

**Army Regulation 30-5**

**Food Program**

**Food Cost and  
Feeding  
Strength  
Summary (RCS  
CSGLD-1596  
(R-5))**

**Headquarters  
Department of the Army  
Washington, DC  
21 July 1989**

**UNCLASSIFIED**

# REPORT DOCUMENTATION PAGE

Form Approved OMB No.  
0704-0188

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1. REPORT DATE (DD-MM-YYYY) 21-07-1997	2. REPORT TYPE	3. DATES COVERED (FROM - TO) xx-xx-1997 to xx-xx-1997
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4. TITLE AND SUBTITLE Food Cost and Feeding Strength Summary (RCS CSGLD-1596 (R-5)) Unclassified	5a. CONTRACT NUMBER
	5b. GRANT NUMBER
	5c. PROGRAM ELEMENT NUMBER

6. AUTHOR(S)	5d. PROJECT NUMBER
	5e. TASK NUMBER
	5f. WORK UNIT NUMBER

7. PERFORMING ORGANIZATION NAME AND ADDRESS Headquarters Department of the Army Washington, DCxxxxx	8. PERFORMING ORGANIZATION REPORT NUMBER
--	--

9. SPONSORING/MONITORING AGENCY NAME AND ADDRESS Headquarters Department of the Army Washington, DC	10. SPONSOR/MONITOR'S ACRONYM(S)
	11. SPONSOR/MONITOR'S REPORT NUMBER(S)

12. DISTRIBUTION/AVAILABILITY STATEMENT A PUBLIC RELEASE
---

13. SUPPLEMENTARY NOTES CATALOGERS: dates covered should be 1989 and date of report should be 1989
---

14. ABSTRACT See report.
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15. SUBJECT TERMS
-------------------

16. SECURITY CLASSIFICATION OF:	17. LIMITATION OF ABSTRACT	18. NUMBER OF PAGES	19. NAME OF RESPONSIBLE PERSON
a. REPORT Unclassified	Public Release	34	internet, (blank) lfenster@dtic.mil
b. ABSTRACT Unclassified			
c. THIS PAGE Unclassified			

19b. TELEPHONE NUMBER International Area Code Area Code Telephone Number 703767-9007 DSN 427-9007
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# ***SUMMARY of CHANGE***

AR 30-5

Food Cost and Feeding Strength Summary (RCS CSGLD-1596 (R-5))

This change--

- o Replaces figures 3-1, 3-2, 3-3, 4-1, and 4-2 because of changes to the format and completion instructions for DA Forms 2969-R and 2969-2-R. (DA form 2969-R has been separated into two parts--one part for ARCS and the other for FRIS/AFFS/AT accounts--and incorporates new reporting procedures for field training exercises and Reserve Component annual training. DA Form 2969-2-R, retired Subsistence Data Summary (SDS), eliminates reporting of Reserve Component enlisted personnel authorized to be subsisted without reimbursement, and includes the Army National Guard for reporting.)
- o Recinds figures 3-4 through 3-9.
- o Eliminates the reporting of milk consumption (appendix B).

Effective 20 August 1989

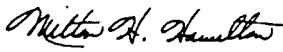
Food Program

Food Cost and Feeding Strength Summary (RCS CSGLD-1596 (R-5))

By Order of the Secretary of the Army:

CARL E. VUONO  
General, United States Army  
Chief of Staff

Official:



MILTON H. HAMILTON  
Administrative Assistant to the  
Secretary of the Army

**History.** This publication was last revised on 1 November 1985. This UPDATE printing publishes a Change 1. The portions being revised by this change are highlighted. This publication has been reorganized to make it compatible with the Army electronic publishing database. No content has been changed.

**Summary.** This regulation on Food Cost and Feeding Strength Summary gives instructions for completing Food Cost and Feeding Strength Summary for Active Army and Reserve Components. It has been updated to clarify guidance and simplify instructions through tabular format. New procedures have been added to capture data for field training exercises and Reserve Component annual

training. This change also clarifies reporting of holiday meals, B rations, and operational rations; provides correct samples of forms; and eliminates reporting of milk consumption.

**Applicability.** This regulation applies to—

- a. Army Troop Issue Subsistence Activities (TISA) worldwide.
- b. Army commissaries performing a troop issue mission, as specified in the commissary operating manual.
- c. U.S. Army Reserve.
- d. The Army National Guard.
- e. Class I supply points performing a peacetime TISA mission.
- f. Activities receiving subsistence supplies in bulk from other than active Army sources (Navy, Air Force, etc.) and issuing such supplies to Active Army appropriated fund dining facilities.
- g. Activities where Active Army enlisted personnel obtain meals through contract feeding in accordance with the provisions of a contract.

**Proponent and exception authority.** Not applicable

**Army management control process.** This regulation is subject to the requirements of AR 11-2. It contains internal control provisions but does not contain checklists for conducting internal control reviews. These

checklists are contained in DA Circular 11-86-3.

**Supplementation.** Supplementation of this regulation is prohibited without prior approval from the Commander, U.S. Army Troop Support Agency, ATTN: DALO-TAF-S, Fort Lee, VA 23801-6020.

**Interim changes.** Interim changes to this regulation are not official unless they are authenticated by the Administrative Assistant to the Secretary of the Army. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

**Suggested improvements.** The proponent agency of this regulation is the office of the Deputy Chief of Staff for Logistics. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to the Commander, U.S. Army Troop Support Agency, ATTN: DALO-TAF-S, Fort Lee, VA 23801-6020.

**Distribution.** Distribution of this publication is made in accordance with the requirements on DA Form 12-09-E, block number 2042, intended for command level B for Active Army, ARNG, and USAR.

**Contents** (Listed by paragraph and page number)

**Chapter 1**

**Introduction, page 1**

Purpose • 1-1, page 1

References • 1-2, page 1

Explanation of abbreviations and terms • 1-3, page 1

Manual and automated operations and procedures • 1-4, page 1

Communications • 1-5, page 1

Filing • 1-6, page 1

**Chapter 2**

**Responsibilities, page 1**

Deputy Chief of Staff for Logistics (DCSLOG) • 2-1, page 1

Commander, U.S. Army Troop Support Agency • 2-2, page 1

Commanders of major Army commands • 2-3, page 1

Installation commanders • 2-4, page 1

Preparing activity • 2-5, page 1

**Chapter 3**

**Food Cost and Feeding Strength Summary Reporting Procedures, page 1**

Use of DA Form 2969-R (CSGLD-1596) by Active Army • 3-1, page 1

Separate form for branches • 3-2, page 2

Use of DA Form 2969-R (CSGLD-1596) by National Guard and U.S. Army Reserves • 3-2.1, page 2

Instructions • 3-3, page 2

Security classification • 3-4, page 2

Corrections • 3-5, page 2

Supplemental food allowance • 3-6, page 2

Five-mill rule • 3-7, page 2

Army ration credit system (ARCS)/field ration issue system (FRIS) accounts • 3-8, page 2

Negative values • 3-9, page 2

\*This regulation supersedes AR 30-5, 1 November 1985.

## **Contents—Continued**

### **Chapter 4**

#### **Reserve Component IDT Reporting Procedures, page 2**

Use of DA Form 2969-2-R (CSGLD-1596) • 4-1, *page 2*

Instructions • 4-2, *page 2*

Preparing activity • 4-3, *page 2*

### **Appendixes**

**A.** References, *page 16*

**B.** Active Army Milk Consumption  
(Rescined.), *page 16*

### **Glossary**

### **Reproducible Forms**

## Chapter 1 Introduction

### 1-1. Purpose

This regulation establishes responsibilities and reporting procedures for the Department of Defense (DOD) Food Service Program for Active Army dining facilities, United States Army Reserve (USAR) dining facilities, Army National Guard dining facilities, and Troop Issue Subsistence Activities (TISA).

### 1-2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

### 1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

### 1-4. Manual and automated operations and procedures

*a.* Policies and requirements in this regulation are for manual operations. These are the basis for defining automated procedures and developmental action. Forms specifically designed for automated systems are acceptable, provided data accumulated are consistent with requirements of this regulation.

*b.* Local reproduction forms (R-forms) included in this regulation and listed in DA Pam 310-1 are to be produced in the most economical manner as determined by the forms management officer according to AR 310-1, paragraph 4-26.

### 1-5. Communications

*a.* Direct communication is authorized between the Commander, U.S. Army Troop Support Agency (TSA), major Army commands (MACOMs), and Reserve Components.

*b.* MACOM commanders may authorize subordinate commands and agencies to communicate directly with TSA on clarification matters.

### 1-6. Filing

The filing and disposition of all documents will be according to AR 25-400-2. The preparing activity must maintain a signed copy of the completed DA Form 2969-R (Food Cost and Feeding Strength Summary) and DA Form 2969-2-R (Subsistence Data Summary Reserve Components). Copies of DA Forms 2969-R and DA Form 2969-2-R are located at the back of this regulation for local reproduction on 8½- by 11-inch paper.

## Chapter 2 Responsibilities

### 2-1. Deputy Chief of Staff for Logistics (DCSLOG)

The DCSLOG will provide regulatory and policy guidance for the Army Food Program.

### 2-2. Commander, U.S. Army Troop Support Agency

The Commander, TSA, a field operating agency under the jurisdiction of the DCSLOG, will—

*a.* Consolidate, according to monitoring headquarters, the monthly individual DA Form 2969-R submitted by subordinate installations and activities.

*b.* Consolidate DA Form 2970 (Subsistence Report and Field Ration Request) submitted by dining facilities not supported by Army TISAs.

*c.* Prepare a separate quarterly consolidated DA Form 2969-2-R report showing USAR data on each of the numbered armies in the continental United States Army (CONUSA).

*d.* Forward monthly to each monitoring headquarters a copy of the consolidated report on its respective command.

*e.* Forward copies of the consolidated reports to the Office of the

Deputy Chief of Staff for Personnel (ODCSPER), Office of the Deputy Chief of the Staff for Logistics (ODCSLOG), and National Guard Bureau (NGB).

*f.* Forward a copy of the quarterly consolidated report to each CONUSA, United States Property and Fiscal Office (USPFO), NGB, and the Office of the Chief, Army Reserve (OCAR).

*g.* Prepare a separate quarterly consolidated DA Form 2969-2-R report showing NG data for each of the USPFOs.

### 2-3. Commanders of major Army commands

Commanders of MACOMs will—

*a.* Monitor report forms prepared by installations and activities and major U.S. Army reserve commands (MUSARC) under their jurisdiction.

*b.* Assure reports are submitted by all activities and within the specified time frame.

*c.* Designate TISAs to support field exercises and be responsible for completing the exercise portion of DA Form 2969-R.

*d.* Assure the exercise commander or designated representative provides accurate headcount data by military component (NG, USAR, other services) on present-for-duty-strength documents to the supporting TISAs.

### 2-4. Installation commanders

Installation commanders will—

*a.* Assure reports are submitted within the specified time frame.

*b.* Appoint the Troop Issue Subsistence Officer (TISO) to review, approve, and dispatch the reports. In case of unavailability of a TISO, the commander will appoint a representative to review, approve, and dispatch the reports.

### 2-5. Preparing activity

*a.* Active Army preparing activities are—

(1) Installations operating a TISA or supporting a field exercise or Reserve Component annual training.

(2) A supply point performing a troop issue function or supporting a field exercise (applies to Eighth U.S. Army only).

(3) A commissary performing a troop issue function or supporting a field exercise.

(4) Activities and Active Army appropriated fund dining facilities receiving subsistence supplies in bulk from other than Active Army sources (Navy, Air Force, Army National Guard (ARNG), Coast Guard, etc.)

(5) Activities receiving subsistence support on a reimbursable basis from allied nations during joint training exercises per AR 30-1, paragraph D-2c.

(6) Activities where Active Army enlisted personnel obtain meals through contract feeding in accordance with provisions of contract.

*b.* USAR preparing activities are MUSARCS that have—

(1) Units receiving support from TISA, commissary, or commercial sources for IDT.

(2) Units procuring raw ingredients from commercial sources.

(3) Units purchasing catered meals.

*c.* ARNG preparing activities are—

(1) National Guard Troop Issue Subsistence Activities supporting a field exercise, IDT, or Reserve Component annual training.

(2) State USPFOs supporting IDT or AT.

## Chapter 3 Food Cost and Feeding Strength Summary Reporting Procedures

### 3-1. Use of DA Form 2969-R (CSGLD-1596 ) by Active Army

*a.* Data provided by these reporting procedures will be used to support budget estimates, apportionment requests, and provide statistics used in presentations to Congress, Office of Management and Budget, Secretary of Defense, and other Government agencies. Data will also be used in preparing Food Allowance and Cost Report,

RCS DD-Comp(Q)967, given in DOD 1338.10-M for the Department of Defense Food Service Program.

*b.* The Active Army activity, as listed in chapter 2, will—

(1) Prepare the report as of the last day of each month.

(2) Complete and forward the report to be received by TSA not later than the 15th day of the following month (continental United States (CONUS) installations only).

(3) Complete and forward the report to be received by TSA not later than the 17th working day of the following month (outside CONUS (OCONUS) installations only).

(4) Complete and forward a monthly DA Form 2969-R providing ARCS data (part 1) and field exercise/AT data (part 2). If field exercises are held and annual training (AT) is not performed in conjunction with a field exercise, report AT on a separate DA Form 2969-R, completing part 2 only. The back side of DA Form 2969-R can be reproduced separately and submitted with the regular monthly DA Form 2969-R (see figure 3-1.1).

(5) Send original copy of report directly to Commander, TSA, ATTN: DALO-TAF-S, Fort Lee, VA 23801-6020. Do not use a cover letter as it would delay receipt at TSA.

(6) Forward a copy of the report to its respective monitoring headquarters or to supporting TISA (units performing field operations).

### **3-2. Separate form for branches**

*(Rescinded.)*

#### **3-2.1. Use of DA Form 2969-R (CSGLD-1596) by National Guard and U.S. Army Reserves**

*a.* The National Guard TISA, as stated in chapter 2, will prepare part 1 in the same manner as Active Army TISAs except that the lines used for Active Army data will be used for NG data and the lines used for NG data will be used for Active Army data. Part 2 will be prepared the same manner as Active Army. Inactive Duty Training (IDT) data will not be reported in part 2.

*b.* The National Guard and U.S. Army Reserve unit performing IDT field training will prepare DA Form 2969-2-R quarterly.

### **3-3. Instructions**

Instructions for DA Form 2969-R are at figure 3-1. A completed sample of DA Form 2969-R is also at figure 3-1. A sample showing the placement on DA Form 2969-R of the cost of food issued, excess costs, and the amount dropped by a relief document for ARCS dining facilities is at figure 3-3.

### **3-4. Security classification**

*a. CONUS.* Within CONUS, reports will normally be unclassified unless classification of data is required because of—

(1) The nature of mission of reported units, organizations, and installations.

(2) Conditions of mobilization and budgetary restrictions.

(3) Emergency type situations existing in specific areas.

*b. OCONUS.* In oversea areas, the report will be classified under the security classification proper to the mission of the installation, agency, or activity. If classification is required solely because of strength data, section K will be completed and forwarded separately with proper classification. Simultaneously, the unclassified sections of the report will be forwarded under separate cover.

### **3-5. Corrections**

Send corrections to previously submitted DA Forms 2969-R

directly to the Commander, TSA, ATTN: DALO-TAF-S, Fort Lee, VA 23801-6020, with an information copy to MACOM, CONUSA, OR USPFO. Correct only the data that are changed. See figure 3-2.

### **3-6. Supplemental food allowance**

The installation commander may approve supplemental allowances not to exceed 15 percent when a dining facility is feeding an average of less than 100 persons per meal per AR 30-1, paragraph 7-16.

### **3-7. Five-mill rule**

The 5-mill rule will be used when computing figures. All data will be rounded to the nearest whole figure unless otherwise specified in this regulation.

### **3-8. Army ration credit system (ARCS)/field ration issue system (FRIS) accounts**

*(Rescinded.)*

### **3-9. Negative values**

Do not enter a zero in columns that do not have information.

## **Chapter 4**

### **Reserve Component IDT Reporting Procedures**

#### **4-1. Use of DA Form 2969-2-R (CSGLD-1596)**

Data provided by these reporting procedures will be used to—

*a.* Support USAR and NGB budget estimates.

*b.* Support apportionment requests.

*c.* Provide statistics to Congress, Office of Management and Budget, Secretary of Defense, and other Government agencies.

#### **4-2. Instructions**

Instructions for DA Form 2969-2-R (Subsistence Data Summary Reserve Components) are at figure 4-1. Completed samples of DA Form 2969-2-R are at figures 4-1 and 4-2. A copy of DA Form 2969-2-R is located at the back of this regulation and will be locally reproduced on 8½-by 11-inch paper.

#### **4-3. Preparing activity**

The preparing activity, as listed in chapter 2, will—

*a.* Prepare the report as of the last day of each quarter (December, March, June, and September).

*b.* Send original copy of report directly to Commander, U.S.-Army Troop Support Agency, ATTN: DALO-TAF-S, Fort Lee, VA 23801-6020, not later than 45 days (February, May, August, and November) following reporting period.

*c.* Show subsistence data for all inactive duty training (IDT) periods conducted during the quarter.

*d.* Prepare a separate report for annual training (AT) data for units supported from other than a commissary or Active Army/National Guard Troop Issue Subsistence Activity when AT is not in conjunction with a field exercise. This subsistence support is not MPA funded; data are needed for budgeting purposes only.

*e.* Submit copies to monitoring CONUSA or USPFO.

**Figure 3-1. Instructions for completing DA Form 2969-R for Active Army (ARCS) and Reserve Component annual training—**

**Part 1**

**Sections A-G**

**Month-Year**

Enter month and year the report covers.

**From**

Enter the designation and address of the preparing activity.

**Section A, line 1**

Enter total number Active Army enlisted personnel present for duty or on pass who are authorized subsistence in kind (SIK). Take from line 1, column g, DA Form 2970.

**Section B**

Report headcount of those served in all Active Army dining facilities in this section. Take information from DA Form 2970. Do not include any meals reported in DA Form 2969-R under special food allowance (section I, lines 29-30) or in part 2. Include holiday meals.

**2a, b, c, d, and e**

Enter headcount in proper columns from section C, line 4, column g, DA Form 2970, for ARCS accounts without supplemental food allowance. Include holiday meals.

**2f**

Enter the number of holiday meals served in appropriated fund dining facilities using ARCS accounts without supplemental food allowance.

**3a, b, c, d, and e**

Enter headcount in proper columns from section C, line 4, column g, DA Form 2970, for ARCS accounts with a 15-percent supplemental food allowance. Include holiday meals.

**3f**

Enter the number of holiday meals served in appropriated fund dining facilities using ARCS accounts with 15-percent supplemental food allowance.

**4a, b, c, d, and e**

Enter headcount in proper columns from section C, line 4, column g, DA Form 2970, for ARCS accounts with a 10-percent supplemental food allowance. Include holiday meals.

**4f**

Enter the number of holiday meals served in appropriated fund dining facilities using ARCS accounts with 10-percent supplemental food allowance.

**5a, b, c, d, and e**

Enter headcount in proper columns from section C, line 4, column g, DA Form 2970, for ARCS accounts with a 5-percent supplemental food allowance. Include holiday meals.

**5f**

Enter the number of holiday meals served in appropriated fund dining facilities using ARCS accounts with 5-percent supplemental food allowance.

**Section C**

**Do not include operational ration data.**

**6a**

Enter total number of accounts for dining facilities not authorized a supplemental food allowance operating under an ARCS account.

**6b**

Enter the monetary value of the BDFA for ARCS accounts for the month reporting. Show two decimal places. Report special food allowances in section I. Do not enter authorized supplemental allowance in this block. Do not round to the nearest dollar.

**6c**

Enter cost of food issued to ARCS accounts not authorized a supplemental food allowance. Obtain the cost of food issued to Active Army appropriated fund dining facilities from the DA Form 3980-R (Dining Facility Account Card). Do not subtract any data from this figure. Include the A ration equivalent costs of B and T ration components issued to ARCS accounts. Computations will be done at TSA.

**6d**

Enter total excess costs for all ARCS accounts not authorized a supplemental food allowance. TSA will subtract from line 6, column c, to get the total cost of food issued and basic and supplemental food costs.

**6e**

Enter total amount dropped by a relief document (Reports of Survey) for all ARCS accounts not authorized a supplemental food allowance. TSA will subtract from line 6, column c, to get the total cost of food issued and basic and supplemental food costs.

**7a**

Enter total number of ARCS accounts that are authorized a 15-percent supplemental food allowance.

**7b**

Multiply the BDFA computed under line 6, col b, by 15 percent and enter the amount in this block. (Example: BDFA is  $3.81 \times 15$  percent = .5715, rounded off to \$0.57. The amount .57 would be entered.) Show two decimal places. Enter the BDFA (\$3.81) in line 6 even when not reporting a dining facility without a supplemental food allowance.

**7c**

Enter the cost of food issued to ARCS accounts with a 15-percent supplemental food allowance. Obtain the cost of food issued to Active Army appropriated fund dining facilities from the DA Form 3980-R (Dining Facility Account Card). Do not subtract any data from this figure. Include the A ration equivalent costs of B and T ration components issued to ARCS accounts. Computation will be done at TSA.

**7d**

Enter total excess costs for all ARCS accounts authorized a 15-percent supplemental food allowance. TSA will subtract from line 7, column c, to get the total cost of food issued and basic and supplemental food costs.

**7e**

Enter total amount dropped by a relief document (Reports of Survey) for all ARCS accounts authorized a 15-percent supplemental food allowance. TSA will subtract from line 7, column c, to get the total/cost of food issued and basic and supplemental food costs.

**8a**

Enter total number of ARCS accounts authorized a 10-percent supplemental food allowance.

**8b**

Multiply the BDFA computed under line 6, col b, by 10 percent and enter the amount in this block. (Example: BDFA is  $3.81 \times 10$  percent = .3810, rounded off to \$0.38. The amount .38 would be entered.) Show two decimal places. Enter the BDFA (\$3.81) in line 6 even when not reporting a dining facility without a supplemental food allowance.

**8c**

Enter the cost of food issued for ARCS accounts with a 10-percent supplemental food allowance. Obtain the cost of food issued to Active Army appropriated fund dining facilities from the DA Form 3980-R, (Dining Facility Account Card). Do not subtract any data from this figure. Include the A ration equivalent costs of B and T ration components issued to ARCS accounts. Computations will be done at TSA.

**8d**

Enter total excess costs for all ARCS accounts authorized a 10-percent supplemental food allowance. TSA will subtract from line 8, column c, to get the total cost of food issued and basic and supplemental food costs.

**8e**

Enter total amount dropped by a relief document (Reports of Survey) for all ARCS accounts authorized a 10-percent supplemental food allowance. TSA will subtract from line 8, column c, to get the total cost of food issued and basic and supplemental food costs.

**9a**

Enter total number of ARCS accounts that are authorized a 5-percent supplemental food allowance.

**9b**

Multiply the BDFA computed under line 6, column b, by 5 percent and enter the amount in this block. (Example: BDFA is  $3.81 \times 5$  percent = .1905, rounded off to \$0.19. The amount .19 would be entered.) Show two decimal places. Enter the BDFA (\$3.81) in line 6 even when not reporting a dining facility without a supplemental food allowance.

**9c**

Enter the cost of food issued for ARCS accounts with 5 percent supplemental food allowance. Obtain the cost of food issued to Active Army appropriated fund dining facilities from the DA Form 3980-R, (Dining Facility Account Card). Do not subtract any data from this figure. Include the A ration equivalent costs of B and T ration components issued to ARCS accounts. Computations will be done at TSA.



**9d**

Enter total excess costs for all ARCS accounts authorized a 5-percent supplemental food allowance. TSA will subtract from line 9, column c, to get the total cost of food issued and basic and supplemental food costs.

**9e**

Enter total amount dropped by a relief document (Reports of Survey for all ARCS accounts authorized a 5-percent supplemental food allowance. TSA will subtract from line 9, column c, to get the total cost of food issued and basic and supplemental food costs.

**10**

Enter totals of lines 6 through 9.

**Section D**

Unitized or packaged meals will not be reported in this section.

**11a**

Enter total excess cost of half-pint containers of milk for field consumption. Half pints of milk issued as a component for box lunches from SB 10-540 and SB 10-495 will not be included in this block.

**11b**

Enter cost differential of TSA-directed tests of new food items.

**11c**

Enter excess cost of B rations used in ARCS accounts per AR 30-18, paragraph 8-6c. Include the A ration equivalent costs on line 10, column d, with the A ration cost for all ARCS accounts.

**11d**

Enter other excess costs and identify (for example, loose tray packs).

**11e**

Enter total of columns a through d.

**Section E****12**

Enter credits dropped from ARCS accounts. The figure represents the credits (not excess costs) accumulated in excess of the 3-percent tolerance. These credits have been deducted from the dining facility accounts under AR 30-1, paragraph 9-6; or AR 30-18, paragraph 13-8h.

**Section F**

Enter the count of meals in columns a, b, c, d, and e of this section. The headcount will be included in section B. Data in this section will be the basis for reimbursement to the Army for meals furnished by Active Army dining facilities to other military personnel authorized subsistence without reimbursement to the Government. Reimbursement billings will be at the rate for food costs established by the Office of the Secretary of Defense. These rates are set yearly. They are effective with the start of each fiscal year or calendar year and are published by ODCSLOG. Do not include bulk issues of subsistence issued to other military Services in this section. The bulk issues to other Service components will be reflected in part 2, section A.

**Central billing**

Billing for reimbursement of meals furnished in Active Army dining facilities to personnel of Army National Guard, U.S. Army Reserve, senior (college) U.S. Army ROTC, U.S. Air Force Reserve, U.S. Naval Reserve, Youth Conservation Corps, Job Corps, Marine Corps Reserve, and Air National Guard will be accomplished centrally at the departmental level. Headcount signatures to accomplish reimbursement are made under AR 30-1, appendix E.

**13 a, b, c, d, and e**

Enter in the proper column the number of meals to be reimbursed by the U.S. Army Reserve.

**14 a, b, c, d, and e**

Enter in the proper column the number of meals to be reimbursed by the Army National Guard.

**15 a, b, c, d, and e**

Enter in the proper column the number of meals to be reimbursed by the U.S. Army ROTC Senior program. If an ROTC junior member pays by cash, include on line 26 only. Bulk issues will be reported on line 17, part 2.

**16 a, b, c, d, and e**

Enter in the proper column the number of meals to be reimbursed by the U.S. Air Force Reserve.

**17 a, b, c, d, and e**

Enter in the proper column the number of meals to be reimbursed by the U.S. Naval Reserve.

**18 a, b, c, d, and e**

Enter in the proper column the number of meals to be reimbursed by the U.S. Marine Corps Reserve.

**19 a, b, c, d, and e**

Enter in the proper column the number of meals to be reimbursed by the Air National Guard.

**Local billing**

Billing for reimbursement of meals furnished in Active Army dining facilities to U.S. Coast Guard, labor service, civilian food service attendants (KP), and foreign military personnel such as British, Italian, Canadian, and German will be accomplished locally per AR 37-27. The Remarks section will be used if additional lines are required. Rates for meals furnished civilian or military personnel of foreign governments will be by specific arrangements made between the foreign government and the U.S. Government. In the absence of specific agreements, meal rates for local reimbursement will be on the same basis as for U.S. Government personnel of the same grade and rank being fed under same conditions. The TISA will be responsible for submitting paperwork to their FAO for all local billing, per AR 30-18, chapter 13.

**20 a, b, c, d, and e**

Enter the number of meals to be reimbursed to authorized recipients of the MAP per signed agreement.

**21 a, b, c, d, and e**

Enter the number of meals to be reimbursed locally to recipients listed in local billing paragraph above.

**Section G**

This section provides data showing meals fed in appropriated fund Active Army dining facilities to personnel on a common service (reimbursable) basis. These figures are included on lines 2 through 5, columns a through f. Do not include operational rations fed.

**22a, b, c, d, and e**

Enter the number of meals served the U.S. Air Force in the proper column. Include meals to the Air Force ROTC.

**23a, b, c, d, and e**

Enter the number of meals served the U.S. Navy in the proper column. Include meals to the Navy ROTC.

**24a, b, c, d, and e**

Enter the number of meals served the U.S. Marine Corps in the proper column. Include meals to the Marine Corps ROTC.

**25a, b, c, d, and e**

Enter in the proper column the number of meals served to Allied Forces during small unit training exercises under the provisions of AR 350-11. Meals furnished members of forces from Allied Nations participating in small unit exchange training will be on a nonreimbursable basis when a memorandum of agreement has been approved between the two countries per AR 350-11, paragraph 9. The name of the supported Allied country will be indicated on the line when space permits or in the Remarks section.

<b>FOOD COST AND FEEDING STRENGTH SUMMARY</b>	MONTH-YEAR <i>700 XX</i>	Requirements Control Symbol - CSGLD-1596(R5)
For use of this form, see AR 30-5, the proponent agency is DCSLOG		
TO: CDR, U.S. ARMY TROOP SUPPORT AGENCY ATTN: DALO TAF-S, FORT LEE, VA 23801-6020	FROM (Include ZIP code): <i>Coln, Fort Holntot,</i> <i>ATTN: TRTS, Fort Holntot, TN 26801-111,</i>	

**PART 1**

**SECTION A - PERSONNEL DATA**

1 TOTAL NUMBER ACTIVE ARMY ENLISTED PERSONNEL AUTH. TO BE SUBSISTED WITHOUT REIMBURSEMENT 369,131

**SECTION B - TOTAL HEADCOUNT**

ARCS ACCOUNTS	a BREAKFAST	b LUNCH	c DINNER	d BRUNCH	e SUPPER	f HOLIDAY MEALS
2 Without Supplemental	367,335	351,507	347,862	3,877	2472	8,376
3 With 15% Supplemental						
4 With 10% Supplemental	8,430	9,470	5,488			241
5 With 5% Supplemental						
Total lines 2 - 5	375,765	360,977	353,350	3,877	2472	8,617

**SECTION C - BASIC AND SUPPLEMENTAL FOOD ALLOWANCES**

DESCRIPTION (ARCS Accounts)	a NO. OF ACCOUNTS	b COMPUTED VALUE		c COST OF FOOD ISSUED	d EXCESS COSTS	e AMOUNT DROPPED BY RELIEF DOCUMENT
		BDFA	SUPP.			
8 DF Without Supplemental	53	3.61		1,302,321	8,450	0
7 DF With 15% Supplemental						
8 DF With 10% Supplemental	3		.36	31,150	223	250
9 DF With 5% Supplemental						
10 Total Lines 8 - 9	56			1,333,471	8673	250

**SECTION D - EXCESS COSTS**

a 1/2 PINT CONTAINER MILK	b TSA DIRECTED TEST OF NEW FOOD	c ARCS B-RATIONS	T Rations OTHER	e TOTAL COST
11 8.623			50	8673

**SECTION E - DINING FACILITY ACCOUNT ADJUSTMENT**

12 Excess credits dropped	ARCS 395	
---------------------------	-------------	--

**SECTION F - REIMBURSABLE FEEDING DATA**

CENTRAL BILLING	a BREAKFAST	b LUNCH	c DINNER	d BRUNCH	e SUPPER
13 U.S. Army Reserve	17,400	15,558	14,780	292	193
14 Army National Guard	43,165	48,101	42,260	22	17
15 U.S. Army ROTC Senior	150	34	169	163	6
16 U.S. Air Force Reserve					
17 U.S. Navy Reserve					
18 USMC Reserve	193	48	47		
19 Air National Guard					
Local Billing					
20 Military Asst. Program					
21 Other	6,354	5,659	5,470		

**SECTION G - COMMON SERVICE FEEDING DATA**

	a BREAKFAST	b LUNCH	c DINNER	d BRUNCH	e SUPPER
22 U.S. Air Force	286	280	247		
23 U.S. Navy	281	274	239	4	3
24 U.S. Marine Corps	1,332	1,511	1,280	7	3
25 Allied Nations Meals	4	5	6	2	3

**DA FORM 2969-R, AUG 88**

EDITION OF JUL 85 IS OBSOLETE

Figure 3-1. Sample of a completed DA Form 2669-R

**Figure 3-1. Instructions for completing DA Form 2969-R for Active Army—**

**Part 1**

**Sections H-K**

**Section H**

This section provides data on meals fed in appropriated fund Active Army dining facilities to personnel reimbursing the Government through cash or FAO action (payroll deduction or BAS recoupment). All entries on these lines should be included in the headcount, lines 2 through 5, for the corresponding meal except as noted in section I for operational rations and box lunches sold to authorized personnel for cash or FAO action. The number of operational rations and box lunches sold for cash will be entered in part 2.

**26a, b, c, d, and e**

Enter the number of meals paid by cash in the proper column. Take data from line 7, column g, DA Form 2970.

**27a, b, c, d, and e**

Enter the number of meals paid by BAS recoupment or payroll deduction in the proper column. Take data from line 9, column g, DA Form 2970. Only in garrison dining facility.

**28a, b, c, d, and e**

Enter the number of meals furnished to transients who were served without payment by the individual in the proper column. Take data from line 8, column g, DA Form 2970.

**Section I**

Do not include this data in total headcount, section B. Issues funded by Operation and Maintenance, Army (OMA), (such as canned drinking water, food packet survival, initial or increase to unit load) and RDT and Eng will not be reported on DA Form 2969-R.

**29a**

Enter the number of meals provided Active Army enlisted personnel through commercial sources. Include only those meals where subsistence and labor is furnished by a contractor. Report actual headcount in column a. Prior approval from HQDA DCSLOG is required before MPA funds may be used to obtain contracted meals per AR 30-1, paragraphs 10-3 and 10-5. Contract meals are reported in the Remarks section of DA Form 2970. If labor costs are known, do not include labor costs.

**29b**

Report actual contractor payment in column b. When contract payment is based on a minimum headcount greater than the actual headcount reported in column a, the contracted minimum headcount will be entered on a continuation sheet with the minimum and actual headcount by meal.

**30a**

Enter the total cost (less turn-ins) of other meals issued to ARCS accounts. Do not report meals issued under part 2.

**30b**

Enter the total cost (less turn-ins) of other meals issued to ARCS accounts or in the field for fewer than 5 days. Do not report meals issued under part 2.

**Section J**

Obtain data from DA Form 2970. Direct issues by the TISA to other services will not be reported in this section.

**Local Billing**

The paragraph under Section F covering local billing applies to lines 31 through 32.

**31a**

Enter number of meals of MREs provided to the MAP by Active Army dining facilities.

**31b**

Enter number of Long Range Patrol packets and/or Food Packet Assault meals provided to the MAP by Active Army dining facilities.

**31c**

Enter the number of box lunches provided to the MAP BY Active Army dining facilities.

**31d**

Enter the cost of box lunches provided to the MAP by Active Army dining facilities.

**31e**

Enter the number of other meals provided to the MAP by Active Army dining facilities. Identify by type of ration.

**31f**

Enter the cost of other meals provided to the MAP by Active Army dining facilities.

**31g**

Enter total number of meals from columns a through f.

**32a**

Enter number of MRE meals provided to other personnel listed under section F, line 21.

**32b**

Enter number of Long Range Patrol packets and/or Food Packet Assault meals provided to other personnel listed under section F, line 21. Identify.

**32c**

Enter number of box lunches provided to other personnel listed under section F, line 21. Identify.

**32d**

Enter the cost of box lunches provided to other personnel by Active Army dining facilities.

**32e**

Enter the number of other meals provided to other personnel listed under section F, line 21. Identify origin and by type of ration.

**32f**

Enter the cost of other meals provided to other personnel by Active Army dining facilities.

**32g**

Enter the total number of meals from columns a through f.

**Section K**

Do not include this information in any other section of the DA Form 2969-R.

**33a**

Enter the number of health and comfort kits issued to KATUSA. (Applies to Eighth U.S. Army only.)

**33b**

Enter the cost of health and comfort kits issued to KATUSA. (Applies to Eighth U.S. Army only.)

**34a**

Leave blank.

**34b**

Enter the total cost of special issues to Active Army units (authorized in AR 30-18, chap 16) and reimbursed by or charged to military personnel, Army (MPA) appropriations (i.e., field bakeries, food service schools.

**Part 2**

**Sections A-B**

Part 2 captures data for field training, major exercises, and annual training, hereafter referred to as field operations. The total cost of field operation issues minus reissuable turn-ins are chargeable to MPA. Reimbursement, as required for support to other services and Reserve Components, will be effected at HQDA level. All participants will reimburse MPA regardless of type meal issued. Data will be taken from the DA Form 3294-R (Field Ration Issue Slip), DA Form 4538-R (Abstract of Reimbursable Issues/Sales), and reported present-for-duty strength data.

**Field Operation**

Enter name of field operation if applicable. One consolidated report is submitted monthly for all major training exercises to include annual training (if performed in conjunction with an exercise). A separate consolidated DA Form 2969-R is submitted monthly for all other field operations conducted at the local training area (LTA) to include annual training. This section is used to report unitized and nonunitized rations.

**Section A**

The five-mill rule will be used when entering costs. All data will be rounded to the nearest whole figure.

**1a, b, c, d, e, and f**

Enter the total meals issued (when appropriate) by type of ration, in the proper column, as indicated on the issue documents. Enter the total number of packaged operational rations issued to field units or to a garrison dining facility. Enter total meals issued to TOE nonfixed medical treatment facilities for special patient items only. While in the field, TOE nonfixed medical treatment facilities need special subsistence items for patient feeding such as--but not limited to--baby food, individual size juices, salt and sugar dietetic substitutes, and carbonated beverages. See AR 30-18, paragraph 14-8, and chapter 16.

---

**2a, b, c, d, e, and f**

Enter the total cost of issues by type of ration (less turn-ins), in the proper column, as indicated on the DA Form 4538-R. Enter the cost of special subsistence items as listed in para 1a, b, c, d, e, and f above. The cost of milk and bread is included in the cost of T rations. Authorized enhancement costs are placed on line 3.

**3a, b, c, d, e, and f**

Enter the cost of authorized enhancements (fruit and cereal) issued for use with the unitized rations. Data is extracted from the DA Form 4538-R.

**Lines 1-3g**

Enter the cumulative total of columns a through f for each line.

**4a, b, c, d, e, and f**

Leave blank.

**4g**

Enter the total cost of authorized warming/cooling beverages. Data is extracted from DA Form 4538-R.

**Section B**

Present for duty strength is the number of personnel (assigned or attached) to whom the Food Service Sergeant must be prepared to provide subsistence. This is the actual strength in the field that needs to be fed, not the total unit strength. This figure will include officers, enlisted soldiers, and civilians (if appropriate). The total number of personnel fed in the field needs to be reported. Section B figures may not be exactly the same as in Section A but the figures should be close. Enter headcount for packaged operational rations issued to garrison dining facility taken from DA Form 2970, lines 17, 18, and 19, or remarks section. The data will be entered on the DA Form 2969-R by Service. The rations reported will be used by TSA in the configuration of cross-service reimbursements.

**5**

Enter the total of all entries reported on the cash line of the present-for-duty-strength document for field operations.

**6-17**

TISAs must total present for duty data received from each Service and enter in the appropriate column.

Enter the subtotal for each column. This total will also equal the totals of all lines of the present-for-duty-strength documents.

**Remarks**

Enter clarifications or comments from lines above.

**Preparer**

Enter the printed or typed name of person preparing the report.

**Reviewed/Approved**

Enter the printed name of the accountable person who reviewed and approved the data contained on the report. Accountable officer will sign.

**AUTOVON/Commercial:**

Enter the AUTOVON and commercial number, area code, and extension of preparer.

SECTION H - OTHER FEEDING DATA					
	a BREAKFAST	b LUNCH	c DINNER	d BRUNCH	e SUPPER
26 Total Meals Paid By Cash	26,304	24,502	9,725	790	174
27 Meals Paid By Payroll Deduction	2,211	157	2,081		
28 Meals Furnished Transients	1,877	313	2,218	204	203
SECTION I - SPECIAL FOOD ALLOWANCE			a TOTAL NUMBER	b TOTAL COST	
29 Contract Feeding Meals			150	4,050	
30 Other					

SECTION J - REIMBURSABLE SPECIAL FOOD ALLOWANCE							
	a MRE MEALS	b FPA MEALS	c		d		g TOTAL MEALS
			BOX LUNCH		OTHER MEALS		
			NUMBER	COST	NUMBER	COST	
Local Billing							
31 Military Asst Program							
32 Other							

SECTION K - OTHER ISSUES			a TOTAL NUMBER	b TOTAL COST
33 Katusa Kits				
34 Special Issues Chargeable to MPA				

**PART 2**

PROVIDE NAME OF FIELD OPERATION: Field Training Exercises

SECTION A ISSUES	a A RATION	b B RATION	c MRE	d T RATION	e FPA	f BOX LUNCH	g TOTAL
1 Meals Issued	4,000		67,950	18,000			89,950
2 Cost of Issues	12,720		243,669	53,695			310,084
3 Enhancement Cost				550			550
4 Warming Beverages (Cost)							150

SECTION B - OTHER FEEDING DATA			
5 Meals Sold for Cash (DD Form 1544)			3,800
DESCRIPTION	PRESENT FOR DUTY STRENGTH	DESCRIPTION	PRESENT FOR DUTY STRENGTH
6 U.S. Army	79,976	12 Army National Guard	1,575
7 U.S. Air Force	1,153	13 U.S. Army Reserve	2,250
8 U.S. Navy	584	14 U.S. Army ROTC (SR)	2,125
9 U.S. Marine Corps	500	15 U.S. Navy Reserve	50
10 U.S. Marine Corps Reserve	50	16 Air National Guard	86
11 U.S. Air Force Reserve	75	17 Other	
SUBTOTAL	82,338	SUBTOTAL	6,086

REMARKS SECTION

PREPARED BY Mike Burgher, GS-07, Accounting Tech	AUTOVON 484-9877
REVIEWED/APPROVED BY STACEY HALL, COL, GS Troop Issue Subsistence Officer	COMMERCIAL (706) 487-9877

**REVERSE OF DA FORM 2969-R, AUG 88**

Figure 3-1. Sample of a completed DA Form 2669-R—Continued

**SECTION H - OTHER FEEDING DATA**

	a. BREAKFAST	b. LUNCH	c. DINNER	d. BRUNCH	e. SUPPER
26 Total Meals Paid By Cash					
27 Meals Paid By Payroll Deduction					
28 Meals Furnished Transients					

**SECTION I - SPECIAL FOOD ALLOWANCE**

	a TOTAL NUMBER	b TOTAL COST
29 Contract Feeding Meals		
30 Other		

**SECTION J - REIMBURSABLE SPECIAL FOOD ALLOWANCE**

	a MRE MEALS	b FPA MEALS	c		d		e		g TOTAL MEALS
			BOX LUNCH		OTHER MEALS		OTHER MEALS		
			NUMBER	COST	NUMBER	COST	NUMBER	COST	
Local Billing									
31 Military Asst Program									
32 Other									

**SECTION K - OTHER ISSUES**

	a TOTAL NUMBER	b TOTAL COST
33 Katusa Kits		
34 Special Issues Chargeable to MPA		

**PART 2**

PROVIDE NAME OF FIELD OPERATION:

*June 19xx Fort Holtkot - 13th ARCOM (Annual Training)*

SECTION A ISSUES	a A RATION	b B RATION	c MRE	d T RATION	e FPA	f BOX LUNCH	g TOTAL
1 Meals Issued	37,825		16,020	1,296		1,298	56,439
2 Cost of Issues	41,207		57,448	3,502		1,864	104,021
3 Enhancement Cost				518			518
4 Warming Beverages (Cost)							56

**SECTION B - OTHER FEEDING DATA**

5 Meals Sold for Cash (DD Form 1544)				5,111
DESCRIPTION	PRESENT FOR DUTY STRENGTH	DESCRIPTION	PRESENT FOR DUTY STRENGTH	
6 U.S. Army		12 Army National Guard		
7 U.S. Air Force		13 U.S. Army Reserve		39,988
8 U.S. Navy		14 U.S. Army ROTC (SR)		
9 U.S. Marine Corps		15 U.S. Navy Reserve		
10 U.S. Marine Corps Reserve		16 Air National Guard		
11 U.S. Air Force Reserve		17 Other		
SUBTOTAL		SUBTOTAL		39,988

REMARKS SECTION

PREPARER C.B. REED, MSG	AUTOVON 476-3281
REVIEWED/APPROVED BY SYLVIA POER, LTC, GS, Commander	COMMERCIAL (875) 792-3281

**REVERSE OF DA FORM 2969-R, AUG 88**

Figure 3-1.1 Sample of a completed DA Form 2669-R showing part 2 annual training

<b>FOOD COST AND FEEDING STRENGTH SUMMARY</b>		MONTH-YEAR <i>Nov 19xx</i>	Requirements Control Symbol - CSGLD-1596(R5)
For use of this form, see AR 30-5; the proponent agency is DCSLOG			
TO: CDR, U.S. ARMY TROOP SUPPORT AGENCY ATTN: DALO TAF-S, FORT LEE, VA 23801-6020		FROM (include ZIP code): <i>Colr, Fort Holbrook,</i> <i>ATTN: TRTS, Fort Holbrook, TN 26801-1111</i>	

PART 1

SECTION A - PERSONNEL DATA

1 TOTAL NUMBER ACTIVE ARMY ENLISTED PERSONNEL AUTH. TO BE SUBSISTED WITHOUT REIMBURSEMENT *360,131 (-9000)*

SECTION B - TOTAL HEADCOUNT

ARCS ACCOUNTS	a BREAKFAST	b LUNCH	c DINNER	d BRUNCH	e SUPPER	f HOLIDAY MEALS
2 Without Supplemental						
3 With 15% Supplemental						
4 With 10% Supplemental						
5 With 5% Supplemental						
Total lines 2 - 5						

SECTION C - BASIC AND SUPPLEMENTAL FOOD ALLOWANCES

DESCRIPTION (ARCS Accounts)	a NO. OF ACCOUNTS	b COMPUTED VALUE		c COST OF FOOD ISSUED	d EXCESS COSTS	e AMOUNT DROPPED BY RELIEF DOCUMENT
		BDA	SUPP.			
6 DF Without Supplemental						
7 DF With 15% Supplemental						
8 DF With 10% Supplemental						
9 DF With 5% Supplemental						
10 Total Lines 6 - 9						

SECTION D - EXCESS COSTS

a. 1/2 PINT CONTAINER MILK	b. TSA DIRECTED TEST OF NEW FOOD	c. ARCS B-RATIONS	d. ARCS OTHER	e. TOTAL COST
11				

SECTION E - DINING FACILITY ACCOUNT ADJUSTMENT

12 Excess credits dropped	ARCS	
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SECTION F - REIMBURSABLE FEEDING DATA

CENTRAL BILLING	a BREAKFAST	b LUNCH	c DINNER	d BRUNCH	e SUPPER
13 U.S. Army Reserve					
14 Army National Guard					
15 U.S. Army ROTC Senior					
16 U.S. Air Force Reserve					
17 U.S. Navy Reserve					
18 USMC Reserve					
19 Air National Guard	<i>100 (+100)</i>	<i>50 (+50)</i>	<i>25 (+25)</i>		
Local Billing					
20 Military Asst. Program					
21 Other					

SECTION G - COMMON SERVICE FEEDING DATA

	a BREAKFAST	b LUNCH	c DINNER	d BRUNCH	e SUPPER
22 U.S. Air Force					
23 U.S. Navy					
24 U.S. Marine Corps					
25 Allied Nations Meals					

DA FORM 2969-R, AUG 88

EDITION OF JUL 85 IS OBSOLETE

Figure 3-2. Sample of a corrected DA Form 2669-R

SECTION H - OTHER FEEDING DATA					
	a BREAKFAST	b LUNCH	c DINNER	d BRUNCH	e SUPPER
26 Total Meals Paid By Cash					
27 Meals Paid By Payroll Deduction					
28 Meals Furnished Transients					

SECTION I - SPECIAL FOOD ALLOWANCE		a TOTAL NUMBER	b TOTAL COST
29 Contract Feeding Meals			405 (-3645)
30 Other			

SECTION J - REIMBURSABLE SPECIAL FOOD ALLOWANCE							
	a MRE MEALS	b FPA MEALS	c BOX LUNCH		e OTHER MEALS		g TOTAL MEALS
			NUMBER	d COST	NUMBER	f COST	
			Local Billing				
31 Military Asst Program							
32 Other							

SECTION K - OTHER ISSUES		a TOTAL NUMBER	b TOTAL COST
33 Kalusa Kits			
34 Special Issues Chargeable to MPA			

**PART 2**

PROVIDE NAME OF FIELD OPERATION:

SECTION A ISSUES	a A RATION	b B RATION	c MRE	d T RATION	e FPA	f BOX LUNCH	g TOTAL
1 Meals Issued							
2 Cost of Issues							
3 Enhancement Cost							
4 Warming Beverages (Cost)							

SECTION B - OTHER FEEDING DATA			
6 Meals Sold for Cash (DD Form 1544)			
DESCRIPTION	PRESENT FOR DUTY STRENGTH	DESCRIPTION	PRESENT FOR DUTY STRENGTH
8 U.S. Army		12 Army National Guard	
7 U.S. Air Force		13 U.S. Army Reserve	
8 U.S. Navy		14 U.S. Army ROTC (SR)	
9 U.S. Marine Corps		15 U.S. Navy Reserve	
10 U.S. Marine Corps Reserve		16 Air National Guard	
11 U.S. Air Force Reserve		17 Other	
SUBTOTAL		SUBTOTAL	

REMARKS SECTION

PREPARER MIKE BURGHER, GS-07, Accounting Tech	AUTOVON 484-9877
REVIEWED/APPROVED BY STACEY HALL, COL, GS Troop Issue Subsistence Officer	COMMERCIAL (706) 687-9877

**REVERSE OF DA FORM 2969-R, AUG 88**

Figure 3-2. Sample of a corrected DA Form 2669-R—Continued



**SECTION C - BASIC AND SUPPLEMENTAL FOOD ALLOWANCES**

DESCRIPTION (ARCS Accounts)	a NO. OF ACCOUNTS	b COMPUTED VALUE		c COST OF FOOD ISSUED	d EXCESS COSTS	e AMOUNT DROPPED BY RELIEF DOCUMENT
		BOFA	SUPP.			
6 DF Without Supplemental	53	3.61	/	1,302,321	8,450	0
7 DF With 15% Supplemental		/				
8 DF With 10% Supplemental	3	/	.36	31,150	223	250
9 DF With 5% Supplemental		/				
10 Total Lines 6 - 9	56	/	/	1,333,471	8,673	250

DINING FACILITY ACCOUNT CARD						1. ACCOUNTING PERIOD		2. UNIT/ACCOUNT NO.		3. BEGINNING BAL.			
For use of this form, see AR 30-1 and AR 30-18, the predecessor agency's DCSLOG.						NOV 19xx		1st Signal Bde		2365.38			
4. RATE	5. BREAKFAST	6. LUNCH	7. DINNER	8. BRUNCH	9. SUPPER	10. ACTIVE ARMY		11. VERIFIED BY ACCOUNT OFFICER					
10.00	.79	1.59	1.59	1.79	2.15	/	/						
						/	/						
12. DATE	13. BREAKFAST	14. LUNCH	15. DINNER	16. BRUNCH	17. SUPPER	18. ALL DROPPED FOR TODAY	19. CUMULATIVE ALLOWANCE (incl. today)	20. VALUE OF PERMISSIBLE ITEMS ISSUED	21. VALUE OF NON-PERMISSIBLE ITEMS ISSUED	22. BUDGET DELIVERY	23. TOTAL VALUE OF FIELD RATIONS ISSUED (incl. today)	24. CUMULATIVE TOTAL ISSUED (incl. today)	25. MONETARY STATUS (in dollars)
29	BALANCE FORWARD						29956 <sup>2</sup>					31149 <sup>7</sup>	31149 <sup>7</sup>
30	EXCESS COST 1/2 PT MILK					173 <sup>2</sup>	30129 <sup>4</sup>					31149 <sup>7</sup>	31149 <sup>7</sup> +1020 <sup>3</sup>
30	EXCESS COST 7 RATIONS					50 <sup>4</sup>	30179 <sup>5</sup>					31149 <sup>7</sup>	31149 <sup>7</sup> +969 <sup>8</sup>
30	REPORT & SURVEY					250 <sup>2</sup>	30429 <sup>7</sup>					31149 <sup>7</sup>	31149 <sup>7</sup> +719 <sup>6</sup>

Figure 3-3. Sample of a DA Form 2969-R showing the placement of the cost of food issued, excess costs, and the amount dropped by a relief for ARCS dining facilities

**Figure 4-1. Instructions for completing DA Form 2969-2-R for Army National Guard and U.S. Army Reserve Commands (MUSARC) Inactive Duty Training (IDT).**

**Period Covered**

Enter quarter and fiscal year.

**From**

Enter mailing address of USPFO for ARNG or MUSARC for USAR to include Zip Code.

**Section A**

This section reflects number of meals received as shown in DA Form 3033. Do not report meals provided by an Active Army dining facility.

**1a, b, and c**

Enter number of meals received from TISA. Data taken from DA Form 3033. Do not include operational rations or box lunch (SB 10-540/SB 10-263) ingredients.

**1d**

Enter actual cost of all A ration meals received from a TISA. Data taken from DA Form 3033.

**2a, b, c**

Enter number of meals received from commissary. Data taken from DA Form 3033.

**2d**

Enter actual cost of all ingredients received from a commissary. Data taken from DA Form 3033.

**3a, b, and c**

Enter number of meals received from commercial sources. Data taken from DA Form 3033.

**3d**

Enter actual cost of ingredients purchased from commercial sources. Data taken from DA Form 3033.

**4a, b, and c**

Enter number of catered (commercially prepared) meals received. Data taken from DA Form 3033.

**4d**

Enter actual cost of catered (commercially prepared) meals received. Data taken from DA Form 3033.

**5a, b, c, and d**

Enter totals of lines 1 through 4.

**Section B**

Actual Meals Served/Headcount. This section reflects actual headcount data as shown on DA Form 3033.

**6a, b, and c**

Enter number of meals actually served from issues made by a TISA. Data taken from DA Form 3033. Do not include headcount data for operational rations or box lunches (prepared from SB 10-540/SB 10-263 ingredients) furnished to SIK personnel or sold for cash.

**6d**

Enter total dollars earned (based on average BDFA for the reporting period) by meals served from issues made by a TISA. See figure 4-3.

**6e**

Enter the average BDFA for the reporting period. See figure 4-4.

**6f**

Enter number of holiday meals served from issues made by a TISA.

**7a, b, and c**

Enter number of meals actually served from issues made from a commissary. Data taken from DA Form 3033.

**7d**

Enter the total dollars earned (based on average BDFA for the reporting period) for meals served from issues made by a commissary. See figure 4-3.

**7e**

Enter the average BDFA for the reporting period. See figure 4-4.

**7f**

Enter number of holiday meals served from issues made from a commissary.

**8a, b, and c**

Enter number of meals actually served from commercial sources. Data taken from DA Form 3033.

**8d**

Enter the total dollars earned (based on average BDFA for the reporting period) by meals served from commercial sources. See figure 4-3.

**8e**

Enter the average BDFA authorized for commercial purchase for the reporting period. See figure 4-4.

**8f**

Enter number of holiday meals served from commercial sources.

**9a, b, and c**

Enter number of catered meals actually served. Data taken from DA Form 3033.

**9d**

Enter the total dollars earned (based on the individual meal Joint Travel Regulation (JTR) allowance) by catered meals actually served. See figure 4-3.

**9e**

Enter the JTR total daily allowance for meals.

**9f**

Enter number of holiday catered meals served.

**10a**

Enter total of lines 6 through 9, column a above.

**10b**

Enter total of lines 6 through 9, column b above.

**10c**

Enter total of lines 6 through 9, column c above.

**10d**

Enter total of lines 6 through 9, column d above.

**10e**

No entry. Leave blank.

**10f**

Enter total number of holiday meals served (lines 6 through 9 above).

**Section C**

This section shows the status of meals, whether overdrawn (+) or underdrawn (-).

**11a, b, c**

Enter the difference between lines 1a, b, and c and 6a, b, and c. If line 6 is more than line 1, reflect a minus. If line 6 is less than line 1 reflect a plus figure.

**11d**

Enter the dollar difference between lines 1d and 6d. If line 6d is more than line 1d, reflect a minus. If line 6d is less than line 1d, reflect a plus figure.

**12a, b, c**

Enter the difference between lines 2a, b, and c and 7a, b, c. If line 7 is more than line 2, reflect a minus. If line 7 is more than line 2 reflect a plus figure.

**12d**

Enter the dollar difference between lines 2d and 7d. If line 7 is more than line 2, reflect a minus. If line 7 is less than line 2, reflect a plus figure.

**13a, b, c**

Enter the difference between lines 3a, b, and c and 8a, b, and c. If line 8 is more than line 3, reflect a minus. If line 8 is less than line 3, reflect a plus figure.

**13d**

Enter the dollar difference between lines 3d and 8d. If line 8d is more than line 3d, reflect a minus. If line 8d is less than line 3d, reflect a plus figure.

**14a, b, c**

Enter the difference between lines 4a, b, and c and 9a, b, and c. If line 9 is more than line 4, reflect a minus. If line 9 is less than line 4, reflect a plus figure.

**14d**

Enter the dollar difference between lines 4d and 9d. If line 9d is more than line 4d, reflect a minus. If line 9d is less than line 4d, reflect a plus figure.

**15a, b, c, and d**

Enter total of lines 11 through 14 above.

**Section D**

This section shows the type and amount of special food allowance items, such as meals ready-to-eat, long-range patrol packets, box lunches, B rations, and so forth. Do not include this data in sections A or B. OMNG/OMAR funded items, such as ice and canned drinking water, are not to be included. Do not report meals provided by an Active Army dining facility or other RC.

**16a**

Show computation used to convert cases to meals.

---

**16b, c**

Enter total number and total cost of MRE consumed during reporting period.

**17a**

Enter a description of the issue, such as meal, ready-to-eat (MRE); long-range patrol ration or Food Assault Packet; or box lunches.

**17b, c**

Enter total number consumed and total cost of issues, such as MRE.

**Section E****18a, b, c**

Enter total number of meals paid by cash. Take data from DA Form 3033.

**Remarks/Comments**

Enter any explanatory remarks, such as deviation in reporting procedures, unusual circumstances, or meals served requiring reimbursement. Enter total number of tray rations issued, cost of issues and enhancements, and identify by service.

**Prepared by**

Enter the printed or typed name, grade, and title of person preparing this form.

**Telephone and Extension**

Enter the AUTOVON and commercial phone number, area code, and extension of preparer.

**Reviewed and Approved**

Enter the typed name, grade, and title. Enter the signature of the accountable person who approves the report.

**Signature**

Signature of approval. Use ink.

**Date of Dispatch**

Enter the date report is dispatched.

<b>SUBSISTENCE DATA SUMMARY RESERVE COMPONENTS</b>	PERIOD COVERED		Requirements Control Symbol - CSGLD 1596 (R5)
	QUARTER	YEAR	
For use of this form, see AR 30-5, the proponent agency is DCSLOG	2d	19xx	

TO: COMMANDER USATSA ATTN: DALO - TAF -S FORT LEE, VA 23801-6020	FROM (Include ZIP code): First ARCOM 427 South Main Street Frankfort, Kentucky 40591-2040
---	--

**SECTION A - MEALS RECEIVED**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c	DOLLAR COST d
1. TISA	1155	8475	660	14,872
2. COMMISSARY	200	2050	1115	5,008
3. COMM INGRED	130	2592	100	6,423
4. CATERED MEAL	40	5760	40	26,360
5. TOTAL	1525	18877	1915	52,663

**SECTION B - ACTUAL MEALS SERVED/HEADCOUNT**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c	DOLLARS EARNED d	AV BOFA e	HOLIDAY MEALS f
6. TISA	927	7647	539	13286	3.84	
7. COMMISSARY	220	1995	1075	5622	4.42	
8. COMM INGRED	100	2604	92	6327	5.76	
9. CATERED MEAL	15	5796	16	29263	23.00	
10. TOTAL	1262	18042	1722	54,498		

**SECTION C - STATUS (+) OVERDRAWN (-) UNDERDRAWN**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c	DOLLAR DIFFERENTIAL d
11. TISA	+228	+828	+121	+1586
12. COMMISSARY	-20	+55	+40	-614
13. COMM INGRED	+30	-12	+8	+96
14. CATERED MEAL	+25	-36	+24	-2903
15. TOTAL	+263	+835	+193	-1835

**SECTION D - SPECIAL FOOD ALLOWANCE**


DESCRIPTION a	TOTAL NUMBER b	TOTAL COST c
16. MEALS READY TO EAT 435 boxes x 12 = 5220 @ 3.383	5220	17,659
17. OTHER Boy Lunches - Actual Cost Paid	2000	6851

**SECTION E - OTHER FEEDING/CASH COLLECTION**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c
18. TOTAL MEALS PAID BY CASH	85	2204	90

REMARKS/COMMENTS (Continue on reverse if necessary)

CENTRAL BILLING! ARNG = 200 Lunches  
Active Army = 475 Lunches

PREPARED BY (Typed name, grade and title) C. B. REED, MSG, Food Service Officer	TELEPHONE & EXT. (875) 792-3281
REVIEWED AND APPROVED BY (Typed name, grade & title) SYLVIA POER LTC, GS Commander	SIGNATURE 
DATE OF DISPATCH 10 Apr xx	

DA FORM 2969-2-R, AUG 88

EDITION OF JUL 85 IS OBSOLETE

Figure 4-1. Sample of a completed DA Form 2669-2-R

<b>SUBSISTENCE DATA SUMMARY RESERVE COMPONENTS</b>	PERIOD COVERED		Requirements Control Symbol - CSGLD 1596 (R5)
	QUARTER	YEAR	
For use of this form, see AR 30-5; the proponent agency is DCSLOG	1st	19xx	

TO: COMMANDER USATSA ATTN: DALO - TAF -S FORT LEE, VA 23801- 6020	FROM (include ZIP code): First Arcom 427 South MAIN Street Frankfort, Kentucky 40591-2040
--	--

**SECTION A - MEALS RECEIVED**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c	DOLLAR COST d
1. TISA	1155	8475	660	14872
2. COMMISSARY	200	2050	1115	5008
3. COMM INGRID	130	2592	100	6423
4. CATERED MEAL	40	5760	40	26360
5. TOTAL	1525	18877	1915	52663

**SECTION B - ACTUAL MEALS SERVED/HEADCOUNT**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c	DOLLARS EARNED d	AV BOFA e	HOLIDAY MEALS f
6. TISA	927	7647	539	13334	3.84	50
7. COMMISSARY	220	1995	1075	5678	4.42	50
8. COMM INGRID	100	2604	92	6413	5.76	60
9. CATERED MEAL	15	5796	16	29263	23.00	40
10. TOTAL	1262	18042	1722			200

**SECTION C - STATUS (+) OVERDRAWN (-) UNDERDRAWN**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c	DOLLAR DIFFERENTIAL d
11. TISA	+228	+828	+121	+1538
12. COMMISSARY	-20	+55	+40	+76
13. COMM INGRID	+30	-12	+8	+10
14. CATERED MEAL	+25	-36	+24	-3658
15. TOTAL	+263	+835	+193	-2034

**SECTION D - SPECIAL FOOD ALLOWANCE**

DESCRIPTION a	TOTAL NUMBER b	TOTAL COST c
16. MEALS READY TO EAT 16 boxes x 12 = 192 @ 3.383	192	650
17. OTHER	60	121

**SECTION E - OTHER FEEDING/CASH COLLECTION**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c
18. TOTAL MEALS PAID BY CASH	85	2204	90

REMARKS/COMMENTS (Continue on reverse if necessary)

PREPARED BY (Typed name, grade and title) C. B. REED, MSG, Food Service Officer	TELEPHONE & EXT. (875) 792-3281
--	------------------------------------

REVIEWED AND APPROVED BY (Typed name, grade & title) SYLVIA POER LTC, GS Commander	SIGNATURE 	DATE OF DISPATCH 15 Jan 19xx
---	---	---------------------------------

**DA FORM 2969-2-R, AUG 88**

EDITION OF JUL 85 IS OBSOLETE

Figure 4-2. Sample of a completed DA Form 2926-2-R showing holiday meal allowance

---

a. Average BDFA (see fig 4-2) = \$3.84 (3.84 x .2 = .77; 3.84 x .4 = 1.54)

**Troop Issue Subsistence Activity**

	<i>Headcount</i>			
Breakfast	927	x	.77	= 713.79
Lunch	7647	x	1.54	= 11,776.38
Dinner	539	x	1.53	= <u>824.67</u>
basic allowance				13,314.84 = 13,315 (line 7)

b. Average BDFA = \$4.42 (4.42 x .2 = .88; 4.42 x .4 = 1.77)

**Commissary**

	<i>Headcount</i>			
Breakfast	220	x	.88	= 193.60
Lunch	1995	x	1.77	= 3,531.15
Dinner	1075	x	1.77	= <u>1,902.75</u>
basic allowance				5627.50 = 5,628 (line 8)

c. Average BDFA = \$5.76 (5.76 x .2 = 1.15; 5.76 x .4 = 2.30)

**Commercial Ingredients**

	<i>Headcount</i>			
Breakfast	100	x	1.15	= 115.00
Lunch	2604	x	2.30	= 5,989.20
Dinner	92	x	2.30	= <u>211.60</u>
basic allowance				6,315.80 = 6,316 (line 9)

d. Average BDFA = \$17.00 (JTR allowance = B-4.00; L-5.00; and D-8.00)

**Catered Meals**

	<i>Headcount</i>			
Breakfast	15	x	4.00	= 60.00
Lunch	5796	x	5.00	= 28,980.00
Dinner	16	x	8.00	= <u>128.00</u>
basic allowance				29,168.00 = 29,168 (line 10)
total dollars earned				= 53,767 (line 11)

Figure 4-3. Sample of how to compute total dollars earned

---

Apr BDFA	(TISA 1)	3.83			
	(TISA 2)	<u>3.82</u>			
		7.65	divided by 2	=	3.825 = 3.83
May BDFA	(TISA 1)	3.84		Plus	
	(TISA 2)	<u>3.86</u>			
		7.70	divided by 2	=	3.85 = 3.85
Jun BDFA	(TISA 1)	3.83		Plus	
	(TISA 2)	<u>3.85</u>			
		7.68	divided by 2	=	<u>3.84</u>
					11.52

11.52 divided by 3 = 3.84

Average TISA BDFA for 3rd Qtr FY XX is \$3.84

Figure 4-4. Sample of how to compute average basic daily food allowance

Average BDFA = \$3.84 (see fig 4-4)

Troop Issue Subsistence Activity

	<i>Headcount</i>	
\$3.84	× 25%	= \$ .96
	× 50	(holiday meals)
	<u>48.00</u>	(holiday meal allowance)
	13,315.00	(basic allowance, see fig 4-3)
	<u>13,363.00</u>	(total allowance earned, line 7, col d)

Average BDFA = \$4.42 (see fig 4-4)

Commissary

\$4.42	× 25%	= \$1.11
	× 50	(holiday meals)
	<u>55.50</u>	(holiday meal allowance)
	5617.00	(basic allowance, see fig 4-3)
	<u>5672.00</u>	(total allowance earned, line 8, col d)

Average BDFA = \$5.76 (see fig 4-4)

Commercial Ingredients

\$5.76	× 25%	= \$1.44
	× 60	(holiday meals)
	<u>86.40</u>	(holiday meal allowance)
	6316.00	(basic allowance, see fig 4-3)
	<u>\$6402.40</u>	(total allowance earned
	\$6402	line 9, col d)

Average BDFA = \$17.00 (see fig 4-4)

Catered Meals (no increase above JTR allowance) \$29,168

\$13,363 plus \$5673 plus \$6402 plus \$29,168 = \$54,606

Figure 4-5. Sample of how to compute total dollars earned for holiday meals

## **Appendix A References**

### **Section I Required Publications**

#### **AR 30-1**

The Army Food Service Program. (Cited in fig 3-1.)

#### **AR 30-18**

Army Troop Issue Subsistence Activity Operating Procedures. (Cited in fig 3-1.)

### **Section II Related Publications**

A related publication is merely a source of additional information. The user does not have to read it to understand this regulation.

#### **AR 12-15**

Education and Training of Foreign Personnel by U.S. Army.

#### **AR 25-400-2**

The Modern Army Recordkeeping System (MARKS).

#### **AR 30-7**

Operational Rations and Authorized Net Feeding Strengths.

#### **AR 37-27**

Accounting Policy and Procedures for Intragovernment, Intradefense, and Intra-Army Transactions.

#### **AR 70-3**

Development of Defense Food Research, Development, Testing and Engineering Program.

#### **AR 190-8**

Enemy Prisoners of War Administration, Employment and Compensation.

#### **AR 310-1**

Publications, Blank Forms, and Printing Management.

#### **AR 340-2**

Maintenance and Disposition of Records for TOE and Certain Other Units of the Army.

#### **AR 350-11**

Exchange of Small Army Units Between the United States and Allied Nations for Training.

#### **DA Pam 310-1**

Consolidated Index of Army Publications and Blank Forms.

#### **SB 10-263**

14-Day U.S. Army Reserve and Field Training Menu.

#### **SB 10-495**

Standard "B" Ration for the Armed Forces.

#### **SB 10-540**

Box Lunches, Flight Feeding, and Motor Convoy Menus.

#### **C8900-SL**

Federal Supply Catalog Stock List FSC Group 89 Subsistence.

### **Section III Prescribed Forms**

#### **DA Form 2969-R**

Food Cost and Feeding Strength Summary (Prescribed in para 3-1.)

#### **DA Form 2969-2-R**

Subsistence Data Summary Reserve Components (Prescribed in para 4-1.)

### **Section IV Referenced Forms**

#### **DA Form 2970**

Subsistence Report and Field Ration Request

#### **DA Form 3032**

Signature Headcount Sheet

#### **DA Form 3033**

Headcount Record

#### **DA Form 3161**

Request for Issue or Turn-In

#### **DA Form 3294-R**

Ration Request/Issue/Turn-In Sheet

#### **DA Form 3980-R**

Dining Facility Account Card

#### **DA Form 4538-R**

Abstract of Reimbursable Issues/Sales

#### **DA Form 5297-R**

Abstract of Vendor Deliveries

#### **DA Form 5298-R**

Operational Rations Accountability

## **Appendix B Active Army Milk Consumption (Rescined.)**



## Glossary

### Section I Abbreviations

#### ARCS

Army ration credit system

#### ARNG

Army National Guard

#### AT

annual training

#### AUTOVON

automatic voice network

#### BDFA

basic daily food allowance

#### CONUS

continental United States

#### CONUSA

continental United States Army

#### DA

Department of the Army

#### DCSLOG

Deputy Chief of Staff for Logistics

#### DOD

Department of Defense

#### FPA

Food Packet Assault

#### FRIS

field ration issue system

#### FTX

field training exercise

#### HQDA

Headquarters, Department of the Army

#### IDT

inactive duty training

#### IMET

International Military Education Training

#### JTR

Joint Travel Regulation

#### KATUSA

Korean augmentation to U.S. Army

#### LRP

long range patrol packet

#### MACOM

major Army command

#### MAP

Military Assistance Program

#### MCI

meals combat, individual

#### MPA

Military Personnel, Army

#### MRE

meal, ready-to-eat

#### MUSARC

major U.S. Army Reserve Command

#### NGB

National Guard Bureau

#### NLT

not later than

#### OCAR

Office of the Chief, Army Reserve

#### OCONUS

outside continental United States

#### ODCSPER

Office of the Deputy Chief of Staff for Personnel

#### OMA

Operation and Maintenance, Army

#### RDT&Eng

research, development, testing, and engineering

#### SFA

supplemental food allowance

#### SIK

subsistence in kind

#### TISA

troop issue subsistence activity

#### TISO

troop issue subsistence officer

#### TSA

U.S. Army Troop Support Agency

#### USAR

United States Army Reserve

#### USPFO

United States Property and Fiscal Office

### Section II Terms

#### A ration

Perishable (fresh and frozen) and semiperishable (canned) items necessary to prepare the type of menus prescribed in SB 10-260, Master Menu.

#### Army Defense Acquisition Regulation Supplement.

The Army's supplement to the Defense Acquisition Regulation.

#### Allied Nation.

Any nation for which the United States provides support.

#### B ration

Semiperishable subsistence components planned for subsisting members of the Armed Forces during operations that permit the establishment of organized dining facilities not allowed or equipped to provide perishable subsistence.

#### Basic allowance for subsistence

A cash allowance, by law payable to officers at all times, to help reimburse them for subsistence expenses. For enlisted personnel, a cash allowance payable when rations in kind are not available; when permitted to ration separately; or when assigned to duty under emergency conditions where no messing facilities of the United States are available.

#### Box lunch

A meal prepared in the dining facility using food items requisitioned from SB 10-540 or using items requisitioned under ARCS as part of the normal ration. A lunch should contain sandwiches or fried meat items (chicken), a beverage, fresh fruit, pastry item, and individual packages of condiments (catsup, mustard, etc.). Each box lunch contains sufficient food for one person for one meal.

#### Brunch

A meal consisting of food items normally served during breakfast and lunch. This combined meal is served during an extended period of time beginning at early or midmorning and ending shortly after the noon hour. **Catered meal (commercially prepared)**

#### Catered meal (or food catered service)

A meal prepared in a commercial establishment for consumption there or delivered to a specific location for consumption, or prepared at the consumption site using caterer's portable equipment and subsistence supplies.

#### Commercial contract meal

A meal obtained by contract from commercial sources, normally either catered or contractor-owned, contractor-operated (COCO) but excluding Government-owned, contractor-operated (GOCO) food service.

#### Common service feeding

A meal provided by one military Service to personnel of another Service for which individual or Service reimbursement is not required.

#### Contractor-owned, contractor-operated meal

A meal prepared and consumed on the premises of a contractor-owned, contractor-operated (COCO) enterprise under contractual arrangement with the Government.

#### Field ration issue system

A requisitioning and issuing of subsistence on a meal basis, following the SB 10-260, Master Menu, or SB 10-263, 14-Day U.S. Army RC and Field Feeding Menu. (Under

this system the TISO computes the requirements for each line item, based on the number of meals requisitioned, and makes a 100-percent issue of all ingredients.)

#### **Five-mill rule**

Round up to the next highest whole number if .5 or above. Round down to the next lowest whole number if .4 or below. For example: 213.5=214; 213.4=213.

#### **Food Packet Assault**

A compact, lightweight food packet of high nutrient density for individuals in non-resupply situations.

#### **Government-owned, contractor-operated dining facility**

A Government-owned, contractor-operated (GOCO) food service facility incorporating all elements of operation less those specifically retained as a responsibility of the Government.

#### **Holiday meal charges**

The rates to be charged for the Thanksgiving and Christmas Day special meals.

#### **Installation commander**

A commander of an Army installation, military community for U.S. Army, Europe (USAREUR), area command for the Eighth U.S. Army (EUSA), State adjutant general for ARNG, and MUSARC commander for USAR.

#### **Major Army commands**

Heads of commands directly subordinate to, established by authority of, and specifically designated by HQDA to include commanders of Army components of unified and specified commands such as CG, Eighth U.S. Army.

#### **Major Field Exercise**

Any Army, MPA-funded exercise having multi-service components—including Reserve Components (RC—participating and RC run exercises funded by MPA.

#### **Major U.S. Army Reserve Command (MUSARC)**

A term that includes the Army Reserve Command (ARCOM), General Officer Command (GOCOM), and separate training commands.

#### **Meal, ready-to-eat**

A packaged meal designed for issue in individual units or in multiples of three for a complete ration. The components are packaged in flexible envelopes and are similar to the MCI.

#### **Meal status**

A number of meals overdrawn or underdrawn by a dining facility operating under the field ration issue and account procedures as of a specific date and specific meal.

#### **Operational ration**

A ration prescribed for individuals performing operational duty in time of war or other

emergencies and containing semiperishable items. Operational rations are used in peacetime for emergencies, travel, or training or to rotate stocks. MREs and Food Packet Assault are examples of operational rations. (For a description of the different types of operational rations, see AR 30–7.)

#### **Oversea commands**

A term that includes Army commands situated outside CONUS, including Hawaii, Alaska, Panama, and Puerto Rico.

#### **Semiperishable**

Foods that do not spoil or deteriorate rapidly (such as canned, dried, dehydrated, and other items that can normally be stored unrefrigerated).

#### **Special food allowance**

A computed monetary value as necessary for the subsistence of personnel participating in operational missions when the BDFA is not sufficient or practical, such as flight feeding, field feeding, and motor convoys.

#### **Specialty dining facility**

An appropriated fund dining facility established and operated to serve other than the normal menu.

#### **State**

A term that includes the 50 States, Guam, the Commonwealth of Puerto Rico, the Virgin Islands, and the District of Columbia.

#### **Subsistence-in-kind**

Meals furnished to enlisted personnel instead of money.

#### **Supper**

A meal consisting of food items normally served during lunch and dinner. The combined meal is served during an extended serving period, beginning early afternoon and ending early evening.

#### **Supplemental food allowance**

A percentage increase to the BDFA that is required for subsistence of a person due to unusual or extraordinary circumstances. In the Army a supplemental food allowance not to exceed 15 percent of the BDFA may be authorized for dining facilities feeding an average headcount of less than 100.

#### **Surcharge**

An amount of money collected to cover the operating expenses of the dining facility that is credited to the appropriated funds. Funds are collected from all personnel on per diem, and officers and civilians when subsisted under conditions where exemption is not authorized.

#### **Transient**

Enlisted personnel authorized to be subsisted without reimbursement, who—

*a.* Are in a travel status awaiting orders,

assignment, or transportation, at a post or station to which they are not presently attached or assigned.

*b.* Because of duty requirements, consume meals in a dining facility located at an installation other than the one to which the individual is assigned or attached.

#### **Troop Issue Subsistence Activity (TISA)**

The element of an installation responsible for acquiring, storing, issuing, selling, and accounting for subsistence supplies used for subsisting authorized personnel including Reserve Components. Functions are administered by a Troop Issue Subsistence Officer (TISO).

#### **Troop Issue Subsistence Officer**

The individual (officer, civilian, or noncommissioned officer) responsible for operating a TISA.

### **Section III**

#### **Special Abbreviations and Terms**

There are no special terms.

**RESERVED**

# FOOD COST AND FEEDING STRENGTH SUMMARY

For use of this form, see AR 30-5; the proponent agency is DCSLOG

MONTH-YEAR

Requirements Control  
Symbol -  
CSGLD-1596(R5)

TO: CDR, U.S. ARMY TROOP SUPPORT AGENCY  
ATTN: DALO TAF-S, FORT LEE, VA 23801-6020

FROM (Include ZIP code):

## PART 1

### SECTION A - PERSONNEL DATA

1 TOTAL NUMBER ACTIVE ARMY ENLISTED PERSONNEL AUTH. TO BE SUBSISTED WITHOUT REIMBURSEMENT

### SECTION B - TOTAL HEADCOUNT

ARCS ACCOUNTS	a BREAKFAST	b LUNCH	c DINNER	d BRUNCH	e SUPPER	f HOLIDAY MEALS
2 Without Supplemental						
3 With 15% Supplemental						
4 With 10% Supplemental						
5 With 5% Supplemental						
Total lines 2 - 5						

### SECTION C - BASIC AND SUPPLEMENTAL FOOD ALLOWANCES

DESCRIPTION (ARCS Accounts)	a NO. OF ACCOUNTS	b COMPUTED VALUE		c COST OF FOOD ISSUED	d EXCESS COSTS	e AMOUNT DROPPED BY RELIEF DOCUMENT
		BDFA	SUPP.			
6 DF Without Supplemental						
7 DF With 15% Supplemental						
8 DF With 10% Supplemental						
9 DF With 5% Supplemental						
10 Total Lines 6 - 9						

### SECTION D - EXCESS COSTS

a. 1/2 PINT CONTAINER MILK	b. TSA DIRECTED TEST OF NEW FOOD	c. ARCS B-RATIONS	d. ARCS OTHER	e. TOTAL COST
11				

### SECTION E - DINING FACILITY ACCOUNT ADJUSTMENT

12 Excess credits dropped	ARCS	
---------------------------	------	--

### SECTION F - REIMBURSABLE FEEDING DATA

CENTRAL BILLING	a BREAKFAST	b LUNCH	c DINNER	d BRUNCH	e SUPPER
13 U.S. Army Reserve					
14 Army National Guard					
15 U.S. Army ROTC Senior					
16 U.S. Air Force Reserve					
17 U.S. Navy Reserve					
18 USMC Reserve					
19 Air National Guard					
Local Billing					
20 Military Asst. Program					
21 Other					

### SECTION G - COMMON SERVICE FEEDING DATA

	a BREAKFAST	b LUNCH	c DINNER	d BRUNCH	e SUPPER
22 U.S. Air Force					
23 U.S. Navy					
24 U.S. Marine Corps					
25 Allied Nations Meals					



**SECTION H - OTHER FEEDING DATA**

	a. BREAKFAST	b. LUNCH	c. DINNER	d. BRUNCH	e. SUPPER
26 Total Meals Paid By Cash					
27 Meals Paid By Payroll Deduction					
28 Meals Furnished Transients					

**SECTION I - SPECIAL FOOD ALLOWANCE**

	a TOTAL NUMBER	b TOTAL COST
29 Contract Feeding Meals		
30 Other		

**SECTION J - REIMBURSABLE SPECIAL FOOD ALLOWANCE**

	a MRE MEALS	b FPA MEALS	c		d		e		f	g TOTAL MEALS
			BOX LUNCH		OTHER MEALS					
			NUMBER	COST	NUMBER	COST	NUMBER	COST		
Local Billing										
31 Military Asst Program										
32 Other										

**SECTION K - OTHER ISSUES**

	a TOTAL NUMBER	b TOTAL COST
33 Katusa Kits		
34 Special Issues Chargeable to MPA		

**PART 2**

PROVIDE NAME OF FIELD OPERATION: \_\_\_\_\_

SECTION A ISSUES	a A RATION	b B RATION	c MRE	d T RATION	e FPA	f BOX LUNCH	g TOTAL
1 Meals Issued							
2 Cost of Issues							
3 Enhancement Cost							
4 Warming Beverages (Cost)							

**SECTION B - OTHER FEEDING DATA**

5 Meals Sold for Cash (DD Form 1544)			
DESCRIPTION	PRESENT FOR DUTY STRENGTH	DESCRIPTION	PRESENT FOR DUTY STRENGTH
6 U.S. Army		12 Army National Guard	
7 U.S. Air Force		13 U.S. Army Reserve	
8 U.S. Navy		14 U.S. Army ROTC (SR)	
9 U.S. Marine Corps		15 U.S. Navy Reserve	
10 U.S. Marine Corps Reserve		16 Air National Guard	
11 U.S. Air Force Reserve		17 Other	
SUBTOTAL		SUBTOTAL	

REMARKS SECTION

PREPARER	AUTOVON
REVIEWED/APPROVED BY	COMMERCIAL



**SUBSISTENCE DATA SUMMARY  
RESERVE COMPONENTS**

For use of this form, see AR 30-5; the proponent agency is DCSLOG

**PERIOD COVERED**

QUARTER

YEAR

Requirements Control Symbol -  
CSGLD 1596 (R5)

TO: COMMANDER  
USATSA  
ATTN: DALO - TAF -S  
FORT LEE, VA 23801- 6020

FROM (Include ZIP code):

**SECTION A - MEALS RECEIVED**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c	DOLLAR COST d
1. TISA				
2. COMMISSARY				
3. COMM INGRED				
4. CATERED MEAL				
5. TOTAL				

**SECTION B - ACTUAL MEALS SERVED/HEADCOUNT**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c	DOLLARS EARNED d	AV BDFA e	HOLIDAY MEALS f
6. TISA						
7. COMMISSARY						
8. COMM INGRED						
9. CATERED MEAL						
10. TOTAL						

**SECTION C - STATUS ( + ) OVERDRAWN ( - ) UNDERDRAWN**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c	DOLLAR DIFFERENTIAL d
11. TISA				
12. COMMISSARY				
13. COMM INGRED				
14. CATERED MEAL				
15. TOTAL				

**SECTION D - SPECIAL FOOD ALLOWANCE**

DESCRIPTION a	TOTAL NUMBER b	TOTAL COST c
16. MEALS READY TO EAT		
17. OTHER		

**SECTION E - OTHER FEEDING/CASH COLLECTION**

DESCRIPTION	BREAKFAST a	LUNCH b	DINNER c
18. TOTAL MEALS PAID BY CASH			

REMARKS/COMMENTS (Continue on reverse if necessary)

PREPARED BY (Typed name, grade and title)

TELEPHONE & EXT.

REVIEWED AND APPROVED BY (Typed name, grade & title)

SIGNATURE

DATE OF DISPATCH





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TIME: 08:36:46

PAGES SET: 32

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DATA FILE: s198.fil

DOCUMENT: AR 30-5

DOC STATUS: NEW PUBLICATION