illegible]

[illegible]

```

080 ERROR "3 digit Curriculum Number required."
081 READ
082 label= (" " = TRIM( curr_numb ))
083 over = curr_numb
084 label= " "
085 ENDPAGE
086 RETURN
087
088
089
090
091
092
093
094
095
096
097
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1318 ON ERROR RETURN .F.
1319 REPLACE,
1320 WITH act_name,
1321 last_name WITH act_name,
1322 first_name WITH act_name,
1323 id WITH act_name,
1324 rank_rate WITH act_name,
1325 last_12 WITH act_name,
1326 last_12 WITH act_name,
1327 class WITH act_name,
1328 panno WITH act_name,
1329 uic WITH act_name,
1330 curr_num WITH act_name,
1331 sec WITH act_name,
1332 ENDIF
1333 RETURN
1334 IF NOT FOUND()
1335 Procedure: MPS_REPO
1336 Called by: MPS_REPO (procedure in MPS_PROC.PRG)
1337
1338 Procedure: MPS_REPO
1339 Called by: MPS_REPO (procedure in MPS_PROC.PRG)
1340
1341 PROCEDURE MPS_REPO
1342 IF NOT FOUND()
1343 IF NOT FOUND()
1344 IF NOT FOUND()
1345 IF NOT FOUND()
1346 IF NOT FOUND()
1347 IF NOT FOUND()
1348 IF NOT FOUND()
1349 IF NOT FOUND()
1350 IF NOT FOUND()
1351 ENDIF
1352 RETURN
1353 IF NOT FOUND()
1354 IF NOT FOUND()
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1402 IF NOT FOUND()
1403 IF NOT FOUND()
1404 IF NOT FOUND()

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1405 FUNCTION val_act
1406 ---Validates MEMBERS.BRANCH
1407 PARAMETER val_act
1408 ON KEY LABEL, esc RETURN .F.
1409 ON KEY LABEL, esc RETURN .F.
1410 DO WHILE NOT (act_name="USN" OR act_name="USA" OR act_name="USC" OR act_name="USC")
1411 act_name = ""
1412 RETURN .F.
1413 ENDIF
1414 act_name = ""
1415 act_name = ""
1416 act_name = ""
1417 act_name = ""
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1493 act_name = ""

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1494 IF NOT APPS = .T.
1495 GO RECORD RECURS
1496 ENDIF
1497 RETURN .F.
1498 ENDIF
1499 DO WHILE NOT FOUND()
1500 DO WHILE NOT FOUND()
1501 DO WHILE NOT FOUND()
1502 DO WHILE NOT FOUND()
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1574 DO WHILE NOT FOUND()

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