

Department of the Army  
Circular 600-00-1

Personnel—General

**General Douglas  
MacArthur  
Leadership Award  
Program  
(Calendar Years  
2000 and 2001)**

Headquarters  
Department of the Army  
Washington, DC  
29 December 2000

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# ***SUMMARY of CHANGE***

DA CIR 600-00-1

General Douglas MacArthur Leadership Award Program  
(Calendar Years 2000 and 2001)

This new Department of the Army circular--

- o Establishes the General Douglas MacArthur Leadership Award Program.
- o Establishes guidelines and procedures for administering the Douglas MacArthur Leadership Award.

Expires 29 December 2002

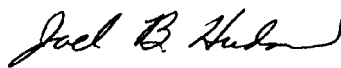
Personnel—General

General Douglas MacArthur Leadership Award Program  
(Calendar Years 2000 and 2001)

By Order of the Secretary of the Army:

ERIC K. SHINSEKI  
General, United States Army  
Chief of Staff

Official:

  
JOEL B. HUDSON  
Administrative Assistant to the  
Secretary of the Army

**History.** This publication publishes a new Department of the Army circular.

**Summary.** This circular provides policy

for administering the General Douglas MacArthur Leadership Award Program.

**Applicability.** This circular applies to the Active Army at major Army commands and field operating agencies, the Army National Guard, and the U.S. Army Reserve.

**Proponent and exception authority.**

The proponent of this circular is the Deputy Chief of Staff for Personnel (DCSPER). The DCSPER has the authority to approve exceptions to this circular that are consistent with controlling law and regulation. The DCSPER may delegate this approval authority in writing to a division chief within the proponent agency in the grade of colonel or the civilian equivalent.

**Suggested Improvements.** Users are

invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to, Deputy Chief of Staff for Personnel, ATTN: DAPE-HR-L, 300 Army Pentagon, Washington D.C. 20310-0300.

**Distribution.** This publication is available in electronic media only and is intended for command levels C, D, and E for the Active Army, the Army National Guard of the United States, and the U. S. Army Reserve.

**Contents** (Listed by paragraph and page number)

Purpose • 1, page 2

References • 2, page 1

Explanation of abbreviations and terms • 3, page 1

Responsibilities • 4, page 1

Objectives • 5, page 1

Eligibility criteria • 6, page 1

Participation criteria • 7, page 1

Selection criteria • 8, page 2

Selection process for the Army National Guard and the U.S. Army Reserve • 9, page 2

Selection process for the Active Army • 10, page 2

Awards • 11, page 2

Funding • 12, page 3

Milestones • 13, page 3

Publicity • 14, page 3

**Appendix A.** References, page 4

Table 1: General Douglas MacArthur Leadership Award Program Milestones, page 3

**Glossary**

**Index**

**RESERVED**

## **1. Purpose**

This circular prescribes requirements and procedures for administering the General Douglas MacArthur Leadership Award Program. This circular also publishes requirements and procedures for nominating and selecting outstanding company grade officers for the 2000 and 2001 calendar year awards.

## **2. References**

Required and related publications and prescribed and referenced forms are listed in appendix A.

## **3. Explanation of abbreviations and terms**

Abbreviations and special terms used in this circular are explained in the glossary.

## **4. Responsibilities**

*a.* The Chief of Staff, Army, or a designated representative, will present an engraved bronze bust of General Douglas MacArthur to recipients at an awards ceremony to be held at the Pentagon.

*b.* The Deputy Chief of Staff for Personnel will—

(1) Provide overall supervision of the award program and selection process.

(2) Plan and execute the ceremony to recognize award recipients.

*c.* The Director, National Guard Bureau, will select recipients for the General Douglas MacArthur Leadership Award from the Army National Guard.

*d.* The Chief, Army Reserve, will select recipients for the General Douglas MacArthur Leadership Award from the U.S. Army Reserve.

*e.* Commanders of Major Army Commands (MACOMs) will select nominees for the General Douglas MacArthur Leadership Award from their respective commands.

## **5. Objectives**

The General Douglas MacArthur Foundation, in coordination with the Department of the Army, established the General Douglas MacArthur Leadership Award to—

*a.* Recognize those company grade officers who demonstrate the ideals for which General MacArthur stood: Duty, Honor, and Country.

*b.* Promote and sustain competent junior officer leadership in the Army.

## **6. Eligibility criteria**

*a.* Candidates must meet the following criteria:

(1) Company grade officers in the rank second lieutenant (2LT), first lieutenant (1LT), captain (CPT), Warrant Officer One (WO1) and Chief Warrant Officer Two (CW2) in the U.S. Army. (CPTs/CW2s must not be on a promotion list to Major/Chief Warrant Officer Three as of 31 December of the calendar year considered.)

(2) Meet height and weight standards specified in AR 600-9.

(3) Pass the Army Physical Fitness Test (APFT) within 6 months of 31 December of the calendar year considered.

*b.* Company grade officers assigned to the Army Staff or Secretariat are not eligible for the award.

## **7. Participation criteria**

*a.* Participation is open to company grade officers of the Army National Guard; U.S. Army Reserve; Headquarters, Department of the Army (HQDA) field operating agencies (FOAs); and all MACOMs.

*b.* There are 24 awards to be distributed as follows: 6 awards--Army National Guard, 6 awards--U.S. Army Reserve, 12 awards--Active Army.

*c.* The Army National Guard and U.S. Army Reserve conduct their own nomination and selection board processes.

*d.* Active Army officers are selected by a central selection board at HQDA. Based on company grade officer density, MACOMs are allotted the following number of nominations:

(1) U.S. Army Forces Command - six nominations.

(2) U.S. Army Training and Doctrine Command - two nominations.

(3) U.S. Army Europe and Seventh Army - two nominations.

(4) U.S. Army Medical Command - two nominations.

(5) U.S. Army Space and Missile Defense Command - one nomination.

(6) U.S. Army Criminal Investigation Command - one nomination.

(7) U.S. Army Corps of Engineers - one nomination.

(8) U.S. Army Intelligence and Security Command - one nomination.

(9) U.S. Army Materiel Command - one nomination.

(10) U.S. Army Military District of Washington - one nomination.

(11) U.S. Army Pacific - one nomination.

- (12) Eighth U.S. Army - one nomination.
- (13) U.S. Army Special Operations Command - one nomination.
- (14) U.S. Army South - one nomination.
- (15) Military Traffic Management Command - one nomination.

e. Headquarters, Department of the Army FOAs are allotted one nomination. The HQDA FOA selection process and board are coordinated and conducted by the Human Resources Directorate, Office of the Deputy Chief of Staff for Personnel (ODCSPER). The FOA nominee then competes with other MACOM nominees for active duty award selection.

## **8. Selection criteria**

- a. Selection is based on the overall leadership performance of the officer during the calendar year of consideration.
- b. Selection is based on existing information and should not cause the development of additional sets of records.
- c. The following factors are considered:
  - (1) Leadership performance that exemplifies the ideals of Duty, Honor, Country.
  - (2) Ability to influence others to accomplish the mission by providing purpose, direction, and motivation.
  - (3) Understanding of human nature and the ability to gain consensus among diverse groups.
  - (4) Demonstration of technical and tactical competence.
  - (5) Commitment to the Army values of loyalty, dedication to duty, respect, selfless service, honor, integrity and personal courage.
  - (6) Development of cohesive teams that anticipate requirements and exercise initiative within the commander's intent.
  - (7) Intangible aspects of leadership, to include people skills, leadership climate, and interpersonal communications.

## **9. Selection process for the Army National Guard and the U.S. Army Reserve**

a. *Army National Guard.* The Director, National Guard Bureau (NGB), will establish for the Army National Guard (ARNG) award selection board process consistent with this circular. The ARNG selection board will forward the list of winners to Deputy Chief of Staff Personnel, ATTN: DAPE-HR-L, 300 Army Pentagon, Washington, D.C. 20310-0300, not later than 1 March following the year for which the award is given.

b. *U.S. Army Reserve.* The Chief, U.S. Army Reserve (USAR), will establish an award selection board process for the USAR consistent with this circular. The USAR selection board will forward the names of winners to Deputy Chief of Staff Personnel, ATTN DAPE-HR-L, 300 Army Pentagon, Washington, D.C. 20310-0300, not later than 1 March following the calendar year for which the award is given.

## **10. Selection process for the Active Army**

a. The MACOMs will establish a nomination process consistent with this circular. The MACOMs will forward their nominations to Deputy Chief of Staff Personnel, ATTN: DAPE-HR-L, 300 Army Pentagon, Washington, DC 20310-0300, not later than 15 January following the calendar year for which the award is given. Nomination packets will consist of only the items noted below:

(1) A memorandum from the officer's chain of command endorsing the nomination and including a statement that the officer has been nominated by the respective unit, has met the standards of the weight control program, and has passed the APFT within 6 months of 31 December of the calendar year considered.

(2) The following enclosures are included:

(a) Enclosure 1--the officer's full name, rank, unit of assignment, current duty position, unit mailing address, and duty telephone numbers (commercial and Defense Switched Network (DSN)) and electronic mail address.

(b) Enclosure 2--one official color photo in Class A uniform without headgear.

(c) Enclosure 3--narrative of leadership accomplishments (not to exceed two double-spaced typed pages) based on the criteria for evaluation contained in paragraph 8.

(d) Enclosure 4--a copy of DA Form 4037 (Officer Record Brief).

b. The board to select a nominee among HQDA FOAs will be established under separate memorandum from ODCSPER, consistent with this circular.

c. The HQDA selection board for active duty company grade officers will convene during February following the calendar year for which the award is given. Board results will be released no later than 1 March to coincide with the receipt and release of the Army National Guard and U.S. Army Reserve winners.

## **11. Awards**

a. This circular covers the competition periods for calendar years 2000 and 2001. Awards will be distributed according to paragraph 7b of this circular. Winners will be announced following the selection board process and will be recognized as noted below.

b. Winners will attend an awards ceremony and a informal reception sponsored by the Chief of Staff, Army, at the Pentagon in May, following the calendar year of competition.

c. Winners will receive a memorandum of commendation from the Chief of Staff, Army, for placement in their official military personnel files.

d. Winners will receive a gold watch with the Association of the U.S. Army (AUSA) logo from AUSA and an engraved bronze bust of General MacArthur from the MacArthur Foundation.

e. Pursuant to DOD 5500.7-R and 5 C.F.R. 2635.204(d) the Army Standards of Conduct Office has determined that the awards are part of a bona fide, regularly established program of recognition. Accordingly the gifts may be accepted by recipients selected for this award.

## 12. Funding

a. The MACOMs, the Office of the Chief, Army Reserve (OCAR), and the NGB will fund travel and per diem costs for their respective award winners to attend the awards ceremony.

b. Headquarters, Department of the Army, will fund the awards ceremony and other official activities and official transportation between lodging facilities and the Pentagon.

c. Local commands are authorized to issue invitational travel orders for a recipient's spouse or one immediate family member to attend the awards ceremony.

## 13. Milestones

Milestones for the General Douglas MacArthur Leadership Award are listed in Table 1 below.

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**Table 1**  
**General Douglas MacArthur Leadership Award Program Milestones**

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**Milestone:** HQDA message announcing competition.

**Date:** 1 September each calendar year.

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**Milestone:** MACOM, USAR, ARNG, and HQDA FOA point of contact names to HQDA point of contact.

**Date:** 1 November each calendar year.

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**Milestone:** MACOM and HQDA FOA nomination packets to HQDA.

**Date:** 15 January each year following calendar year of competition.

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**Milestone:** Selection process complete, winners announced.

**Date:** 1 March each year following calendar year of competition.

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**Milestone:** Awards ceremony at the Pentagon, Washington, DC.

**Date:** May of each year following calendar year of competition.

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## 14. Publicity

a. All echelons will publicize this program. This may be accomplished through public affairs officers and may include, but not be limited to, the following:

(1) Announcements in the local newspapers of winners at each level of competition, identifying the personnel who have been selected at that level for further competition in the award program. Special care should be taken to avoid the impression that winning at lower levels constitutes winning at the HQDA level.

(2) Background information about the Army-wide aspects of the award program, selection criteria, and General MacArthur's career.

b. The use of personal information in publicity releases or in other documents in support of requirements established by this circular, the Department of Defense (DOD) directive, or supplements thereto, will adhere to all applicable Privacy Act and Freedom of Information Act requirements.



## **Appendix A References**

### **Section I**

#### **Required Publications**

This section contains no entries.

### **Section II**

#### **Related Publications**

A related publication is merely a source of additional information. The user does not have to read it to understand this publication.

#### **AR 600-9**

The Army Weight Control Program

#### **FM 22-100**

Army Leadership

### **Section III**

#### **Prescribed Forms**

This section contains no entries.

### **Section IV**

#### **Referenced Forms**

#### **DA Form 2028**

Recommended Changes to Publications and Blank Forms

#### **DA Form 4037**

Officer Record Brief

## **Glossary**

### **Section I Abbreviations**

**APFT**

Army Physical Fitness Test

**AR**

Army Regulation

**ARNG**

Army National Guard

**AUSA**

Association of the United States Army

**DA**

Department of the Army

**DOD**

Department of Defense

**DSN**

Defense Switched Network

**FM**

Field Manual

**FOA**

Field Operating Agency

**HQDA**

Headquarters, Department of the Army

**MACOM**

Major Army Command

**NGB**

National Guard Bureau

**OCAR**

Office of the Chief, Army Reserve

**ODCSPER**

Office of the Deputy Chief of Staff for Personnel

**ORB**

Officer Record Brief

**OTJAG**

Office of the Judge Advocate General

**USAR**

United States Army Reserve

## **Section II**

### **Terms**

This section contains no entries.

## **Section III**

### **Special Abbreviations and Terms**

This section contains no entries.

## **Index**

This index is organized alphabetically by topic and by subtopics. Topics and subtopics are identified by paragraph number.

### **Award Ceremony, 4a, 11a**

Items, 4a, 11b, 11c

Number, 7b

### **Nomination**

Procedure, 7c, 7d, 7e, 10

Eligibility, 6, 7a

Milestones, Table 1

### **Recognition, 5a**

### **Selection process**

Active Army, 10

Board, 7c, 7d, 9, 10

Reserve Components, 9

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