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OCCUPATIONAL ANALYSIS OF THE CIVILIAN WG-6900 WAREHOUSING FAMIL--ETC(U)

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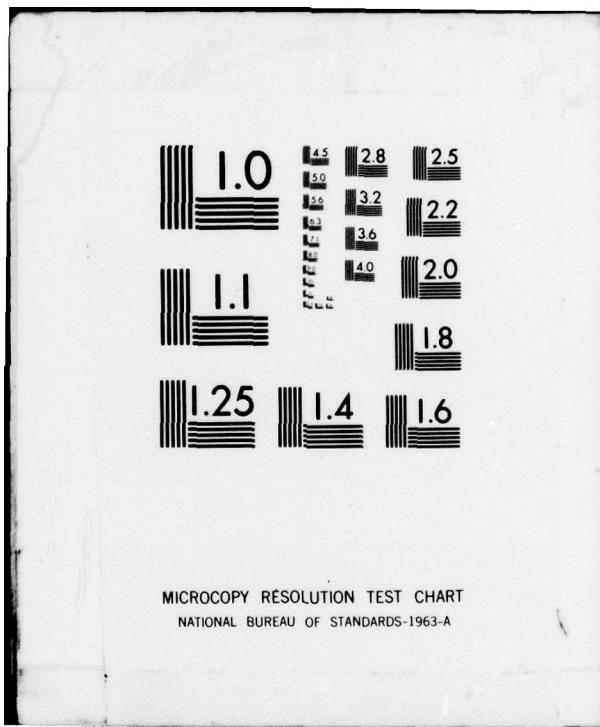
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OCCUPATIONAL ANALYSIS OF THE CIVILIAN
WG-6900 WAREHOUSING FAMILY

By
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OCCUPATION AND MANPOWER RESEARCH DIVISION
Brooks Air Force Base, Texas 78235

November 1978
Final Report for Period July 1974 – August 1978

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OCCUPATIONAL ANALYSIS OF THE CIVILIAN WG-6900 WAREHOUSING FAMILY

I. INTRODUCTION

The United States Air Force Job Survey Program was established to collect, analyze, and report information describing Air Force occupations. The information provided by job analyses of the survey data is fundamental to Air Force personnel management systems. Such information is essential in writing specialty descriptions and developing training curricula and in the selection and classification processes. The implementation of the program has resulted in significant documented savings in training costs alone (Christal, 1974).

As occupational data gathering and analysis procedures became operational for the military, it became desirable to provide the Air Force with comparable information that could be used to develop improved civilian personnel management systems. Civilian employees represent one-third of the total Air Force personnel strength, and availability of information on this segment is vital in order to achieve equivalent benefits with regard to total force structure and to facilitate total force management.

The initial effort in applying job analysis methodology to civilian Air Force employees (Garza, 1972) demonstrated the efficacy of job analysis techniques for General Schedule (GS) jobs. Continuation of job analysis methodological research in the civilian sector involved extending occupational survey and analysis techniques to the Wage Grade (WG) population.

The problem here addressed is in response to RPR 74-19, Occupational Data Development and Analysis for Air Force Civilian Employees, forwarded to the Air Force Human Resources Laboratory (AFHRL) by USAF/DPC. Specifically, AFHRL was tasked with developing a technology and methodology for obtaining occupational data at the task level on Air Force WG employees. Particular emphases were to be placed on determining the feasibility of the procedures, evaluating data quality, identifying associated problems, and refining methods. If successful, descriptive data identifying job type clusters and defining similarities and differences between groups (such as job series) could lead to numerous spin-offs for operational users. Availability of such expanded job description information could have direct implications for civilian manpower utilization, force structuring, personnel classification, and possible plans for reorganization (including possible civilianization of military positions). These data should produce better management of the Air Force civilian workforce and support single force management decisions.

II. METHOD

Sample

The WG-6900 Warehousing Family was chosen for investigation because the variety of jobs it contained would test the extremes of the methodology. Computer program modifications allowed the selection of 7,500 subjects for investigation. Subjects were randomly selected by the servicing Civilian Personnel Officers (CPOs) from number-within-series tables furnished by AFHRL. The tables were constructed from distributions of the E201 Central Civilian Master Record computer file provided by USAF/DPC. Comparisons on selected factors, such as job series, grade, education, total months in present job, number of subordinates, and command, indicated the sample of respondents was representative of all WG-6900 cases on the E201 file. Subjects were located at 108 bases and other installations and four Air Logistics Centers (ALCs): Oklahoma City ALC (OC-ALC), Tinker AFB; Ogden ALC (OO-ALC), Hill AFB; Warner Robins ALC (WR-ALC), Robins AFB; and San Antonio ALC (SA-ALC), Kelly AFB. WG-6900 Warehousing personnel at one additional ALC, four bases, and four smaller facilities were not included in the survey. The final analysis sample contained 4,036 cases.

Inventory Development

Procedure

An initial task list was provided by a recent airman job inventory of Inventory Management and Materiel Facilities Specialists conducted by the Air Force Occupational Measurement Center (AFOMC). The OMC task list was broadened by screening and evaluating source documents for additional relevant tasks. These documents included Civilian Position Descriptions, Supplemental Qualifications Questionnaires, Civil Service Commission Classification and Qualification Standards, Air Force Manuals, Regulations, and Technical Orders. In addition, 10 Position Management Specialists and 92 employees were interviewed at three bases and three ALCs. Interview sessions included tours of the respective Base, Center, and Medical supply systems.

In a field review process, the resulting revised and expanded task list was evaluated by 120 supervisors of WG-6900 job incumbents for accuracy and completeness. All suggestions from the field were incorporated into the final task list. The job inventory, consisting of this task list, a list of equipment items, and a background information section, was forwarded to USAF/DPC for coordination prior to administration.

Discussion

The WG-6900 Warehousing Family Job Inventory included tasks performed by Air Force WG employees working in three different supply systems. In the WG area, the Base and Medical systems are not essentially different. Although Base and ALC system differences are not as extensive in the WG as in the GS areas, they still are quite numerous. Some of the major differences are (a) a much greater degree of specialization within the ALCs, (b) dependence of the Center system on automation and mechanization, (c) no common organizational structure of the ALCs below the Branch level, resulting in (d) no uniform assignment of duties between ALCs. These last two are chiefly dependent on the types of items for which each ALC is assigned prime responsibility.

Base WG employees work alongside enlisted service members, so an existing task list, constructed for airmen specialties, would probably contain all or certainly most tasks accomplished by civilians performing these similar jobs. This was the case with the existing OMC task list. In contrast, very few enlisted persons are assigned to ALCs. Because of this situation, the initial Warehousing task list did not include many tasks typically performed only by civilians at the ALCs. Because of the differences in the two supply systems, it was obvious the task list must be expanded.

Two sources provide a large pool of tasks for OMC enlisted military job inventories. These are the Airman Classification Regulation, (AFR 39-1) and the Numerical Index of Specialty Training Standards, (AFR 0-8). Parallel sources were sought for the Warehousing Family of jobs. No Civil Service Commission Classification or Qualification Standards were available at the time of inventory development for most of the job series being examined. Those available were evaluated, but were not found to be a valuable source of task data because of necessary generality and incompleteness (when available, these sources should be examined when civilian surveys are being designed to obtain certain specific tasks which may differentiate between grade levels within the same series).

The New Man training program was still being formalized during this period, and course outlines were not available. New Man is an Air Force Logistic Command (AFLC) program in which qualified employees in "dead-end" positions (e.g. WG-6 Warehouseman) receive extensive classroom training and on-the-job training OJT to become Materials and Equipment Inspectors with an associated grade and salary increase, usually WG-8. No other formal training courses were identified, other than OJT. This will be true of most Air Force civilian job series.

In a search for alternate source documents, 56 civilian position descriptions were carefully screened and evaluated. As position descriptions contain only broad duty statements and are not task oriented, few

tasks were taken from this source. The descriptions did verify that essential differences existed between the center and Base supply systems.

The Supplemental Qualifications Questionnaire for the WG-6900 Warehousing Family, AF Form 2310, was used to identify specific equipment items which might otherwise have been overlooked. It did not contribute to the basic task list.

Finally, Air Force manuals (e.g., AFM 26-3, Vol III, AF Manpower Standards), regulations (e.g., SAAMA-KAFBR 23-1, Organizations and Functions of SAAMA, see Note 1), and technical orders (TOs) were reviewed. These served as a basis for inventory organization but aided little in task identification. (TOs are an invaluable task source for maintenance-related job series.)

A task source was discovered for ALC system tasks in the Warehousing area late in the inventory construction process. WR-ALC was designated the test base for the AFLC Personnel and Product Evaluation Program (PPEP, Note 2). PPEP was established as a means of evaluating the performance of personnel and the products they produce and use. The first step in the program was to construct comprehensive task lists of all work performed within the ALC. Highly qualified technical experts in their respective fields used their own extensive experience as well as functional statements, organizational charts, TOs, directives, job descriptions, and any other available source to gather information for preparing task lists. WR-ALC made the resulting task lists available to AFHRL, and these were used extensively in finalizing the Warehousing job inventory task list. Unfortunately, this source is no longer available for future efforts, as PPEP was phased out in 1973.

Face-to-face interviews surfaced as the most comprehensive, if not the most efficient, means of revising and expanding the initial task list. Subject Matter Specialists (SMSs) were asked first to describe their jobs, then to evaluate the task list and add tasks they knew were being performed by someone in their job series. Once a basic task list had been constructed, SMSs were able to evaluate, correct, and add to this list in a highly satisfactory manner.

The field review process provided valuable information from warehousing personnel working at unique installations, where they share supply clerical or funds monitoring duties, and from those working in specialized storage areas, such as missile storage, food storage, medical units, commissary sales stores, and a dock facility. The field review resulted in the addition of 54 task statements, revision of the duty/task presentation format, and inclusion of many specific equipment items.

One possible effect of attempting to encompass work performed within two essentially different systems warrants discussion. The Base/ALC differences enumerated previously resulted in the construction of a job inventory that included some task statements that may have been too broadly worded. Two job incumbents, one working in a Base Supply system, the other at an ALC, might indicate they perform the same task; yet due to a difference in level of interpretation of that task, the actual work being performed by these two employees could be fundamentally different. Feedback from the field indicated the same situation existed between ALCs and even between different sections at the same ALC. Though this problem probably applies to only a few tasks, the actual extent and impact remain undetermined.

Administration

Procedure

Over 50% of the sample was concentrated at the four ALCs. The CPO at each ALC was notified in advance of the job inventory mailout to allow timely completion of sample selection. The CPOs were supplied with instructions for both individual and group administration of the inventory, the method being optional for CPO convenience. Completed inventory booklets were sealed by respondents in the provided envelopes to insure confidentiality prior to their return to the CPO administrator, who consolidated and returned the booklets to AFHRL.

Discussion

At the time of administration of the WG-6900 Family job inventory, no systematic method of administration existed because the CPOs were not experienced with procedures firmly established by OMC and used by Consolidated Base Personnel Offices (CBPOs) for surveying military members.

There are some indications that the job inventory had minimal CPO and management support at some locations, but this is understandable when several factors are considered. First, the impact of the inventory on AFLC was tremendous — 4,097 booklets were sent to the four ALCs. This resulted in a 120-day extension of the original 15-workday suspense date for completion and return of the inventories. Second, completion of the inventory took from 30 minutes to 2 hours, so an employee's productive time was lost for that period. Thirdly, the sole authority for the inventory was a USAF/DPC Letter of Authorization, valid for a period of only 90 days. Finally, as this was just a feasibility study and only the second job inventory of civilian employees, the demonstrated payoffs from data collections for civilians was not apparent at that time.

Civilian job inventories have since been authorized and survey procedures established by the publication of AFR 35-2, Occupational Analysis Procedures for Conducting Occupational Surveys and Air Force Specialty Evaluations. This regulation should insure tighter administrative controls for future civilian inventories; however, it must be the responsibility of the surveying organization to insure future civilian job inventories are designed and planned to have minimal disruption of the operating forces.

Eighty-two percent of all booklets mailed out were returned. This figure is rather high in comparison to military enlisted rates of OMC job inventories. Of the total Warehousing response, 27% were not usable, and had to be discarded. This loss rate is higher than for military inventories. An additional 40% had to be hand-corrected for a variety of reasons. Although data are not available for the total sample, 937 cases were logged by type of administration — self or group. It is evident from Table 1 that group administration is far superior to self-administration. The relatively large percentage of employees who did not complete the inventory on a self-administered basis would seem to indicate a credibility problem with the individual job incumbents not encountered with military surveys. Military pay is dependent on grade, and not necessarily on specific tasks being performed; but civilian pay and grade are closely tied to performance of specific tasks. It is reasonable to assume many civilian employees would initially be hesitant and poorly motivated to complete a comprehensive checklist of tasks they perform without reassurances and explanations from a survey administrator, even though the purposes and uses of the data were fully explained in the inventory instructions.

Table 1. Distribution of Data Quality Categories by Type of Administration (N=937)

Administration	% Returns Good	% Returns Correctable	% Returns Unusable	% Returns Blank
Self	22	21	37	21
Group	79	17	3	1

Group administration is definitely the preferred method of administration for all future civilian job inventories. This method not only allows the administrator to answer procedural questions, but also to more fully explain the purposes of data collection and uses of the data, thus lessening employee fears and enhancing credibility. The procedure will require as much as 2 weeks advance notice of inventory mailouts so CPOs can arrange for group administration.

The Warehousing survey instrument was probably too lengthy for some employees to be expected to complete accurately. The mean education level of the analysis sample is 11.38 years (SD 2.31). While 50.48% of the sample had 12 years of education and 18.67% had completed some college work, 30.35% had not completed the 12th grade. The 713 task statements necessary for adequate coverage, combined with an extensive background information section, may have been a source of frustration and fatigue for many respondents. A further complication resulted from the language difficulties that exist in some sections of the United States which were sampled heavily for this study. For example: on their own initiative, the SA-ALC Directorate of Distribution made an attempt to utilize Spanish-speaking translators

to read and interpret the task list to many employees. SA-ALC survey administrators reported this effort was unsuccessful, and over 300 employees did not complete the job inventory, indicating a lack of confidence in their English language reading ability as the reason.

By USAF/DPC direction, completion of the Background Information section by inventory respondents was completely voluntary. This, combined with the preceding factors, affected data quality and complicated the analysis, as illustrated by the following example. As completed booklets were returned from the field, they were logged by base or tenant organizations with associated major command indicated. Inspection of the major command variable reveals over 24% of the analysis sample of valid cases did not respond to this variable. Of those who did respond, only 2% had supplied inaccurate information for this variable. While some variables had very high response rates, others were even lower than the major command variable, but there was no evidence of any deliberate response faking.

Data Processing and Analysis

Procedure

Booklets were keypunched and optically scanned, and the data were merged to form complete case records. Comprehensive Occupational Data Analysis Programs (CODAP) techniques were employed to complete the job analysis (Christal, 1974). CODAP is capable of producing consolidated job descriptions for any group of employees defined by their responses to specific job inventory items. These descriptions reflect (a) percent of members performing each duty (or functional area) and task, (b) average percent time spent by members performing, (c) average time spent by all members, and (d) the cumulative average percent time spent by all members for each duty and task in the job inventory. For this study, special groups were created for each classification series (for example, WG-6904, Tool and Parts Attendant). Each classification group was further divided into base and ALC groups, and separate composite job descriptions were computed.

To aid in identifying areas of similarity/dissimilarity between two groups, difference comparisons can be made between the groups' job descriptions. A CODAP program calculates and reports these differences in percent of members in the compared groups performing each task. Difference descriptions were obtained for the base/ALC subgroups within each job series.

Each group was compared on responses to background information questions using the CODAP Variable Summary Program. This program reports frequency distributions and computes means and standard deviations for specified background variables. Variable summaries were computed for all groups identified in the analysis.

Average Task Difficulty Per Unit Time Spent (ATDPUTS), an index of the difficulty of work performed, was also computed for each group. ATDPUTS, scaled from 1 to 9, is derived by summing the cross products of supervisors' mean task difficulty values by time spent values for tasks performed in a specific job (Mead & Christal, 1970).

A cluster analysis was accomplished to group people who perform common jobs, independent of personnel categories. These groups are called Job Types. Computational methods of the hierarchical-grouping process are described by Christal and Ward (1967). The resulting groups are identified by six-character identification numbers assigned by the computer (e.g., GP0167-Materials and Equipment Inspectors). After job types were identified (see Archer, 1966), data concerning these groups were compared and summarized in the same manner as the special job series groups.

Discussion

The Warehousing job inventory represented the first attempt by AFHRL to use the optical scanning method of data processing. The unit which printed the inventory booklets was not equipped to handle the degree of precision necessary for optical scanning alignment, and 306 booklets were rejected by the scanner. An attempt was made to recover as many of these as possible, and 279 case booklets were recovered, keypunched, and entered onto the computer data tapes. The matching of the scanned task data

and the keypunched background data items was very complex, with no precedent having been established for this process. In addition, computer program modifications had been developed for this inventory to allow hierarchical grouping of 7,000 cases if all booklets were returned (previous programs had been limited to 1,996 cases). These programs were untested. For these reasons, usable computer output was not available until 7 months after all booklets were returned from the field. Even so, it was later discovered that reformatting of the data was necessary, and after that, the data analysis would have to be reaccomplished entirely from the beginning.

Much was learned and many refinements made through this processing sequence, e.g., requiring a tape audit after the match-merge process has been completed. As no major problems have been encountered in any of the aforementioned areas in subsequent studies, the data processing problems were judged to be unique to this effort and should not be a concern in future studies.

The CODAP analysis programs and techniques were applicable to this reaccomplished study without additional modification.

III. RESULTS AND DISCUSSION

The major findings of the special and job-typing analyses are presented in this section. Table 2 contains mean responses of the total sample to 41 job attitude questions, which did not differ significantly between any of the analysis groups. The total sample responses were averaged for five job tenure variables and are reported in Table 3.

Table 2. Mean Responses to Job Attitude Questions – Total Sample

Scale	4. Slightly dissatisfied	7. Moderately satisfied
1. Extremely dissatisfied	5. Neither dissatisfied nor satisfied	8. Very satisfied
2. Very dissatisfied	6. Slightly satisfied	9. Extremely satisfied
Importance of your job to the Air Force		7.82 1.54
Advantages of making a career of civil service		7.71 1.68
Attitude of your family toward your job		7.63 1.63
Opportunity to always have something to do		7.45 1.63
Independence in setting your own work pace and procedures		7.41 1.80
Chance to benefit others by doing your job		7.41 1.74
Chance to do a job from start to finish		7.22 1.90
Relationships between military and civilian employees on the job		7.14 1.83
ALL THINGS CONSIDERED, HOW SATISFIED ARE YOU WITH YOUR PRESENT JOB?		7.12 2.04
Your unit's policies concerning leave		7.11 2.07
The physical demands of your job		6.92 1.86
Your status in the civilian community resulting from your job		6.85 1.78
The amount of job security you have		6.82 2.05
Your unit's treatment of civilians		6.80 2.12
Amount of interesting work you get to do		6.75 1.91
The spirit of teamwork which exists between your co-workers		6.74 2.28
The way your facility conducts special training such as race relations, drug control		6.61 2.16
Opportunity to suggest and implement new ideas		6.52 2.19
Hazards involved in performing your job		6.51 2.04
Amount of additional duties associated with your job		6.40 2.10

Table 2 (*Continued*)

	Mean	SD
Extent to which military and civilians are given equal pay for equal work	6.39	2.02
The amount of control your job gives you over people and material	6.37	2.04
Opportunity your job gives you to meet interesting people	6.33	2.38
The way your job uses your talents and training	6.28	2.29
The way your job description gives a true picture of actual tasks and responsibilities of the job	6.26	2.43
Amount of retraining required by your specialty	6.20	2.14
Frequency with which you are asked to perform undesirable tasks not in your job description	6.19	2.19
Your fringe benefits compared to those of military members	6.13	2.26
Availability of information concerning pay, promotion, benefits, job classification, and other personnel actions	5.99	2.45
Availability of self improvement training	5.93	2.46
Availability and condition of tools, supplies, and equipment	5.90	2.43
Availability of Civilian Personnel specialists and the way in which they serve you	5.81	2.44
The way your unit handles grievances	5.78	2.44
Amount of overtime required by your job	5.65	2.65
TDY associated with your job	5.53	2.63
Opportunities for self improvement and job expansion	5.34	2.65
Recognition your unit gives for good performance	5.30	2.79
Lighting, temperature, and noise level in your work area	5.18	2.63
The way your unit provides equal employment/promotion	5.12	2.78
Opportunities for advancement provided by your job	4.43	2.69
Chances for promotion based on the way you do your job	4.41	2.77

Table 3. Average Months in Five Tenure Categories – Total Sample

Category	Mean	SD
Total months present grade	72.95	76.83
Total months present position	74.37	78.51
Total months present series	82.64	83.54
Total months present base	147.84	101.18
Total months Federal Civil Service	171.28	107.59

Special Group Analysis

Composite job descriptions and group difference descriptions are included in Appendices A, B, C, and D for both the Base/ALC and the Base Air Force Specialty Code (AFSC) groups to follow.

Base/ALC Groups

Several important Base/ALC differences were evident from, and consistent throughout, the special group analysis. More Base system respondents perform functions involving vehicle and forklift operation than do ALC respondents. This is somewhat surprising since many more ALC employees reported a job title in combination with these operations (e.g., Warehouseman/Forklift Operator) than did Base personnel. These job incumbents were classified in job series 6907, Warehouseman, not in 6908, Warehouseman/

Forklift Operator. Base employees also perform more tasks associated with the local purchase operation. Base system foremen have much more freedom within the planning function than do their ALC counterparts, both in planning for receipt, storage, and issue of property and in planning the layout of facilities. Because of the enormity and complexity of the storage facilities within AFLC, these functions are performed by employees in a special General Schedule job series, GS-2030, Distribution Facilities and Storage Management. ALC foremen have much more opportunity to establish organizational structure, although this is closely governed by Air Force regulations for Base Supply.

Tasks performed at the ALCs involved several items, procedures, and forms not an integral part of the base system (ZCB cards, AF Form 20-Repair Cost and Repairable Value Statement). ALC functions typically involved mechanical conveyor lines or power conveyors and the control panel governing their operation. Because of the maintenance mission of AFLC, functions involving Not-Operationally-Ready Supplies (NORS) and NORS-related items were reported much more frequently by ALC respondents. Operations involving computer interaction (completing computer formats, interrogating computer) were reported by many more ALC than base employees.

Distribution of job series by supply system with breakdowns by specific ALC are reported in Table 4. Note the imbalance in series 6965, Materials and Equipment Inspecting, between the two systems, favoring the ALCs.

Table 4. Distribution of Job Series by Supply System and Specific ALC

Job Series	Supply System		Specific ALC			
	Base	ALC	OC-ALC	OO-ALC	WR-ALC	SA-ALC
6900 - Supply Work Helping	41	16	3	0	12	1
6904 - Tool, Stock, and Parts Keeping	110	89	26	23	9	31
6907 - Warehousing	1,328	1,184	395	273	123	393
6951 - Supply Work Supervising	37	11	0	2	1	8
6960 - Warehousing (Obsolete) ^a	60	9	4	0	4	1
6965 - Materials and Equipment Inspecting	169	663	204	55	53	351
6966 - Identifying and Condition Verifying	50	47	17	25	3	2
6968 - Aircraft Freight Loading	95	72	2	35	13	22
	1,890	2,091	651	413	218	809

^aAt the time of survey, 6960 was an invalid series, being collapsed with several other series into 6907.

Table 5 displays average grade by schedule and series for the Base/ALC groups. A one-way analysis of variance (ANOVA) indicates six significant differences between Base/ALC pairs. Although some comparisons show a higher grade for Bases, in each of the significantly different comparisons, the ALC average grades are higher than the Base system groups.

The average number of tasks performed and the mean ATDPPTS (task difficulty index) values are reported in Table 6 for the Base/ALC job series groups. ALC employees tend to perform more tasks on the average, while Base system jobs were computed to be slightly more difficult on the average between job series groups. The largest difference in mean ATDPPTS values, series 6965, reflects the many ALC inspectors performing less difficult material processing or storage tasks in addition to the more difficult material inspecting tasks. This point will be clarified in the job type portion of the Results section.

Base AFSC Groups

In addition to the Base/ALC classification series groups, series 6907, Warehouseman, working in Base Supply was split into three groups defined by different AFSCs. Percent time spent on duties data for these AFSC subgroups, summarized in Table 7, demonstrate the divergent nature of these groups, especially on time-consuming duties. The Materiel Facilities group contains warehousing personnel who spend the largest portion of their time in two distinct functions—receipt and storage. Data from the cluster analysis to follow

Table 5. Average Grade by WS and WG Categories for Base/ALC Job Series Groups

Series	WS Category				WG Category			
	N	Average Grade	SD	F	N	Average Grade	SD	F
6900	Base	3	5.67	.47	34	5.56	1.09	1.92
	ALC	0			15	6.07	1.39	
6904	Base	7	5.00	1.51	99	5.53	.73	9.42**
	ALC	6	6.83	1.77	79	5.86	.69	
6907	Base	187	5.29	1.47	23.29**	1.093	5.35	85
	ALC	63	6.37	1.72	1.098	5.83	.59	235.95**
6951	Base	30	7.17	2.37	5.63*	6 ^a	6.67	1.60
	ALC	11	9.00	1.54	0			
6960	Base	10	5.60	.49	7.40*	46	5.54	.68
	ALC	3	6.67	.94	6	5.33	.94	.46
6965	Base	28	7.11	.62	10.29**	136	7.75	.87
	ALC	125	8.26	1.87	523	7.87	.61	3.44
6966	Base	3	6.33	.47	46	6.78	.69	
	ALC	1	6.00	0	44	6.77	.60	
6968	Base	9	7.33	2.36	.32	14	6.71	.70
	ALC	6	8.00	2.08	62	6.45	1.17	.64
Total ^b Sample		506	6.58	2.07	3,384	6.09	1.19	

^aReported in error, as all series 6951 employees are WS category.

^bTotal Sample numbers are not additive, as they reflect employees who did not report a job series.

* p < .05.

** p < .01.

Table 6. Average Number of Tasks Performed and Mean ATDPUTS Values for Base and ALC Job Series Groups

Job Series	Base			ALC			Base ANOVA ATDPUTS Values
	Average Number of Tasks Performed	Mean ATDPUTS Values	SD	Average Number of Tasks Performed	Mean ATDPUTS Values	SD	
6900 - Supply Work Helping	96	4.5622	.4485	168	4.5833	.3268	.0292
6904 - Tool, Stock, and Parts Keeping	97	4.6165	.3366	126	4.5750	.4122	.6114
6907 - Warehousing	90	4.4815	.4334	128	4.4377	.3643	7.4109**
6951 - Supply Work Supervising	172	5.2339	.4406	240	5.2915	.2339	.1717
6960 - Warehousing (Obsolete)	85	4.4475	.4291	142	4.6370	.5677	1.4008
6965 - Materials and Equipment Inspecting	114	5.3452	.2753	181	4.9428	.3322	210.9791**
6966 - Identifying and Condition Verifying	103	4.7484	.3341	89	4.5816	.3955	5.0561*
6968 - Aircraft Freight Loading	128	4.7893	.3211	133	4.5815	.2480	10.5503**

* p<.05.

** p<.05.

Table 7. Distribution of Percent Time Spent on Duties by AFSC Subgroups

Duty Title	AFSC Subgroups		
	Transportation Related	Services and Commissary	Materiel Facilities
A Planning	5	6	6
B Managing	8	7	7
C Inspecting and Evaluating	2	2	2
D Training	1	1	1
E Receiving Property	26	19	18
F Inspecting, Identifying, and Classifying Property	3	5	5
G Processing and Storing Property	4	17	22
H Inventorying Supplies and Equipment	1	14	7
I Issuing and Controlling Property	5	7	13
J Transferring and Shipping Property	21	6	6
K Loading or Unloading Shipments	10	1	1
L Operating or Maintaining Equipment and Facilities	13	14	10
M Researching, Maintaining, and Preparing Publications, Files, and Records	1	1	2

indicate that if it had been possible to split this group by function, then differences between tasks performed by the two resulting groups would have been as diverse as between the AFSC subgroups.

Data from the job inventory contained significant numbers of respondents with nine different AFSCs and eight different job series (along with numerous infrequently reported or nonexistent AFSCs). This is the result of two different classification systems—civilian and military—affecting every civilian job in the Air Force. Table 8 summarizes AFSC versus Job Series anomalies for a single AFSC and for one job series.

Table 8. AFSC versus Job Series Comparisons

Valid AFSCs frequently reported by series WG-6907 Warehousemen

- 601X0 – Packaging Specialist
- 602X0 – Passenger and Household Goods Specialist
- 602X1 – Freight Traffic Specialist
- 605X0 – Air Passenger Specialist
- 605X1 – Air Cargo Specialist
- 611XX – Supply Services Specialist
- 645XX – Inventory Management Specialist
- 647XX – Materiel Facilities Specialist
- 915XX – Medical Materiel Specialist

Valid Job Series frequently reported by AFSC 647XX Materiel Facilities Specialists

- 6900 – Supply Work Helping
- 6904 – Tool, Stock, and Parts Keeping
- 6907 – Warehousing
- 6951 – Supply Work Supervising
- 6960 – Warehousing (Obsolete)
- 6965 – Materials and Equipment Inspecting
- 6966 – Identifying and Condition Verifying
- 6968 – Aircraft Freight Loading

Job Type Analysis

The job type analysis resulted in the identification of 65 job types, representing 55% of the total sample, which combined to form 20 clusters of related jobs, containing 94% of the total sample (clusters include cases joining in successive stages, i.e., after job types were formed). A detailed discussion of job types by clusters is included in Appendix E. A summary of the major points of the job-typing analysis follows.

Job types were separable within clusters for a variety of reasons, including job title, AFSC, wage schedule, organization, function assigned, etc. These were not consistent from cluster to cluster, nor even from one job type to another within the same cluster; however, the single most discriminating factor between job types was Base or ALC assignment. Only 11 of 65 job types were not primarily Base or ALC, but were composed of members of both systems. Except for two instances, base personnel did not cluster by major command, base, or specific organizational assignment; whereas ALC personnel did.

Within the Standard Base Supply system, the functions of receipt, inspection, and storage of property are separate and distinct, though both receipt and storage are performed by series 6907 Warehousemen. At the ALCs, these three functions overlap tremendously, and receipt and inspection are repeated several times through the process of distribution. This is reflected by the dual job titles common throughout the ALC job types—Materials and Equipment Inspector/Warehouseman, Materials and Equipment Inspector/Processor, Materials and Equipment Inspector/Verifier, etc. Of the 22 ALC job types, 10 are almost entirely composed of Warehousemen and Inspector combinations. These job titles are an accurate reflection of task performance, which is a blend of inspection, processing, and storage-related tasks. As expected, grades within these job types vacillate between WG-6 and WG-8. Some number of these employees were undoubtedly at various stages of New Man training, but few respondents indicated this.

The following is a brief narrative discussion of each of the 20 clusters resulting from the job typing analysis. Group presentation does not represent actual clustering sequence. Ordering by function is for ease of discussion only. Background and task data are included (Tables 9 and 10) and, when appropriate, job titles and assignment data. Job descriptions (top tasks in terms of percent members performing) for the 20 clusters are included in Appendix F.

Receiving Clusters

Receive, unload, check quantity, condition and status, and distribute Material.

GP0025 Freight Checking. The 45 members of this cluster perform an average of only 14 tasks involving checking material as it arrives, verifying quantities received, and arranging for delivery and distribution of the material. These Warehousing series employees hold a Materiel Facilities or Supply Services Specialist AFSC.

GP0358 Receipt/Processing. These employees perform numerous tasks involving receiving property, verifying quantities, segregating property requiring special handling, and processing material for storage. Note in Table 9 the high average WG grade in all Base/ALC or ALC clusters containing both series 6907 and 6965 personnel. This is due to the influence of the combined Materials and Equipment Inspector/Warehouseman or /Processor positions from the ALCs.

GP0087 Receiving. The tasks performed by members of this cluster are more restricted than those of the previous group. The average of 46 tasks performed by this group involve receipt and verification of property items, but members then turn items directly over to the Inspecting section and do not perform tasks which involve preparing the material for storage.

GP1311 ALC Receipt/Storage. This cluster of Warehousemen and Materials and Equipment Inspectors/Warehousemen are located in the Storage sections of ALCs. Members perform a variety of tasks involving receiving, identifying, preparing for, and storing property. The cluster would have been as appropriately placed with the storage clusters, as it is a warehousing job and not a part of Central Receiving.

Table 9. Background Summary Data for Job Clusters

Cluster	N	Base	Base/ ALC	ALC	%WS	Average WS Grade	Average WG Grade	AFSC ^a	Skill Level	Job Series ^b
Freight Checking (Base)	45	X	X	2	6.00	5.59	647,611	3,5	6907	
Receipt/Processing	125	X	X	2	4.00	6.10	647	3,5	6907,6965	
Receiving	316	X	X	1	5.33	5.95	647	3,5	6907,6965,	
ALC Receipt/Storage	352	X	X	1	5.00	6.69	647	5	6907,6965	
Materials and Equipment	356	X	X	7	7.12	7.63	647	5,7	6965,6907,	
Inspecting										6966
Base Storage	198	X		4	4.75	5.55	647	3,5,7	6907	
Commissary/Services (Base)	261	X		6	4.67	5.26	611,647	3,5,7	6907,6960	
ALC Storage	211		X			6.30	647	5	6907,6965	
ALC Storage/Transfer	194		X	1	7.00	6.32	647	5	6907,6965	
Storage	300		X			5.46	647,611	3,5	6907,6904	
Special Handling	87		X			6.29	647,602	3,5,7	6907,6965	
Stockroom Management	55	X		2	6.00	5.63	645,647	3,5,7	6904,6907	
Tool and Parts Attending	120	X		5	5.50	5.63	647,645	3,5,7	6904,6907	
Aircraft Freight	237	X		11	5.96	6.03	602,605,	3,5,7	6907,6968	
Loading							647			
Equipment Maintenance	25	X	X	1	5.00	5.37	647,611	3,5	6907	
and Operation							647,611	3,5	6907	
Vehicle Operating	139									
Storage Foreman (Base)	97	X			49	5.19	5.48	602,605		
Receiving Foreman (Base)	48	X			58	6.04	5.63	647,611	3,5,7	6907
Working Foreman	284		X		35	7.01	6.58	647	5,7	6907
Managing	333		X		68	7.04	5.67			
										7,9

^aAFSC

602 – Freight Traffic Specialist

605 – Air Cargo Specialist

611 – Supply Services Specialist

645 – Inventory Management Specialist

647 – Materiel Facilities Specialist

6968 – Aircraft Freight Loading

^bJob Series

6904 – Tool, Stock, and Parts Keeping

6907 – Warehousing

6960 – Warehousing (Obsolete)

6965 – Materials and Equipment Inspecting

6966 – Identifying and Condition Verifying

Table 10. Task Summary Data for Job Clusters

Cluster	Percent of Total Group Work Time by Duties												N Tasks	ATDPUTS
	A	B	C	D	E	F	G	H	I	J	K	L		
Freight Checking (Base)	8	7	2	3	39	7	5	15	4	1	5	1	14	4.62
Receipt/Processing	3	3	2	1	30	15	17	4	10	5	1	7	2	162
Receiving	1	1	1	1	52	11	7	2	7	3	2	10	2	46
ALC Receipt/Storage	1	1	1	1	16	20	20	10	13	8	1	5	4	216
Materials and Equipment														4.67
Inspecting	2	3	2	15	49	7	2	7	2	2	9	113	5.25	
Base Storage	3	2	1	13	4	32	8	17	8	1	10	1	100	4.29
Commissary/Services (Base)	7	7	4	2	18	4	19	15	10	6	3	12	3	71
ALC Storage	1	1	1	11	9	26	11	18	10	1	9	2	90	4.29
ALC Storage/Transfer	1	1	1	16	11	21	8	16	12	2	9	2	148	4.38
Storage	2	1	1	13	4	37	12	9	6	1	13	1	35	4.16
Special Handling	1	2	1	1	14	11	21	10	16	9	2	9	3	131
Stockroom Management	6	5	2	11	12	16	12	20	5		6	5	185	4.69
Tool and Parts														
Attending	7	6	2	1	9	5	14	10	32	3	8	4	70	4.52
Aircraft Freight Loading	2	3	2	1	20	4	7	2	7	22	12	17	1	113
Equipment Maintenance and Operation	3	1	1	1	12	5	22	11	11	9	2	23	1	73
Vehicle Operating	2	3	1	10	3	7	4	6	17	9	37	1	25	4.14
Receiving Foreman (Base)	11	15	6	3	23	10	7	2	7	5	1	7	3	162
Storage Foreman (Base)	9	13	5	3	11	7	18	12	9	5	1	5	2	179
Working Foreman	5	8	3	2	11	16	14	10	11	8	2	5	5	394
Managing	22	31	9	4	9	4	5	5	3	2	1	3	2	89

^aDuty A -

Planning

Managing

Inspecting and Evaluating

Conducting Formal and Job Proficiency Training

Receiving Property

Inspecting, Identifying, and Classifying Property

Processing and Storing Property

Inventorying Supplies and Equipment

Issuing and Controlling Property

Transferring and Shipping Property

Loading or Unloading Shipments

Operating or Maintaining Equipment or Facilities

Researching, Maintaining, and Preparing Publications, Files, and Records

Inspecting Cluster

Identify; classify; determine condition, status, labeling and packaging; segregate; and route received, stored, or shipped property.

GP0167 Materials and Equipment Inspecting. ALC members are assigned to Central Processing. Cluster members identify, classify, and inspect the condition of all types of items. This group has the second highest average difficulty index of all clusters in the analysis.

Storage Clusters

Receive, store, issue, safeguard, inventory, and initiate computer input for property.

GPO592 Base Storage. Most of these Warehousemen are located at Supply Squadrons. They palletize and store property in bin and pallet locations, maintain security standards, and set up new warehouses.

GP0196 Commissary/Services (Base). These Warehousemen receive, count, accept or reject, palletize, and inventory property items. Most members hold a Supply Services AFSC. A small group of base service store managers clustered with this group.

GPO597 ALC Storage. Cluster members are assigned either to the Materiel Storage Branch or specifically to the Small Item Warehouse. They store, issue or pull material for shipment, and kill, establish, or correct locations via computer.

GP1230 ALC Storage/Transfer. These ALC employees perform an average of 148 tasks which involve receiving, storing, and pulling material for shipment, and checking incoming and outgoing material for condition and documentation.

GP0064 Storage. The tasks performed by these Materiel Facilities Specialists or Supply Services Specialists are much more restricted than are the tasks of the preceding groups. Members of this heterogeneous cluster perform an average of 35 tasks related to property storage.

GP0695 Special Handling. These employees provide special handling and storage of precision equipment, first aid and survival kits, toxic and volatile materials, and sensitive and NORS property.

Tool and Parts Attending Clusters

Receive, check, store, and issue tools, equipment, and related items.

GPO717 Stockroom Management. The cluster title is descriptive of the work performed by this group of Warehousemen and Tool and Parts Attendants. They are assigned to Base and Tenant, Maintenance, or Combat Support units.

GP0093 Tool and Parts Attending. As series 6904 Tool, Stock, and Parts Attendants, these employees issue and maintain accountability of responsible tools. They are assigned to Equipment (or Industrial Equipment) Management Offices (EMOs) and to various Tactical Groups.

Freight Loading Cluster

On- and off-load property and place and secure material to maintain proper weight and balance.

GPO181 Aircraft Freight Loading. Most members of this cluster are Aircraft Freight Loaders or Warehousemen, many indicating these job titles in combination with /Fork Lift Operator or /Motor Vehicle Operator. They perform tasks involving receiving, loading and shipping property.

Equipment Operation Clusters

Operate vehicles and equipment in loading, unloading, pickup, and delivery of material.

GP0615 Equipment Maintenance and Operation. These Materiel Facilities and Supply Services Specialists perform tasks related to the receipt, storage, inventory, and shipping functions, but spend most of their time operating forklifts and maintaining equipment and facilities.

GP0035 Vehicle Operating. Members of this cluster drive and maintain trucks and other vehicles, perform freight loading tasks, and check their loads for proper balance.

Supervising and Managing Clusters

Plan, direct, and evaluate programs, policies, procedures and requirements, and supervise personnel.

GP0840 Storage Foremen. These Warehousemen supervise work performed by both the Base Storage and Commissary/Services clusters described earlier. They have similar organizational assignments and AFSCs.

GP0468 Receiving Foremen. Members of this cluster supervise the functions described for the Receipt/Processing and Receiving clusters. Members are Warehousing series Materiel Facilities Specialists.

GP0857 Working Foremen. Members of this cluster span all job titles, AFSCs, locations and assignments. They perform a very high average number of tasks (394). Apparently, many respondents in this group misunderstood the instructions and checked not only the supervisory tasks they perform, but also all journeyman tasks performed by their subordinates. The group included some number of valid cases who do perform large numbers of tasks.

GP0053 Managing. No job titles, AFSCs, or assignments are representative of these foremen. Primary task emphasis includes all facets of the activities listed for the Supervising and Managing Clusters. It is not reasonable to assume only 68% of these employees are Foremen (Table 9). Apparently many WS category employees mistakenly reported WG category when completing the job inventory.

IV. CONCLUSIONS AND RECOMMENDATIONS

Conclusion 1. The data support a recent Civil Service Commission classification action affecting the WG-6900 Warehousing Family.

Discussion. Results of the job type analysis indicated that the functions of receipt, inspection, and storage within the ALCs are not distinct, but rather form a continuum of overlapping work assignments which are repeated throughout the ALC Distribution process. The data indicated nearly half of the ALC job types were composed of employees performing a blend of inspection, processing, and storage-related tasks. These employees are apparently not easily classifiable as either series 6965 Inspectors or 6907 Warehousemen, but reported job titles of Inspector/Warehouseman and Inspector/Processor combinations in both the 6965 and 6907 job series. The journeyman levels of these two series are different (WG-8 and WG-6, respectively), adding a potential inconsistency in grade level assignment for the combined positions based on the percentage of the higher-graded Inspection tasks performed by an individual job incumbent.

Subsequent to the data-gathering phase of this study, the Civil Service Commission established a new job series, WG-6901, for ALC New Man positions, and redefined series 6912, Materials Sorter and Classifier, for former series 6965, Materials and Equipment Inspector positions. This classification action placed many of the positions in which ALC employees performed Inspection/Storage and Inspection/Processing duties in a separate job series (6901), which also reduced the higher ALC average grade for series 6907, Warehouseman.¹

Recommendation. None. Necessary actions have already been taken.

Conclusion 2. The combined survey and analysis of Base/ALC positions is inefficient and excessively complex.

¹ The present data do not lend themselves to value judgments on the associated downgrade of former series 6965, Materials and Equipment Inspector positions, because of incompleteness of vital background information items. If the new job series were imposed on all cases in the present sample, employees in the ALC positions would still perform more tasks on the average than would base employees, but base jobs would still be judged to be slightly more difficult across the job series groups. Such data could provide a focal point for further study by classifiers.

Discussion. The current military task list developed by the AFOMC provided a nearly complete inventory of base-level civilian warehousing tasks for this study. Although the use of this list greatly reduced the initial cost of developing the warehousing inventory, the inclusion of ALC positions in the survey necessitated the addition of a large number of task statements that were not obtainable except through costly and time-consuming face-to-face interviews and extensive field reviews. The lengthy task list required for the combined Base/ALC survey increased the administration time for every rater and added a potential element of misinterpretation of task statements. The combined Base/ALC task ratings also complicated the job type analysis unnecessarily and confused the results, especially in areas of major supply system differences. Data were found to be more difficult to obtain from the ALCs than from bases, and the survey process was more disruptive of the ongoing mission of the ALCs.

Recommendation. The following actions should be taken to simplify and shorten civilian inventory development and analysis in the future: (a) when available, AFOMC task lists generally provide adequate coverage of base-level jobs and should be used as the first step of job inventory development (Cowan, 1977a, 1977b) and (b) combined ALC/Base surveys should not be conducted unless specifically requested by AFLC (or when deemed necessary for the good of the Air Force).

Conclusion 3. The job inventory methodology developed for use with military jobs applied equally well to civilian wage grade warehousing jobs with minor modifications.

Discussion. No serious difficulties were encountered in applying the existing job survey techniques to the civilian wage grade warehousing jobs. The error rate for the one background variable (major command) that could be completely verified was very low (about 2%). The only variable which exhibited a high percentage of error was the WG/WS category variable on which approximately 13% of the WS employees indicated "WG." This error can be attributed to the open-ended presentation format of the variable. A more recent job inventory employed a multiple-choice presentation for the WS/WG category variable, resulting in almost total elimination of errors. Careful examination of the background and task data revealed no evidence of deliberate response faking.

Because of the frequent lack of adequate source documents for USAF civilian job inventories, the field review process previously used for most military specialties is still a vital step in developing a civilian job inventory. The process has the advantage of reaching qualified task list evaluators in a variety of situations that might influence task performance (command differences, environmental conditions, etc.). Field review is also relatively inexpensive when compared to the alternatives of on-site interviews or an inadequate task list.

The publication of AFR 35-2, which specifies civilian job inventory procedures and which will insure tighter administrative controls, should provide even better results than those obtained in this study.

Recommendation. Continue the use of the current job survey and analysis methodology in occupational research of civilian jobs.

Conclusion 4. Voluntary completion of the background section of the Warehousing Inventory severely limited the usability of the background data.

Discussion. Because of the voluntary nature of background item completion, many respondents left critical data items incomplete. As a result, the obtained data were not sufficiently complete and representative to permit empirical assessment of field comments regarding misclassification of positions and misutilization of personnel. An in-depth analysis of warehousing jobs (e.g., establishing utilization trends or predicting civilian grade) requires extensive background information to integrate with the task data.

Recommendation. In future civilian job surveys, the completion of background information items should be mandatory, with the possible exception of name and SSAN.

Conclusion 5. Group administration of the civilian warehousing inventory resulted in more complete and more accurate data than did self-administration.

Discussion. Group administration of the warehousing job inventory allowed for a more standardized, less distracted, better motivated, and more thorough completion of the survey booklets. For group

administration of future civilian surveys, CPOs will need 2 weeks' notice prior to inventory mailout in order to reserve space for administration, provide a proctor during administration, and arrange for employee time off for duty-hour administration. However, group administration would not seem to be feasible if fewer than five respondents at a time participate.

Recommendation. Civilian job inventories should be group administered whenever feasible.

Conclusion 6. Any organization authorized to conduct research on Air Force civilians should have access to recurringly updated versions of civilian personnel data tape files.

Discussion. Access to civilian tape files has two important advantages. First, since civilians and military in the Air Force are classified under two different classification systems, an OMC task list constructed for a particular AFSC may cut across several job series, as shown in Table 8. Even an existing and adequate OMC task list would present the problem of defining the civilian population to be surveyed. With access to an updated civilian tape file, parameters of survey coverage could be narrowed by accessing the tape file for AFSC vs. job series distributions and comparing this output with related information in DOD 1313.1, Occupational Conversion Manual, Enlisted/Officer/Civilian. After this initial step, an interview, followed by the field review process, would be the most thorough means of defining the target civilian population. Second, because of the stability of civilian positions, access to a current civilian tape file would also allow by-name sample selection. This would lift the burden of sample selection from the CPOs but would still allow anonymous returns by means of the envelope method previously described.

Recommendation. If future research of the Air Force civilian sector is contemplated, AFHRL should maintain a recurringly updated version of the DPC Personnel Data System-Civilian tape file.

Conclusion 7. The research discussed in this report is not sufficient to validate the usefulness of CODAP methodology for analyzing civilian occupations and for specific applications to personnel, training, and testing problems.

Discussion. The Air Force occupational analysis methodology has had many successful applications in the military job setting. Military survey findings have influenced career ladder structural changes, the development of manpower and job training standards, the construction and revision of training standards, the construction and revision of training courses, and the content validation of the Specialty Knowledge Tests (SKTs) which are used in the Weighted Airman Promotion System (WAPS). At the present time, comparable areas of benefit would not be routinely available if the occupational analysis methodology was extended to the civilian workforce. Notwithstanding, it would seem that the civilian classification system could make even more effective use of job-clustering analysis than its military counterpart, since civilian job structures are more stable and directly tied in with pay grades. Curriculum design and the construction of occupational proficiency tests are other areas where occupational analysis methodology would have immediate and direct application. Additional areas that are worthy of further study would be the application of occupational survey results to content validation of existing personnel measurement devices and time 1/time 2 studies to establish personnel utilization trends. However, routine operational use of the methodology for developing and analyzing civilian job inventories used in this study would require a large-scale validation study before its implementation.

Recommendation. Any future research in this area should (a) consider specific applications of occupational survey data for the facilitation of civilian classification, training, and testing decisions and (b) estimate the reliability of the survey responses by civilian job incumbents.

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**APPENDIX A: JOB DESCRIPTIONS FOR
BASE/ALC JOB SERIES GROUPS**

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MBRS	OUTIES	TASKS	CASES	JOB DESCRIPTION	TASK
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TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MTRS	
		4036	713	13	16	
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>						
E	21 LOAD MATERIAL ON MECHANICAL CONVEYOR LINES			81.25	1.56	1.26
G	34 PALLETIZE ITEMS FOR STORAGE			81.25	1.21	0.99
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE			81.25	1.05	0.85
L	2 CLEAN IMMEDIATE WORK AREA				<>	.
E	23 MOVE PROPERTY TO DELIVERY, STORAGE, OR DISCREPANCY HOLD AREA					.
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS			75.00	1.64	1.23
G	6 BIND OR TAPE TOGETHER MULTIPLE QUANTITIES				1.25	0.94
F	2 AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING MATERIAL			75.00	0.95	0.71
J	49 PULL MATERIAL FOR SHIPMENT			75.00	0.68	0.51
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			68.75	1.20	0.83
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION			68.75	1.10	0.75
G	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS			68.75	1.03	0.71
E	45 SEGREGATE INCOMING PROPERTY BY DESTINATION			68.75	0.96	0.66
G	7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL			68.75	0.91	0.63
E	2 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS			68.75	0.76	0.52
E	24 NOTIFY EXPEDITORS FOR PICKUP OF NOHS, ENGRS, OR GNDRS RECEIPTS			68.75	0.72	0.50
E	1 ACCEPT OR REJECT PROPERTY			68.75	0.60	0.42
E	2 ADVISE CANISTER OF DISCREPANCY			68.75	0.47	0.33
E	19 IDENTIFY CLASSIFIED OR PRIORITY MATERIAL			62.50	1.33	0.83
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS			62.50	1.02	0.63
E	47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY			62.50	0.91	0.57
F	35 IDENTIFY, SEGREGATE, OR FORWARD MISROUTED MATERIAL FOR RESHIPMENT			62.50	0.74	0.46
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			62.50	0.74	0.46
I	7 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION			62.50	0.70	0.44
L	18 OPERATE HANDCARTS			56.25	1.28	0.72
L	17 OPERATE GASOLINE POWERED FORK-LIFTS			56.25	1.21	0.68
I	89 VERIFY ZCH CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY			56.25	1.13	0.64
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED			56.25	1.12	0.63

TASK	JOB DESCRIPTION	CASFS 4036	TASKS 713	OUTIES 13	MBKS 110	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....						
PERCENT OF MEMBERS PERFORMING.....						
DUTY/TASK TITLE						
<>						
L 2	CLEAN IMMEDIATE WORK AREA				74.55	1.68
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS				70.00	1.81
E 1	ACCEPT OR REJECT PROPERTY				65.45	1.92
H 20	COUNT PROPERTY				65.45	1.54
A 22	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY				6.55	2.03
I 80	SIGN FOR PROPERTY				6.55	1.31
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS				58.18	1.45
I 70	REFRESH BIN LOCATIONS				57.27	1.53
G 62	SET UP BINS, RACKS, ETC., OR OTHER STORAGE FACILITIES				57.77	.97
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS				56.36	1.43
L 1	CHECK LIGHTS, HEATERS, MACHINES, AND DOORS FOR SECURITY				55.45	1.39
A 2	ESTABLISH CONTROLS AGAINST PILFERAGE				55.45	1.28
H 31	INVENTORY EQUIPMENT OR HAND TOOLS				54.55	1.70
F 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION				53.64	1.37
L 3	CLEAN OR PAINT FACILITIES				53.64	1.10
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION				52.73	1.22
I 39	ISSUE OR EXCHANGE TOOLS AND EQUIPMENT				50.91	1.97
E 11	COMPLETE TURN-IN DOCUMENTS				50.91	1.41
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS				50.91	1.25
I 34	INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY				50.00	1.45
I 17	DETERMINE SERVICEABILITY OF ITEMS				50.00	1.44
G 66	UNCRATE OR UNPACK PROPERTY				49.09	1.00
H 32	INVENTORY EXPENDABLE SUPPLY ITEMS				48.18	1.38
B 48	PREPARE TOOL OR SUPPLY REQUISITIONS				48.18	1.29
I 12	CONTACT ORGANIZATIONS TO PICK UP PROPERTY				48.18	1.22
C 15	INSPECT HAND TOOLS OR OPERATING SUPPLIES				47.27	1.73
E 36	PREPARE TEMPORARY OR HAND RECEIPTS				47.27	1.20
G 63	STENCIL LETTERS AND NUMBERS ON HINS				47.27	.86
I 22	DOCUMENT ISSUE OR TURN-IN OF TOOLS AND TOOL-KITS				46.36	1.61
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS				46.36	1.52
I 68	RECEIVE OR ISSUE SPECIAL TOOLS				46.36	1.14
L 4	CLEAN TOOLS OR EQUIPMENT				45.45	1.08
I 33	INSPECT TOOLS AND EQUIPMENT FOR CLEANLINESS AND CONDITION BEFORE ACCEPTANCE				45.45	.99
H 7	CONDUCT CYCLE INVENTORIES				44.55	1.21
I 54	OBTAIN AUTHORIZED SIGNATURES OF PROPERTY CUSTODIANS				43.64	1.30

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TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS		
D-TSK		4036	713	13	89		
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....							
E	1 ACCEPT OR REJECT PROPERTY			66•29	1•05	1•05	
L	2 CLEAN IMMEDIATE WORK AREA			60•67	1•85	1•12	2•17
G	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS			60•67	1•68	1•02	3•19
G	44 PREPARE OR CONNECT BIN CARDS OR LABELS			59•55	1•22	1•73	3•92
G	10 COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS			56•18	1•94	1•09	5•01
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			56•18	1•80	1•01	6•02
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY			53•93	2•70	1•45	7•47
G	62 SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES			53•93	1•00	•54	8•01
I	70 REPLENISH BIN LOCATIONS			52•81	1•43	•76	8•77
H	20 COUNT PROPERTY			52•81	1•43	•75	9•52
G	6 BIND OR TAPE TOGETHER MULTIPLE QUANTITIES			51•69	1•04	•54	10•06
I	7 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION			50•56	1•80	•91	10•97
G	65 STORE PROPERTY IN PALLET ON HULK LOCATIONS			50•56	1•20	•61	11•58
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			49•44	1•17	•58	12•16
G	36 PLACE ITEMS IN BAGS AND ATTACH LABELS			48•31	1•29	•62	12•8
G	7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL			48•31	1•25	•60	13•39
I	80 SIGN FOR PROPERTY			48•31	1•13	•54	13•93
I	34 INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY			47•19	1•24	•58	14•51
F	61 PREPARE LABELS OR TAGS FOR PROPERTY			47•19	•88	•41	14•43
E	11 COMPLETE TURN-IN DOCUMENTS			46•07	1•15	•53	15•96
F	7 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS			46•07	1•54	•48	15•94
G	11 CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE			46•07	•96	•44	16•38
G	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES			46•07	•92	•42	16•61
I	52 MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS			46•07	•86	•40	17•21
F	75 TAG OR RETAG MATERIAL IN STOCK			44•94	1•39	•63	17•83
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS			44•94	1•22	•55	16•38
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS			44•94	1•19	•54	16•92
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			44•94	1•18	•53	16•44
G	66 UNCRATE OR UNPACK PROPERTY			44•94	1•13	•51	16•95
E	36 PREPARE TEMPORARY OR HAND RECEIPTS			44•94	•94	•38	20•33
I	39 ISSUE OR EXCHANGE TOOLS AND EQUIPMENT			43•82	1•58	•69	21•02
H	31 INVENTORY EQUIPMENT OR HAND TOOLS			43•82	1•14	•50	21•52

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TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBHS	SEQ NO	TASK TITLE
L	2 CLEAN IMMEDIATE WORK AREA						
G	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS						
E	1 ACCEPT OR REJECT PROPERTY						
E	8 COMPARE IDENTIFY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS. TAGS, LABELS,						
L	1 ON MARKINGS						
L	1 CHECK LIGHTS, HEATERS, MIRRORS, AND DOORS FOR SECURITY						
G	34 PALLETIZE ITEMS FOR STORAGE						
E	23 MOVE PROPERTY TO DELIVERY, STORAGE, OR DISCREPANCY HOLD AREA						
L	65 STORE PROPERTY IN FALLET ON ROLLER LOCATIONS						
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES,						
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS						
L	18 OPERATE HANDCARTS						
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS						
L	17 OPERATE GASOLINE POWERED FORK-LIFTS						
H	20 COUNT PROPERTY						
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED						
G	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES						
G	62 SET UP BINS, RACKS, PAYS, OR OTHER STORAGE FACILITIES						
E	26 OPEN CONTAINERS OR PACKAGES FOR INSPECTION						
L	3 CLEAN, OR PAINT FACILITIES						
A	22 PLAIN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY						
G	35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DEGRADATION.						
H	11 CONSTRUCT NEW WAREHOUSE OR SET UP NEW WAREHOUSE						
I	1 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION						
F	2 ADVISE CARRIER OF DISCREPANCY						
I	52 MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS						
I	80 SIGN FOR PROPERTY						
I	7 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION						
G	66 DOCUMENT OR UNPACK PROPERTY						
E	47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY						
G	33 PLACE PROPERTY IN OFFICE STORAGE						
F	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS						

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS	
L	2 CLEAN IMMEDIATE WORK AREA	4936	713	1.13	1.84	
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS					
E	1 ACCEPT OR REJECT PROPERTY					
G	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS					
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA					
G	10 COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS					
G	65 STORE PROPERTY IN PALLET OR BULK LOCATIONS					
G	6 BIND OR TAPE TOGETHER MULTIPLE QUANTITIES					
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION					
G	34 PALLETIZE ITEMS FOR STORAGE					
G	7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL					
E	21 LOAD MATERIAL ON MECHANICAL CONVEYOR LINES					
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS					
E	15 EXAMINE INCORNING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE					
G	26 PLACE ITEMS IN BAGS AND ATTACH LABELS					
H	20 COUNT PROPERTY					
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS					
I	8 CHECK INCORNING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION					
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS					
G	11 CONDUCT REWAREHOUSING OR SET UP NEW WAREHOUSE					
E	24 NOTIFY EXPEDITORS FOR PICKUP OF NORS, ENRQS, OR GNOVS RECEIPTS					
G	66 UNCRATE OR UNPACK PROPERTY					
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY					
G	44 PREPARE OR CORRECT BIN CARDS OR LABELS					
G	62 SET UP BINS, RACKS, RAIS, OR OTHER STORAGE FACILITIES					
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED					
E	47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY					
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS					
E	26 OFF-LOAD RECEIPTS OR TURN-INS					
I	7 CHECK INCORNING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION					
L	17 OPERATE GASOLINE POWERED FORK-LIFTS					
		51.52	1.26	*65	22.01	

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TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBR'S	
		4036	713	1.3	.11	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
A	24 PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES	100.00	.85	.85	.85	
B	4 CERTIFY OR MAINTAIN TIME CARDS	100.00	.83	.83	1.68	
B	3 BRIEF EMPLOYEES ON STANDARD OF CONDUCT (AFN 30-30)	100.00	.76	.76	2.44	
B	1 ASSIGN INDIVIDUALS TO DUTY POSITIONS	100.00	.74	.74	3.18	
B	51 SCHEDULE LEAVES OR PASSES	100.00	.71	.71	3.89	5
A	25 PLAN OR IMPLEMENT SAFETY PROGRAM	100.00	.70	.70	4.58	
A	2 ESTABLISH CONTROLS AGAINST ILLEGITIMATE	100.00	.68	.68	5.27	
B	34 PERFORM IN-HOUSE QUALITY CHECKS	100.00	.68	.68	5.95	
B	2 BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION	100.00	.68	.68	6.63	
B	1.1 INSURE EMPLOYEES ARE FAMILIAR WITH CURRENT TO'S AND	100.00	.66	.66	7.29	10
C	20 INVESTIGATE GRIEVANCES OR DISCIPLINARY ACTION	100.00	.65	.65	7.93	
B	33 ORIENT NEWLYASSIGNED PERSONNEL	100.00	.64	.64	8.57	
A	1.3 ESTIMATE PERSONNEL REQUIREMENTS	100.00	.63	.63	9.20	
A	36 SCHEDULE DUTY HOURS OF SUBORDINATES	100.00	.62	.62	9.83	
A	7 ESTABLISH ORGANIZATIONAL STRUCTURE	100.00	.61	.61	10.44	15
C	5 EVALUATE MATERIAL PROCESSING PROCEDURES	90.91	.78	.78	11.15	
C	10 EVALUATE SAFETY PRACTICES	90.91	.72	.72	11.81	
B	37 PREPARE AND MAINTAIN CIVILIAN EMPLOYEE RECORDS, E.G., AF-971	90.91	.72	.72	12.46	
B	7 CONDUCT SECURITY OR SAFETY MEETINGS	90.91	.71	.64	13.11	
A	1 CONDUCT STAFF MEETINGS	90.91	.71	.64	13.75	
A	4 ESTABLISH LOCAL RECORDS AND REPORTING PROCEDURES	90.91	.71	.64	14.39	20
A	26 PLAN SUPERVISORY SELF-INSPECTION PROGRAM	90.91	.71	.64	14.93	
G	6 ESTABLISH WORK PRIORITIES	90.91	.70	.63	15.03	
C	8 EVALUATE REPORTS, SUCH AS INSPECTION, SURVEY, OR AUDITING	90.91	.70	.63	15.66	
C	13 INTERVIEW OR HIRE PERSONNEL	90.91	.69	.63	16.29	
B	32 PREPARE OR REVIEW WAREHOUSE SPACE REPORTS	90.91	.69	.62	16.92	25
B	60 SUPERVISE WAREHOUSE OR STORAGE FACILITIES	90.91	.66	.60	17.52	
A	3 ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR	90.91	.65	.59	18.11	
	EQUIPMENT	90.91	.65	.59	18.10	
A	12 ESTIMATE OPERATING REQUIREMENTS	90.91	.65	.59	19.30	
B	12 INTERIMPHET POLICIES OR DIRECTIVES	90.91	.62	.56	21.04	
A	29 PREPARE OFFICE INSTRUCTIONS (OI) OR STANDARD OPERATING	90.91	.64	.58	19.88	30
C	13 EVALUATE SUGGESTIONS OR COMPLAINTS	90.91	.64	.58	20.46	
A	11 ESTIMATE FACILITIES REQUIREMENTS	90.91	.64	.58	21.60	
C	12 EVALUATE STOCK LEVELS PROCEDURES	90.91	.59	.54	22.14	
B	47 PREPARE REQUESTS FOR PERSONNEL OR ORGANIZATIONAL CHANGES	90.91	.59	.53	22.67	35
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	90.91	.57	.52	23.19	
A	18 PLAN BUILDING MAINTENANCE REQUIREMENTS	90.91	.52	.47	23.66	

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TASK JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS	
	4036	713	● 13	• 60	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
L 2 CLEAN IMMEDIATE WORK AREA				73•33	2•76
G 40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS				73•33	2•13
L 1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY				66•67	2•28
G 34 PALLETIZE ITEMS FOR STORAGE				66•67	1•85
G 35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION				65•00	1•63
L 18 OPERATE HANDCARTS				63•33	2•56
G 65 STORE PROPERTY IN PALLET OR BULK LOCATIONS				63•33	2•09
H 60 PREPARE WAREHOUSE FOR INVENTORY				56•67	2•07
E 8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS				56•67	1•85
G 15 CONTROL STOCK ROTATION TO PREVENT DETERIORATION				56•67	1•60
L 17 OPERATE GASOLINE POWERED FORK-LIFTS				55•00	1•91
E 15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE				53•33	2•50
H 20 COUNT PROPERTY				53•33	1•73
G 62 SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES				53•33	1•58
E 1 ACCEPT OR REJECT PROPERTY				51•67	1•85
E 7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED				51•67	1•74
I 8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION				51•67	1•43
G 11 CONDUCT RE-WAREHOUSINGS OR SET UP NEW WAREHOUSE				50•00	1•40
H 38 INVENTORY WAREHOUSE STOCKS				48•33	2•59
A 22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY				46•33	1•92
I 80 SIGN FOR PROPERTY				46•33	1•87
G 39 PLACE PROPERTY IN SPECIAL STORE FACILITIES				46•33	1•50
I 7 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION				46•33	1•41
G 7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL				46•33	1•31
L 41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS				46•67	2•52
E 28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION				46•67	2•07
E 48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS				46•67	1•64
G 24 IDENTIFY ITEMS REQUIRING REFRIGERATION OR OTHER SPECIAL STORAGE				45•00	1•36
I 9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS				43•33	1•20
L 16 OPERATE ELECTRIC FORK-LIFTS				41•67	2•05
L 10 INSPECT VEHICLE PRIOR TO AND DURING OPERATION				41•67	1•74

TASK	JOB DESCRIPTION	CASES	TASKS	DUIES	MTRS		
		4036	713	1.3	9		
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS</u>							
<u>AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>							
<u>AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....</u>							
<u>PERCENT OF MEMBERS PERFORMING.....</u>							
D-TSK	DUTY/TASK TITLE						
L 2	CLEAN IMMEDIATE WORK AREA						
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY						
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS						
I 89	VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY						
I 29	EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE						
I 34	INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY						
G 10	COMPLETE FORMATT TO KILL, ESTABLISH, OR CORRECT LOCATIONS						
J 44	PULL MATERIAL FOR SHIPMENT						
H 20	COUNT PROPERTY ATTACHED AND PROTECTED						
I 30	EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED						
J 10	COMPARE SHIPPING DOCUMENTS WITH REQUISITIONS TO INSURE ACCURACY AND COMPLETENESS						
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION						
I 12	CONTACT ORGANIZATIONS TO PICK UP PROPERTY						
G 22	IDENTIFY DELINQUENT DOCUMENTS						
I 27	EXAMINE CONTAINERS TO SEE THAT THEY ARE PROPERLY CLOSED, BANDED, OR SEALED						
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS						
H 63	PROCESS STOCK LIST CHANGE CARDS						
G 62	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES						
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS						
I 80	SIGN FOR PROPERTY						
G 65	STORE PROPERTY IN PALLET OR BULK LOCATIONS						
I 53	NOTIFY EXPEDITORS OF PRIORITY ISSUES READY FOR PICK-UP						
G 34	PALLETIZE ITEMS FOR STORAGE						
G 39	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES						
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS						
E 48	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS						
J 27	INSURE PROPER BALANCE OF VEHICLE LOAD						
G 26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS						
J 7	CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION						
G 7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL						

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MARS
		4036	713	13	169
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS					
F	39 INSPECT DAMAGED MATERIAL FOR DEFICIENCIES IN PACKING, PRESERVATION, OR HANDLING METHODS	89.76	1.04	1.32	1.32
F	34 IDENTIFY PROPERTY USING SUPPLY ON TECHNICAL PUBLICATIONS	89.57	1.36	1.19	3.43
F	56 PREPARE DISCREPANCY REPORTS	85.80	1.04	.98	4.41
F	7 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS	85.21	1.50	1.28	5.69
F	41 INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DEGRADATION	85.21	1.13	.96	6.65
F	75 TAG OR RETAG EXCESS PROPERTY	84.02	1.14	.95	7.61
F	79 TAG OR RETAG EXCESS PROPERTY	82.84	1.12	.93	8.53
F	38 INSPECT CONTAINERS AND LABELS OF TOXIC AND VOLATILE MATERIALS	82.84	.98	.81	9.35
F	42 INSPECT REPAIRABLE OR LOCAL PURCHASE RECEIPTS	81.66	1.25	1.10	10.45
F	11 CONDITION-CODE SUPPLY ITEMS OR EQUIPMENT	81.07	1.19	.96	11.41
F	49 LIST COMPONENT PART SHORTAGES	81.07	.96	.78	12.19
F	59 PREVARE INPUT FORMAT FOR CONDITION OR IDENTIFICATION CHANGES	79.88	1.18	.95	13.13
F	33 IDENTIFY PROPERTY REQUIRING TO COMPLIANCE OR TO MODIFICATION	79.88	1.11	.88	14.02
F	31 IDENTIFY COMPONENTS TO ASSEMBLIES	79.88	1.04	.83	14.85
F	82 VERIFY UNIT OF ISSUE FOR SUPPLIES OR EQUIPMENT	79.29	1.21	.96	15.81
F	48 INSURE HISTORICAL RECORD IS ATTACHED TO MATERIAL	79.29	.97	.77	16.57
F	19 DESIGNATE ITEMS FOR DISPOSAL	76.33	1.03	.79	17.36
F	68 REQUEST IDENTIFICATION INFORMATION FOR PROPERTY THAT CANNOT BE IDENTIFIED	75.74	.87	.66	18.02
F	25 DETERMINE FISH TO BE ASSIGNED TO ITEMS	75.15	1.16	.87	18.89
F	32 IDENTIFY ITEMS USING PRECISION MEASURING TOOLS	75.15	.92	.69	19.58
F	27 DETERMINE INTERCHANGEABILITY OF ITEMS	74.56	1.02	.83	20.41
F	21 DETERMINE CLASSIFICATION OF PROPERTY	73.96	1.06	.78	21.19
E	1 ACCEPT OR REJECT PROPERTY	72.78	1.23	.90	22.09
F	81 VERIFY UNIT COSTS OF SUPPLIES OR EQUIPMENT	72.78	.99	.72	22.81
F	10 COMPUTE AND ASSIGN SHELF-LIFE EXPECTANCY OR CURE DATES	72.19	1.18	.85	23.66
F	52 PERFORM SURVEILLANCE OF AGE CONTROL ITEMS	71.01	1.02	.79	24.45
F	80 VERIFY SECURITY CLASSIFICATION OF SUPPLIES OR EQUIPMENT	71.01	1.02	.72	25.18
F	50 MONITOR OR DOCUMENT THE PROCESSING OF PROPERTY FOR RECLAMATION OR DEMILITARIZATION	70.41	.95	.67	25.85
F	20 DETERMINE CAUSE OF UNSERVICEABILITY	69.82	.96	.67	26.52
F	65 PREPARE STATEMENT OF FACTS ON DAMAGED PROPERTY	69.82	.83	.58	27.10
F	12 CONDUCT FOLLOW-UP INSPECTIONS	69.23	.94	.65	27.75
F	15 CONTACT TECHNICAL SPECIALISTS REGARDING THE CONDITION AND STATUS OF PROPERTY ITEMS RECEIVED	69.23	.81	.56	28.31

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS
		4036	713	.13	663
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
F	34 IDENTIFY PROPERTY USING SUPPLY OR TECHNICAL PUBLICATIONS				
F	7 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS				
F	33 IDENTIFY PROPERTY REQUIRING TO COMPLIANCE OR TO MODIFICATION				
E	1 ACCEPT OR REJECT PROPERTY				
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION				
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS				
F	35 IDENTIFY, SEGREGATE, OR FORWARD MISROUTED MATERIAL FOR RESHIPMENT				
F	74 TAG OR RETAG EXCESS PROPERTY				
F	82 VERIFY UNIT OF ISSUE FOR SUPPLIES OR EQUIPMENT				
F	11 CONDITION-CODE COMPUTER FOR ADDITIONAL LOCATIONS				
F	75 TAG OR RETAG MATERIAL IN STOCK				
F	39 INSPECT DAMAGED MATERIAL FOR DEFICIENCIES IN PACKING, PRESERVATION, OR HANDLING METHODS				
F	2 AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING MATERIAL				
F	31 IDENTIFY COMPONENTS TO ASSEMBLIES				
F	41 INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DETERIORATION				
F	49 LIST COMPONENT PART SHORTAGES				
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION				
F	12 CONDUCT FOLLOW-UP INSPECTIONS				
G	26 INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS				
F	20 DETERMINE CAUSE OF UNSERVICEABILITY				
F	68 REQUEST IDENTIFICATION INFORMATION FOR PROPERTY THAT CANNOT BE IDENTIFIED.				
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS				
G	36 PLACE ITEMS IN BAGS AND ATTACH LABELS				
F	19 DESIGNATE ITEMS FOR DISPOSAL				
F	64 PREPARE REQUESTS FOR CLEANING, PRESERVATION, OR PACKING OF MATERIAL				
G	23 IDENTIFY ITEMS EXCEEDING TIME LIMITATIONS OR TOC INSPECTION DATES				
F	56 PREPARE DISCREPANCY REPORTS				
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING				

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MRS	
		4036	713	13	50	
	CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					TASK
	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					SEQ
	AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....					NO
	PERCENT OF MEMBERS PERFORMING.....					
D- TASK	DUITY/TASK TITLE	<>>				
E 1	ACCEPT OR REJECT PROPERTY	84.00	1.59	1.34	1.34	
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	80.00	1.52	1.22	2.55	
E 28	OPEN CONTAINERS OR PACKAGES FOR INSPECTION	68.00	1.79	1.22	3.77	
F 7	COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS	68.00	1.64	1.11	4.89	
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	68.00	1.48	1.01	5.89	5
E 11	COMPLETE TURN-IN DOCUMENTS	68.00	1.31	.89	6.78	
E 7	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	66.00	1.27	.84	7.62	
E 2	ADVISE CARRIER OF DISCREPANCY	66.00	1.07	.71	8.33	
E 48	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	64.00	1.58	1.01	9.34	
L 2	CLEAN IMMEDIATE WORK AREA	64.00	1.23	.79	10.13	10
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	62.00	1.25	.79	10.92	
F 82	VERIFY UNIT OF ISSUE FOR SUPPLIES OR EQUIPMENT	62.00	1.27	.79	11.71	
E 23	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	60.00	1.34	.80	12.51	
F 61	PREPARE LABELS OR TAGS FOR PROPERTY	60.00	1.30	.78	13.29	
E 36	PREPARE TEMPORARY ON HAND RECEIPTS	58.00	1.05	.61	13.90	15
E 22	Maintain SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	56.00	1.50	.84	14.74	
I 80	SIGN FOR PROPERTY	56.00	1.25	.70	15.44	
E 20	IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	56.00	.98	.54	15.97	
F 34	IDENTIFY PROPERTY USING SUPPLY OR TECHNICAL PUBLICATIONS	54.00	1.19	.64	16.62	
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	54.00	1.14	.62	17.23	20
E 3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	52.00	1.41	.73	17.97	
E 37	PREPARE UNSERVICEABLE PROPERTY FOR SHIPMENT	52.00	1.21	.63	18.59	
E 18	GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	50.00	1.38	.69	19.28	
F 56	PREPARE DISCREPANCY REPORTS	50.00	1.12	.56	19.84	
E 17	FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	50.00	1.03	.52	20.36	15
F 75	TAG OR RETAG MATERIAL IN STOCK	50.00	.96	.48	20.84	
F 9	COMPLETE OVERAGE OR SHORTAGE REPORTS	48.00	1.22	.58	21.43	
E 44	SCREEN TURN-IN DOCUMENTS FOR COMPLETENESS	48.00	1.21	.58	22.01	
E 40	PROCESS REPAIRABLE RECEIPTS	48.00	1.16	.56	22.56	
I 17	DETERMINE SERVICEABILITY OF ITEMS	48.00	1.15	.55	23.12	30
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	48.00	.94	.45	23.57	

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS		
		4036	713	13	47		
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS</u>							
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS						
E	1 ACCEPT OR REJECT PROPERTY						
L	2 CLEAN IMMEDIATE WORK AREA						
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS						
F	7 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS						
F	61 PREPARE LABELS OR TAGS FOR PROPERTY						
E	28 OPEN CONTAINERS, OR PACKAGES, FOR INSPECTION						
L	1 CHECK LIGHTS, HEATERS, MINDERS, AND DOORS FOR SECURITY						
I	7 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION						
H	20 COUNT PROPERTY						
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS						
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS						
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA						
J	7 CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION						
F	82 VERIFY UNIT OF ISSUE FOR SUPPLIES OR EQUIPMENT						
E	15 EXAMINE INCUHING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE						
E	11 COMPLETE TURN-IN DOCUMENTS						
I	67 RECEIVE AND VERIFY CONDITION OF PARTS						
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED						
L	3 CLEAN OR PAINT FACILITIES						
G	36 PLACE ITEMS IN RAGS AND ATTACH LABELS						
H	65 RESEARCH TO'S						
F	75 TAG OR RETAG MATERIAL IN STOCK						
F	74 TAG OR RETAG EXCESS PROPERTY						
I	80 SIGN FOR PROPERTY						
G	40 PLACE PROPERTY IN WAREHOUSE, HINS, RACKS, OR BAYS						
L	4 CLEAN TOOLS OR EQUIPMENT						
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS						
I	17 DETERMINE SERVICEABILITY OF ITEMS						
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING						

TASK	JOB DESCRIPTION	CASES	TASKS	DUIES	MBRS				
		4036	713	13	72				
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS									
L	2 CLEAN IMMEDIATE WORK AREA								
L	17 OPERATE GASOLINE POWERED FORKLIFTS								
K	24 LOAD OR UNLOAD UNCLASSIFIED FREIGHT								
K	3 BOARD AIRCRAFT AND LOCATE CARGO TO BE OFF-LOADED								
K	22 LOAD OR UNLOAD CLASSIFIED FREIGHT								
K	23 LOAD OR UNLOAD DANGEROUS FREIGHT								
K	5 CHECK PALLETS FOR PROPER STRAPPING AND NETTING								
E	21 LOAD MATERIAL ON MECHANICAL CONVEYOR LINES								
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE								
J	6 CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN								
J	39 PALLETIZE CARGO ACCORDING TO AIRCRAFT CONFIGURATION								
L	10 INSPECT VEHICLE PRIOR TO AND DURING OPERATION								
J	44 PULL MATERIAL FOR SHIPMENT								
J	7 CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION								
K	29 REARRANGE CARGO IN AIRCRAFT TO BALANCE LOAD								
K	6 COMPUTE AIRCRAFT LOAD DISTRIBUTION AND BALANCE								
K	10 DETERMINE PLACEMENT OF CARGO ABOARD AIRCRAFT								
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING								
J	5 CHECK BUILD-UP OF PALLETS								
K	33 SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION								
E	19 IDENTIFY CLASSIFIED OR PRIORITY MATERIAL								
K	4 CHECK OR VERIFY AIR CARGO DOCUMENTATION, AIR MOVEMENT DESIGNATOR, OR TRANSPORTATION CONTROL NUMBER								
E	27 OPERATE CONTROL PANEL TO ROUTE MATERIAL								
E	45 SEGREGATE INCOMING PROPERTY BY DESTINATION								
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA								
K	25 LOAD-PLAN AIR FREIGHT								
L	24 OPERATE POWER CONVEYORS								
J	47 ROUTE MATERIAL TO PROPER HOLDING BAY								
K	2 BALANCE AND SECURE SURFACE FREIGHT								
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS								
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS								
J	50 SECURE MATERIAL TO TRAILERS OR EXPEDITOR VEHICLES								
K	16 INSPECT CONDITION OF FREIGHT PRIOR TO MOVEMENT								
J	3 ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT								
L	20 OPERATE K-25								

**APPENDIX B: DIFFERENCE DESCRIPTIONS FOR
BASE/ALC JOB SERIES GROUPS**

DIFFERENCE BETWEEN SPC023 AND SPC024

-601 FOR PAGE 1

SPC023 MEMBERS =	72.6268 ALC	
SPC024 MEMBERS =	23.6968 BASE	
AVERAGE PERCENT TIME BY ALL GROUP MEMBERS---DIFFERENCE, SPC023 MINUS SPC024		
SPC024 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....		
SPC023 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....		
PERCENT MEMBERS PERFORMING---DIFFERENCE, SPC023 MINUS SPC024		
SPC024 PERCENT MEMBERS PERFORMING.....		
SPC023 PERCENT MEMBERS PERFORMING.....		
D-TSK		
 TASK TITLE		
E 27	OPERATE CONTROL PANEL TO ROUTE MATERIAL	70.83 13.04 57.79 .83 .05 .78
E 21	LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	80.56 30.43 50.12 .90 .23 .66
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	69.44 21.74 47.71 .62 .18 .44
C 15	INSPECT HAND TOOLS OR OPERATING SUPPLIES	
G 48	PROVIDE SECURE STORAGE FOR CLASSIFIED, SENSITIVE, RADIOACTIVE, HAZARDOUS, OR FLAMMABLE PROPERTY	45.83 8.70 37.14 .35 .03 .33
E 23	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	62.50 26.09 36.41 .60 .15 .94
L 24	OPERATE POWER CONVEYORS	
C 14	INSPECT EQUIPMENT FOR OPERATION AND MAINTENANCE	69.44 34.78 34.66 .84 .27 .57
J 44	PULL MATERIAL FOR SHIPMENT	55.56 21.74 33.82 .44 .15 .26
E 17	FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	76.39 43.48 32.91 .93 .37 .56
G 65	STORE PROPERTY IN PALLET OR BULK LOCATIONS	58.33 26.09 32.25 .44 .16 .26
E 9	COMPLETE INCHIECKER'S TALLY SHEET	61.11 30.43 30.68 .60 .17 .42
L 9	CLEAN TOOLS OR EQUIPMENT	63.89 34.78 29.11 .48 .21 .27
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	41.67 13.04 28.62 .35 .05 .29
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	41.67 13.04 28.62 .31 .05 .25
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	80.56 52.17 28.38 .87 .46 .41
E 43	RETURN PROPERTY FOR REROUTING OR DIVERSION	
E 3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	50.00 21.74 28.26 .34 .16 .17
E 22	Maintain SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	66.67 39.13 27.54 .59 .26 .33
E 45	SEGREGATE INCOMING PROPERTY BY DESTINATION	70.83 43.48 27.36 .75 .38 .37
E 26	UFF-LOAD RECEIPTS OR TURN-INS	52.78 26.09 26.69 .51 .18 .33
E 7	CHARGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	61.11 34.78 26.33 .56 .26 .30
F 2	AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING	38.89 13.04 25.85 .28 .06 .22
E 20	MATERIAL IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	73.61 47.83 25.79 .79 .30 .49
E 33	PREPARE PROPERTY FOR IN-CHECKING	43.06 17.39 25.66 .38 .10 .28
E 2	ADVISE CARRIER OF DISCREPANCY	47.22 21.74 25.48 .33 .09 .24
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	59.72 34.78 24.94 .63 .28 .36
E 42	REPORT A-ID RECORD DISPOSITION OF CONEX SHIPMENT CONTAINERS	33.33 8.70 24.64 .20 .03 .17
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	72.22 47.43 24.40 .70 .35 .35
E 18	GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	50.00 26.09 23.91 .38 .20 .18
E 5	ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	58.33 34.78 23.55 .48 .24 .23
K 26	LOAD-PLA; SURFACE FREIGHT	62.50 39.13 23.37 .48 .38 .10

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 32 AND LAST 35 TASKS BE REPORTED.

H	35	PREPARE ACCIDENT REPORTS	18.06	34.78	-16.73	.12	.36	+.24
J	32	MAINTAIN DAILY RECORD OF WORK ACCOMPLISHED	18.06	34.78	-16.73	.08	.27	-.19
K	18	INSPECT MATCHES, DOORS, OR SEALS FOR SECURITY	38.89	56.52	-17.63	.28	.80	-.52
D	1	ASSIGN OUT TRAINEES	8.33	26.09	-17.75	.02	.11	-.09
K	14	INSPECT CARRIERS, EQUIPMENT PRIOR TO LOADING OR AFTER UNLOADING	43.06	60.87	-17.81	.31	.86	-.54
B	41	PREPARE FORMS TO QUALIFY EMPLOYEES TO HANDLE EXPLOSIVE AND DANGEROUS CARGO FOR ENVIRONMENTAL DIFFERENTIAL PAY	12.50	30.43	-17.93	.08	.27	-.19
A	24	PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES	20.83	39.13	-18.30	.15	.42	-.27
A	25	PLAN OR IMPLEMENT SAFETY PROGRAM	20.83	39.13	-18.30	.11	.38	-.28
K	11	DIRECT USE OF AIR LOAD RESTRAINT DEVICES	55.56	73.91	-18.36	.53	1.49	-.96
K	19	INSPECT LABELS, TAGS, OR MARKINGS OF HAZARDOUS OR MAGNETIC MATERIAL	59.72	78.26	-18.54	.63	1.19	-.57
B	13	INTERVIEW OR HIRE PERSONNEL	6.94	26.09	-19.14	.01	.21	+.19
A	36	SCHEDULE DUTY HOURS OF SUBORDINATES	11.11	30.43	-19.32	.05	.35	-.30
C	20	INVESTIGATE GRIEVANCES OR DISCIPLINARY ACTION	11.11	30.43	-19.32	.05	.18	+.13
9	9	ESTABLISH WORK PRIORITIES	15.28	34.78	-19.50	.08	.29	+.21
J	1	ARRANGE FOR ADDITIONAL VEHICLE SUPPORT	19.64	39.13	-19.69	.11	.22	+.12
b	56	SUPERVISE LOADING OR UNLOADING OF PROPERTY	31.94	52.17	-20.23	.34	.56	-.22
A	27	PLAN TRAINING REQUIREMENTS	9.72	30.43	-20.71	.03	.24	-.21
A	34	PREPARE TRAINING PROGRAMS, SUCH AS AF FORM 623	9.72	30.43	-20.71	.04	.28	-.24
D	12	BRIEF EMPLOYEES ON STANDARD OF CONDUCT (AFR 30-301)	4.17	26.09	-21.92	.01	.19	+.18
H	3	MANTAIN TRAINING PROGRESS RECORDS, SUCH AS AF FORM 623	12.50	34.78	-22.28	.06	.30	-.24
b	38	BRIEF EMPLOYEES ON DISCREPANCY OR IRREGULARITY REPORTS	12.50	34.78	-22.28	.04	.30	-.26
b	27	MONITOR ON-THE-JOB TRAINING PROGRAMS (OJT)	6.94	30.43	-23.49	.03	.28	+.25
B	51	SCHEDULE LEAVES OR PASSES	11.11	34.78	-23.67	.05	.32	-.27
B	33	ORIENT NEWLY-ASSIGNED PERSONNEL	15.28	39.13	-23.85	.06	.45	-.39
I	36	PREPARE AIRMAN PERFORMANCE REPORTS (AF FORMS 909, 910, 911)	.00	26.09	-26.09	.00	.21	-.21
L	30	OPERATE TWO-WAY RADIO	38.89	65.22	-26.33	.27	1.05	-.78
i	11	INSURE EMPLOYEES ARE FAMILIAR WITH CURRENT TO'S AND DIRECTIVES	12.50	39.13	-26.63	.06	.42	-.36
H	44	PREPARE OR INITIATE CIVILIAN PERSONNEL ACTIONS, SUCH AS PROMOTIONS OR REASSIGNMENTS	2.78	30.43	-27.66	.01	.27	-.26
L	29	OPERATE TUGS	41.67	69.57	-27.90	.51	.72	-.21
B	4	CERTIFY OR MAINTAIN TIME CARDS	11.11	39.13	-28.02	.04	.32	-.28
B	2	BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION PROGRAM, OR GRIEVANCE PROCEDURE	15.08	43.48	-28.20	.07	.40	-.33
B	7	CONDUCT SECURITY OR SAFETY MEETINGS	13.89	43.48	-29.59	.07	.45	-.38
B	42	PREPARE NOTICE OF ANNUAL PERFORMANCE RATINGS ON CIVILIAN EMPLOYEES	8.33	39.13	-30.80	.04	.44	-.39
B	37	PREPARE AND MAINTAIN CIVILIAN EMPLOYEE RECORDS, E.G., AF-971	8.33	43.48	-35.14	.04	.47	-.43
A	1	ASSIGN INDIVIDUALS TO DUTY POSITIONS	20.83	56.52	-35.69	.10	.67	-.56

DIFFERENCE BETWEEN SPC021 AND SPC022

SPC021 MEMBERS =	42 6966 ALC
SPC022 MEMBERS =	50 6966 BASE

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		AVERAGE PERCENT TIME BY ALL GROUP MEMBERS--DIFFERENCE, SPC021 MINUS SPC022.....	
SPC022 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....		
SPC021 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....		
PERCENT MEMBERS PERFORMING--DIFFERENCE, SPC021 MINUS SPC022.....		
SPC022 PERCENT MEMBERS PERFORMING.....		
SPC021 PERCENT MEMBERS PERFORMING.....		
D-TSK		TASK TITLE	
1	89	VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	25.53 .00 25.53 .22 .00 .22
6	26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	34.04 12.00 22.04 .37 .08 .30
1	65	REARRANGE BINS FOR MAXIMUM UTILIZATION OF SPACE AND PERSONNEL	31.91 12.00 19.91 .29 .10 .20
J	6	CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	31.91 12.00 19.91 .26 .09 .17
I	11	COMPLETE ROUTING SLIP TO RE-ROUTE MATERIAL	27.66 8.00 19.66 .37 .09 .27
L	44	STEAM CLEAN ENGINES	25.53 6.00 19.53 .37 .08 .29
L	41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	57.45 38.00 19.45 .96 .44 .53
J	32	Maintain Daily Record of Work Accomplished	21.28 2.00 19.28 .24 .01 .23
H	65	RESEARCH TO'S CUSHION MATERIAL FOR TRANSPORTING	42.55 24.00 18.55 .63 .21 .42
J	14	PLACE COUNT CARDS IN BINS	27.66 10.00 17.66 .22 .08 .14
H	49	PREPARE CORROSION TREATMENT AND DELIVERY NOTICE (AF 311)	19.15 2.00 17.15 .09 .03 .06
J	47	ROUTE MATERIAL TO PROPER HOLDING BAY	17.02 *00 17.02 .20 .00 .20
F	64	PREPARE REQUESTS FOR CLEANING, PRESERVATION, OR PACKING OF MATERIAL	29.79 14.00 15.79 .43 .19 .25
G	10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	25.53 10.00 15.53 .33 .07 .26
H	16	CONDUCT WALL TO WALL INVENTORIES	25.53 10.00 15.53 .18 .11 .07
G	27	INTERRUPTE LOCATOR RECORDS FOR AUTHORIZED LEVELS	19.15 1.00 15.15 .21 .10 .11
J	3	ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT	19.15 4.00 15.15 .10 .02 .09
J	50	SECURE MATERIAL TO TRAILERS OR EXPEDITER VEHICLES	19.15 4.00 15.15 .15 .05 .10
G	44	PREPARE OR CORRECT BIN CARDS OR LABELS	36.17 22.00 14.17 .20 .01 .18
G	63	STENCIL LETTERS AND NUMBERS ON BINS	34.04 20.00 14.04 .31 .21 .14
F	37	INITIATE WORK ORDERS FOR MAINTENANCE ACTION FOR MATERIAL NOT SUITABLE FOR STORAGE OR ISSUE	23.40 10.00 13.40 .24 .09 .16
G	9	CLEAR PERSONNEL FOR ACCESS INTO AREA	23.40 10.00 13.40 .16 .07 .09
G	28	MAINTAIN INFORMAL LEDGERS OF ISSUE RECEIPTS	21.28 8.00 13.28 .26 .03 .23
F	70	RESEARCH DEBIT COMPUTER EXCEPTIONS	19.15 6.00 13.15 .13 .03 .11
G	1	ANNOTATE AND FORWARD WAREHOUSE LOCATOR CARD, AF FORM 225	19.15 6.00 13.15 .12 .03 .10
J	30	LOCATE AND SELECT MATERIAL FOR DELIVERY TO CARRIER	19.15 6.00 13.15 .13 .04 .10
H	20	COUNT PROPERTY	51.06 38.00 13.06 .65 .52 .13
I	40	MAINTAIN CHECKS OF STOCK BALANCES	14.89 2.00 12.89 .08 .01 .07
I	36	ISSUE BACK ORDER ON AF-20 TO CORRECT ACTIVITY AND STATION	12.77 *00 12.77 .06 .00 .06
J	51	TRACE AND EXPEDITE MOVEMENT OR DELIVERY OF SHIPMENTS	12.77 *00 12.77 .09 .00 .09
K	28	PROTECT MATERIAL AGAINST ENVIRONMENTAL FACTORS	12.77 *00 12.77 .09 .00 .09
L	2	CLEAN IMMEDIATE WORK AREA	76.60 6.00 12.60 1.96 .79 1.17
H	5	COMPARE PHYSICAL COUNTS OF PROPERTY WITH STOCK RECORD	29.79 16.00 11.79 .23 .17 .06
J	37	BALANCES	27.66 16.00 11.66 .50 .15 .36
L	36	PACK, CRATE, BOX, OR PACKAGE ITEMS FOR SHIPMENT	23.40 12.00 11.40 .21 .11 .09
PERFORM OPERATOR MAINTENANCE ON MATERIAL HANDLING EQUIPMENT			

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN PERCENT MEMBERS PERFORMING IS LESS THAN .01 USER REQUESTED THAT ONLY THE FIRST 36 AND LAST 37 TASKS BE REPORTED.						
E 12	COORDINATE WITH RADIOACTIVE TEAM ON RADIOACTIVE SHIPMENTS AND RECEIPTS	10.64	28.00	-17.36	.05	.23
C 6	EVALUATE PILFERAGE AND DAMAGE PRECAUTIONS	8.51	26.00	-17.49	.08	.28
E 31	PREPARE EXTRACT DOCUMENTS	8.51	26.00	-17.49	.05	.25
C 11	EVALUATE SECURITY PRACTICES	6.38	24.00	-17.62	.03	.18
E 20	IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	38.30	56.00	-17.70	.59	.54
F 16	COORDINATE WITH CONTRACTORS OR VENDORS	4.26	22.00	-17.74	.05	.22
G 52	RECORD RETURNS TO VENDORS	.00	18.00	-18.00	.00	.10
E 1	ACCEPT OR REJECT PROPERTY	65.96	84.00	-18.04	.84	1.34
E 40	PROCESS REPAIRABLE RECEIPTS	29.79	48.00	-18.21	.42	.56
E 4	ANNOUNCE SHIPPING DOCUMENTS	27.66	46.00	-18.34	.18	.57
F 60	VERIFY SECURITY CLASSIFICATION OF SUPPLIES OR EQUIPMENT	14.89	34.00	-19.11	.12	.32
E 3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	31.91	52.00	-20.09	.47	.73
E 37	PREPARE UNSERVICEABLE PROPERTY FOR SHIPMENT	31.91	52.00	-20.09	.34	.63
F 9	COMPLETE OVERAGE OR SHORTAGE REPORTS	27.66	46.00	-20.34	.43	.58
F 39	INSPECT DAMAGED MATERIAL FOR DEFICIENCIES IN PACKING, PRESERVATION, OR HANDLING METHODS	25.53	46.00	-20.47	.19	.45
E 45	SEGREGATE INCOMING PROPERTY BY DESTINATION	23.40	44.00	-20.60	.21	.56
F 8	COMPLETE PURCHASE WITH PROCUREMENT SPECIFICATIONS	19.15	40.00	-20.85	.24	.42
E 11	COMPLETE TURN-IN DOCUMENTS	46.81	68.00	-21.19	.58	.89
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	46.81	68.00	-21.19	.96	1.01
E 7	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	44.68	66.00	-21.32	.83	.84
C 1	EVALUATE AND ANALYZE WORKLOADS	2.13	24.00	-21.87	.01	.22
M 53	RESEARCH CONTRACT ITEM DESCRIPTIONS	2.13	24.00	-21.87	.13	.20
F 34	IDENTIFY PROPERTY USING SUPPLY OR TECHNICAL PUBLICATIONS	31.91	54.00	-22.09	.26	.64
E 18	GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	27.66	50.00	-22.34	.31	.69
F 42	INSPECT REPAIRABLE OR LOCAL PURCHASE RECEIPTS	14.89	38.00	-23.11	.10	.37
F 65	PREPARE STATEMENT OF FACTS ON DAMAGED PROPERTY	10.64	34.00	-23.36	.07	.26
M 66	RESEARCH TRANSACTION REGISTERS	10.64	34.00	-23.36	.06	.28
H 38	PREPARE DISCREPANCY OR IRREGULARITY REPORTS	6.38	30.00	-23.62	.03	.25
F 81	VERIFY UNIT COSTS OF SUPPLIES OR EQUIPMENT	19.15	44.00	-24.85	.14	.37
M 60	RESEARCH STOCK NUMBER USER'S DICTIONARY (SNUD)	6.38	32.00	-25.62	.15	.32
E 36	PREPARE TEMPORARY OR HAND RECEIPTS	31.91	58.00	-26.09	.25	.61
E 2	ADVISE CARRIER OF DISCREPANCY	38.30	66.00	-27.70	.42	.71
F 56	PREPARE DISCREPANCY REPORTS	21.28	50.00	-28.72	.24	.56
E 30	PREPARE DISCREPANCY IN SHIPMENT REPORTS, SF 361	10.64	40.00	-29.36	.06	.10
F 15	CONTACT TECHNICAL SPECIALISTS REGARDING THE CONDITION AND STATUS OF PROPERTY ITEMS RECEIVED	17.02	48.00	-30.98	.43	.34
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	29.79	62.00	-32.21	.45	.79
E 22	MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	21.28	56.00	-34.72	.14	.84

DIFFERENCE BETWEEN SPC019 AND SPC020

GDIF06 PAGE 1

		AVERAGE PERCENT TIME BY ALL GROUP MEMBERS--DIFFERENCE, SPC019 MINUS SPC020	
		SPC020 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
		SPC019 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
		PERCENT MEMBERS PERFORMING--DIFFERENCE, SPC019 MINUS SPC020.	
		SPC020 PERCENT MEMBERS PERFORMING.....	
		SPC019 PERCENT MEMBERS PERFORMING.....	
D-TSK		TASK TITLE	
6 10		COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	61.65 3.55 60.10 .49 .02 .47
G 26		INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	65.76 9.47 56.29 .47 .05 .42
I 89		VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	57.92 1.78 56.14 .47 .01 .46
G 34		PALLETIZE ITEMS FOR STORAGE	57.92 8.28 49.63 .34 .04 .29
G 65		STONE PROPERTY IN PALLET OR BULK LOCATIONS	54.60 5.33 49.27 .35 .03 .32
G 11		CONDUCT REWAREHOUSING OR SET UP NEW WAREHOUSE	52.49 9.14 48.35 .33 .02 .31
G 40		PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	56.11 8.28 47.82 .42 .08 .34
G 44		PREPARE OR CORRECT BIN CARDS OR LABELS	52.64 7.10 45.54 .31 .05 .26
G 6		BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	63.80 18.34 45.46 .40 .11 .29
E 24		NOTIFY EXPEDITORS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS	59.73 15.38 44.34 .36 .13 .23
E 21		LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	58.97 15.38 43.59 .38 .11 .27
G 36		PLACE ITMS IN BAGS AND ATTACH LABELS	65.01 22.49 42.52 .47 .19 .27
E 47		SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY	53.09 11.24 41.85 .32 .07 .25
I 7		CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	61.39 20.71 40.68 .49 .17 .32
E 34		PROCESSES AND RELEASE NORS/ANORS RECEIPTS	52.34 11.83 40.50 .33 .07 .25
G 66		UNCRATE OR UNPACK PROPERTY	53.54 13.61 39.94 .31 .10 .21
G 1		ANNOTATE AND FORWARD WAREHOUSE LOCATOR CARD, AF FORM 225	41.93 2.37 39.56 .22 .01 .20
G 13		CONTACT JORS CONTROL CENTER FOR PICK UP OF NORS POTENTIAL DENIAL DOCUMENTS	45.40 5.92 39.48 .22 .03 .18
G 54		MECHATE OR CONSOLIDATE ITEMS TO INCREASE STORAGE SPACE	44.65 5.33 39.32 .24 .03 .21
E 23		MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	61.39 22.49 38.90 .39 .19 .20
J 44		FULL MATERIAL FOR SHIPMENT	42.38 3.55 38.83 .31 .03 .28
H 63		PROCESS STOCK LIST CHANGE CARDS	42.84 4.14 38.49 .23 .03 .20
I 9		COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	65.31 26.63 38.68 .61 .26 .35
E 45		SEGREGATE INCOMING PROPERTY BY DESTINATION	46.30 8.28 38.02 .24 .06 .18
G 22		IDENTIFY DELINQUENT DOCUMENTS	60.18 22.49 37.70 .35 .17 .18
G 62		SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	42.38 4.73 37.65 .20 .03 .17
G 7		CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	58.22 20.71 37.51 .39 .14 .25
H 34		PREPARE CORROSION TREATMENT AND DELIVERY NOTICE (AF 311)	42.53 5.33 37.21 .22 .02 .20
G 37		PLACE LOCATION SYMBOLS ON STORAGE FACILITIES	42.68 5.92 36.77 .22 .04 .18
E 26		UFF-LOAD RECEIPTS OR TURN-INS	47.81 11.24 36.57 .26 .09 .17
H 60		PREPARE WAREHOUSE FOR INVENTORY EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED	38.31 1.78 36.54 .20 .01 .19
I 30		PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	47.96 11.83 36.13 .33 .09 .23
G 39		COUNT PROPERTY	45.10 9.47 35.63 .24 .06 .18
H 20			53.09 18.34 34.75 .36 .14 .23

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN PERCENT MEMBERS PERFORMING IS LESS THAN .01						
USER REQUESTED THAT ONLY THE FIRST 34 AND LAST 33 TASKS BE REPORTED.						
F 15	CONTACT TECHNICAL SPECIALISTS REGARDING THE CONDITION AND STATUS OF PROPERTY ITEMS RECEIVED	52.49	69.23	-16.74	.28	.56
H 30	MONITOR TOXIC AND HAZARDOUS PROGRAM	7.84	24.85	-17.01	.03	.19
F 21	DETERMINE CLASSIFICATION OF PROPERTY	55.96	73.96	-18.01	.41	.78
F 43	INSPECT SERIALIZED CONTROL AND REPORTING SYSTEM PROPERTY (ISCARs)	33.63	52.07	-18.44	.16	.43
F 26	DETERMINE INPUT CODING REQUIREMENTS	35.90	54.44	-18.54	.19	.56
F 17	COORDINATE WITH ITEM MANAGER FOR ASSIGNMENT OF DEMIL, NPPC-N, OR TCTO CODES	44.65	63.31	-18.67	.22	.53
F 41	INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DEGENERATION	66.52	85.21	-18.69	.46	.96
F 79	VERIFY MAINTENANCE AND DISPOSITION LABELING	35.75	54.44	-18.69	.17	.52
H 2	MAINTAIN GE CONTROL RECORDS	17.65	36.69	-19.04	.07	.34
H 10	MAINTAIN DD 1348-6 FOR NON-CATALOGUED ITEM IDENTITY	6.94	19.10	.02	.22	.20
H 20	MAINTAIN LISTINGS OF IEX OR NPPC CODES	2.56	22.49	-19.92	.01	.19
F 65	PREPARE STATEMENT OF FACTS ON DAMAGED PROPERTY	49.47	69.82	-20.35	.26	.58
F 97	INSURE GAS CYLINDERS ARE PURGED	46.15	66.86	-20.71	.27	.58
F 78	VERIFY LABELS OR INSTRUCTIONS FOR HANDLING RADIOACTIVE MATERIALS	38.76	59.76	-21.00	.20	.49
F 39	INSPECT DAMAGED MATERIAL FOR DEFICIENCIES IN PACKING, PRESERVATION, OR HANDLING METHODS	67.57	88.76	-21.19	.49	.92
F 56	PREPARE DISCREPANCY REPORTS	64.56	85.00	-21.24	.45	.98
F 81	VERIFY UNIT COSTS OF SUPPLIES OR EQUIPMENT	51.43	72.78	-21.35	.33	.72
H 15	MAINTAIN FILES OF TECHNICAL ORDER COMPLIANCE PROPERTY	11.61	33.14	-21.52	.04	.30
H 60	RESEARCH STOCK NUMBER USER'S DICTIONARY (SNUD)	35.14	56.80	-21.66	.18	.61
F 25	DETERMINE FSN TO BE ASSIGNED TO ITEMS	53.24	75.15	-21.91	.43	.87
F 42	INSPECT REPAIRABLE OR LOCAL PURCHASE RECEIPTS	59.28	81.66	-22.38	.40	1.10
F 50	MONITOR OR DOCUMENT THE PROCESSING OF PROPERTY FOR RECLAMATION OR DEMILITARIZATION	47.06	70.41	-23.36	.27	.67
B 23	MONITOR ITEM WARRANTY PROGRAM	7.09	30.77	-23.68	.02	.32
B 32	MONITOR WARRANTY/GUARANTEE PROGRAMS	6.94	30.77	-23.83	.03	.26
F 48	INSURE HISTORICAL RECORD IS ATTACHED TO MATERIAL	55.20	79.29	-24.09	.37	.77
F 80	VERIFY SECURITY CLASSIFICATION OF SUPPLIES OR EQUIPMENT	46.76	71.01	-24.25	.28	.72
H 22	Maintain NI, RT, or TCTO FILES	7.54	32.54	-25.00	.02	.30
F 40	INSPECT HISTORICAL OR CONFIGURATION CONTROL RECORDS FOR PROPERTY IN STORAGE	41.78	66.96	-25.08	.23	.59
F 59	PREPARE INPUT FORMAT FOR CONDITION OR IDENTIFICATION CHANGES	54.75	79.88	-25.13	.33	.95
F 38	INSPECT CONTAINERS AND LABELS OF TOXIC AND VOLATILE MATERIALS	57.01	82.04	-25.83	.38	.81
F 27	DETERMINE INTERCHANGEABILITY OF ITEMS	48.72	74.56	-25.84	.28	.83
F 69	REQUEST ITEMS TO COMPLETE ASSEMBLIES	34.69	63.31	-28.62	.14	.47
F 14	CONTACT MEDICAL PERSONNEL TO INSPECT RATIONS, MEDICAL SUPPLIES, OR TOXIC MATERIALS	24.43	56.80	-32.37	.08	.40

DIFFERENCE BETWEEN SPC017 AND SPC018

GDIF05 PAGE 1

SPC017 MEMBERS =	9 6960 ALC
SPC018 MEMBERS =	60 6960 BASE
AVERAGE PERCENT TIME BY ALL GROUP MEMBERS---DIFFERENCE SPC017 MINUS SPC018.	
SPC018 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
SPC017 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
PERCENT MEMBERS PERFORMING---DIFFERENCE SPC017 MINUS SPC018.....	
SPC018 PERCENT MEMBERS PERFORMING.....	
SPC017 PERCENT MEMBERS PERFORMING.....	
D-TSK	TASK TITLE
I 89	VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY
H 63	PROCESS STOCK LIST CHANGE CARDS
J 10	COMPARE SHIPPING DOCUMENTS WITH REQUISITIONS TO INSURE ACCURACY AND COMPLETENESS
I 30	EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED
I 29	EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE
G 26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS
J 27	INSURE PROPER BALANCE OF VEHICLE LOAD
H 69	REQUEST INSPECTION ASSISTANCE TO IDENTIFY UNIDENTIFIED OR MIXED MATERIAL
H 50	POST POST-INVENTORY CREDIT OR DEBIT ACTIONS
I 53	NOTIFY EXPEDITERS OF PRIORITY ISSUES READY FOR PICK-UP
G 22	IDENTIFY DELINQUENT DOCUMENTS
I 12	CONTACT ORGANIZATIONS TO PICK UP PROPERTY
J 9	CLOSE, SEAL, OR BAND CONTAINERS FOR SHIPMENT
H 80	VERIFY PHYSICAL COUNTS WHICH DIFFER FROM STOCK RECORD BALANCE
J 26	INSPECT, HANDLING, STORING, OR LOADING OF PROPERTY RELEASED FOR SHIPMENT
J 32	Maintain daily record of work accomplished
G 10	Complete format to kill, establish, or correct locations
I 27	Examine containers to see that they are properly closed, banded, or sealed
J 44	PULL MATERIAL FOR SHIPMENT
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS
I 36	ISSUE BACK ORDER ON AF-20 TO CORRECT ACTIVITY AND STATION
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS
I 34	INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY
G 47	PROCESS STOCK CHANGE VOUCHERS
H 4	ASSIST ITEM MANAGER IN RESOLVING DISCREPANCIES
I 59	PREPARE PRODUCTION REPORTS
J 7	CHECK OUTGOING MATERIEL FOR PROPER IDENTIFICATION AND CONDITION
E 24	NOTIFY EXPEDITERS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS
H 28	INSURE ALL PREFREEZE DATED DOCUMENTS ARE EXPEDITED THROUGH WAREHOUSE PRIOR TO INVENTORY COUNT DATE
J 6	CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN
PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 30 AND LAST 40 TASKS BE REPORTED.

L 22	OPERATE MECHANIZED PALLET SYSTEM	.00	10.00	-10.00	.00	.39	-.39
L 43	SCHEDULE MAINTENANCE OF FACILITIES	.00	10.00	-10.00	.00	.24	-.24
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	11.11	-10.56	.04	.26	-.22	
E 33	PREPARE PROPERTY FOR IN-CHECKING	11.11	21.67	-10.56	.02	.30	-.28
H 2	ARRANGE FOR MAKING INVENTORIES OF STORED PROPERTY	22.22	33.33	-11.11	.09	.42	-.33
F 9	COMPLETE OVERAGE OR SHORTAGE REPORTS	.00	11.67	-11.67	.00	.13	-.13
F 16	COORDINATE WITH CONTRACTORS OR VENDORS	*.00	11.67	-11.67	.00	.10	-.10
F 58	PREPARE DOCUMENTS TO TRANSFER PROPERTY	.00	11.67	-11.67	.00	.10	-.10
H 22	ESTABLISH CYCLE INVENTORY SCHEDULES	*.00	11.67	-11.67	.00	.08	-.08
G 15	CONTROL STOCK ROTATION TO PREVENT DETERIORATION	44.44	56.67	-12.22	.22	.90	-.68
H 15	OPEN CONTAINERS OR PACKAGES FOR INSPECTION	33.33	46.67	-13.33	.25	.97	-.71
E 28	PREPARE INCOMPLETE PROPERTY NOTICES	.00	13.33	-13.33	.00	.14	-.14
E 32	PROVIDE AND CONTROL INVENTORY HOLD AREA	*.00	13.33	-13.33	.00	.16	-.16
H 65	STOCK SHELVES OR RACKS IN SALES STORE	.00	13.33	-13.33	.00	.36	-.36
I 81	REPLENISH BIN LOCATIONS	11.11	25.00	-13.89	.09	.94	-.94
H 23	ESTABLISH PRE-INVENTORY SCHEDULES	*.00	15.00	-15.00	.00	.09	-.09
I 14	CONTROL BENCH STOCK MATERIALS AND SUPPLIES	.00	15.00	-15.00	.00	.15	-.15
L 34	PERFORM MINOR REPAIRS ON VEHICLES OR EQUIPMENT	*.00	15.00	-15.00	.00	.08	-.08
L 42	REPAIR PALLETS OR SKID PLATFORMS	*.00	15.00	-15.00	.00	.35	-.35
E 6	ASSIGN DOCUMENT NUMBERS OR VOUCHER NUMBERS TO RECEIVING	11.11	26.67	-15.56	.10	.30	-.20
	DOCUMENTS AND REPORTS	*.00	16.67	-16.67	.00	.17	-.17
G 55	REMOVE PACKING AND CUSHIONING MATERIAL	11.11	26.67	-15.56	.10	.22	-.13
L 35	PERFORM OPERATOR MAINTENANCE ON ASSIGNED VEHICLES	11.11	26.67	-15.56	.11	.39	-.28
G 8	CLEAN OR REMOVE PRESERVATIVES	*.00	16.67	-16.67	.00	.16	-.16
G 21	GROUP PROPERTY ITEMS FOR PACKAGING	*.00	16.67	-16.67	.00	.15	-.15
G 70	USE PROPER METHODS TO CLEAN AND DRY PROPERTY ITEMS FOR STORAGE	*.00	16.67	-16.67	.00	.17	-.17
E 9	COMPLETE INCHECKER'S TALLY SHEET	11.11	28.33	-17.22	.10	.48	-.39
L 4	CLEAN TOOLS OR EQUIPMENT	22.22	40.00	-17.78	.13	.73	-.60
G 38	PLACE PROPERTY IN OPEN STORAGE	22.22	41.67	-19.44	.27	.57	-.30
L 7	DRIVE CART OR PICKUP TRUCK	22.22	41.67	-19.44	.24	.47	-.23
I 16	DELIVER PROPERTY TO PROPERTY CUSTODIAN	*.00	21.67	-21.67	.00	.29	-.29
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	33.33	55.00	-21.67	.43	1.05	-.62
G 14	CONTROL JATED ITEMS	11.11	33.33	-22.22	.06	.46	-.40
G 24	IDENTIFY ITEMS REQUIRING REFRIGERATION OR OTHER SPECIAL STORAGE	22.22	45.00	-22.78	.03	.61	-.58
H 37	INVENTORY SALES STORE STOCKS	*.00	26.67	-26.67	.00	.34	-.34
L 8	DRIVE 1 1/2 TON OR 2 1/2 TON TRUCK	11.11	38.33	-27.22	.11	.39	-.27
E 7	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	22.22	51.67	-29.44	.16	.90	-.74
E 18	GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	*.00	30.00	-30.00	.00	.54	-.54
L 16	OPERATE ELECTRIC FORK-LIFTS	11.11	41.67	-30.56	.02	.86	-.83
E 20	IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	*.00	35.00	-35.00	.00	.45	-.45
L 18	OPERATE HANDCARTS	22.22	63.33	-41.11	.28	1.62	-.135

DIFFERENCE BETWEEN SPECIES AND SPECIES

SSPCO15 MEMBERS = 11 6951 ALC
SSPCO16 MEMBERS = 37 6951 BASE

ED01E04 PAGE

AVERAGE PERCENT TIME BY ALL GROUP MEMBERS--DIFFERENCE, SPC016 minus SPC015
 SPC015 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....
 SPC015 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....
 SPC015 PERCENT MEMBERS PERFORMING--DIFFERENCE, SPC015 minus SPC016.....
 SPC016 PERCENT MEMBERS PERFORMING.....
 SPC016 PERCENT MEMBERS PERFORMING.....

D-TSK	task title
B 53	SUPERVISE CONTROL SECTION IN SUPPORT OF TENANT ORGANIZATIONS
A 7	ESTABLISH ORGANIZATIONAL STRUCTURE
A 9	ESTIMATE COST OF CARE AND HANDLING OF EXCESS PROPERTY
B 5	COMPUTE STOCK CONTROL LEVELS
C 12	EVALUATE STOCK LEVELS PROCEDURES
E 2	ADVISE CARRIER OF DISCREPANCY
A 18	PLAN BUILDING MAINTENANCE REQUIREMENTS
A 39	SURVEY FUEL COMPUTATION OF WAGES
E 41	PROCESS SERIALIZED CONTROL AND REPORTING SYSTEMS (SCARS) PROPERTY
F 31	IDENTIFY COMPONENTS TO ASSEMBLIES
B 25	MONITOR MISSION IS DISTRIBUTION IDENTIFICATION PROGRAM (MIDI)
B 31	MONITOR UPWARD MOBILITY PROGRAM
F 36	INITIATE PROPERTY ADJUSTMENT ACTIONS
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE
E 27	OPERATE CONTROL PANEL TO ROUTE MATERIAL
C 21	PREPARE REQUESTS FOR INSPECTIONS
F 5	ASSIST BASE ORGANIZATIONS WITH INSPECTIONS
B 47	PREPARE REQUESTS FOR PERSONNEL OR ORGANIZATIONAL CHANGES
H 26	MONITOR MOBILITY AND NMH DEPLOYMENTS
F 47	INSURE GAS CYLINDERS ARE PURGED
H 10	EXECUTE OR INITIATE BOND APPLICATIONS OR COMBINED FEDERAL CAMPAIGN CONTRIBUTIONS
E 25	NOTIFY ORGANIZATIONS ON DIRECTED SHIPMENTS
A 17	NEGOTIATE EQUIPMENT AGREEMENTS WITH SUPPLIERS
A 6	CONDUCT COST SURVEYS
F 43	INSPECT SERIALIZED CONTROL AND REPORTING SYSTEM PROPERTY (SCARS)
B 61	VERIFY AUDIT TRAIL OF ACCOUNTABLE TRANSACTIONS
F 30	ESTABLISH FREQUENCY OF INSPECTION FOR ITEMS
F 40	INSPECT HISTORICAL OR CONFIGURATION CONTROL RECORDS FOR PROPERTY IN STOCKAGE
E 1	ACCEPT OR REJECT PROPERTY
G 45	INSURE AGE FUEL CELLS ARE PURGED
G 12	CONTACT ITEM MANAGER ON CLASSIFIED ITEMS
A 36	SCHEDULE DUTY HOURS OF SUBORDINATES
I 24	MONITOR LABOR MANAGEMENT RELATION PROGRAM
B 59	SUPERVISE SHIPPING OR TRANSFERS
E 16	FILE, UPDATE, CORRECT, OR INPUT RECEIPT DUE-IN CARDS

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 35 AND LAST 35 TASKS BE REPORTED.

M 9	MAINTAIN CREDIT CARDS (AFC 1252)	.00	16.22	-16.22	.00	.05	-.05
M 13	MAINTAIN DUE-IN OR STATUS FILES FOR OUTSTANDING REQUISITIONS	.00	16.22	-16.22	.00	.06	-.06
M 18	MAINTAIN GOVERNMENT SUPPLY AGENCY REGULATIONS OR DIRECTIVES	.00	16.22	-16.22	.00	.09	-.09
M 20	MAINTAIN LISTINGS OF JEX OR NPPC CODES	.00	16.22	-16.22	.00	.03	-.03
M 31	MAINTAIN WAREHOUSE FILE FOR CLASSIFIED OR EASILY STOLEN ITEMS	.00	16.22	-16.22	.00	.05	-.05
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	45.45	62.16	-16.71	*.23	*.56	-.32
J 2	ARRANGE FOR INSPECTION AND RELEASE OF SHIPMENT	18.18	35.14	-16.95	.04	.21	-.17
D 1	ASSIGN OUT TRAINERS	36.36	54.05	-17.69	.12	.41	-.28
H 19	CORRECT INVENTORY DISCREPANCIES	9.09	27.03	-17.94	.00	.25	-.25
I 65	REARRANGE BINS FOR MAXIMUM UTILIZATION OF SPACE AND PERSONNEL	9.09	27.03	-17.94	.00	.12	-.12
I 86	VERIFY ACCURACY AND COMPLETION OF ISSUE DOCUMENTS	9.09	27.03	-17.94	.00	.11	-.11
L 18	OPERATE HANDCARTS	9.09	27.03	-17.94	.00	.11	-.11
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	9.09	27.03	-17.94	.02	.12	-.10
L 9	DRIVE SEMI-TRAILERS	.00	18.92	-18.92	.00	.07	-.07
L 43	SCHEDULE MAINTENANCE OF FACILITIES	.00	18.92	-18.92	.00	.09	-.09
M 17	MAINTAIN FILES ON SCHEMATIC PROPERTY	.00	18.92	-18.92	.00	.06	-.06
M 21	MAINTAIN LOCAL PURCHASE FILE	.00	18.92	-18.92	.00	.09	-.09
M 25	MAINTAIN PURCHASE ORDER FILE	.00	18.92	-18.92	.00	.08	-.08
M 67	TYPE CORRESPONDENCE OR REPORTS	.00	18.92	-18.92	.00	.06	-.06
H 1	ADVISE WAREHOUSE PERSONNEL OF MATERIAL TO BE TURNED IN TO BASE SUPPLY	16.18	37.84	-19.66	.04	.20	-.16
H 10	CONDUCT ACCOUNTS	9.09	29.73	-20.64	.02	.10	-.08
H 20	COUNT PROPERTY	9.09	29.73	-20.64	.02	.13	-.10
H 24	FIND SOURCES OF DISCREPANCIES IN STOCK RECORD BALANCES	9.09	29.73	-20.64	.00	.11	-.11
H 60	PREPARE WAREHOUSE FOR INVENTORY ADJUSTMENT DOCUMENTS	9.09	29.73	-20.64	.00	.14	-.14
H 74	REVIEW MACHINE-RUN INVENTORY ADJUSTMENT DOCUMENTS	9.09	29.73	-20.64	.02	.11	-.09
I 33	INSPECT TOOLS AND EQUIPMENT FOR CLEANLINESS AND CONDITION BEFORE ACCEPTANCE	9.09	29.73	-20.64	.02	.11	-.09
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	9.09	29.73	-20.64	.02	.14	-.12
L 38	PREPARE REQUESTS FOR VERMIN OR RODENT EXTERMINATION	.00	21.62	-21.62	.00	.11	-.11
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	18.18	40.54	-22.36	.05	.32	-.27
M 48	PREPARE WORK ORDERS FOR BUILDING MAINTENANCE	18.18	40.54	-22.36	.19	.21	-.02
M 60	RESEARCH STOCK NUMBER USER'S DICTIONARY (ISNUD)	18.18	40.54	-22.36	.18	.27	-.09
I 34	INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY	9.09	35.14	-26.04	.02	.14	-.12
M 58	RESEARCH PARTS LIST	.00	27.03	-27.03	.00	.09	-.09
L 7	DRIVE CAR OR PICK-UP TRUCK	18.18	45.95	-27.76	.06	.19	-.13
M 3	MAINTAIN AIR FORCE REGULATIONS OR DIRECTIVES	.00	43.24	-43.24	.00	.27	-.27

DIFFERENCE BETWEEN SPC013 AND SPC014

SPC013 MEMBERS = 1184 6907 ALC
 SPC014 MEMBERS = 1328 6907 BASE

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		TASK TITLE	49.07	20.33	46.74	.67	.01	.66
		VERIFY ZCR CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	50.93	10.62	40.31	.58	.09	.49
	6 26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	59.29	21.76	37.53	.82	.32	.50
	E 21	LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	63.94	28.61	35.32	.85	.38	.47
	G 10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	42.15	10.77	31.98	.43	.14	.29
	G 1	ANNOTATE AND FORWARD WAREHOUSE LOCATOR CARD, AF FORM 225	40.46	10.77	29.69	.31	.10	.22
	G 13	CONTACT NORS CONTROL CENTER FOR PICK UP OF NORS POTENTIAL DENIAL DOCUMENTS	34.21	4.82	29.39	.38	.03	.35
	H 63	PROCESS STOCK LIST CHANGE CARDS	39.61	10.47	29.14	.49	.11	.38
	E 27	OPERATE CONTROL PANEL TO ROUTE MATERIAL	44.01	15.29	28.72	.49	.14	.35
	E 40	PROCESS "REPAIRABLE RECEIPTS"	60.81	32.83	27.98	.75	.40	.35
	G 6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	44.93	17.24	27.69	.37	.21	.16
	E 39	PROCESS AND RELEASE NORS/ANORS RECEIPTS	46.03	18.52	27.51	.35	.15	.20
	E 43	RETURN PROPERTY FOR REROUTING OR DIVERSION	58.70	31.78	26.92	.71	.30	.30
	G 36	PLACE ITEMS IN BAGS AND ATTACH LABELS	55.15	28.31	26.94	.52	.35	.17
	E 24	NOTIFY EXPEDITERS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS	44.00	18.67	25.33	.40	.23	.17
	F 75	TAG OR RETAG MATERIAL IN STOCK	45.78	20.63	25.14	*.97	.21	.27
	F 61	PREPARE LABELS OR TAGS FOR PROPERTY	30.15	5.27	24.88	*.23	*.04	*.18
	H 50	POST POST-INVENTORY CREDIT OR DEBIT ACTIONS	38.09	13.40	24.69	*.30	*.09	*.21
	F 35	IDENTIFY, SEGREGATE, OR FORWARD MISROUTED MATERIAL FOR RESUPPLY	43.92	19.88	24.04	*.44	*.23	*.21
	I 30	EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED	37.25	13.25	23.99	*.27	*.11	*.16
	F 74	TAG OR RETAG EXCESS PROPERTY	43.07	19.28	23.80	*.43	*.20	*.23
	J 9	CLOSE, SEAL, OR BAND CONTAINERS FOR SHIPMENT	25.34	1.81	23.53	*.21	*.01	*.20
	I 36	ISSUE BACK ORDER ON AF-20 TO CORRECT ACTIVITY AND STATION	28.72	5.27	23.45	*.17	*.03	*.14
	F 64	PREPARE REQUESTS FOR CLEANING, PRESERVATION, OR PACKING OF MATERIAL						
	E 17	FLAG ITEM FOR INSPECTION WHEN DISCREPANCY EXISTS	56.93	33.58	23.34	*.62	*.35	*.26
	H 49	PLACE COUNT CARDS IN BINS	45.02	21.99	23.03	*.42	*.30	*.13
	G 7	CHFCK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING HATS FOR MATERIAL	60.05	37.12	22.93	*.71	*.49	*.23
	F 7	COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS	46.03	23.34	22.69	*.56	*.29	*.27
	F 55	PREPARE IDENTITY OR CONDITION CHANGE DOCUMENTS, SUCH AS DOLLAR	25.42	3.24	22.18	*.14	*.02	*.12
	E 37	PREPARE UNSERVICEABLE PROPERTY FOR SHIPMENT	43.41	21.61	21.80	*.39	*.20	*.18
	I 11	COMPLETE ROUTING SLIP TO RE-ROUTE MATERIAL	30.74	9.11	21.63	*.24	*.06	*.17
	G 20	FORWARD DESIGNATED PROPERTY ITEMS FOR DISPOSAL	45.35	24.17	21.18	*.38	*.24	*.14
	F 2	AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING MATERIAL	39.78	18.67	21.11	*.28	*.18	*.10

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 32 AND LAST 39 TASKS BE REPORTED.

E 9	COMPLETE INCHECKER'S TALLY SHEET	26.77	33.28	.24	.53	•.30
B 7	CONDUCT SECURITY OR SAFETY MEETINGS	11.23	17.77	-.54	.09	•.06
B 37	PREPARE AND MAINTAIN CIVILIAN EMPLOYEE RECORDS,	8.87	15.44	-.57	.07	.15
E.G., AF-971						•.08
L 16	OPERATE ELECTRIC FORK-LIFTS	24.65	36.37	-.73	.30	.67
C 10	EVALUATE SAFETY PRACTICES	12.25	18.98	-.73	.09	.09
C 1	EVALUATE AND ANALYZE WORKLOADS	12.25	19.05	-.80	.08	.10
B 59	SUPERVISE SHIPPING OR TRANSFERS	7.94	14.76	-.92	.04	.09
A 20	PLAN FOR DISPOSITION OF EQUIPMENT OR PROPERTY	11.40	18.30	-.90	.07	.18
B 13	INTERVIEW OR HIRE PERSONNEL	6.59	13.63	-.94	.03	.10
A 36	SCHEDULE DUTY HOURS OF SUBORDINATES	7.77	14.83	-.96	.05	.12
B 2	BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION PROGRAM, OR GRIEVANCE PROCEDURE	10.39	17.55	-.96	.08	.15
L 8	DRIVE 1 1/2 TON OR 2 1/2 TON TRUCK	24.83	32.00	-.17	.17	.41
B 51	SCHEDULE LEAVES OR PASSES	11.06	18.30	-.23	.08	.16
C 11	EVALUATE SECURITY PRACTICES	10.90	18.22	-.33	.08	.16
M 25	MAINTAIN PURCHASE ORDER FILE	2.79	10.39	-.60	.01	.15
B 36	PREPARE AIRMAN PERFORMANCE REPORTS	3.13	10.92	-.79	.01	.15
B 11	LAF FOR 913, 910, 911 INSURE EMPLOYEES ARE FAMILIAR WITH CURRENT TO'S AND DIRECTIVES	9.80	17.70	-.90	.08	.14
A 26	PLAN SUPERVISORY SELF-INSPECTION PROGRAM	9.88	18.07	-.19	.07	.17
B 33	ORIENT NEWLY-ASSIGNED PERSONNEL	14.95	23.19	-.24	.11	.20
C 7	EVALUATE PROPERTY HANDLING PROCEDURES	10.98	19.28	-.30	.07	.11
B 12	INTERPRET POLICIES OR DIRECTIVES	8.70	17.02	-.32	.06	.15
C 6	EVALUATE PILFERAGE AND DAMAGE PRECAUTIONS	10.64	19.80	-.16	.06	.17
A 4	ESTABLISH LOCAL RECORDS AND REPORTING PROCEDURES	15.79	25.23	-.43	.14	.26
L 3	CLEAN OR PAINT FACILITIES	36.66	46.23	-.58	.34	.25
H 55	SUPERVISE INVENTORIES	7.60	17.39	-.79	.03	.18
A 38	SCHEDULE INVENTORIES	6.08	16.27	-.18	.04	.16
B 1	ASSIGN INDIVIDUALS TO DUTY POSITIONS	13.60	23.87	-.27	.13	.12
A 25	PLAN OR IMPLEMENT SAFETY PROGRAM	13.26	23.87	-.61	.11	.25
B 9	ESTABLISH WORK PRIORITIES	13.60	25.08	-.48	.11	.27
A 23	PLAN LAYOUT OF FACILITIES	11.15	24.92	-.78	.07	.21
B 52	SUPERVISE CHECKING OR PROCESSING OF PROPERTY	11.23	26.13	-.90	.10	.32
A 24	PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES	12.33	27.79	-.46	.19	.33
B 56	SUPERVISE LOADING OR UNLOADING OF PROPERTY	13.18	29.37	-.19	.11	.37
A 2	ESTABLISH CONTROLS AGAINST PILFERAGE	20.19	36.45	-.26	.22	.48
A 3	ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR EQUIPMENT	20.10	36.90	-.80	.21	.54
B 18	HANDLE WAREHOUSE	12.50	29.59	-.09	.13	.47
L 18	OPERATE HANDCARTS	33.61	52.48	-.87	.32	.64
H 60	SUPERVISE WAREHOUSE OR STORAGE FACILITIES	9.54	28.69	-.15	.08	.41
A 22	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	21.62	44.73	-.11	.26	.75

DIFFERENCE BETWEEN SPC011 AND SPC012

GDIF02 PAGE 1

		AVERAGE PERCENT TIME BY ALL GROUP MEMBERS--DIFFERENCE, SPC011 MINUS SPC012	
		SPC011 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
		SPC011 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
		PERCENT MEMBERS PERFORMING--DIFFERENCE, SPC011 MINUS SPC012	
		SPC012 PERCENT MEMBERS PERFORMING.....	
		SPC011 PERCENT MEMBERS PERFORMING.....	
D-TSK		TASK TITLE	
G	10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	56.18
G	26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	34.83
E	47	SFLECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY	39.33
E	16	FILE, UPDATE, CORRECT, OR INPUT RECEIPT DUE-IN CARDS	41.57
F	7	COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS	46.07
G	6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	51.69
E	43	RETURN PROPERTY FOR REROUTING OR DIVERSION	37.08
I	89	VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	24.72
E	24	NOTIFY EXPEDITORS FOR PICKUP OF NORS, ENORS, OR GNURS RECEIPLIS	33.71
F	2	AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING MATERIAL	35.96
H	63	PROCESS STOCK LIST CHANGE CARDS	25.84
H	50	POST POST-INVENTORY CREDIT OR DEBIT ACTIONS	29.21
I	11	COMPLETE ROUTING SLIP TO RE-ROUTE MATERIAL	8.18
E	20	IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	33.71
E	14	DISTRIBUTE OR MAIL DOCUMENTS	33.64
E	39	PROCESS AND RELEASE NORSAKERS RECEIPTS	30.34
G	59	REFRACATE OR CONSOLIDATE ITEMS TO INCREASE STORAGE SPACE	28.09
J	7	CHECK OUTGOING MATERIEL FOR PROPER IDENTIFICATION AND CONDITION	37.08
G	27	INTERROGATE LOCATOR RECORDS FOR AUTHORIZED LEVELS	29.21
E	45	SEGREGATE INCOMING PROPERTY BY DESTINATION	38.20
F	35	IDENTITY, SEGREGATE, OR FORWARD MISROUTED MATERIAL FOR RESHIPMENT	32.58
F	10	COMPUTE AND ASSIGN SHELF-LIFE EXPECTANCY OR CURE DATES	22.47
G	65	STORE PROPERTY IN PALLET OR BULK LOCATIONS	50.56
E	22	MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	31.16
I	36	ISSUE BACK ORDER ON AF>0 TO CORRECT ACTIVITY AND STATION	20.22
G	7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING HOURS FOR MATERIAL	48.31
G	60	SEGREGATE, REUSABLE CARTONS OR CONTAINERS	29.21
E	17	FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	33.71
F	5	ASSIST BASE ORGANIZATIONS WITH INSPECTIONS	23.60
G	14	CONTROL DATED ITEMS	6.36
E	19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	32.58
I	76	REVIEW D033 LISTINGS FOR ACCURACY	22.47
G	1	ANNOTATE AND FORWARD WAREHOUSE LOCATOR CARD, AF FORM 225	28.09
E	21	LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	22.47
E	3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	35.96

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN
PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 35 AND LAST 43 TASKS BE REPORTED.

N	3	M A I N T A I N A I R F O R C E R E G U L A T I O N S O R D I R E C T I V E S	6.74	14.55	-7.80	.02	.09	-.08
I	1	A S S E M B L E O R I S S U E T O O L K I T S	32.58	40.91	-8.32	.38	.73	-.35
M	52	R E S E A R C H C O M M E R C I A L C A T A L O G S	7.87	16.36	-8.50	.04	.15	-.11
I	33	I N S P E C T T O O L S A N D E Q U I P M E N T F O R C L E A N L I N E S S A N D C O N D I T I O N	35.96	44.55	-8.59	.45	.58	-.13
		R E F O R M A C C E P T A N C E						
A	3H	S C H E D U L E I N V E N T O R I E S	21.35	30.00	-8.65	.28	.38	-.10
H	16	M A N A G E T O O L C H I D	30.34	39.09	-8.75	.60	.73	-.14
H	34	I N V E N T O R Y , F U R N I T U R E A N D A C C E S S O R I E S	11.24	20.00	-8.76	.06	.13	-.07
A	21	P L A N F O R D I S P O S I T I O N O F S C R A P , S A L V A G E , O R M A S T E	34.83	43.64	-8.80	.28	.49	-.21
I	54	O H H T A I N A U T H O R I Z E D S I G N A T U R E S O F P R O P E R T Y C U S T O D I A N S	34.83	43.64	-8.80	.41	.57	-.15
H	48	P R E P A R E T O O L O R S U P P L Y R E Q U I S I T I O N S	39.33	48.18	-8.86	.53	.62	-.09
F	92	V E R I F Y U N I T O F I S S U E F O R S U P P L I T S O R E Q U I P M E N T	24.72	33.64	-8.92	.21	.26	-.05
I	25	E S T A B L I S H O R M A I N T A I N S T O C K C O N T R O L L E V E L S	32.58	41.82	-9.23	.37	.46	-.09
K	55	S U P E R V I S E I N V E N T O R I E S	17.98	27.27	-9.30	.16	.42	-.26
G	40	P L A C E P R O P E R T Y I N W A R E H O U S E B I N S , R A C K S , O R B A Y S	60.67	70.00	-9.33	1.02	1.27	-.25
R	54	S U P E R V I S E : L O A D I N G O R U N LOADING O R U NLOADING O F P R O P E R T Y	16.85	26.26	-9.51	.09	.30	-.21
G	63	S T E N C I L L E T T E R S A N D N U M B E R S O N B I N S	37.08	47.27	-10.19	.33	.41	-.08
L	10	I N S P E C T V E H I C U L E P R I O R T O A N D D U R I N G O P E R A T I O N	12.36	22.73	-10.37	.13	.38	-.25
I	15	O H H T A I N S U B S T I T U T E P A R T S T O R E P L A C E I T E M S	25.84	36.36	-10.52	.29	.36	-.06
H	31	I N V E N T O R Y , E Q U I P M E N T O R H A N D T O O L S	43.82	54.95	-10.73	.50	.93	-.42
I	12	C O N T A C T O R G A N I Z A T I O N S T O P I C K U P P R O P E R T Y	37.08	48.18	-11.10	.37	.59	-.22
I	48	M A I N T A I N M A S T E R N A M E F I L E S	12.36	23.04	-11.28	.04	.29	-.24
J	15	D E L I V E R E X C E S S T O B A S E S U P P L Y	12.36	23.64	-11.28	.04	.36	-.32
M	66	R E S E A R C H T R A N S A C T I O N R E G I S T E R S	11.24	22.73	-11.49	.06	.19	-.12
L	3	C L E A N O N P A I N T F A C I L I T I E S	41.57	53.64	-12.06	1.05	.59	-.06
C	15	I N S P E C T L A N D T O O L S O R O P E R A T I N G S U P P L I E S	34.83	47.27	-12.44	.60	.82	-.22
I	47	M A I N T A I N M A S T E R C U S T O D Y R E C E I P T F I L E S	15.73	28.18	-12.45	.10	.34	-.24
I	20	C O U N T P R O P E R T Y	52.81	65.45	-12.65	.75	1.01	-.26
A	16	M A I N T A I N S T A T U S B O A R D S , C H A R T S , O R G R A P H S	19.10	31.82	-12.72	.16	.27	-.11
M	63	R E S E A R C H T A B L E S O F A L L O W A N C E S	8.99	21.82	-12.83	.06	.18	-.11
L	4	C L E A N T O O L S O R E Q U I P M E N T	32.5P	45.45	-12.87	.45	.49	-.04
H	7	C O N D U C T C Y C L E I N V E N T O R I E S	31.46	44.05	-13.08	.23	.54	-.31
A	20	P L A N F O R D I S P O S I T I O N O F E Q U I P M E N T O R P R O P E R T Y	29.21	42.73	-13.51	.23	.44	-.20
L	2	C L E A N I M M E D I A T E W O R K A R E A	60.67	74.55	-13.87	1.12	1.25	-.13
A	2	L S T A B L I S H C O N T R O L S A G A I N S T P I L F E R A G E	41.57	55.45	-13.88	.53	.71	-.18
I	22	D O C U M E N T I S S U E O R T U R N - I N O F T O O L S A N D T O O L - K I T S	31.46	46.36	-14.90	.32	.75	-.43
I	66	R E C E I V E O R I S S U E S P E C I A L T O O L S	31.46	46.36	-14.90	.28	.53	-.25
G	31	M A K E P R I C E C H A N G E S O N P R O P E R T Y	7.87	23.64	-15.77	.01	.21	-.20
I	80	S I G N F O R P R O P E R T Y	48.31	64.55	-16.23	.54	.99	-.44
L	14	O P E R A T E I N D A R C A T S	21.35	38.18	-16.83	.16	.51	-.35
I	17	J E T E R H A M : S E R V I C E A B I L I T Y O F I T E M S	32.58	50.00	-17.42	.32	.72	-.40
L	8	D R I V E 1 1/2 T O N O R 2 1/2 T O N T R U C K	11.24	29.09	-17.85	.10	.34	-.23
L	7	D R I V E C A T O R P I C K - U P T R U C K	16.85	35.45	-18.60	.18	.46	-.28
A	22	P L A N F O R R E C E I P T , S T O R A G E , A N D I S S U E O F P R O P E R T Y	49.94	64.55	-19.60	.53	1.31	-.78

DIFFERENCE BETWEEN SPC009 AND SPC010

SPC009 MEMBERS # 16 6900 ALC
SPC010 MEMBERS # 41 6900 BASE

GDIF01 PAGE 1

		AVERAGE PERCENT TIME BY ALL GROUP MEMBERS--DIFFERENCE, SPC009 MINUS SPC010			
		SPC010 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....			
		SPC009 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....			
		PERCENT MEMBERS PERFORMING--DIFFERENCE, SPC009 MINUS SPC010			
		SPC010 PERCENT MEMBERS PERFORMING.....			
		SPC009 PERCENT MEMBERS PERFORMING.....			
D-TSK		TASK TITLE			
E	21	LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	81.25	24.39	56.86
G	1	ANNOTATE AND FORWARD WAREHOUSE LOCATOR CARD, AF FORM 225	56.25	4.88	.33
I	69	VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	56.25	4.88	.33
G	6	HIND OR TAPE TOGETHER MULTIPLE QUANTITIES	75.00	26.83	48.17
H	53	PREPARE IDENTITY CHANGES.	50.00	2.44	.21
G	44	PREPARE OR CORRECT BIN CARDS OR LABELS	56.25	9.76	47.56
F	70	RESEARCH DEBIT COMPUTER EXCEPTIONS	43.75	*.00	.38
H	11	CONDUCT SCHEDULED SAMPLE INVENTORIES	43.75	*.00	.23
H	63	PROCESS STOCK LIST CHANGE CARDS	43.75	*.00	.27
F	35	IDENTIFY, SEGREGATE, OR FORWARD MISROUTED MATERIAL FOR RESHIPMENT	62.50	19.51	.31
F	3	ANNOUNCE MATERIAL INSPECTION AND RECEIVING REPORT DD FORM 250	50.00	7.32	.33
G	26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	50.00	7.32	.38
H	9	CONDUCT PHASE I OR PHASE II INVENTORIES	50.00	7.32	.38
E	39	PROCESS AND RELEASE NORS/AIORS RECEIPTS	56.25	14.63	.46
F	71	REQUEST INSPECTION ASSISTANCE TO IDENTIFY UNIDENTIFIED OR MIXED MATERIAL	43.75	2.44	.27
H	69	AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING MATERIAL	43.75	2.44	.14
F	2	NOTIFY EXPEDITERS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS	75.00	34.15	.51
E	24	SEGREGATE INCOMING PROPERTY BY DESTINATION CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	68.75	29.27	.33
F	52	PERFORM SURVEILLANCE OF AGE CONTROL ITEMS	56.25	17.07	.36
G	12	CONTACT ITEM MANAGER ON CLASSIFIED ITEMS POST IN AND OUT MOVEMENTS OF HI VALUE, CAT I	43.75	4.88	.13
G	41	AND II MATERIAL	43.75	4.88	.14
F	45	PROCESS STOCK CHANGE VOUCHERS	43.75	4.88	.14
H	62	PROCESS NO MASTER RECORD (NMR) ITEMS	3.50	*.00	.00
I	73	RESEARCH MASTER CARD FILE OR TO FOR LOCATION OF ITEMS	37.50	*.00	.00
F	75	TAG OR RETAG MATERIAL IN STOCK	56.25	19.51	.16
H	13	CONDUCT SPECIAL INVENTORIES	50.00	14.63	.17
F	33	IDENTIFY PROPERTY REQUIRING TO COMPLIANCE OR TO MODIFICATION	37.50	2.44	.51
F	59	PREPARE INPUT FORMAT FOR CONDITION OR IDENTIFICATION CHANGES	37.50	2.44	.37
G	13	CONTACT NORS CONTROL CENTER FOR PICK UP OF NORS POTENTIAL DENIAL DOCUMENTS	37.50	2.44	.02
					.12

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN
PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 31 AND LAST 41 TASKS BE REPORTED.

B 54	SUPERVISE INSPECTION FUNCTION	6.25	14.63	-8.38	.02	.11	.09
C 8	EVALUATE REPORTS, SUCH AS INSPECTION, SURVEY, OR AUDITING	6.25	14.63	-8.38	.02	.13	.11
J 14	CUSHION MATERIAL FOR TRANSPORTING	6.25	14.63	-8.38	.04	.07	.02
B 2	BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION PROGRAM, OR GRIEVANCE PROCEDURE	12.50	21.95	-9.45	.02	.17	.15
I 35	INSURE CUTTING EDGES ARE PROTECTED FROM DAMAGE	.00	9.76	-9.76	.00	.08	.08
I 56	OIL ITEMS TO PREVENT RUST	.00	9.76	-9.76	.00	.05	.05
L 30	OPERATE TWO-WAY RADIO	.00	9.76	-9.76	.00	.13	.13
M 21	MAINTAIN LOCAL PURCHASE FILE	.00	9.76	-9.76	.00	.04	.04
E 5	ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	37.50	48.78	-11.28	.14	.57	.43
F 9	COMPLETE OVERAGE OR SHORTAGE REPORTS	37.50	48.78	-11.28	.11	.57	.46
A 5	ESTABLISH LOCAL REFUND, EXCHANGE, OR ADJUSTMENT POLICIES	12.50	24.39	-11.89	.04	.20	.16
A 18	PLAN BUILDING MAINTENANCE REQUIREMENTS	12.50	24.39	-11.89	.05	.19	.08
B 7	CONDUCT SECURITY OR SAFETY MEETINGS	12.50	24.39	-11.89	.01	.17	.16
C 11	EVALUATE SECURITY PRACTICES	12.50	24.39	-11.89	.04	.19	.15
L 45	WASH AND WAX TRUCKS OR VEHICLES	12.50	24.39	-11.89	.04	.11	.08
L 6	CLEAN UNDERCARRAGES OF VEHICLES	.00	12.20	-12.20	.00	.09	.09
L 44	STEAM CLEAN ENGINES	.00	12.20	-12.20	.00	.08	.08
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	31.25	43.90	-12.65	.22	.85	.62
F 16	COORDINATE WITH CONTRACTORS OR VENDORS	18.75	31.71	-12.96	.02	.26	.24
J 26	INSPECT HANDLING, STORING, OR LOADING OF PROPERTY RELEASED FOR SHIPMENT	6.25	19.51	-13.26	.00	.30	.30
E 9	COMPLETE INCHECKER'S TALLY SHEET	37.50	51.22	-13.72	.26	.78	.51
E 18	GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	25.00	39.02	-14.02	.09	.41	.32
L 16	OPERATE ELECTRIC FORK-LIFTS	25.00	39.02	-14.02	.07	.34	.27
J 1	ARRANGE FOR ADDITIONAL VEHICLE SUPPORT	12.50	26.83	-14.33	.04	.15	.11
J 8	CHECK OUT VEHICLES FROM TRANSPORTATION ACTIVITIES	12.50	26.83	-14.33	.10	.21	.11
L 18	OPERATE HANDCARTS	56.25	70.73	-14.48	.72	1.21	.49
J 40	PICK UP SHIPMENTS, TURN-INS, OR DIFM'S	.00	14.63	-14.63	.00	.07	.07
L 38	PREPARE REQUESTS FOR VERMIN OR RODENT EXTERMINATION	.00	14.63	-14.63	.00	.11	.11
L 9	DRIVE SEMI-TRAILERS	6.25	21.95	-15.70	.00	.10	.10
L 14	MAINTAIN VEHICLE INSPECTION OR LUBRICATION SCHEDULES	6.25	21.95	-15.70	.03	.12	.08
F 65	PREPARE STATEMENT OF FACTS ON DAMAGED PROPERTY	12.50	29.27	-16.77	.05	.37	.32
L 13	Maintain Records of Vehicle Accidents, Abuse, or Damage	.00	17.07	-17.07	.00	.13	.13
E 4	Annotate Shipping Documents	31.25	48.78	-17.53	.28	.57	.29
L 7	Drive Car or Pick-up Truck	31.25	48.78	-17.53	.29	.64	.36
C 6	EVALUATE PILFERAGE AND DAMAGE PRECAUTIONS	18.75	36.59	-17.84	.09	.71	.62
I 54	OBTAIN AUTHORIZED SIGNATURES OF PROPERTY CUSTODIANS	6.25	24.39	-18.14	.03	.27	.24
L 3	CLEAN OR PAINT FACILITIES	37.50	56.10	-18.60	.18	.58	.40
B 52	SUPERVISE, CHECKING OR PROCESSING OF PROPERTY	6.25	26.83	-20.58	.02	.26	.25
L 5	CLEAN VEHICLE INTERIORS	6.25	26.83	-20.58	.12	.20	.08
I 80	SIGN FOR PROPERTY	25.00	46.34	-21.34	.13	.53	.41
C 7	EVALUATE PROPERTY HANDLING PROCEDURES	6.25	29.27	-23.02	.02	.27	.25

**APPENDIX C: JOB DESCRIPTIONS FOR
BASE AFSC GROUPS**

TASK	JOB DESCRIPTION	CASES	TASKS	DUIES	MTRS	CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....			SEQ
D-TSK		4036	713	13	93	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....			NO
						AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....			
						PERCENT OF MEMBERS PERFORMING.....			
								
L	17 OPERATE GASOLINE POWERED FORK-LIFTS					83.87	1.95	1.63	1.63
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS					78.49	1.69	1.33	2.96
E	1 ACCEPT OR REJECT PROPERTY					74.19	1.53	1.14	5.23
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE					70.97	1.99	1.41	6.64
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA					70.97	1.62	1.15	7.79
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING					68.82	1.51	1.04	8.83
J	3 ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT					66.67	1.64	1.10	9.92
L	29 OPERATE TUGS					66.67	1.08	.72	10.64
J	4 CHECK AND RECORD OUTBOUND SHIPMENTS					65.59	1.63	1.07	11.71
L	10 INSPECT VEHICLE PRIOR TO AND DURING OPERATION					65.59	1.55	1.01	12.73
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS					67.52	1.64	1.06	13.78
J	7 CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION					64.52	1.64	1.05	14.84
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS					63.44	1.81	1.15	15.99
E	9 COMPLETE INCHECKER'S TALLY SHEET					63.44	1.74	1.11	17.09
E	4 ANNOTATE SHIPPING DOCUMENTS					63.44	1.47	.93	18.02
E	5 ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT					63.44	.96	.86	18.88
E	45 SEGREGATE INCOMING PROPERTY BY DESTINATION					62.37	1.38	1.05	19.99
K	24 LOAD OR UNLOAD UNCLASSIFIED FREIGHT					61.29	1.63	1.00	20.93
E	13 DELIVER MATERIAL TO SPECIAL HANDLING OR IEMO WAREHOUSE					61.29	1.45	.89	21.82
E	19 IDENTIFY CLASSIFIED OR PRIORITY MATERIAL					61.29	1.40	.86	22.68
L	3 CLEAN OR PAINT FACILITIES					61.29	1.06	.65	23.33
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED					60.22	1.27	.76	24.09
E	2 ADVISE CARRIER OF DISCREPANCY					59.14	1.22	.72	24.81
J	6 CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN					56.99	1.47	.84	25.65
J	8 CHECK OUT VEHICLES FROM TRANSPORTATION ACTIVITIES					56.99	1.43	.82	26.47
E	47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY					56.99	1.43	.81	27.28
E	22 MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY					56.99	1.36	.78	28.06
E	24 NOTIFY EXPEDITORS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS					54.84	1.58	.87	28.93
K	33 SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION					53.76	1.68	.90	29.83
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS					52.69	1.21	.64	30.47
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS					52.69	1.05	.55	31.02
L	7 DRIVE CAR OR PICK-UP TRUCK					52.69	.97	.51	31.53

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBKS
4036		713	13	196	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....					
PERCENT OF MEMBERS PERFORMING.....					
D-TSK DUTY/TASK TITLE					
			<>		
L 2	CLEAN IMMEDIATE WORK AREA				
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS				
G 34	PALLETIZE ITEMS FOR STORAGE				
G 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY				
H 38	INVENTORY WAREHOUSE STOCKS				
E 1	ACCEPT OR REJECT PROPERTY				
E 15	EXAMINE INCORRECT CARGO FOR WEIGHT, SHORTAGES, OVERAGES,				
H 2D	COUNT PROPERTY				
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS				
E 7	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED				
G 65	STORE PROPERTY IN PALLET OR BULK LOCATIONS				
H 60	PREPARE WAREHOUSE FOR INVENTORY				
E 4B	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS				
L 18	OPERATE HANDCARTS				
E 2	ADVISE CARRIER OF DISCREPANCY				
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS				
G 15	CONTROL STOCK ROTATION TO PREVENT DETERIORATION				
E 3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS				
E 28	OPEN CONTAINERS OR PACKAGES FOR INSPECTION				
H 16	CONDUCT WALL TO WALL INVENTORIES				
E 23	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA				
G 11	CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE				
G 35	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION				
E 4	ANNOUNCE SHIPPING DOCUMENTS				
A 22	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY				
E 9	COMPLETE INHECKER'S TALLY SHEET				
H 10	CONDUCT RECOUNTS				
I 80	SIGN FOR PROPERTY				
H 19	CORRECT INVENTORY DISCREPANCIES				
G 62	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES				
G 39	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES				
L 3	CLEAN OR PAINT FACILITIES				
L 16	OPERATE ELECTRIC FORK-LIFTS				
L 17	OPERATE GASOLINE POWERED FORK-LIFTS				

TASK JOB DESCRIPTION	CASES	TASKS	DUTIES	MRS		
4036	213	1.3	468			
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>						
L 2 CLEAN IMMEDIATE WORK AREA			69.02	1.67	1.15	1.15
L 40 PLACE PROPERTY IN WAREHOUSE, RACKS, OR BAYS			66.03	1.80	1.19	2.34
L 65 STORE PROPERTY IN PALLET OR RULK LOCATIONS			60.47	1.38	.83	3.18
G 34 PALLETIZE ITEMS FOR STORAGE			60.47	1.32	.60	2.97
I 52 MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR SIDRAGE AREAS.			59.62	1.52	.91	4.88
E 23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA.			58.97	1.74	1.03	5.91
L 41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS			58.97	1.41	.83	6.74
G 39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES			58.55	1.40	.82	7.56
E 1 ACCEPT OR REJECT PROPERTY			58.33	1.36	.79	8.35
E 8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			57.69	1.68	.97	9.32
L 1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY			57.26	1.20	.69	10.00
L 16 OPERATE HANDCARS			54.91	1.46	.80	10.81
G 44 PREPARE OR CORRECT BIN CARDS ON LABELS			54.91	1.46	.80	11.61
G 62 SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES			54.49	1.23	.67	12.98
G 64 UNCRATE OR UNPACK PROPERTY			54.06	1.32	.71	12.99
G 35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION			53.63	1.18	.63	13.62
G 7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL			53.21	1.29	.68	14.31
I 7 CHECK INCORNING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION			52.99	1.37	.73	15.03
I 8 CHECK INCORNING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			52.78	1.37	.72	15.75
G 11 CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE			52.35	1.20	.63	16.38
L 3 CLEAN OR PAINT FACILITIES			52.14	1.11	.58	16.94
I 9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS			51.26	1.41	.72	17.68
G 37 PLACE LOCATION SYMBOLS ON STORAGE FACILITIES			50.21	1.28	.64	18.33
L 17 OPERATE GASOLINE POWERED FORK-LIFTS			50.00	1.40	.70	19.43
G 36 PLACE ITEMS IN RAGS AND ATTACH LABELS			48.43	1.31	.64	19.67
G 38 PLACE PROPERTY IN OPEN STORAGE			48.50	1.22	.59	20.26
G 6 BIND ON TAPE TOGETHER MULTIPLE QUANTITIES			47.65	1.26	.60	20.86
H 20 COUNT PROPERTY			47.44	1.47	.70	21.56
G 63 STENCIL LETTERS AND NUMBERS ON BINS			47.44	1.13	.53	22.89
E 48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS			47.22	1.56	.73	22.83
A 22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			46.15	1.37	.63	23.76
E 26 OPEN CONTAINERS OR PACKAGES FOR INSPECTION			45.94	1.39	.64	24.10

**APPENDIX D: DIFFERENCE DESCRIPTIONS FOR
BASE AFSC GROUPS**

DIFFERENCE BETWEEN SPC025 AND SPC026

GD1FD9 PAGE 1

SPC025 MEMBERS = 93 6907 TRANSPORTATION
 SPC026 MEMBERS = 196 6907 COM-SERVICES

		AVERAGE PERCENT TIME BY ALL GROUP MEMBERS--DIFFERENCE, SPC025 MINUS SPC026.....	SPC026 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	SPC025 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	SPC025 PERCENT MEMBERS PERFORMING--DIFFERENCE, SPC025 MINUS SPC026.....	SPC026 PERCENT MEMBERS PERFORMING.....
D-TSK						
L 29	OPERATE TUGS	66.67	4.08	62.59	.72	.02
E 13	DELIVER MATERIAL TO SPECIAL HOLDING OR LEMO WAREHOUSE	61.29	4.59	56.70	.89	.04
J 3	ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT	66.67	16.33	50.34	1.10	.16
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	61.29	11.22	50.07	.86	.10
E 24	NOTIFY EXPEDITORS FOR PICKUP OF NORS, ENORS, OR GNORS	54.84	6.12	48.72	.87	.06
RECEIPTS						
J 4	CHECK AND RECORD OUTBOUND SHIPMENTS	65.59	17.35	48.24	1.07	.16
K 23	LOAD OR UNLOAD DANGEROUS FREIGHT	51.61	4.08	47.53	.69	.06
E 45	SEREGATE INCORPORATING PROPERTY BY DESTINATION	62.37	17.86	44.51	1.05	.27
K 22	LOAD OR UNLOAD CLASSIFIED FREIGHT	49.46	5.10	44.36	.07	.08
J 7	CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	64.52	20.41	44.11	1.05	.23
J 42	PROCESS LOGAIR OR PARCEL POST SHIPMENTS	46.24	3.06	43.18	.63	.01
K 33	SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION	53.76	10.71	43.05	.90	.09
J 43	PROVIDE NECESSARY PROTECTION FOR ITEMS REQUIRING SPECIAL HANDLING	51.61	9.18	42.43	.75	.07
E 20	IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	68.82	27.04	41.78	1.04	.30
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	83.87	42.86	41.01	1.63	.85
J 52	WEIGH PALLETIZED CARGO	46.24	5.61	40.62	.75	.03
K 19	INSPECT LABELS, TAGS, OR MARKINGS OF HAZARDOUS OR MAGNETIC MATERIAL	40.86	1.53	39.33	.49	.01
J 49	SECURE MATERIAL TO PALLETS WITH STRAPS, NETS, OR CHAINS	49.46	10.20	39.26	.95	.10
J 22	EXAMINE OUTSIDE PACKAGING AND CRATING MATERIALS TO SEE THAT THEY SATISFY CURRENT SPECIFICATIONS	46.24	7.14	39.09	.60	.07
J 8	CHECK OUT VEHICLES FROM TRANSPORTATION ACTIVITIES	56.99	18.37	38.62	.82	.17
J 6	CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	56.99	19.39	37.60	.84	.24
K 24	LOAD OR UNLOAD UNCLASSIFIED FREIGHT	61.29	23.09	37.31	1.00	.49
J 23	IDENTIFY, MARK, AND LABEL FREIGHT SHIPMENTS	45.16	8.67	36.49	.62	.06
K 16	INSPECT CONDITION OF FREIGHT PRIOR TO MOVEMENT	45.16	8.67	36.49	.56	.04
E 22	MANTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	56.99	21.43	35.56	.78	.19
J 47	HOLD MATERIAL TO PROPER HOLDING BAY	45.16	10.71	34.45	.65	.11
K 21	INSPECT PACKING AND CRATING OF FREIGHT	38.71	4.59	34.12	.41	.03
L 7	DRIVE CAR OR PICK-UP TRUCK	52.69	19.90	32.79	.51	.19
K 5	CHECK PALLETS FOR PROPER STRAPPING AND NETTING	36.56	4.08	32.48	.60	.02
K 13	INSPECT BLOCKING AND BRACING OF LOAD	36.56	4.08	32.48	.43	.02
E 12	COORDINATE WITH RADIACITIVE TEAM ON RADIOACTIVE SHIPMENTS AND RECEIPTS	34.41	2.55	31.86	.34	.01
J 30	LOCATE AND SELECT MATERIAL FOR DELIVERY TO CARRIER	39.78	8.16	31.62	.53	.05
J 51	TRACE AND EXPEDITE MOVEMENT OR DELIVERY OF SHIPMENTS	33.33	2.04	31.29	.37	.02
J 50	SECURE MATERIAL TO TRAILERS OR EXPEDITER VEHICLES	35.48	4.59	30.89	.40	.04
J 26	INSPECT HANDLING, STORING, OR LOADING OF PROPERTY RELEASED FOR SHIPMENT	45.16	14.29	30.88	.61	.10

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN
PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 35 AND LAST 35 TASKS BE REPORTED.

1	9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	9.68	29.59	-19.91	.09	.33	+.24
M	25	MAINTAIN PURCHASE ORDER FILE	*00	20.41	-20.41	*00	*31	-.31
I	86	VERIFY ACCURACY AND COMPLETION OF ISSUE DOCUMENTS	2.15	22.96	-20.81	.02	.31	+.28
I	80	SIGN FOR PROPERTY	25*.81	46.94	-21.13	*53	*76	-.23
L	1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	51*.61	72.96	-21.35	*64	1.49	-.86
G	32	MONITOR TEMPERATURE, HUMIDITY, OR DUST CONTAINERS WITHIN STORAGE FACILITY	1.08	23.47	-22.39	.01	.31	-.30
H	2	ARRANGE FOR MAKING INVENTORIES OF STORED PROPERTY IDENTIFY ITEMS REQUIRING REFRIGERATION OR OTHER SPECIAL STORAGE	6.45	29.08	-22.63	.07	.37	+.30
G	24	OPEN CONTAINERS OR PACKAGES FOR INSPECTION	16.13	38.78	-22.65	.17	.45	-.28
E	28	PLACE COUNT CARDS IN BINS	32.26	55.10	-22.84	.30	.79	-.49
H	49	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	2.15	25.51	-23.36	.02	*44	-.41
A	22	RECREATE OR CONSOLIDATE ITEMS TO INCREASE STORAGE SPACE	25.81	49.49	-23.68	.36	1.00	-.64
G	54	CONTROL DATED ITEMS	7.53	32.14	-24.62	.06	*46	-.40
G	14	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	2.15	27.04	-24.89	.02	*35	-.33
G	39	VERIFY PHYSICAL COUNTS WHICH DIFFER FROM STOCK RECORD	18.28	44.39	-26.11	.21	.75	-.54
H	80	BALANCES	3.23	30.10	-26.88	.02	.33	-.30
H	5	COMPARE PHYSICAL COUNTS OF PROPERTY WITH STOCK RECORD	3.23	31.63	-28.41	.02	.40	-.38
H	13	BALANCES CONDUCT SPECIAL INVENTORIES	3.23	34.18	-30.96	.02	.39	-.37
H	37	INVENTORY SALES STORE STOCKS	1.08	32.05	-31.58	.01	*57	-.56
F	41	INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DETERIORATION	4.30	36.73	-32.43	.04	*56	-.51
H	17	CONDUCT WAREHOUSE PRE-INVENTORY SURVEYS	*00	33.16	-33.16	*00	*49	-.49
G	3	ARRANGE STORAGE FACILITIES TO INSURE COMPLIANCE WITH ALL REGULATIONS AND LIMITATIONS	4.30	39.80	-35.49	.03	.66	-.63
H	7	CONDUCT CYCLE INVENTORIES SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	1.08	38.78	-37.70	.01	.52	-.51
G	62	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION	7.53	45.92	-38.39	.06	.64	-.58
G	35	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION	12.90	52.04	-39.14	.11	.98	-.87
H	19	CORRECT INVENTORY DISCREPANCIES	5.38	46.43	-41.05	.06	*59	-.52
G	40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	27.96	72.96	-45.00	.37	1.95	-.58
G	65	STORE PROPERTY IN PALLET OR BULK LOCATIONS	19.35	64.80	-45.44	.22	1.40	-.18
H	10	CONDUCT RECOUNTS	3.23	48.98	-45.75	.01	*54	-.53
G	11	CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE	5.38	53.06	-47.68	.05	*81	-.76
H	20	COUNT PROPERTY	19.35	67.35	-47.99	.21	1.41	-.20
G	34	PALLETIZE ITEMS FOR STORAGE	22.58	72.96	-50.38	.25	1.79	-.53
H	16	CONDUCT WALL TO WALL INVENTORIES	2.15	54.59	-52.44	.01	*93	-.92
H	60	PREPARE WAREHOUSE FOR INVENTORY	6.45	64.80	-58.34	.06	1.34	-.27
G	15	CONTROL STOCK ROTATION TO PREVENT DETERIORATION	*00	59.69	-59.69	.00	1.11	-.11
H	38	INVENTORY WAREHOUSE STOCKS	6.45	72.45	-66.00	.05	1.74	-.69

DIFFERENCE BETWEEN SPC025 AND SPC027

GDIF10 PAGE 1

		AVERAGE PERCENT TIME BY ALL GROUP MEMBERS---DIFFERENCE, SPC025 MINUS SPC027	
		SPC027 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
		SPC025 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
PERCENT MEMBERS PERFORMING---DIFFERENCE, SPC025 MINUS SPC027.....		SPC027 PERCENT MEMBERS PERFORMING.....	
SPC025 PERCENT MEMBERS PERFORMING.....		SPC025 PERCENT MEMBERS PERFORMING.....	
D-15k		TASK TITLE	
J	4	CHECK AND RECORD OUTBOUND SHIPMENTS	65.59
K	24	LOAD OR UNLOAD UNCLASSIFIED FREIGHT	61.29
J	8	CHECK OUT VEHICLES FROM TRANSPORTATION ACTIVITIES	13.03
J	3	ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT	56.99
E	9	COMPLETE INCHER'S TALLY SHEET	10.04
K	33	SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION	66.67
K	23	LOAD OR UNLOAD DANGEROUS FREIGHT	20.94
J	52	"EIGH" PALLETIZED CARGO	63.44
L	29	OPERATE TUGS	45.94
K	16	INSPECT CONDITION OF FREIGHT PRIOR TO MOVEMENT	45.16
K	22	LOAD OR UNLOAD CLASSIFIED FREIGHT	49.46
J	42	PROCESSES LOGAIN OR PARCEL POST SHIPMENTS	46.24
J	38	PALLETIZE SURFACE FREIGHT	46.24
E	5	ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	63.44
J	43	PROVIDE NECESSARY PROTECTION FOR ITEMS REQUIRING SPECIAL HANDLING	13.46
E	3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	64.52
J	6	CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	56.99
J	23	IDENTIFY, MARK, AND LABEL FREIGHT SHIPMENTS	20.09
K	19	INSPECT LABELS, TAGS, OR MARKINGS OF HAZARDOUS OR MAGNETIC MATERIAL	40.86
J	22	EXAMINE OUTSIDE PACKAGING AND CRATING MATERIALS TO SEE THAT THEY SATISFY CURRENT SPECIFICATIONS	46.24
E	13	DELIVER MATERIAL TO SPECIAL HANDLING OR ITEM WAREHOUSE	61.29
J	12	CONDUCT INVENTORIES OF CARGO ON HAND	40.86
J	7	CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	64.52
K	21	INSPECT PACKING AND CRATING OF FREIGHT	38.71
J	49	SECURE MATERIAL TO PALLETS WITH STRAPS, NETS, OR CHAINS	49.46
L	17	OPERATE GASOLINE POWERED FORKLIFTS	83.87
K	13	INSPECT LOCKING AND UNRACING OF LOAD	36.56
J	5	CHECK BUILD-UP OF PALLETS	47.31
J	26	INSPECT "HANDLINGS" STOVING, OR LOADING OF PROPERTY HELD FOR SHIPMENT	45.16
E	45	SEGREGATE INCOMING PROPERTY BY DESTINATION	62.57
K	5	CHECK PALLETS FOR PROPER STRAPPING AND NETTING	36.56
E	4	ANNOTATE SHIPPING DOCUMENTS	63.44
K	4	CHECK OR VERIFY AIR CARGO DOCUMENTATION, AIR MOVEMENT DESIGNATION, OR TRANSPORTATION CONTROL NUMBER	32.26
J	41	PREPARE MANIFESTS	31.18
J	39	PALLETIZE CARGO ACCORDING TO AIRCRAFT CONFIGURATION	32.26

		TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN PERCENT MEMBERS PERFORMING IS LESS THAN .01 USER REQUESTED THAT ONLY THE FIRST 35 AND LAST 34 TASKS BE REPORTED.			
H	20	COUNT PROPERTY	19.3%	47.4%	~28.0%
I	86	VERIFY ACCURACY AND COMPLETION OF ISSUE DOCUMENTS	2.1%	30.3%	~28.1%
G	54	RECHARGE OR CONSOLIDATE ITEMS TO INCREASE STORAGE SPACE	7.5%	37.1%	~29.6%
G	60	SEGREGATE, REUSABLE CARTONS OR CONTAINERS	4.3%	34.8%	~30.5%
I	1	COMPLETE ISSUING OR SHIPMENT DOCUMENT ENTRIES	7.5%	38.2%	~30.7%
H	5	COMPARE PHYSICAL COUNTS OF PROPERTY WITH STOCK RECORD BALANCE	3.2%	34.8%	~31.6%
I	7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	20.4%	52.9%	~32.5%
G	72	WRAP AND PACK PROPERTY ITEMS FOR STORAGE	6.4%	39.7%	~33.2%
H	6	CONDUCT ANNUAL COMPLETE LOCATION VALIDATION PRIOR TO CYCLE INVENTORY	.0%	33.5%	~33.5%
I	65	ARRANGE BINS FOR MAXIMUM UTILIZATION OF SPACE AND PERSONNEL	3.2%	36.9%	~33.7%
G	20	FORWARD DESIGNATED PROPERTY ITEMS FOR DISPOSAL	3.2%	38.8%	~35.6%
G	56	REQUEST SPECIAL INVENTORIES	.0%	36.5%	~36.5%
I	5	CHECK FOR TYPE OF ISSUE ~ PRE-POST, POST-POST	0.0%	36.5%	~36.5%
G	3	ARRANGE STORAGE FACILITIES TO INSURE COMPLIANCE WITH ALL REGULATIONS AND LIMITATIONS	4.3%	41.0%	~36.7%
G	37	PLACE LOCATION SYMBOLS ON STORAGE FACILITIES	12.9%	50.2%	~37.3%
G	22	IDENTIFY DELINQUENT DOCUMENTS	3.2%	41.0%	~37.8%
G	34	PALLETIZE ITEMS FOR STORAGE	22.5%	60.4%	~37.8%
G	40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	27.9%	64.0%	~38.0%
G	6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	8.6%	47.6%	~39.0%
G	7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	13.9%	53.2%	~39.2%
G	63	STENCIL LETTERS AND NUMBERS ON BINS	7.5%	47.4%	~39.9%
G	39	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	18.2%	58.5%	~40.2%
G	35	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DEPIRATION	12.9%	53.6%	~40.7%
G	65	STORE PROPERTY IN PALLET OR BULK LOCATIONS	19.3%	60.4%	~41.1%
G	55	REMOVE PACKING AND CUSHIONING MATERIEL	3.2%	44.4%	~41.2%
G	15	CONTROL STOCK ROTATION TO PREVENT DETERIORATION	.0%	41.2%	~41.2%
I	9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	9.6%	51.2%	~41.6%
G	66	UNCRATE OR UNPACK PROPERTY	11.8%	54.0%	~42.2%
G	36	PLACE ITEMS IN BAGS AND ATTACH LABELS	6.4%	48.3%	~42.4%
G	10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	1.0%	45.3%	~44.2%
I	52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	12.9%	59.6%	~46.7%
G	62	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	7.5%	54.4%	~46.9%
G	11	CONDUCT 'E-WARHOUSING' OR SET UP NEW WAREHOUSE	5.3%	52.3%	~46.9%
G	44	PREPARE OR CORRECT HI-CARDS OR LABELS	2.1%	54.9%	~52.7%

DIFFERENCE BETWEEN SPC026 AND SPC027

SPC026 MEMBERS = 196 490 COM-SERVICES

SPC027 MEMBERS = 468 690 SUPPLY

AVERAGE PERCENT TIME BY ALL GROUP MEMBERS---DIFFERENCE, SPC026 MINUS SPC027.

D-TSK	TASK TITLE	SPC026	SPC027	DIFFERENCE
H 38	INVENTORY WAREHOUSE STOCKS	72.45	24.79	.47-.66
H 16	CONDUCT "ALL TO WALL" INVENTORIES	54.59	18.38	.36-.22
E 9	COMPLETE INCHECKER'S TALLY SHEET	49.49	18.16	.31-.33
H 60	PERCENT MEMBERS PERFORMING---DIFFERENCE, SPC026 MINUS SPC027	64.80	34.19	.30-.61
E 3	SPC027 PERCENT MEMBERS PERFORMING.....	57.14	27.56	.29-.58
E 2	NATURE OF INBOUND SHIPMENTS	61.73	32.91	.28-.83
J 5	ADVISE CARRIER OF DISCREPANCY	41.33	13.89	.27-.44
H 19	CHECK BUILD-UP OF PALLETS	46.43	19.23	.27-.20
H 10	CORRECT INVENTORY DISCREPANCIES	48.98	22.22	.26-.76
H 37	CONDUCT RECORDS	32.65	6.41	.26-.24
E 7	INVENTORY SALES STORE STOCKS	65.82	40.60	.25-.22
E 15	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	69.90	45.51	.24-.39
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	70.36	1.36	.66-.70
H 7	CONDUCT CYCLE INVENTORIES	38.78	15.81	.22-.96
E 6	ASSIGN DOCUMENT NUMBERS OR VOUCHER NUMBERS TO RECEIVING DOCUMENTS AND REPORTS	41.84	21.15	.20-.68
E 4	ANNOTATE SHIPPING DOCUMENTS	51.53	31.01	.20-.12
H 20	COUNT PROPERTY	67.35	47.44	.19-.91
F 41	INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DETERIORATION	36.07	18.16	.18-.57
G 15	CONTROL STOCK ROTATION TO PREVENT DETERIORATION	59.69	41.24	.18-.45
H 13	CONDUCT SPECIAL INVENTORIES	34.18	16.67	.17-.52
E 48	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	63.78	47.22	.16-.55
H 76	SUPERVISOR INVENTORIES	23.47	7.26	.16-.20
L 1	CHECK LIGHTS, HEATERS, WINCHES, AND DOORS FOR SECURITY	72.96	57.26	.15-.69
H 55	SUPERVISOR INVENTORIES	28.06	12.82	.15-.24
C 14	INSPECT EQUIPMENT FOR OPERATION AND MAINTENANCE	33.16	19.23	.13-.93
E 1	ACCEPT OR REJECT PROPERTY	71.43	58.33	.13-.33
H 14	MANAGE WAREHOUSE	37.76	25.21	.12-.54
G 34	PALLETTIZE ITEMS FOR STORAGE	72.96	60.47	.12-.49
H 17	CONDUCT WAREHOUSE PRE-INVENTORY SURVEYS	33.16	20.73	.12-.44
H 12	CONDUCT INVENTORIES OF CARGO ON HAND	17.86	5.77	.12-.09
C 12	EVALUATE STOCK LEVELS PROCEDURES	19.39	7.48	.11-.91
F 9	COMPLETE OVERAGE OR SHORTAGE REPORTS	27.55	16.03	.11-.53
F 65	PREPARE STATEMENT OF FACTS ON DAMAGED PROPERTY	17.86	6.84	.11-.02
H 66	RECORD INVENTORY RESULTS	17.86	6.84	.11-.02
E 5	ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	36.22	25.21	.11-.01
K 24	LOAD ON INLAND UNCLASSIFIED FREIGHT	23.98	13.03	.10-.95
E 10	COMPLETE INTRASIT DATA (MILSTEP) CARD FOR SHIPMENTS RECEIVED	25.00	14.10	.10-.70

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN
PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 36 AND LAST 34 TASKS BE REPORTED.

6 38	PLACE PROPERTY IN OPEN STORAGE	28.06	48.50	70.44	.47	.59	.13
1 15	CONTROL ISSUE OF CLASSIFIED, SENSITIVE, OR CONTROLLED ITEMS	24.59	25.21	-20.62	.02	.24	.21
E 13	DELIVER MATERIAL TO SPECIAL HANDLING OR IEMO WAREHOUSE	4.59	25.43	-20.84	.04	.35	.31
L 29	OPERATE TUGS	4.08	25.21	-21.13	.02	.28	.26
I 30	EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED	6.12	27.35	-21.23	.05	.33	.28
I 2	ANNOUNCE AND FORWARD DOD SINGLE LINE ITEM RELEASE/RECEIPT FORM DU 1348-1	2.55	23.93	-21.38	.01	.31	.30
E 40	PROCESS REPAIRABLE RECEIPTS	2.04	23.50	-21.46	.02	.22	.19
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	29.59	51.28	-21.69	.33	.72	.40
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	31.12	52.99	-21.87	.40	.73	.33
I 29	EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE	18.88	41.03	-22.15	.19	.51	.32
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL PROCESS AND RELEASE NONSTANDBY RECEIPTS	11.22	34.83	-23.60	.10	.46	.36
E 34	SCREEN TURN-IN DOCUMENTS FOR COMPLETENESS	1.53	25.21	-23.68	.01	.33	.32
E 44	Maintain Post-Post Issue Log	7.14	30.98	-23.84	.06	.42	.37
I 49	REPLACES BIN LOCATIONS	2.55	23.50	-23.94	.03	.30	.27
I 70	UNCRATE OR UNPACK PROPERTY	4.59	29.49	-24.90	.07	.35	.28
G 66	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	27.04	54.06	-27.02	.34	.71	.37
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	32.14	59.62	-27.47	.54	.91	.37
G 61	SEGREGATE, REUSABLE, CARTONS OR CONTAINERS	7.14	34.83	-27.69	.05	.34	.29
I 53	NOTIFY EXPEDITERS OF PRIORITY ISSUES READY FOR PICK-UP	6.63	35.90	-29.26	.04	.41	.37
G 55	REMOVE PACKING AND CUSHIONING MATERIAL	14.80	44.44	-29.65	.10	.52	.42
G 56	REQUEST SPECIAL INVENTORIES	6.63	36.54	-29.91	.06	.34	.28
L 24	NOTIFY EXPEDITERS FOR PICKUP OF NORS, ENDNS, OR GNOKS RECEIPT,	6.12	36.11	-29.99	.06	.43	.37
G 72	WRAP AND PACK PROPERTY ITEMS FOR STORAGE	9.69	39.74	-30.05	.05	.41	.36
G 22	IDENTIFY DELINQUENT DOCUMENTS	10.71	41.03	-30.31	.08	.41	.34
G 20	FORWARD DESIGNATED PROPERTY ITEMS FOR DISPOSAL	8.16	38.89	-30.73	.05	.44	.39
G 48	PROVIDE SECURE STORAGE FOR CLASSIFIED, SENSITIVE, RADIODACTIVE, HAZARDOUS, OR FLAMMABLE PROPERTY	11.73	42.95	-31.21	.10	.51	.40
G 63	STICKIC LETTERS AND NUMBERS ON BINS	14.29	47.44	-33.15	.14	.53	.40
I 5	CHECK FOR TYPE OF ISSUE - PRE-POST, POST-POST	3.06	36.54	-33.48	.02	.41	.39
G 6	BIND ON TAPE TOGETHER MULTIPLE QUANTITIES	10.20	47.65	-37.45	.10	.60	.50
G 10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	7.65	45.30	-37.65	.09	.60	.51
G 37	PLACE LOCATION SYMBOLS ON STORAGE FACILITIES	12.24	50.21	-37.97	.11	.64	.53
G 7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING HABITS FOR MATERIAL	13.27	53.21	-39.94	.13	.68	.56
G 44	PREPARE FOR CORRECT HABIT CARDS OR LABELS	13.74	54.91	-41.14	.15	.80	.65
G 36	PLACE ITEMS IN BAGS AND ATTACH LABELS	7.14	48.93	-41.79	.06	.64	.59

APPENDIX E: DISCUSSION OF JOB TYPES IDENTIFIED BY CODAP CLUSTERING

Figures E-1 and E-2 illustrate the actual grouping sequence of the clusters and of job types within clusters, respectively. Table E-1 reports job type and cluster representation by supply system and specific ALC. Tables E-2 and E-3 present background and task summary data for job types, respectively. Table E-4 reports percentage of total group work time on each duty by job type. The 34 Wage Leaders, all from the Base system, have been omitted from consideration, and no job types composed of less than 20 employees are treated.

As indicated in Table E-1, only 11 of 65 job types were not primarily Base or ALC, but were equally composed of members of both systems. Of the 22 predominantly ALC job types, only four were common to all four ALCs, while 12 job types were almost entirely OC-ALC or SA-ALC personnel. Ten of these ALC job types are composed of Warehouseman and Inspector/Warehouseman, or Inspector/Processor combinations.

Table E-2 shows that almost all ALC employees reported an AFSC of 647, Materiel Facilities Specialist, at the 5-skill level. Examination of this column reveals no AFSC 915, Medical Materiel Specialist, employees. These respondents joined the various clusters in small groups in later stages, after the reported job types were formed.

Although job incumbents cluster on similarity of tasks performed but not on duties, most common duties, sequenced by percentage of total group work time spent, are reported in the last column of Table E-3. Job type discussions in the text are based on the top tasks of each group's composite job description.

In the following discussion, data from Tables E-1, E-2, and E-3, top tasks, reported job titles, and assignment data are summarized in a brief narrative for each group, along with a description of significant similarities and differences between groups.

Base Storage Cluster – GP0592

The five job types which compose this cluster are all located at bases (Table E-1). Members of each job type reported a job title of Warehouseman and the appropriate job series, WG-6907. Table E-2 indicates no WS category employees clustered in any of the five job types. These jobs primarily involve tasks associated with the storage function. They are typically located in a Supply Squadron. The average grade level of all members is rather low and quite homogeneous, ranging from 5.3 to 5.6 (Table E-2). The job types differ on number of tasks performed and on distribution of time across duties (Table E-3).

GP0712. Members of this rather heterogeneous job type perform tasks primarily involving storage, but also involving receipt, issue, and inventory of property.

GP0992. A more homogeneous variation of GP0712, these employees also perform tasks associated with vehicle and forklift operation.

GPI860. Top tasks performed within this group reflect involvement in both the storage and issue functions.

GPI732. This is a variation of the preceding group, differing as to time spent on related tasks.

GPI203. Besides performance of the storage tasks typical of this cluster, members of this group are also involved with the receipt and processing of material.

ALC Storage Cluster – GP0597

In contrast to cluster 592, these four job types are all found at ALCs. Groups 1763 and 917 are located in the Materiel Storage Branch, and groups 1336 and 1740 are both assigned to the small item warehouse. Top tasks indicate all four relatively homogeneous job types are variations of each other. No WS supervisors are in this cluster.

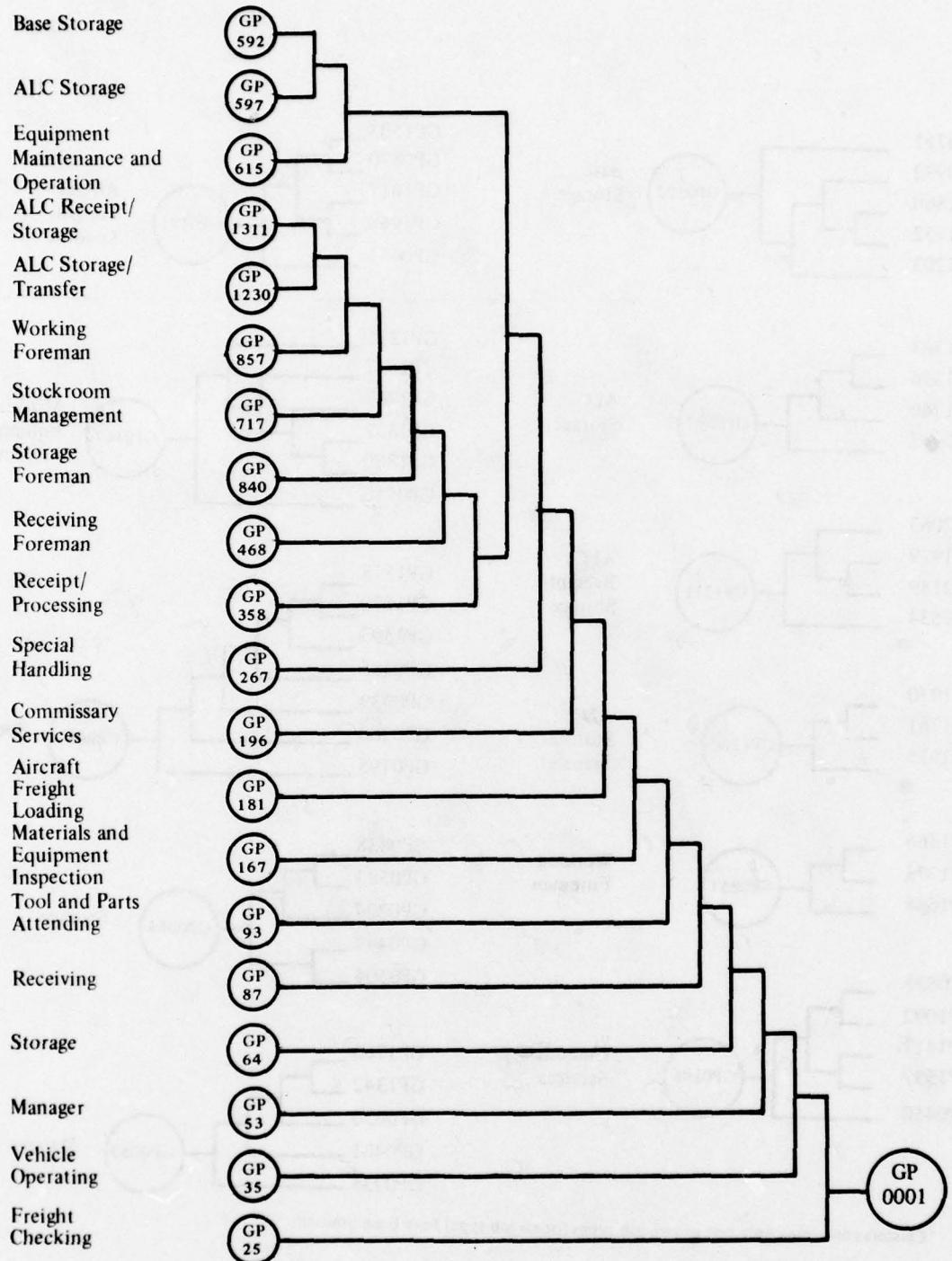
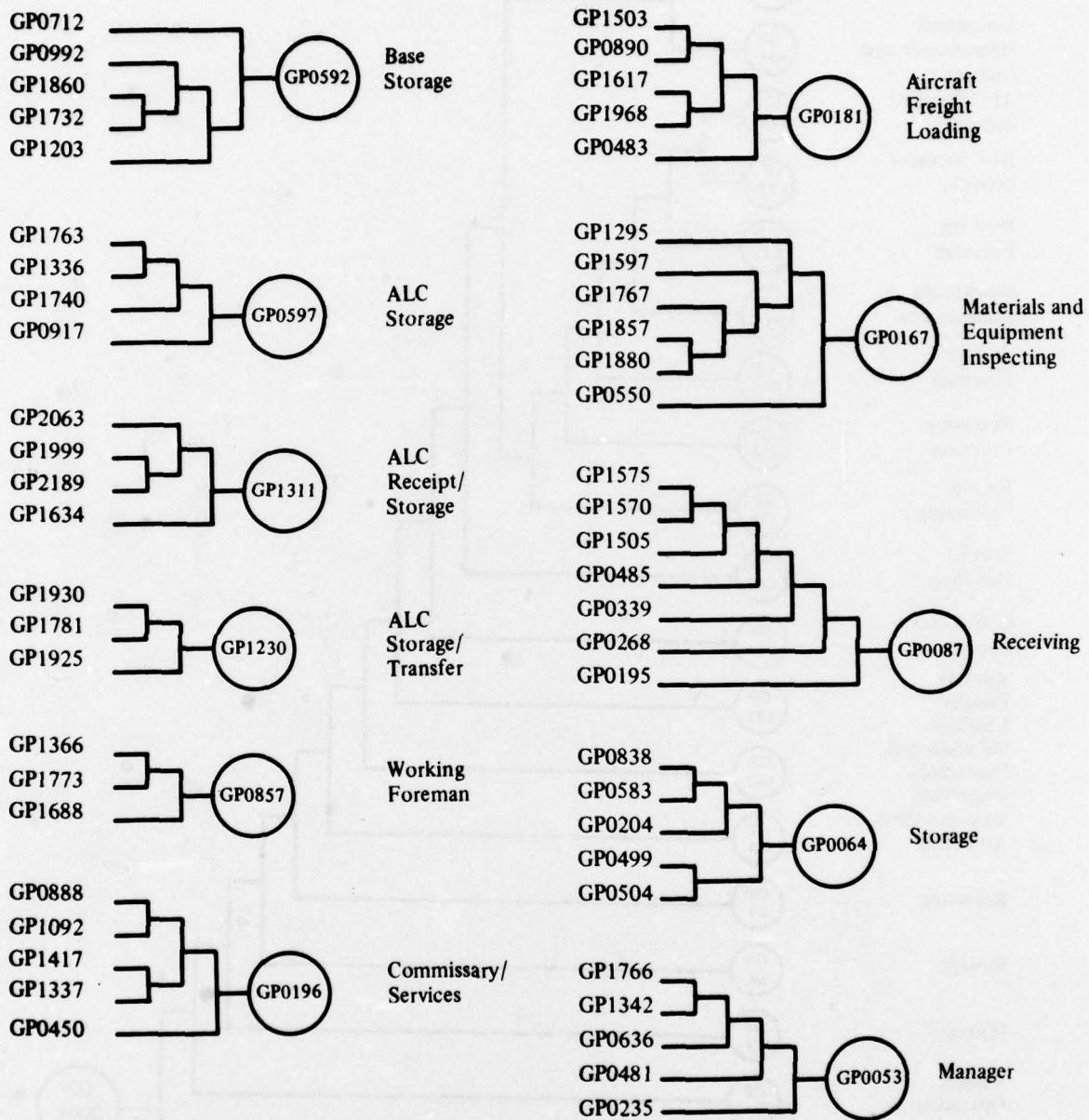


Figure E-1. Diagram of grouping sequence – clusters.



^aClusters containing only one or two job types (or no job type) have been omitted.

Figure E-2. Grouping sequence of job types within clusters.^a

Table E-1. Distribution of Job Types Within Clusters by Supply System and Specific ALC

Cluster Title	SUPPLY SYSTEM			SPECIFIC ALC			OO-ALC/ WR-ALC	All ALCs
	Base	Base/ ALC	ALC	OC-ALC	SA-ALC	OCALC/ SAALC		
Base Storage	5							1
ALC Storage			4	2				1
Equipment Maintenance and Operation	1							1
ALC Receipt/Storage			4			2	1	1
ALC Storage/Transfer				3		1		
Working Foreman			1	2		2		
Stockroom Management	1							
Storage Foreman	2							
Receiving Foreman	1							
Receipt/Processing			1	1	1			
Special Handling			1	1	1			
Commissary/Services	5							
Aircraft Freight Loading	1		3	1				
Materials and Equipment								
Inspecting	4			2		2		
Tool and Parts Attending	1							
Receiving	3	1	3	1		1	1	1
Storage	4							
Manager	2	3						
Vehicle Operating	1	1						
Freight Checking	1							
	32	11	22	4	8	2	1	2
							1	4

Table E-2. Background Summary Data for Job Types within Clusters

Cluster	Job Type	N	%WS	Average WS Grade	Average WG Grade	AFSC	Skill Level	Job Series
Base Storage GP0592	GP0712	23		5.4	647	3,5		6907
	GP0992	20		5.6	647	3,5		6907
	GP1860	22		5.3	647	3,5		6907
	GP1732	23		5.3	647	3,5,7		6907
	GP1203	21		5.4	647	3,5,7		6907
ALC Storage GP0597	GP1763	23		5.8	647	5		6907
	GP1336	20		6.0	647	5		6907
	GP1740	30		7.2	647	5	6965,6907	
	GP0917	27		5.9	647	5		6907
Equipment Maintenance and Operation GP0615		25		5.4	647,611	3,5		6907
ALC Receipt/ Storage GP1311	GP2063	64		5.8	647	5		6907
	GP1999	107		7.2	647	5	6965,6907	
	GP2189	114		7.2	647	5	6965,6907	
	GP1634	21		5.9	647	5		6907
ALC Storage/ Transfer GP1230	GP1930	55		6.0	647	5		6907
	GP1781	55		6.0	647	5		6907
	GP1925	33		7.3	647	5	6965,6907	
Working Foreman GP0857	GP1366	189	15.9	7.3	6.7			
	GP1773	47	74.5	6.5	5.9			6907,6965
	GP1688	25	64.0	7.5	5.5			6907,6965,6960
Stockroom Management GP0717	GP1462	23		5.5	645,647	3,5,7		6907,6904
Storage Foreman GP0840	GP1700	28	67.9	5.3	5.4	647	5,7	6907
	GP1728	24	25.0	5.0	4.7	611	3,5,7	6907
Receiving Foreman GP0468	GP1055	33	69.7	6.3	6.2	647	5,7	6907,6965,6966
Receipt/ Processing GP0358	GP1542	27			6.0	647	3,5	6907
	GP1063	20			6.3	647	5	6907
Special Handling GP0267	GP0695	21			5.9	602,647	3,5,7	6907,6965
	GP1390	35			6.7	647	5	
Commissary/ Services GP0196	GP0888	20	10.0	5.5	5.3	611	3,5	6907,6960
	GP1092	20			5.1	611	3,5	6907,6960
	GP1417	21			5.3	611	5	6907
	GP1337	25			5.4	611	3,5	6907
	GP0450	26	15.4	5.0	5.1	647	3,5,7	6907,6904
Aircraft Freight Loading GP0181	GP1503	26			6.3	605	3,5	6907,6968
	GP0890	25	4.0	5.0	5.7	602,647	3,5	6907
	GP1617	25	64.0	6.1	5.9	602,605,647	3,5,7	6907,6968
	GP1968	45			6.4	601,602,605	3,5	6968,6907
	GPO483	22			5.6	645,647	5	6907,6904
Materials and Equipment Inspecting GP0167	GP1295	21			7.3	647	5	6965,6907
	GP1597	52			7.8	647	5	6965
	GP1767	52	38.5	7.1	7.6	647	5,7	6965
	GP1857	70	2.9	7.0	7.5	647	5	6965,6907
	GP1880	29			7.7	647	5,7	6965
	GP0550	21	4.8	8.0	7.7	647	5,7	6965

Table E-2 (*Continued*)

Cluster	Job Type	N	%WS	Average WS Grade	Average WG Grade	AFSC	Skill Level	Job Series
Tool and Parts								
Attending GP0093	GP0959	20	17.6	5.3	5.5	647,645	3,5,7	6904,6907
Receiving GP0087	GP1575	20	5.0	6.0	5.9	647	3,5	6907
	GP1570	37			5.9	647	3,5	6907
	GP1505	26			5.5	647	3,5	6907
	GP0485	24			6.5	647	3,5	6907,6965
	GP0339	20			5.9	647	5	6907
	GP0268	21			5.2	647	5	6907
	GP0195	33	3.0	4.0	6.4	647	5	6907,6965
Storage GP0064	GP0838	21			5.6	647	5	6907
	GP0583	21			5.7	647	5	6907
	GP0204	21			5.5	647	5	6907,6964
	GP0499	20			5.1	611	3,5	6907
	GP0504	21			4.9	611	3,5	6907
Manager GP0053	GP1766	88	90.9	8.3	6.9		7,9	
	GP1342	23	95.7	6.6			7,9	6907,6965
	GP0636	20	80.0	6.2	5.0		7,9	6907,6968
	GP0481	23			5.5		7,9	6907,6904
	GP0235	25	16.0	3.8	5.3		7,9	6907
Vehicle GP0035	GP0269	21			5.4	647,611,602	3,5	6907
Operating	GP0239	22			5.6	605	3,5	6907,6968
Freight Checking GP0025		45			5.6	647,611	3,5	6907

Table E-3. Task Summary Data for Job Types within Clusters

Cluster	Job Type	N	No. of Tasks Performed	ATDPUTS ^a	Primary Duties ^b
Base Storage GP0592	GP0712	23	68	4.24	GEHI
	GP0992	20	120	4.30	GELH
	GP1860	22	110	4.31	GILH
	GP1732	23	79	4.16	GIL
	GP1203	21	97	4.29	GEI
ALC Storage GP0597	GP1763	23	93	4.14	GIEJL
	GP1336	20	68	4.16	GIJH
	GP1740	30	121	4.49	GJHF
	GP0917	27	58	4.15	GIE
Equipment Maintenance and Operation GP0615		25	73	4.14	LGEI
ALC Receipt/ Storage GP1311	GP2063	64	241	4.51	GIEH
	GP1999	107	223	4.86	FGE
	GP2189	114	209	4.67	FCIEH
	GP1634	21	153	4.44	GEF
ALC Storage/ Transfer GP1230	GP1930	55	132	4.25	GIEJH
	GP1781	55	172	4.32	GEJIL
	GP1925	33	132	4.55	FGEI
Working Foreman GP0857	GP1366	189	443	4.82	FGIEH
	GP1773	47	295	4.89	GBFHI
	GP1688	25	310	5.16	FEBG
Stockroom Management GP0717	GP1462	23	213	4.67	IGEFH
Storage Foreman GP0840	GP1700	28	171	4.82	GBI
	GP1728	24	198	4.82	EFBH
Receiving Foreman GP0468	GP1055	33	165	4.86	EBF
Receipt/ Processing GP0358	GP1542	27	123	4.40	EFIG
	GP1063	20	102	4.57	GEF
Special Handling GP0267	GP0695	21	112	4.66	EFIG
	GP1390	35	162	4.70	GIFHE
Commissary/ Services GP0196	GP0888	20	54	4.56	GHEL
	GP1092	20	43	4.26	EFHL
	GP1417	21	99	4.56	HGEI
	GP1337	25	78	4.41	EGLH
	GP0450	26	70	4.43	GIH
	GP1503	26	75	4.39	JEKI
Aircraft Freight Loading GP0181	GP0890	25	83	4.31	EJL
	GP1617	25	219	4.80	JEBK
	GP1968	45	138	4.48	JEKL
	GP0483	22	64	4.05	LJIG
	GP1295	21	120	4.88	FEIM
Materials and Equipment Inspecting GP0167	GP1597	52	79	5.50	FE
	GP1767	52	171	5.38	FMEB
	GP1857	70	136	5.06	FE
	GP1880	29	121	5.34	FMEI
	GP0550	21	55	5.49	FME

Table E-3 (Continued)

Cluster	Job Type	N	No. of Tasks Performed	ATDPUTS ^a	Primary Duties ^b
Tool and Parts Attending GP0093	GP0959	20	124	4.57	IGH
Receiving GP0087	GP1575	20	59	4.03	EL
	GP1570	37	55	4.40	EF
	GP1505	26	31	4.17	E
	GP0485	24	62	4.53	EFI
	GP0339	20	29	4.22	EF
	GP0268	21	44	3.96	ELG
	GP0195	33	52	4.71	EF
Storage GP0064	GP0838	21	36	4.34	GI
	GP0583	21	39	4.00	GILHJ
	GP0204	21	39	3.98	GJIL
	GP0499	20	33	4.08	GLH
	GP0504	21	25	4.12	ELGH
Manager GP0053	GP1766	88	123	5.48	BAC
	GP1342	23	53	5.51	BAC
	GP0636	20	95	4.99	BEJAK
	GP0481	23	73	5.17	AB
	GP0235	25	48	4.88	EBA
Vehicle Operating GP0035	GP0269	21	23	3.85	L
	GP0239	22	29	4.42	JKLE
Freight Checking GP0025		45	14	4.62	EI

^aAverage Task Difficulty Per Unit Time Spent.
(Scale = 1-9; range for individual employees = 3.00 - 5.99.)

- ^bDuty A Planning
B Managing
C Inspecting and Evaluating
D Conducting Formal and Job Proficiency Training
E Receiving Property
F Inspecting, Identifying, and Classifying Property
G Processing and Storing Property
H Inventorying Supplies and Equipment
I Issuing and Controlling Property
J Transferring and Shipping Property
K Loading or Unloading Shipments
L Operating or Maintaining Equipment or Facilities
M Researching, Maintaining, and Preparing Publications, Files, and Records

Table E-4. Average Percent Time Spent in Duties – Job Types by Cluster

Cluster	Job Type	A	B	C	D	E	F	G	H	I	J	K	L	M
Base Storage GP0592	GP0712	3	1	1	19	6	32	15	12	3	8	1		
	GP0992	2	2	1	19	4	30	10	5	5	1	18	3	
	GP1860	2	1	1	7	3	33	12	20	10		10	2	
	GP1732	1	1		2		48	5	23	6		13	1	
	GP1203	1	1		25	7	26	9	19	5		6	1	
	GP1763	1			14	7	26	10	18	12	1	10	1	
ALC Storage GP0597	GP1336	1		1	9	4	28	12	24	14		6	1	
	GP1740	1	1	1	9	14	22	15	15	7		10	7	
	GP0917			11	4	33	6	24	8	1		10		
Equipment Maintenance and Operation GP0615														
	ALC Receipt/Storage GP1311	GP2063	2	1	1	15	10	20	15	14	12	2	6	2
	GP1999	1	1	2	19	30	19	6	11	4	1	2	4	
	GP2189	1	1	1	12	20	19	11	15	8	1	6	6	
	GP1634		2		25	12	29	8	10	8	1		6	
ALC Storage/Transfer GP1230	GP1930	1	1	1	15	7	24	12	18	12	1	8	1	
	GP1781	1	1	2	17	8	20	7	14	16	4	10	1	
	GP1925		2		18	22	20	4	16	8	1	5	3	
Working Foreman GP0857	GP1366	4	4	3	1	11	16	14	11	13	9	3	6	5
	GP1773	8	13	4	3	9	11	14	11	11	7	1	4	4
	GP1688	10	15	7	5	16	23	12	4	2	2	1	2	2
Stockroom Management GP0717	GP1462	6	6	3	12	12	16	10	17	6		6	4	
	GP1728	9	11	6	2	16	9	14	11	7		6	2	
	GP1055	10	15	7	3	24	11	6	1	7	4	1	7	5
	GP1542	1		1		34	14	12	2	15	6	2	9	2
	GP1063	3	1	2		30	17	32	7	4	2	1		
Receiving Foreman GP0468	GP0695	2	2	3	1	25	12	19	2	14	5	2	10	2
	GP1390	1	1	1	12	14	20	13	17	10	1	8		
	GP0888	5	5	2		18	5	22	18	9	4	1	11	
	GP1092	2	1			31	3	21	19	5	2	1	14	
	GP1417	4	3			17	7	17	17	13	8	2	8	1
	GP1337	3	3	1	1	23	7	20	13	7	6	1	15	
Special Handling GP0267	GP0450	7	8	1	1	8	2	26	14	18	4	9	2	
Commissary/Services GP0196														

Table E-4 (Continued)

Cluster	Job Type	A	B	C	D	E	F	G	H	I	J	K	L	M ^a
Aircraft Freight Loading GP0181	GP1503	1	1	26	2	5	1	3	26	17	17			
	GP0890	2	2	31	4	6	1	10	23	7	13	1		
	GP1617	9	14	4	2	15	5	3	5	15	11	9	2	
	GP1968	1	1	2	1	20	4	6	2	5	22	19	18	1
	GP0483	1	1	1	9	2	10	2	15	25	4	28	2	
Materials and Equipment Inspecting GP0167	GP1295	2	2	2	20	27	8	2	15	5	1	5	11	
	GP1597	2	1	2	12	74	3					1	1	3
	GP1767	5	10	4	10	41	6	2	5	1		1	12	
	GP1857	1	1	1	26	44	8	1	7	2	1	2	6	
	GP1880	1	1	1	12	46	6	2	10	2	1	2	16	
	GP0550	2	2	1	11	58	4	1	3	2	1	1	15	
Tool and Parts Attending GP0093 Receiving GP0087	GP0959	5	2	1	7	6	18	10	35	2		5	4	
	GP1575	3	1	1	52	3	8	1	8	1	1	20	3	
	GP1570	1	1	1	73	13	5	1	2	1		3		
	GP1505	3	2	1	81	2			1			8	1	
	GP0485	1	1	1	34	22	9	2	16	6		3	5	
	GP0339	2	3		48	18	10	2	3		1	8	5	
	GP0268		1		34	3	14	1	8	10	1	24	1	
	GP0195	1	1	3	43	16	9	4	5	3	4	9	3	
Storage GP0064	GP0838	1	1		3	2	72	6	13	1		1		
	GP0583	1	1		7	3	36	12	15	10		14	1	
	GP0204	1			6	1	24	5	22	23	2	14	1	
	GP0499	1	2		4	2	34	18	3	4		30		
	GP0504	1	1		39	1	18	13	4	3	1	18		
Manager GP0053	GP1766	24	35	14	7	5	3	3	2	1	1	1	2	
	GP1342	26	46	13	7	2	1	1	1		1	1	1	
	GP0636	11	25	6	4	13	2	3	1	13	11	8	2	
	GP0481	52	14	2	7	2	6	4	3	3	3	6		
	GP0235	17	19	3	28	3	8	3	8	3	1	6		

Table E 4 (Continued)

cluster	Job Type	A	B	C	D	E	F	G	H	I	J	K	L	M ^a
Vehicle Operating GP0035	GP0269	3	3	1	3	2	9	5	2	7	2	63	1	
	GP0239	1	1	1	11	1	6	1	2	37	21	18		
Freight Checking GP0025		8	7	2	3	39	7	5	3	15	4	1	5	

- ^aDuty A Planning
 B Managing
 C Inspecting and Evaluating
 D Conducting Formal and Job Proficiency Training
 E Receiving Property
 F Inspecting, Identifying, and Classifying Property
 G Processing and Storing Property
 H Inventorying Supplies and Equipment
 I Issuing and Controlling Property
 J Transferring and Shipping Property
 K Loading or Unloading Shipments
 L Operating or Maintaining Equipment or Facilities
 M Researching, Maintaining, and Preparing Publications, Files, and Records

GPI763. This "core" group of Warehousemen is primarily involved in storage and shipping of property at OC-ALC.

GPI336. These warehousemen do not perform the receipt-related tasks of the other three groups. The respondents are from OC-ALC and WR-ALC.

GPI740. The impact of the combined Materials and Equipment Inspector/Warehouseman job title of over one-half of this group is reflected by the higher grade level and ATDPUTS values (Tables E-2 and E-3) compared to the other job types in the cluster. Group members are classified in the 6907 and 6965 series and are located at OC-ALC.

GP0917. Although most of these employees reported a job title of Warehouseman, several reported the combined title of Warehouseman/Forklift Operator. All ALCs are represented within the job type.

Equipment Maintenance and Operation Cluster – GP0615

This heterogeneous cluster of Base System Warehousemen contains no distinct job types. Cluster members perform tasks related to the receipt, storage, inventory, and shipping functions, but are grouped together because they spend a large percentage of their time operating forklifts and maintaining equipment and facilities. These employees reported either a Materiel Facilities Specialist or Supply Services Specialist AFSC (Table E-2).

ALC Receipt/Storage Cluster – GP1311

Included in this cluster are four homogeneous job types of ALC WG category employees. Table E-3 indicates the average number of tasks performed by cluster members is noticeably higher than for most other job groups. Although many of the numerous tasks performed within these groups are similar, primary task emphasis differs considerably. All employees are assigned to the Materiel Storage Branch except for some members of GP1999 assigned to Central or Decentralized Receiving. Table E-2 reflects the higher average grades of groups 1999 and 2189, which include the WG-6965 as well as the WG-6907 series.

GP2063. The primary emphasis of this group of Warehousemen and Warehouseman/Forklift Operators is on storage. Some receiving and shipping-related tasks also appear in the top 25 tasks of the group's composite job description. The jobs are located at the four ALCs surveyed.

GP1999. Job titles reported by members of this SA-ALC group include Warehouseman, Materials and Equipment Inspector/Warehouseman, and Materials and Equipment Inspector/Processor. They perform inspection tasks and some processing tasks typical of warehouse inspection.

GP2189. These employees perform a variety of tasks related to receipt, storage, and transfer of property. Reported job titles include Materials and Equipment Inspector, Warehouseman, and Warehouseman/Forklift Operator. Job type members are from OC-ALC and SA-ALC.

GP1634. This is a group of Warehousemen, Warehousemen/Forklift Operators, and Warehousemen/Motor Vehicle Operators who spend most of their time performing receipt and storage-type tasks at SA-ALC.

ALC Storage/Transfer Cluster – GP1230

The three homogeneous job types within this cluster represent the next step beyond cluster 1311 along the continuum of work performed within the ALC Distribution system. No foremen clustered with these WG employees.

GPI930. Tasks involved with the storage and transfer of property compose the major portion of the job description of these WG-6907 Warehousemen. These jobs are located within the Materiel Storage Branch of the four ALCs.

GPI781. Thirteen of the 55 members of this job type reported a combined job title of Warehouseman/Forklift Operator, but 53 members indicated they operated a gasoline-powered forklift.

Tasks performed support the receipt, storage, and transfer of material. These employees are assigned to storage sections B and C of OO-ALC and SA-ALC.

GP 1925. Reported job titles of these WG-6907 and WG-6965 job incumbents include Warehouseman, Warehouseman/Forklift Operator, and Materials and Equipment Inspector/Warehouseman. They perform storage, inspection and transfer of property. Job type members are assigned to storage sections B and C at SA-ALC. Note the average grade increase (Table E-2) compared to the other job types in this cluster.

Working Foreman Cluster – GP0857

Members of this cluster span all job titles, AFSCs, locations, and organizational assignments. All groups perform a very high average number of tasks (Table E-3). It is impossible to determine whether groups 1773 and 1688 perform all the nonsupervisory tasks they indicated or whether they misunderstood the instructions, erroneously checking not only the supervisory tasks they perform, but also all journeyman tasks performed by their subordinates.

GPI366. Although this group represents the largest number of respondents in any single job type, it is most probably a spurious group. Apparently, many respondents in this group did not follow the directions, but checked every task in the job inventory. The group unfortunately includes some number of valid cases who do perform a large number of tasks.

GPI773. These personnel supervise a Base or ALC storage function. Nearly 75% of the group indicated they were WS foremen (Table E-2).

GPI688. Sixteen of the 25 employees in this job type indicated they were foremen. Most are located at SA-ALC, assigned to the Materiel Processing Branch.

Stockroom Management Cluster – GP0717

This is one of three clusters which contain only a single job type.

GPI462. The cluster title is descriptive of the work performed by this group of Warehousemen and Tool and Parts Attendants. Group members are classified in the appropriate job series, WG-6907 and WG-6904, and are assigned the appropriate AFSCs, 647 and 645, respectively (Table E-2). They are assigned to base and tenant, maintenance, or combat support units.

Storage Foreman Cluster – GP0840

The two groups of series 6007 Warehousemen within this cluster are sharply divided by AFSC and organizational assignment.

GPI700. The AFSC 647 members who constitute this job type perform storage management tasks within base supply squadrons.

GPI728. Receiving and inventory tasks performed by this group are not found in the job description of GP1700. These AFSC 611 employees are assigned to service squadrons and supervise commissary warehouses. Note in Table E-2 that only six of these 24 members report being WS employees.

Receiving Foreman Cluster – GP0468

Only one job type is found in this cluster.

GPI055. Reported job titles of these predominately WS employees include Warehouseman, Materials and Equipment Inspector, Checker/Processor, and Identification and Condition Verifier. They supervise the function described in the Receipt/Processing Cluster (GP0358), which follows.

Receipt/Processing Cluster – GPO358

Table E-2 indicates these two job types are quite similar on all background variables.

GP1542. Although assigned to receiving, processing, and storage sections, top tasks performed within this job type are restricted to the receipt and in-checking of property. Reported job titles include Warehouseman, Warehouseman/Forklift Operator, Receiver/In-Checker, and Materials and Equipment Inspector/Processor.

GP1063. Primarily located at SA-ALC, members of this group perform tasks related to processing material in preparation for storage in addition to the tasks of the preceding group. Warehouseman, Materials, and Equipment Inspector/Processor, and Materials Processor were commonly reported job titles.

Special Handling Cluster – GP0267

Included in this cluster are two unique job types that provide special handling and storage of special property.

GP0695. Warehousemen, Materials Processors, Identification and Condition Verifiers, In-Checkers, and Freight Checkers are included in this heterogeneous group. They perform receiving and initial document processing of precision equipment, first-aid and survival kits, toxic and volatile materials, and sensitive property. Eighty-one percent of the group members operate electric forklifts.

GP1390. Most of the members of this group are from OC-ALC. They provide special storage of NORS and SCHEME property, in addition to the types of items listed for GP0695. Group members reported job titles of Warehouseman and Materials and Equipment Inspector.

Commissary/Services Cluster – GP0196

All five job types within this cluster are from Bases. Members of the first four groups are series 6907 or 6960 Warehousemen with DAFSC 611, Supply Services Specialist.

GP0888. Top tasks performed by this group involve receiving, storing, and inventorying property. Members are assigned to a commissary or air base group.

GP1092. These Warehousemen receive, count, and store material within a commissary or services squadron.

GP1417. Also assigned to a commissary or services squadron, these employees receive, store, and inventory property.

GP1337. Members of this job type also receive, store, and inventory supplies, but are assigned to services or combat support squadrons.

GP0450. Work performed by this heterogeneous group involves storing, inventorying, and stocking of property. These personnel are AFSC 645 and 647 Warehousemen and Tool and Parts Attendants in supply squadrons and Civil Engineering. Four members indicated they manage a base service store.

Aircraft Freight Loading Cluster – GP0181

Table E-2 indicates employees with five AFSCs clustered in various combinations to form these five job types. The higher average grade levels of groups 1503 and 1968 reflect the higher percentage of WG-7 Aircraft Freight Loaders compared to WG-5 and -6 Warehousemen within these groups.

GP1503. These AFSC 605 Air Cargo Specialists are assigned to aerial port squadrons within the Military Airlift Command and the Air Terminal Branch at OO-ALC and SA-ALC. Reported job titles include Aircraft Freight Loader, Warehouseman, and Cargo Processor. Gasoline-powered forklifts are operated by all 26 group members.

GP0890. Only 18 of the 26 Warehousemen/Forklift Operators and Freight Checker/Forklift Operators in the group indicate they operate a forklift. They perform receipt and shipping functions at base level transportation squadrons, or in surface terminal branches of OC-ALC and SA-ALC.

GP1617. These Warehousemen and Aircraft Freight Loaders who are mainly WS employees, and who supervise (and participate in) the work performed by groups 1503, 890, and 1968.

GP1968. Major task emphasis of this group of OO-ALC and SA-ALC employees is on loading and unloading of shipments and on vehicle and forklift operation. Job titles of Aircraft Freight Loader, Aircraft Loader/Forklift Operator, Aircraft Loader/Motor Vehicle Operator, Warehouseman, and Warehouseman/Forklift Operator were reported by group members.

GP0483. This group performs vehicle operation and maintenance tasks in support of expediting of pickup and delivery of property. Members reported job titles of Warehouseman, Warehouseman/Forklift Operator, Processor/Motor Vehicle Operator, and Tool, Stock, and Parts Attendant.

Materials and Equipment Inspecting Cluster – GP0167

Although the job types within this cluster have the highest average WG grade levels of any groups in the analysis, (see Table E-2) the figures are somewhat misleading. Some employees who reported a job title of Foreman, grades 2–7, also reported a WG category. This lowered the average grade within the respective groups, and also decreased the number of reported foremen. Note the relatively high ATDPUTS values for all job types within this cluster (Table E-3).

GP1295. These SA-ALC Materials and Equipment Inspectors and Warehousemen receive and identify property and research publications to complete this objective. Members are assigned to Central Processing.

GP1597. This group of Materials and Equipment Inspectors and Materials Processors has the highest WG average grade (7.8) of any identified job type. Members perform tasks related to identifying, verifying, and making determinations about property items. Base members are assigned to supply squadrons; the few ALC members, to storage sections.

GP1767. Assigned to the supply squadrons or maintenance and supply groups, these Base system Materials and Equipment Inspectors are very similar to group 1597, but perform a few additional managerial tasks.

GP1857. Most members of this group are employed by SA-ALC and assigned to Central Processing. They receive, identify, and prepare incoming property for storage. Reported job titles include Materials and Equipment Inspector, Materials Processor, Materials and Equipment Inspector/Processor, Materials and Equipment Inspector/Verifier, and Identification and Condition Verifier.

GP1880. Primarily assigned to Supply Squadrons, these Materials and Equipment Inspectors identify and inspect both incoming and outgoing property items, and they research publications.

GP0550. Reported job titles of this heterogenous group of Base employees are Materials and Equipment Inspector and Supplies and Equipment Inspector. Members identify and inspect property, and they research publications, but perform many fewer tasks on the average than members of other groups within this cluster (see Table E-3). There is some concentration by the group on local purchase receipts.

Tool and Parts Attending Cluster – GP0093

This is the third of the single job type clusters.

GP0959. As WG-6904 Tool and Parts Attendants, these employees issue and maintain accountability of responsible tools. They are assigned to equipment (or industrial equipment) management offices (EMOs) and to various tactical groups.

Receiving Cluster – GP0087

Included in this cluster are three homogenous groups (1575, 1570, and 1505) and four heterogeneous job types. The average number of tasks performed within the cluster is much lower than for previous clusters (Table E-3). All members are AFSC 647, series 6907 Warehousemen, with a few 6965 Materials and Equipment Inspectors in the three ALC job types.

GP1575. Seventeen of these 20 Base system Warehousemen operate vehicles or forklifts in addition to performing tasks related to receiving property. They are assigned to supply and logistics squadrons.

GP1570. These Warehousemen and Materials and Equipment Inspector/Processors perform property receipt tasks, with little inspecting or processing of property for storage being performed by job type members. Base employees are assigned to supply squadrons, while ALC personnel are located in both the Processing and Storage Branches.

GP1505. Members of this group of Base Warehousemen receive and in-check property, concentrating on local purchase receipts and turn-ins.

GP0485. This is an ALC group of Materials Processors, Warehousemen, Verifiers, and Materials and Equipment Inspectors. Group members receive and process material in the Central Receiving or Central Processing Sections.

GP0339. Also assigned to Central Receiving or Processing, these OO-ALC and OC-ALC Materials Processors and Warehousemen receive, check, and process property items.

GP0268. Stock Handlers and Warehousemen make up this Base system group assigned to supply squadrons. Members receive, process, and store property, but spend much of their time operating forklifts.

GP0195. Although this is the most heterogeneous single job type reported, most of the employees are assigned to the Production Turn-In Unit at OC-ALC. Major task emphasis of these Warehousemen, Materials Processors, and Materials and Equipment Inspector/Processors is on documentation and special handling of property.

Storage Cluster – GP0064

This cluster contains five heterogeneous groups of WG-6907 Warehousemen. Note from Table E-3 how few tasks are performed on the average by members of these job types. Groups 838, 583, and 204 hold a 647 Materiel Facilities Specialist AFSC, while the last two groups are assigned an AFSC of 611, Supply Services Specialist.

GP0838. Tasks performed by this group are restricted to warehouse storage and property transfer. Members are assigned to supply squadrons.

GP0583. Members of this group are OC-ALC employees who perform warehouse and bulk storage, and issue of property within various storage sections.

GP0204. One-third of this group of Base employees is from the Extension Course Institute, Gunter AFB. All members are engaged in the storage and shipping functions.

GP0499. Working within a commissary warehouse, these job incumbents store and inventory pallet and bulk materials and operate forklifts.

GP0504. The average grade of 4.9 for this group is the lowest of any job type in the analysis. Assigned to services squadrons, members in-check, store, and inventory property.

Manager Cluster – GP0053

No job titles, AFSCs, or assignments are representative of these job types, composed of 7- and 9-skill level foremen at numerous locations. Members of Groups 636 and 235 are concentrated at Bases, while the other three groups are blends of Base and ALC personnel. Groups 1766 and 1342 are quite homogeneous, but the other groups are not. Note the % WS column of Table E-2. It is not reasonable to assume that none of the 23 members of GP0481 is a foreman nor that only four members of GP0235 are foremen. This seems to indicate many WS employees mistakenly reported WG category when completing the job inventory. Primary task emphasis of the five job types in this cluster is as follows:

GP1766. Planning and evaluating programs and requirements.

GP1342. Directing and evaluating policies and procedures.

GP0636. Supervising personnel, primarily in the shipping function.

GP0481. Planning and establishing policies, controls, and standards and estimating requirements.

GP0235. Managing storage facilities.

Vehicle Operating Cluster – GP0035

The cluster title describes the primary function of both job types it contains.

GP0269. This group consists of Base system Warehousemen who hold AFSCs of 647, 611, and 602. Tasks are restricted to driving and maintaining trucks and other vehicles, and checking the loads. No member reported a job title of Motor Vehicle Operator.

GP0239. The Aircraft Freight Loaders/Motor Vehicle Operators and Warehouseman/Forklift Operators in this job type hold a 605 Air Cargo Specialist AFSC. ALC members are assigned to the air freight terminal and Base system employees to aerial port squadrons. They drive and maintain vehicles and perform freight-loading tasks.

Freight Checking Cluster – GP0025

No job types are contained within this cluster. The 45 job incumbents perform an average of only 14 tasks involving checking material as it arrives and verifying quantities received.

**APPENDIX F: JOB DESCRIPTIONS FOR
JOB CLUSTERS**

BASE STORAGE

GP0592 PAGE 1

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS	
4036	4036	71.3	13	198		
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						SEQ
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						NO
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....						
PERCENT OF MEMBERS PERFORMING.....						
D-TSK	DUTY/TASK TITLE	<>				
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	97.47	1.36	1.32	1.32	
G 45	STORE PROPERTY IN PALLET OR BULK LOCATIONS	90.40	1.23	1.11	2.43	
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS	88.38	1.22	1.07	3.50	
G 46	UNCRATE OR UNPACK PROPERTY	87.37	1.14	.99	4.50	
L 2	CLEAN IMMEDIATE WORK AREA	86.87	1.24	1.07	5.57	5
G 42	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	86.36	1.12	.97	6.54	
G 7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	84.34	1.22	1.03	7.57	
G 39	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	84.34	1.19	1.01	8.57	
G 34	PALLETIZE ITEMS FOR STORAGE	82.32	1.20	.99	9.56	
G 35	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION	81.31	1.18	.96	10.52	10
G 10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	77.27	1.20	.93	11.45	
G 11	CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE	77.27	1.13	.87	12.32	
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	76.77	1.25	.96	13.28	
G 63	STENCIL LETTERS AND NUMBERS ON BINS	76.26	1.02	.78	14.06	
L 18	OPERATE HANDARMS	75.76	1.18	.90	14.96	15
G 37	PLACE LOCATION SYMBOLS ON STORAGE FACILITIES	75.25	1.20	.91	15.86	
G 6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	73.74	1.13	.83	16.69	
G 38	PLACE PROPERTY IN OPEN STORAGE	73.23	1.16	.85	17.54	
G 36	PLACE ITEMS IN BAGS AND ATTACH LABELS	72.22	1.17	.84	18.39	
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	71.72	1.12	.81	19.19	20
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	71.72	1.11	.80	19.99	
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	71.21	1.25	.89	20.88	
H 20	COUNT PROPERTY	70.71	1.21	.86	21.73	
G 55	REMOVE PACKING AND CUSHIONING MATERIEL	70.20	1.14	.80	22.53	
L 3	CLEAN OR PAINT FACILITIES	69.70	1.03	.72	23.25	25
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	67.68	1.25	.85	24.09	
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	67.68	1.21	.82	24.91	
J 44	FULL MATERIAL FOR SHIPMENT	65.66	1.22	.80	25.72	
G 48	PROVIDE SECURE STORAGE FOR CLASSIFIED, SENSITIVE, RADIOACTIVE, HAZARDOUS, OR FLAMMABLE PROPERTY	65.66	1.10	.73	26.44	
E 23	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	65.15	1.11	.73	27.17	30
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	64.14	1.09	.70	27.87	

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MARS
4036		713	13	211	
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>					
	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....				SEQ
	AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....				NO
	PERCENT OF MEMBERS PERFORMING.....				
D-TSK	DUTY/TASK TITLE	<>	.	.	.
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	97.16	1.73	1.68	1.68
G 10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	96.21	1.61	1.54	3.22
G 65	STORE PROPERTY IN PALLET OR BULK LOCATIONS	88.63	1.49	1.32	4.55
G 7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING	88.63	1.47	1.31	5.86
L 2	CLEAN IMMEDIATE WORK AREA	86.26	1.55	1.33	7.19
H 20	COUNT PROPERTY	85.78	1.33	1.14	8.33
G 34	PALLETIZE ITEMS FOR STORAGE	83.89	1.36	1.14	9.87
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	83.41	1.64	1.37	10.83
G 6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	82.94	1.30	1.08	11.92
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	80.57	1.58	1.27	13.19
G 36	PLACE ITEMS IN BAGS AND ATTACH LABELS	80.09	1.36	1.09	14.28
J 49	PULL MATERIAL FOR SHIPMENT	79.15	1.68	1.33	15.61
G 11	CONDUCT REWAREHOUSING OR SET UP NEW WAREHOUSE	79.15	1.34	1.06	16.67
G 26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	76.78	1.42	1.09	17.76
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	74.88	1.42	1.06	18.82
G 66	UNCRATE OR UNPACK PROPERTY	73.93	1.17	.86	19.68
I 29	EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE	72.04	1.40	1.01	20.69
I 89	VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	71.56	1.57	1.12	21.81
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS	71.09	1.26	.89	22.71
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	70.62	1.52	1.07	23.78
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	70.62	1.47	1.04	24.82
F 75	TAG OR RETAG MATERIAL IN STOCK	68.25	1.17	.80	25.62
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	65.88	1.35	.89	26.51
F 61	PREPARE LABELS OR TAGS FOR PROPERTY	65.40	1.32	.86	27.37
E 28	OPEN CONTAINERS OR PACKAGES FOR INSPECTION	65.40	1.07	.70	28.07
I 30	EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED	64.93	1.51	.98	29.05
G 54	RECREATE OR CONSOLIDATE ITEMS TO INCREASE STORAGE SPACE	64.45	1.29	.83	29.88
J 7	CHECK OUTGOING MATERIEL FOR PROPER IDENTIFICATION AND CONDITION	63.98	1.41	.90	30.78
H 38	INVENTORY WAREHOUSE STOCKS	63.98	1.37	.86	31.66
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	63.98	1.13	.72	32.38

EQUIPMENT MAINTENANCE AND OPERATION

SP0615 PAGE 1

TASK	JOB DESCRIPTION	CASES	TASKS	DUIES	MTRS						
		4036	71.3	1.3	25						
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>											
L	2 CLEAN IMMEDIATE WORK AREA					100.00	1.83	1.83	1.83		
G	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS					96.00	2.01	1.93	3.75		
L	10 INSPECT VEHICLE PRIOR TO AND DURING OPERATION					96.00	1.79	1.72	5.47		
H	20 COUNT PROPERTY					96.00	1.73	1.66	7.13		
H	65 STORE PROPERTY IN PALLET OR BULK LOCATIONS					92.00	1.85	1.70	8.84	5	
G	34 PALLETIZE ITEMS FOR STORAGE					92.00	1.73	1.59	10.43		
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS					88.00	1.77	1.56	11.98		
L	17 OPERATE GASOLINE POWERED FORK-LIFTS					88.00	1.69	1.49	13.47		
L	4 CLEAN TOOLS OR EQUIPMENT					84.00	1.68	1.41	14.89		
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY					84.00	1.63	1.37	16.25	10	
L	18 OPERATE HANDCARTS					76.00	1.72	1.31	17.56		
L	3 CLEAN OR PAINT FACILITIES					76.00	1.71	1.30	18.84		
J	49 FULL MATERIAL FOR SHIPMENT					72.00	1.96	1.41	20.27		
I	52 MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS					68.00	1.84	1.25	21.52		
L	5 CLEAN VEHICLE INTERIORS					68.00	1.69	1.15	22.67	15	
H	60 PREPARE WAREHOUSE FOR INVENTORY					64.00	1.57	1.01	23.68		
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA					64.00	1.55	0.99	24.67		
G	35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DEGENERATION					64.00	1.54		25.66		
L	35 PERFORM OPERATOR MAINTENANCE ON ASSIGNED VEHICLES					64.00	1.52	.98	26.63		
G	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES					64.00	1.47	.94	27.57	20	
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION					60.00	1.73	1.04	28.61		
G	7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL					60.00	1.63	.98	29.59		
L	16 OPERATE ELECTRIC FORK-LIFTS					60.00	1.45	.87	30.46		
G	62 SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES					60.00	1.36	.82	31.29		
E	1 ACCEPT OR REJECT PROPERTY					60.00	1.28	.77	32.04	25	
E	15 EXAMINE INCORRECT CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE					56.00	1.73	.97	33.01		
L	45 WASH AND WAX TRUCKS OR VEHICLES					56.00	1.68	.94	33.95		
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS					56.00	1.46	.82	34.76		
H	38 INVENTORY WAREHOUSE STOCKS					52.00	1.67	.87	35.63		
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS					52.00	1.65	.86	36.49	30	
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS					52.00	1.62	.84	37.33		

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS
	+ 903a	.713	.13	352	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
E	OPEN CONTAINERS OR PACKAGES FOR INSPECTION	94.60	.59	.56	.56
6	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING	93.18	.59	.55	1.10
	BAYS FOR MATERIAL				
E	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION	92.61	.62	.57	1.67
	CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS,				
	OR MARKINGS				
E	PLACE ITEMS IN BAGS AND ATTACH LABELS	91.76	.56	.52	2.19
E	ACCEPT OR REJECT PROPERTY	91.76	.55	.50	2.69
E	MOVE PROPERTY TO WAREHOUSE BINS, RACKS, OR BAYS	91.48	.62	.57	3.26
E	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY	90.06	.54	.48	3.74
	HOLD AREA				
E	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	89.77	.54	.48	4.23
E	UNCRATE OR UNPACK PROPERTY	89.77	.53	.47	4.70
E	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING,	89.64	.58	.51	5.21
	CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS				
E	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES,	88.35	.58	.51	5.72
	OR DAMAGE				
E	FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	87.78	.51	.45	6.17
E	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	87.50	.62	.54	6.71
E	STORE PROPERTY IN PALLET OR BULK LOCATIONS	87.50	.56	.49	7.20
F	COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH	87.22	.61	.53	7.73
	INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS				
E	FORWARD DESIGNATED PROPERTY ITEMS FOR DISPOSAL	86.36	.51	.44	8.17
E	PALLETTIZE ITEMS FOR STORAGE	86.08	.55	.48	8.65
E	PREPARE OR CORRECT BIN CARDS OR LABELS	85.80	.47	.47	9.12
G	IDENTIFY DELINQUENT DOCUMENTS	85.23	.51	.44	9.56
I	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH	84.38	.59	.50	10.06
	INFORMATION CONTAINED ON RELEASE DOCUMENTS				
E	SELECT PROPER METHOD AND EQUIPMENT FOR REMOVAL OF PROPERTY	84.38	.52	.44	10.50
E	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	81.09	.60	.51	11.00
H	COUNT PROPERTY	83.81	.57	.48	11.48
F	AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING	83.52	.50	.42	11.90
	MATERIAL				
I	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND	83.24	.60	.50	12.39
	CONDITION				25
F	PREPARE LABELS OR TAGS FOR PROPERTY	82.39	.59	.49	12.88
G	CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE	82.39	.56	.46	13.34
F	TAG OR RETAG MATERIAL IN STOCK	82.39	.55	.45	13.79
G	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	82.39	.52	.43	14.22
G	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR	82.10	.54	.44	14.66
	DETERIORATION				30

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TASK	JOB DESCRIPTION	CASFS	TASKS	DUTIES	MBRS	SEQ	NO	PERCENT OF MEMBERS PERFORMING.....	PERCENT TIME SPENT BY MEMBERS PERFORMING.....	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....	CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....	TASK
D-TSK	DUTY/TASK TITLE	<>	<>	<>	<>	<>	<>	<>	<>	<>	<>	<>
G	40 PLACE PROPERTY IN WAREHOUSE RIMS, RACKS, OR BAYS	97.94	97.94	97.92	.92	.92	.92	1.00	1.00	1.00	1.00	1.00
G	41 COMPLETE FORMATT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	96.91	96.92	.89	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
G	34 PALLETIZE ITEMS FOR STORAGE	95.68	.80	.77	2.58	2.58	2.58	2.58	2.58	2.58	2.58	2.58
L	2 CLEAN IMMEDIATE WORK AREA	94.33	.90	.85	3.43	3.43	3.43	3.43	3.43	3.43	3.43	3.43
G	7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	94.33	.85	.81	4.23	4.23	4.23	4.23	4.23	4.23	4.23	4.23
G	65 STORE PROPERTY IN PALLET OR HULK LOCATIONS	94.33	.83	.78	5.02	5.02	5.02	5.02	5.02	5.02	5.02	5.02
G	36 PLACE ITEMS IN BAGS AND ATTACH LABELS	92.78	.81	.75	5.77	5.77	5.77	5.77	5.77	5.77	5.77	5.77
I	1 9 COMPARE CONDITIONS, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	91.75	.90	.83	6.60	6.60	6.60	6.60	6.60	6.60	6.60	6.60
J	44 PULL MATERIAL FOR SHIPMENT	89.69	.92	.83	7.42	7.42	7.42	7.42	7.42	7.42	7.42	7.42
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, ON MARKINGS	89.69	.87	.78	8.21	8.21	8.21	8.21	8.21	8.21	8.21	8.21
G	6 BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	89.69	.81	.72	8.93	8.93	8.93	8.93	8.93	8.93	8.93	8.93
G	44 PREPARE OR CORRECT HIN CARDS OR LABELS	88.66	.78	.69	9.63	9.63	9.63	9.63	9.63	9.63	9.63	9.63
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	88.14	.89	.78	10.41	10.41	10.41	10.41	10.41	10.41	10.41	10.41
E	1 ACCEPT OR REJECT PROPERTY	87.63	.75	.65	11.06	11.06	11.06	11.06	11.06	11.06	11.06	11.06
I	7 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	87.11	.85	.74	11.80	11.80	11.80	11.80	11.80	11.80	11.80	11.80
I	29 EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE	87.11	.82	.72	12.52	12.52	12.52	12.52	12.52	12.52	12.52	12.52
E	23 MOVE PROPERTY TO DELIVERY, STORAGE, OR DISCHARGE AREA	87.11	.77	.67	13.19	13.19	13.19	13.19	13.19	13.19	13.19	13.19
I	30 EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED	86.60	.85	.74	13.93	13.93	13.93	13.93	13.93	13.93	13.93	13.93
I	89 VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	86.02	.92	.77	14.70	14.70	14.70	14.70	14.70	14.70	14.70	14.70
J	7 CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	84.02	.85	.72	15.41	15.41	15.41	15.41	15.41	15.41	15.41	15.41
H	20 COUNT PROPERTY	84.02	.76	.65	16.07	16.07	16.07	16.07	16.07	16.07	16.07	16.07
I	27 EXAMINE CONTAINERS TO SEE THAT THEY ARE PROPERLY CLOSED, BANDED, OR SEALED	83.51	.77	.64	16.71	16.71	16.71	16.71	16.71	16.71	16.71	16.71
G	11 CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE	82.99	.78	.65	17.36	17.36	17.36	17.36	17.36	17.36	17.36	17.36
G	66 UNCRATE OR UNPACK PROPERTY	82.99	.74	.61	17.97	17.97	17.97	17.97	17.97	17.97	17.97	17.97
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION	82.47	.75	.62	18.59	18.59	18.59	18.59	18.59	18.59	18.59	18.59
F	47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY	82.47	.75	.62	19.21	19.21	19.21	19.21	19.21	19.21	19.21	19.21
G	62 SET UP JIMS, RACKS, PADS, OR OTHER STORAGE FACILITIES	82.47	.70	.58	19.78	19.78	19.78	19.78	19.78	19.78	19.78	19.78
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE RECEIPTS, OR SHIPPING DOCUMENTS	81.96	.63	.68	20.47	20.47	20.47	20.47	20.47	20.47	20.47	20.47

MANAGEMENT

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STORAGE FOREMAN

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TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS	PERCENT OF MEMBERS PERFORMING	SEQ	NO
4036	713	13	13	97				
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....								
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....								
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....								
PERCENT OF MEMBERS PERFORMING.....								
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	8H•06	•73	•64	2•57			
G	65 STORE PROPERTY IN PALLET OR BULK LOCATIONS	8H•06	•68	•52	1•16	5		
G	62 SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	8H•06	•62	•55	3•71			
G	60 SUPERVISE WAREHOUSE OR STORAGE FACILITIES	87•63	•9U	•79	4•5U			
G	15 CONTROL STOCK ROTATION TO PREVENT DETERIORATION	85•57	•66	•57	5•07			
G	34 PALLETIZE ITEMS FOR STORAGE	85•57	•66	•57	5•63			
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	84•54	•66	•55	6•19	10		
G	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	84•54	•64	•54	6•73			
H	60 PREPARE WAREHOUSE FOR INVENTORY	84•54	•62	•52	7•25			
A	2 ESTABLISH CONTROLS AGAINST PILFERAGE	84•54	•58	•49	7•74			
P	18 MANAGE WAREHOUSE	83•51	•9U	•75	8•49			
L	2 CLEAN IMMEDIATE WORK AREA	82•47	•63	•52	9•01	15		
A	24 PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES	80•41	•72	•58	9•59			
G	3 ARRANGE STORAGE FACILITIES TO INSURE COMPLIANCE WITH ALL REGULATIONS AND LIMITATIONS	80•41	•6B	•54	10•14			
E	1 ACCEPT OR REJECT PROPERTY	80•41	•63	•51	10•64			
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	79•36	•69	•55	11•19			
G	9 ESTABLISH WORK PRIORITIES	79•36	•65	•51	11•71	20		
H	20 COUNT PROPERTY	79•36	•61	•49	12•19			
A	3 ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR EQUIPMENT	78•35	•63	•49	12•66			
B	33 ORIENT NEWLY-ASSIGNED PERSONNEL	76•35	•57	•45	13•13			
B	52 SUPERVISE CHECKING OR PROCESSING OF PROPERTY	77•32	•71	•55	13•68			
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	76•29	•69	•53	14•20	25		
B	56 SUPERVISE LOADING OR UNLOADING OF PROPERTY	76•29	•67	•51	14•71			
G	24 IDENTIFY ITEMS REQUIRING REFRIGERATION OR OTHER SPECIAL STORAGE	74•23	•62	•46	15•17			
A	23 PLAN LAYOUT OF FACILITIES	74•23	•6U	•44	15•62			
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	73•20	•68	•5U	16•11			
I	1 ASSIGN INDIVIDUALS TO DUTY POSITIONS	73•20	•69	•53	14•20			
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	72•16	•59	•43	16•98	30		
E	15 EXAMINE INCARCERATED CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	71•13	•67	•48	17•46			

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MTRS	
		4Q36	213	1.3	48	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
E	1 ACCEPT OR REJECT PROPERTY			93.75	.72	.67
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA			91.67	.83	.77 1.44
A	3 ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR EQUIPMENT			91.67	.78	.72 2.15
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE			91.67	.78	.71 2.87
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			89.58	.76	.68 3.55
A	24 PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES			87.50	.80	.70 4.25
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION			87.50	.76	.66 4.92
E	19 IDENTIFY CLASSIFIED OR PRIORITY MATERIAL			87.50	.74	.65 5.56
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING			87.50	.72	.63 6.20
E	26 OFF-LOAD RECEIPTS OR TURN-INs			87.50	.71	.62 6.82
B	1 ASSIGN INDIVIDUALS TO DUTY POSITIONS			87.50	.71	.62 7.44
A	2 ESTABLISH CONTROLS AGAINST PILFERAGE			87.50	.70	.61 8.05
E	39 PROCESS AND RELEASE NORS/ANORS RECEIPTS			87.50	.64	.56 8.61
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			85.42	.62	.56 9.17
E	56 SUPERVISE LOADING OR UNLOADING OF PROPERTY			85.42	.89	.76 9.93
E	7 CHARGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED			85.42	.78	.66 10.59
E	24 NOTIFY EXPEDITERS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS			83.33	.76	.58 11.18
E	25 NOTIFY ORGANIZATIONS ON DIRECTED SHIPMENTS			83.33	.67	.56 12.36
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS			83.33	.63	.53 12.89
A	25 PLAN OR IMPLEMENT SAFETY PROGRAM			83.33	.63	.52 13.42
B	52 SUPERVISE CHECKING OR PROCESSING OF PROPERTY			81.25	.88	.71 14.13
E	21 LOAD MATERIAL ON MECHANICAL CONVEYOR LINES			79.17	.78	.62 14.75
B	9 ESTABLISH WORK PRIORITIES			79.17	.73	.58 15.33
E	18 GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE			79.17	.70	.56 15.89
E	44 SCREEN TURN-IN DOCUMENTS FOR COMPLETENESS			79.17	.68	.54 16.43
E	38 PROCESS AND CLEAR REJECTED PROPERTY			79.17	.67	.53 16.95
E	23 PREPARE PROPERTY FOR IN-CHECKING			77.08	.72	.56 17.51
C	10 EVALUATE SAFETY PRACTICES			77.08	.69	.53 18.05
E	43 RETURN PROPERTY FOR REROUTING OR DIVERSION			77.08	.57	.44 18.48
E	22 MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY			75.00	.79	.59 19.08
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS			75.00	.76	.57 19.65
E	11 COMPLETE TURN-IN DOCUMENTS			75.00	.73	.55 20.20

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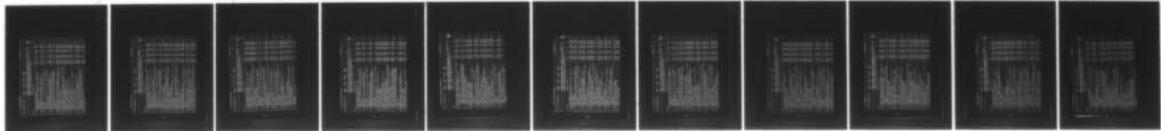
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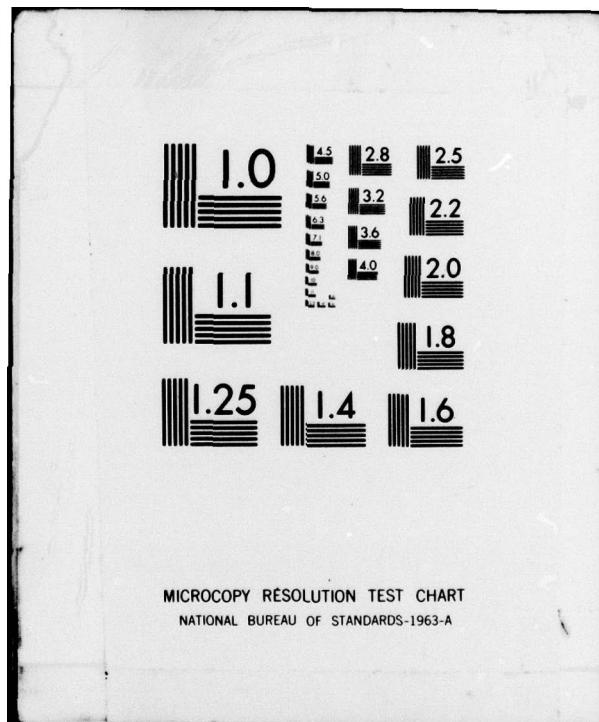
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RECEIPT/PROCESSING

6P015A PAGE 1

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBS	
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS</u>						
E	1 ACCEPT OR REJECT PROPERTY	402A	713	1.3	125	
E	6 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS					
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION			92.80	1.11	1.03
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA			90.40	1.30	1.18
E	24 NOTIFY EXPEDITORS FOR PICKUP OF NORs, ENORS, OR HOURS RECEIPTS			85.60	1.08	.93
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED			84.00	1.12	.94
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS			81.60	1.07	.88
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING			81.60	1.07	.87
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS			80.00	1.28	1.03
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE			80.00	1.19	.95
E	19 IDENTIFY CLASSIFIED OR PRIORITY MATERIAL			77.60	1.12	.87
E	18 GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE			76.80	1.16	.89
E	22 MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY			76.00	1.18	.88
E	11 COMPLETE TURN-IN DOCUMENTS			74.40	1.06	.79
E	24 OFF-LOAD RECEIPTS OR TURN-INS			72.80	1.09	.79
E	47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY			72.00	1.08	.78
E	21 LOAD MATERIAL ON MECHANICAL CONVEYOR LINES			71.20	1.14	.81
E	2 ADVISE CARRIER OF DISCREPANCY			70.40	.91	.64
E	39 PROCESS AND RELEASE NORs/ANORS RECEIPTS			68.80	1.07	.74
E	4 ANNOTATE SHIPPING DOCUMENTS			68.80	1.05	.72
E	45 SEGREGATE INCOMING PROPERTY BY DESTINATION			68.00	1.05	.71
E	33 PREPARE PROPERTY FOR IN-CHECKING			66.40	1.18	.78
L	2 CLEAN IMMEDIATE WORK AREA			65.60	1.24	.81
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS			65.60	1.08	.71
G	66 UNCRATE OR UNPACK PROPERTY			64.00	1.14	.73
E	5 ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT			63.20	1.02	.64
E	25 NOTIFY ORGANIZATIONS ON DIRECTED SHIPMENTS			61.60	.90	.56
G	36 PLACE ITEMS IN BAGS AND ATTACH LABELS			60.80	1.12	.68
F	7 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS			59.20	1.21	.72
G	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS			59.20	1.21	.72
E	40 PROCESS REPAIRABLE RECEIPTS			59.20	1.12	.66
H	20 COUNT PROPERTY			57.60	1.15	.66

SPECIAL HANDLING

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TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MTRS	
	4036	713	13	87		
	CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					SEQ
	AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....					NO
	PERCENT OF MEMBERS PERFORMING.....					
D-TSK	DUY/TASK TITLE		<>			
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	94.25	1.10	1.03	1.03	
6 39	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	.87.66	1.12	1.01	2.04	
L 40	PREPARE MILAGE REPORTS	86.21	1.02	.88	2.92	
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	85.06	1.04	.88	3.80	
G 6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	85.06	.98	.83	4.63	5
E 7	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	83.91	.99	.83	5.47	
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	81.61	1.04	.85	6.32	
K 33	SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION	80.94	.95	.76	7.08	
I 4	CHECK PRECISION TOOLS AND GAUGES FOR INSPECTION TAG OR LABEL	79.31	1.02	.81	7.89	
G 64	STORE PROPERTY IN MILITARY VANS	79.31	.97	.77	8.66	10
H 19	CORRECT INVENTORY DISCREPANCIES	78.16	.94	.74	9.40	
G 10	COMPLETE FORMAT TO KILL ESTABLISH, OR CORRECT LOCATIONS BLOCKED WITHIN CONTAINERS	75.86	1.00	.76	10.16	
E 33	NOTIFY USING ACTIVITIES OF SUSPENDED ITEMS	75.86	.96	.73	10.89	
I 28	EXAMINE ITEMS TO SEE THAT THEY ARE PROPERLY CUSHIONED OR BLOCKED WITHIN CONTAINERS	74.71	.94	.71	11.59	
D 22	WRITE COURSE TRAINING MATERIALS	74.71	.91	.68	12.27	15
G 9	CLEAR PERSONNEL FOR ACCESS INTO AREA	71.26	.99	.71	12.98	
E 35	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION	71.26	.97	.69	13.67	
G 65	STORE PROPERTY IN PALLET OR BULK LOCATIONS	71.26	.97	.69	14.36	
E 22	MAINTAIN SECURITY HANDLING FOR INCORING SENSITIVE PROPERTY	71.26	.97	.69	15.05	
L 16	OPERATE ELECTRIC FORK-LIFTS	71.26	.94	.67	15.72	20
E 27	OPERATE CONTROL PANEL TO ROUTE MATERIAL	71.26	.93	.66	16.38	
G 5	ASSIGN SCRAP CODES	71.26	.91	.65	17.03	
I 51	MONITOR TOOL CNIB ACCOUNTS	70.11	.98	.69	17.72	
E 43	PREPARE MASTER RECORDS FOR ITEMS	70.11	.92	.65	18.36	
J 93	PROVIDE NECESSARY PROTECTION FOR ITEMS REQUIRING SPECIAL HANDLING	68.97	1.04	.72	19.08	25
J 6	CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	68.97	.91	.63	19.71	
F 60	PREPARE INSPECTION REPORTS	66.97	.87	.60	20.31	
I 29	EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE	66.67	.95	.63	20.94	
L 2	CLEAN IMMEDIATE WORK AREA	66.67	.84	.56	21.50	
E 16	FILE, UPDATE, CORRECT, OR INPUT RECEIPT DUE-IN CARDS	66.67	.73	.48	21.99	30
E 47	SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY	65.52	.97	.64	22.63	
E 14	DISTRIBUTE OR MAIL DOCUMENTS	65.52	.97	.63	23.26	

COMMISSARY SERVICES

GEN19A PAGE

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	HR'S	
		4026	713	1.3	261	
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>						
L	2 CLEAN IMMEDIATE WORK AREA			91.57	1.64	1.64
L	6 40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS			88.51	2.02	3.43
L	6 34 PALLETIZE ITEMS FOR STORAGE			83.91	1.89	1.59
L	6 5 STORE PROPERTY IN PALLET OR BULK LOCATIONS			81.23	1.88	1.51
L	6 55 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS			80.08	1.62	1.30
H	20 COUNT PROPERTY			78.54	1.82	1.43
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY			77.78	1.63	1.27
E	1 ACCEPT OR REJECT PROPERTY			77.01	1.59	1.22
H	3 INVENTORY WAREHOUSE STOCKS			75.48	1.80	1.36
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			75.10	1.75	1.31
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE			73.95	1.72	1.27
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS			73.56	1.82	1.34
H	40 PREPARE WAREHOUSE FOR INVENTORY			72.80	1.75	1.27
L	18 OPERATE HANDCARTS			69.73	1.75	1.22
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED			64.75	1.62	1.05
L	11 CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE			63.98	1.46	.94
G	6 32 SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES			62.84	1.39	.87
I	80 SIGN FOR PROPERTY			60.92	1.70	1.04
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA			60.92	1.67	1.02
G	15 CONTROL STOCK ROTATION TO PREVENT DETERIORATION			60.54	1.75	1.06
G	35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION			59.39	1.49	1.00
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			57.47	1.67	.96
E	2 ADVISE CARRIER OF DISCREPANCY			57.47	1.43	.82
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION			57.47	1.43	.82
L	3 CLEAN OR PAINT FACILITIES			56.32	1.38	.78
H	10 CONDUCT RECOUNTS			56.32	1.35	.76
H	16 CONDUCT WALL TO WALL INVENTORIES			54.79	1.60	.86
L	17 OPERATE GASOLINE POWERED FORK-LIFTS			52.11	1.65	.86
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS			51.72	1.56	.81
H	7 CONDUCT CYCLE INVENTORIES			50.57	1.63	.82
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			49.04	1.70	.83
E	4 ANNOTATE SHIPPING DOCUMENTS			47.51	1.46	.69

AIRCRAFT FREIGHT LOADING

APOLIA PAGE

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS	
	4036	713	13	237		
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					SEQ
	AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....					NO
	PERCENT OF MEMBERS PERFORMING.....					
D-TSK	DUITY/TASK TITLE	<>
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	89.87	1.36	1.22	1.22	
L 2	CLEAN IMMEDIATE WORK AREA	86.92	1.19	1.03	2.26	
J 4	CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	81.43	1.22	.99	3.25	
J 7	CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	80.17	1.26	1.01	4.26	
L 10	INSPECT VEHICLE PRIOR TO AND DURING OPERATION	79.32	1.25	.99	5.25	5
E 23	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	77.64	1.15	.89	6.14	
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	76.79	1.21	.93	7.07	
K 29	LOAD OR UNLOAD UNCLASSIFIED FREIGHT	73.84	1.19	.88	7.95	
J 3	ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT	72.52	1.22	.89	8.94	
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	72.57	1.18	.86	9.69	10
J 49	SECURE MATERIAL TO PALLETS WITH STRAPS, NETS, OR CHAINS	70.46	1.22	.86	10.55	
L 7	DRIVE CAR OR PICK-UP TRUCK	69.62	1.00	.70	11.95	
E 20	IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	69.62	1.07	.75	12.00	
J 5	CHECK BUILD-UP OF PALLETS	68.78	1.19	.82	12.01	
E 1	ACCEPT OR REJECT PROPERTY	68.78	1.10	.75	13.57	15
K 23	LOAD OR UNLOAD DANGEROUS FREIGHT	67.93	1.03	.70	14.27	
L 91	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	67.51	1.07	.72	14.99	
K 22	LOAD OR UNLOAD CLASSIFIED FREIGHT	67.51	1.01	.66	15.48	
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	66.67	1.02	.68	16.38	
J 4	CHECK AND RECORD OUTBOUND SHIPMENTS	65.82	1.21	.80	17.15	20
E 22	MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	65.82	.98	.64	17.80	
E 3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	65.40	1.10	.72	18.51	
E 5	ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	65.40	1.05	.67	21.30	
L 1	CHECK LIGHTS, HEATERS, MINDERS, AND DOORS FOR SECURITY	65.40	1.00	.69	19.20	
E 48	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	64.98	1.19	.77	20.43	25
E 24	NOTIFY EXPEDITERS FOR PICKUP OF MORS, ENORS, OR GNRPS RECEIPTS	64.98	1.03	.67		
L 29	OPERATE TUGS	64.19	.98	.63	21.92	
E 45	SEGREGATE INCORNING PROPERTY BY DESTINATION	63.29	1.20	.76	22.68	
J 50	SECURE MATERIAL TO TRAILERS OR EXPEDITER VEHICLES	63.29	1.05	.66	23.34	
J 38	PALLETTIZE SURFACE FREIGHT	62.45	1.07	.67	26.01	30
J 44	PULL MATERIAL FOR SHIPMENT	62.03	1.14	.71	24.71	
K 33	SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION	61.60	1.19	.74	25.45	
J 47	ROUTE MATERIAL TO PROPER HOLDING BAY	61.60	1.09	.67	26.12	

MATERIALS AND EQUIPMENT INSPECTING

60167 PAGE

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	HRS	PERCENT TIME SPENT BY ALL MEMBERS	PERCENT TIME SPENT BY MEMBERS PERFORMING	PERCENT OF MEMBERS PERFORMING	SPEND TIME	PERCENT TIME SPENT BY ALL MEMBERS	PERCENT TIME SPENT BY MEMBERS PERFORMING	PERCENT OF MEMBERS PERFORMING	SPEND TIME
D-TASK	DUTY/TASK TITLE	<>	<>	<>	<>	<>	<>	<>	<>	<>	<>	<>	<>
F	34 IDENTIFY PROPERTY USING SUPPLY OR TECHNICAL PUBLICATIONS	1026	713	1.3	356	93.26	1.33	1.24	1.24	91.85	1.61	1.48	2.72
F	61 PREPARE LABELS OR TAGS FOR PROPERTY					90.73	1.19	1.08	1.08	90.73	1.19	1.08	3.80
F	33 IDENTIFY PROPERTY REQUIRING TO COMPLIANCE OR TO MODIFICATION												
F	7 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS					86.76	1.58	1.41	5.20				
F	39 INSPECT DAMAGED MATERIAL FOR DEFICIENCIES IN PACKING, PRESERVATION, OR HANDLING METHODS					86.76	1.21	1.07	6.27	5			
F	11 CONDITION-CODE SUPPLY ITEMS OR EQUIPMENT					86.80	1.36	1.18	7.46	85.11	1.13	.96	8.41
F	74 TAG OR RETAG EXCESS PROPERTY					85.11	1.13	.96	8.41				
F	31 IDENTIFY COMPONENTS TO ASSEMBLIES					85.11	1.08	.92	9.33				
F	56 PREPARE DISCREPANCY REPORTS					83.99	1.17	.98	10.31				
F	99 LIST COMPONENT PART SHORTAGES					82.30	.97	.80	11.12	10			
F	38 INSPECT CONTAINERS AND LABELS OF TOXIC AND VOLATILE MATERIALS					81.46	1.03	.84	11.96				
F	92 VERIFY UNIT OF ISSUE FOR SUPPLIES OR EQUIPMENT					79.78	1.26	1.01	12.96				
F	19 DESIGNATE ITEMS FOR DISPOSAL					79.21	1.01	.80	13.76				
F	10 COMPUTE AND ASSIGN SHELF-LIFE, EXPECTANCY OR CURE DATES					78.65	1.16	.91	14.67				
F	68 REQUEST IDENTIFICATION INFORMATION FOR PROPERTY THAT CANNOT BE IDENTIFIED					78.37	.99	.74	15.41	15			
F	25 DETERMINE FSN TO BE ASSIGNED TO ITEMS					77.53	1.22	.95	16.35				
F	20 DETERMINE CAUSE OF UNSERVICEABILITY					77.53	1.13	.87	17.23				
F	42 INSPECT REPAIRABLE OR LOCAL PURCHASE RECEIPTS					76.97	1.18	.91	16.14				
F	48 INSURE HISTORICAL RECORD IS ATTACHED TO MATERIAL					76.97	1.10	.85	16.99				
F	21 DETERMINE CLASSIFICATION OF PROPERTY					74.44	1.13	.84	19.83	20			
F	75 TAG OR RETAG MATERIAL IN STOCK					72.47	1.28	.93	20.76				
F	27 DETERMINE INTERCHANGEABILITY OF ITEMS					72.47	1.00	.72	21.48				
E	1 ACCEPT OR REJECT PROPERTY					71.35	1.10	.79	22.27				
F	32 IDENTIFY ITEMS USING PRECISION MEASURING TOOLS					71.07	.92	.65	22.92				
F	12 CONDUCT FOLLOW-UP INSPECTIONS					70.51	1.08	.76	23.68	25			
F	35 IDENTIFY, SEGREGATE, OR FORWARD MISROUTED MATERIAL FOR RESHIPMENT					70.51	.99	.70	24.38				
F	59 PREPARE INPUT FORMAT FOR CONDITION OR IDENTIFICATION CHANGES					69.94	1.13	.79	25.17				
F	52 PERFORM SURVEILLANCE OF AGE CONTROL ITEMS					69.38	1.10	.80	25.97				
F	81 VERIFY UNIT COSTS OF SUPPLIES OR EQUIPMENT					68.54	1.00	.69	26.46				
F	41 INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DETERIORATION					67.98	1.21	.82	27.48	30			
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS					67.70	1.24	.84	28.32				

TOOL AND PARTS ATTENDING

6P0093 PAGE 1

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MARS	
	4036	713	13	120		
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
	AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....					
	PERCENT OF MEMBERS PERFORMING.....					
O-TSK	DUTY/TASK TITLE	<>				
L 2	CLEAN IMMEDIATE WORK AREA					
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS					
I 80	SIGN FOR PROPERTY					
H 20	COUNT PROPERTY					
I 34	INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY					
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION					
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY					
I 70	REPLENISH BIN LOCATIONS					
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS					
A 22	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY					
I 39	ISSUE OR EXCHANGE TOOLS AND EQUIPMENT					
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION					
E 1	ACCEPT OR REJECT PROPERTY					
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS					
G 62	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES					
I 12	CONTACT ORGANIZATIONS TO PICK UP PROPERTY					
H 31	INVENTORY EQUIPMENT OR HAND TOOLS					
I 33	INSPECT TOOLS AND EQUIPMENT FOR CLEANLINESS AND CONDITION					
I 9	BESTORE ACCEPTANCE, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS					
L 3	CLEAN OR PAINT FACILITIES					
A 2	ESTABLISH CONTROLS AGAINST PILFERAGE					
I 17	DETERMINE SERVICEABILITY OF ITEMS					
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS					
I 68	RECEIVE OR ISSUE SPECIAL TOOLS					
I 24	ESTABLISH BACK ORDERS					
I 65	REARRANGE BINS FOR MAXIMUM UTILIZATION OF SPACE AND PERSONNEL					
G 43	STENCIL LETTERS AND NUMBERS ON BINS					
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS					
E 36	PREPARE TEMPORARY OR HAND RECEIPTS					
F 61	PREPARE LABELS OR TAGS FOR PROPERTY					
B 48	PREPARE TOOL OR SUPPLY REQUISITIONS					
L 4	CLEAN TOOLS OR EQUIPMENT					
G 66	UNCRATE OR UNPACK PROPERTY					
		40.83	1.92	.58	29.64	

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MGRS
QD36		90	13	1.3	316
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	61.01	3.45	2.80	2.80
E 7	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	74.68	2.52	1.88	4.68
E 23	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	70.57	2.91	2.06	6.73
E 1	ACCEPT OR REJECT PROPERTY	69.30	2.47	1.71	8.45
E 48	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	68.67	3.25	2.23	10.67
E 20	IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	68.04	2.60	1.77	12.94
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES,	67.41	3.15	2.12	14.57
OR DAMAGE					
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	67.41	2.62	1.77	16.33
E 28	OPTIMIZE CONTAINERS OR PACKAGES FOR INSPECTION	67.09	3.10	2.08	18.41
E 22	MAINTAIN SECURITY MECHANISM FOR INCOMING SENSITIVE PROPERTY	67.34	2.55	1.59	20.00
E 21	LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	61.71	3.04	1.89	21.89
E 17	FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	59.81	2.49	1.94	23.35
E 18	GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	57.59	2.77	1.60	24.95
L 2	CLEAN IMMEDIATE WORK AREA	56.65	2.81	1.59	26.54
E 2	ADVISE CARRIER OF DISCREPANCY	56.65	2.10	1.19	27.73
E 3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	55.70	2.50	1.39	29.12
E 26	OFF-LOAD RECEIPTS ON TURN-IN'S	52.85	2.50	1.32	30.44
E 33	PREPARE PROPERTY FOR IN-CHECKING	52.22	2.86	1.49	31.93
E 4	ANNOTATE SHIPPING DOCUMENTS	51.58	2.49	1.26	33.19
E 24	NOTIFY EXPEDITORS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS	50.95	2.19	1.12	34.31
E 47	SELECT PROPER METHOD AND EQUIPMENT FOR MOVENTMENT OF PROPERTY	48.10	2.50	1.20	35.51
E 45	SEGREGATE INCOMING PROPERTY BY DESTINATION	44.30	2.79	1.24	36.77
E 5	ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	42.41	2.55	1.08	37.83
E 25	NOTIFY ORGANIZATIONS ON DIRECTED SHIPMENTS	42.41	1.97	.84	38.67
E 40	PROCESS REPARABLE RECEIPTS	41.14	2.72	1.12	39.78
E 6	ASSIGN DOCUMENT NUMBERS OR VOUCHER NUMBERS TO RECEIVING DOCUMENTS AND REPORTS	41.14	2.29	.94	40.73
E 13	DELIVER MATERIAL TO SPECIAL HANDLING OR IENO WAREHOUSE	41.14	2.15	.89	41.61
E 11	COMPLETE TURN-IN DOCUMENTS	40.51	2.45	.99	42.60
E 9	COMPLETE INCHECKER'S TALLY SHEET	38.92	2.51	.98	43.58
E 27	OPENATE CONTROL PANEL TO ROUTE MATERIAL	38.29	2.23	.85	44.44
E 44	SCREEN TURN-IN DOCUMENTS FOR COMPLETENESS	36.71	2.26	.86	45.30
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	36.08	2.45	.88	46.11

STORAGE

— 80044 PAGE

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MHS
4036	713	1.3	300		
G	40 PLACE PROPERTY IN WAREHOUSE RIMS, RACKS, OR BAYS	84.00	4.50	3.78	3.78
G	45 STORE PROPERTY IN PALLET OR BULK LOCATIONS	64.33	3.55	2.29	6.06
L	2 CLEAN IMMEDIATE WORK AREA	60.33	4.08	2.46	8.52
G	34 PALLETIZE ITEMS FOR STORAGE	59.33	3.76	2.33	10.75
H	20 COUNT PROPERTY	52.67	3.79	2.00	12.75
G	62 SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	49.00	2.81	1.38	14.12
G	44 PREPARE OR CORRECT BIN CARDS OR LABELS	47.00	3.24	1.52	15.65
G	11 CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE	44.67	3.04	1.36	17.00
H	38 INVENTORY WAREHOUSE STOCKS	42.33	3.90	1.65	18.66
G	10 COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	40.67	3.35	1.36	20.02
G	36 PLACE ITEMS IN BAGS AND ATTACH LABELS	40.67	3.06	1.24	21.26
G	7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	39.67	3.32	1.32	22.58
G	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	39.67	3.15	1.25	23.83
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	36.33	3.39	1.23	25.06
G	64 UNCRATE OR UNPACK PROPERTY	36.33	3.01	1.09	26.16
L	18 OPERATE HAND CARTS	35.67	4.09	1.96	21.61
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	35.67	3.20	1.14	21.61
L	17 OPERATE GASOLINE POWERED FORK-LIFTS	34.33	3.21	1.10	29.86
G	6 BIND ON TAPE TOGETHER MULTIPLE QUANTITIES	33.67	2.95	.99	30.85
E	1 ACCEPT OR REJECT PROPERTY	33.33	3.01	1.00	31.85
G	6.3 STENCIL LETTERS AND NUMBERS ON BINS	32.33	2.68	.87	32.72
H	49 PLACE COUNT CARDS IN BINS	32.00	2.71	.87	33.59
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	31.67	3.51	1.11	34.70
G	38 PLACE PROPERTY IN OPEN STORAGE	31.33	3.10	.97	35.67
G	37 PLACE LOCATION SYMBOLS ON STORAGE FACILITIES	31.33	2.99	.94	36.61
J	44 PULL MATERIAL FOR SHIPMENT	30.00	3.58	1.08	37.68
G	35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION	29.00	3.05	.68	38.57
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	27.00	3.48	.94	39.50
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	26.67	3.12	.83	40.34
G	55 REMOVE PACKING AND CUSHIONING MATERIAL	26.00	2.81	.73	41.07
H	60 PREPARE WAREHOUSE FOR INVENTORY	25.00	3.38	.64	41.91
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	25.00	3.06	.77	42.68
G	15 CONTROL STOCK ROTATION TO PREVENT DETERIORATION	25.00	3.01	.75	43.45
H	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION	24.33	2.65	.64	44.07

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MARS
	4036	713	1.3	3.33	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT AT ALL MEMBERS.....					
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....					
PERCENT OF MEMBERS PERFORMING.....					
 					
D-TSK	DUTY/TASK TITLE	<>	<>	<>	<>
B 1 ASSIGN INDIVIDUALS TO DUTY POSITIONS					
A 2 PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES					
A 2 ESTABLISH CONTROLS AGAINST PILFERAGE					
A 3 ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR					
EQUIPMENT					
B 2 BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION					
PROGRAM, OR GRIEVANCE PROCEDURE					
A 25 PLAN OR IMPLEMENT SAFETY PROGRAM					
B 51 SCHEDULE LEAVES OR PASSES					
A 22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY					
A 9 ESTABLISH WORK PRIORITIES					
B 7 CONDUCT SECURITY OR SAFETY MEETINGS					
B 37 PREPARE AND MAINTAIN CIVILIAN EMPLOYEE RECORDS,					
E-G- AF-971					
B 11 INSURE EMPLOYEES ARE FAMILIAR WITH CURRENT TO'S AND					
DIRECTIVES					
A 26 PLAN SUPERVISORY SELF-INSPECTION PROGRAM					
B 3 BRIEF EMPLOYEES ON STANDARD OF CONDUCT (AFR 30-30)					
B 33 ORIENT NEWLY-ASSIGNED PERSONNEL					
B 4 CERTIFY OR MAINTAIN TIME CARDS					
B 12 INTERPRET POLICIES OR DIRECTIVES					
A 27 PLAN TRAINING REQUIREMENTS					
B 42 REPAIR NOTICE OF ANNUAL PERFORMANCE RATINGS ON CIVILIAN					
EMPLOYEES					
B 60 SUPERVISE WAREHOUSE OR STORAGE FACILITIES					
B 52 SUPERVISE CHECKING OR PROCESSING OF PROPERTY					
B 34 PERFORM IN-HOUSE QUALITY CHECKS					
A 13 ESTIMATE PERSONNEL REQUIREMENTS					
A 4 ESTABLISH LOCAL RECORDS AND REPORTING PROCEDURES					
A 23 PLAN LAYOUT OF FACILITIES					
C 1 EVALUATE AND ANALYZE WORKLOADS					
B 35 PREPARE ACCIDENT REPORTS					
B 56 SUPERVISE LOADING OR UNLOADING OF PROPERTY					
A 36 SCHEDULE DUTY HOURS OF SUBORDINATES					
A 1 CONDUCT STAFF MEETINGS					
A 10 ESTIMATE EQUIPMENT REQUIREMENTS					
B 18 MANAGE WAREHOUSE					
C 10 EVALUATE SAFETY PRACTICES					
B 13 INTERVIEW ON HIRE PERSONNEL					
B 8 ESTABLISH PRODUCTION OR PERFORMANCE STANDARDS					
C 6 EVALUATE PILFERAGE AND DAMAGE PRECAUTIONS					

VEHICLE OPERATING

GPQ035 PAGE 1

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MINS	
		4036	713	13	139	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						TASK
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						SEQ
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....						NO
PERCENT OF MEMBERS PERFORMING.....						
D-TSK	DUTY/TASK TITLE		<>			
L	2 CLEAN IMMEDIATE WORK AREA	71.94	9.31	6.70	6.70	
L	17 OPERATE GASOLINE POWERED FORK-LIFTS	56.83	7.00	.98	10.68	
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	52.52	6.16	3.23	13.71	
L	7 DRIVE CAR OR PICK-UP TRUCK	37.41	4.00	1.50	15.41	
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	35.97	5.54	1.99	17.10	5
L	10 INSPECT VEHICLE PRIOR TO AND DURING OPERATION	35.25	4.14	1.46	18.86	
L	8 DRIVE 1 1/2 TON OR 2 1/2 TUN TRUCK	33.09	4.18	1.38	20.25	
L	18 OPERATE HANDCARTS	32.37	5.02	1.62	21.87	
L	16 OPERATE ELECTRIC FORK-LIFTS	29.50	6.57	1.94	23.81	
L	29 OPERATE TUGS	28.78	3.36	.97	24.77	10
L	3 CLEAN ON PAINT FACILITIES	26.62	3.82	1.02	25.79	
L	4 CLEAN TOOLS OR EQUIPMENT	25.90	4.88	1.24	22.05	
K	24 LOAD OR UNLOAD UNCLASSIFIED FREIGHT	25.18	3.98	1.00	28.06	
L	45 WASH AND WAX TRUCKS OR VEHICLES	24.46	3.32	.81	28.87	
J	49 SECURE MATERIAL TO PALLETS WITH STRAPS, NETS, OR CHAINS	23.74	5.01	1.19	30.06	15
L	5 CLEAN VEHICLE INTERIORS	22.30	3.35	.75	30.80	
J	6 CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	21.58	4.27	.92	31.73	
L	29 OPERATE POWER CONVEYORS	20.86	3.67	.77	32.50	
J	7 CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	20.14	3.97	.80	33.30	
K	22 LOAD UNLOAD CLASSIFIED FREIGHT	20.14	3.35	.67	33.97	20
L	35 PERFORM OPERATOR MAINTENANCE ON ASSIGNED VEHICLES	19.42	3.35	.65	34.62	
E	1 ACCEPT OR REJECT PROPERTY	18.71	4.80	.90	35.52	
J	50 SECURE MATERIAL TO TRAILERS OR EXPEDITER VEHICLES	17.99	4.09	.74	34.26	
E	23 MOVE PROPERTY TO DELIVER, STORE, OR DISCREPANCY HOLD AREA	17.99	3.89	.70	36.95	
K	33 SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION	17.99	3.73	.67	37.63	25
K	23 LOAD OR UNLOAD DANGEROUS FREIGHT	17.99	3.39	.61	38.24	
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	17.27	4.32	.75	38.98	
J	47 ROUTE MATERIAL TO PROPER HOLDING BAY	17.27	3.57	.62	39.60	
J	38 PALLETIZE SURFACE FREIGHT	16.55	4.57	.76	40.36	
K	5 CHECK PALLETS FOR PROPER STRAPPING AND NETTING	16.55	3.36	.56	40.31	30
K	19 INSPECT LABELS, TAGS, OR MARKINGS OF HAZARDOUS OR MAGNETIC MATERIAL	16.55	2.87	.47	41.39	
J	5 CHECK BUILD-UP OF PALLETS	15.83	3.95	.63	42.01	
K	16 INSPECT CONDITION OF FREIGHT PRIOR TO MOVEMENT	15.83	3.34	.53	42.54	
J	3 ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT	15.11	4.92	.74	43.28	
G	4 U PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	15.11	4.82	.73	44.01	35

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MHS
		4036	713	1.3	45
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS					
E	1 ACCEPT OR REJECT PROPERTY			66.89	10.88
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED			35.56	7.28
E	15 EXAMINE INCHEMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE			31.11	9.24
I	1 80 SIGN FOR PROPERTY			26.89	13.50
E	2 ADVISE CARRIER OF DISCREPANCY			26.89	12.11
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			24.44	9.02
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA			24.44	7.38
E	5 ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT			22.22	8.43
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			20.00	8.26
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION			20.00	7.52
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS			17.78	10.75
E	26 OFF-LOAD RECEIPTS ON TURN-INS			17.28	9.35
A	38 SCHEDULE INVENTORIES			17.78	7.11
L	17 OPERATE GASOLINE POWERED FORK-LIFTS			17.78	5.83
E	4 ANNOTATE SHIPPING DOCUMENTS			13.33	8.61
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS			13.33	7.93
B	5 COMPUTE STOCK CONTROL LEVELS			13.33	7.46
I	7 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION			13.33	7.00
					.93
B	16 MANAGE TOOL CRIB			11.11	14.14
C	15 INSPECT HAND TOOLS OR OPERATING SUPPLIES			11.11	9.37
G	66 UNCRATE OR UNPACK PROPERTY			11.11	7.93
B	15 MANAGE STOCKROOM			11.11	6.80
B	18 MANAGE WAREHOUSE			11.11	6.26
A	25 PLAN OR IMPLEMENT SAFETY PROGRAM			11.11	5.89
B	55 SUPERVISE INVENTORIES			11.11	5.79
L	7 DRIVE CAR OR PICK-UP TRUCK			11.11	4.90
A	2 ESTABLISH CONTROLS AGAINST PILFERAGE			11.11	4.23
E	4 COMPLETE INCHECKER'S TALLY SHEET			6.49	11.89
I	39 ISSUE OR EXCHANGE TOOLS AND EQUIPMENT			6.89	10.01
B	48 PREPARE TOOL OR SUPPLY REQUISITIONS			8.69	7.56
I	1 B CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			8.89	7.33
					.65
					.99